

The following document is the minutes of the Council meeting held on 24 September 2015. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 8 October 2015 and therefore subject to change. Please refer to minutes of 8 October 2015 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
24 SEPTEMBER 2015

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

24 SEPTEMBER 2015

Present: Councillors D Knight (Mayor), J Arkan, N Cowling, R Degens, G Innes, B Palmer, K Rhoades, M Sultana and S Townley.

Staff: General Manager, Director Business Services, Director Sustainable Infrastructure, Acting Director Sustainable Communities and Executive Assistant.

The meeting commenced at 5.00pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbaynggirr Country and the Gumbaynggirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

DISCLOSURE OF INTEREST

The General Manager read the following disclosures of interest to inform the meeting:

Councillor	Item	Type of Interest
Cr Palmer	NOM15/16 - WRC Event Survey for CBD Business Operators	Non Pecuniary - Less Than Significant Conflict as his wife and he operate 3 businesses in the local government area.
General Manager	NOM15/16 - WRC Event Survey for CBD Business Operators	Non Pecuniary - Less Than Significant Conflict as a non-remunerated Director on Board of Rally Australia.
Cr Innes	NOM15/16 - WRC Event Survey for CBD Business Operators	Non Pecuniary - Less Than Significant Conflict as his wife owns competitive business to CBD.

Councillor	Item	Type of Interest
Cr Innes	NOM15/14 - Gowings DA – Pioneer Park	Non Pecuniary - Less Than Significant Conflict as his wife owns competitive business to CBD.

APOLOGY

No apologies tabled.

PUBLIC ADDRESS

Time	Speaker	Item
5.00pm	Roger Sharpe	NOM15/14 – Gowings DA, Pioneer Park
5.05pm	George Cecato	NOM15/16 – WRC Event Survey for CBD Business Operators

CONFIRMATION OF MINUTES

- 205** **RESOLVED** (Innes/Townley) that the minutes of the Ordinary meeting held on 27 August 2015 be confirmed as a true and correct record of proceedings.

NOTICES OF MOTION

NOM15/14 GOWINGS DA - PIONEER PARK

MOVED (Townley/Cowling) that CHCC write to Gowings, asking them to reconsider leaving the temporary road through Pioneer Park out of their current DA and associated Traffic Management Plan.

AMENDMENT

- 206** **RESOLVED** (Arkan/Sultana) that Council correspond with Gowings and the CBD Masterplan Committee with an invitation to bring forward the total completion of the road construction and park facility as suggested in the concept plan.

Cr Palmer declared a non-pecuniary less than significant interest in the above item.

The **AMENDMENT** on being put to the meeting was **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

NOM15/14 Gowings DA - Pioneer Park ...(Cont'd)

DIVISION

MOVED (Cowling/Townley) that a division be called, and those members voting for and against the motion were recorded:

VOTED FOR

Cr Arkan
Cr Knight
Cr Sultana
Cr Innes
Cr Rhoades

VOTED AGAINST

Cr Degens
Cr Cowling
Cr Palmer
Cr Townley

NOM15/16 WRC EVENT SURVEY FOR CBD BUSINESS OPERATORS

MOVED (Palmer/Townley) that CHCC engages an independent Market Research company to survey a representative number of business operators and service providers from within the CHCC LGA on the economic impact of the 2015 world Rally Championships.

Councillors Palmer and Townley requested the wording be changed to:

1. That Council acknowledges the desirability of independent economic data relating to the world Rally.
2. That a report be brought back to Council with a costing looking at engaging an independent market research company to do a survey representative of a number of business operators and service providers from within the CHCC LGA on the economic impact of the 2015 world Rally Championships.

The Mayor asked Councillors if they had any objection to the change to the original motion.

Cr Degens, Cr Arkan and Cr Rhoades gave notice of their objection.

Cr Arkan gave notice of an Amendment.

Cr Townley then asked to have her additions to the motion that being part 1 removed.

NOM15/16 WRC Event Survey for CBD Business Operators ...(Cont'd)

The Mayor asked Councillors again if they had any objection to a change to the original motion.

Cr Rhoades gave notice of his continued objection.

The original motion was then reinstated as the motion.

AMENDMENT

MOVED (Arkan/) that a report be brought back to council with a costing of engaging a survey company to conduct a survey on the economic impact of the 2015 World Rally on the Coffs Harbour City Council Local Government area.

The Mayor called for a seconder on three occasions.

The **AMENDMENT** lapsed in the absence of a seconder.

AMENDMENT

MOVED (Arkan/) that a report be brought back to council with a costing of engaging a survey company to conduct a survey on the economic impact of the 2015 World Rally on the Coffs Harbour City Council Local Government area.

The **AMENDMENT** was rejected under Clause 8.8(6) of the Code of Meeting Practice.

207 RESOLVED (Sultana) that the motion be put.

The **MOTION** on being put to the meeting was declared **LOST**.

NOM15/15 FOOTPATH - MARKET STREET, WOOLGOOLGA

MOVED (Degens/Innes) that Council makes funds available to complete the construction of a footpath along the south side of Market Street at Woolgoolga at least between the streets of Nightingale and Queen.

NOM15/15 Footpath - Market Street, Woolgoolga ...(Cont'd)

Cr Degens requested the wording be changed to:

That Council makes funds available to complete the construction of a footpath along the south side of Market Street at Woolgoolga at least between the streets of Nightingale and Queen as per the Woolgoolga Masterplan.

The Mayor asked Councillors if they had any objection to the change to the original motion.

Cr Arkan and Cr Rhoades gave notice of their objection.

The original motion was then reinstated as the motion.

AMENDMENT

MOVED (Arkan/Degens) that Council bring back a costing to build a footpath from the corner of Nightingale Street and Market Street to the dentist.

The **AMENDMENT** on being put to the meeting was **LOST**.

The **MOTION** on being put to the meeting was declared **LOST**.

ADJOURNMENT OF MEETING

The Mayor requested a motion to adjourn the meeting to allow for a 5 minute break.

208 RESOLVED (Innes/Rhoades) that the meeting be adjourned, the time being 7.30pm.

RESUMPTION OF MEETING

The meeting resumed at 7.40 pm.

209 RESOLVED (Innes/Rhoades) that the Ordinary meeting be resumed.

GENERAL MANAGER'S REPORTS

GM15/18 ELECTION OF DEPUTY MAYOR 2015/16

Executive Summary

Coffs Harbour City Council's custom practice has been to elect a Deputy Mayor on an annual basis. This report provides the opportunity for Council to continue its custom and practice.

- 210** **RESOLVED** (Arkan/Innes) that Council resolve to elect a Deputy Mayor for the ensuing twelve (12) months.

The **MOTION** on being put to the meeting was declared **CARRIED**.

MOVED (Arkan/Sultana) that Nominations for the position of Deputy Mayor be called and the method of election be by open ballot (show of hands).

AMENDMENT

- 211** **RESOLVED** (Rhoades/Innes) that Nominations for the position of Deputy Mayor be called and the method of voting be by secret ballot.

The **AMENDMENT** on being put to the meeting was **CARRIED**.

DIVISION

MOVED (Arkan/Sultana) that a division be called, and those members voting for and against the amendment were recorded:

VOTED FOR

Cr Degens
Cr Palmer
Cr Townley
Cr Knight
Cr Innes
Cr Rhoades

VOTED AGAINST

Cr Cowling
Cr Arkan
Cr Sultana

The **AMENDMENT** then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

GM15/18 Election of Deputy Mayor 2015/16 ...(Cont'd)

The Mayor then handed the conduct of the Deputy Mayor election to the General Manager who filled the role of Returning Officer.

As a result of the Ballot conducted Cr Innes received 5 votes and Cr Sultana received 4 votes. The General Manager declared Cr Innes elected as Deputy Mayor for the ensuring twelve (12) months.

SUPPLEMENTARY MOTION

212 RESOLVED (Rhoades/Innes) that the ballot papers be destroyed.

The **SUPPLEMENTARY MOTION** on being put to the meeting was declared **CARRIED**.

Cr Knight congratulated Cr Innes on his new role as Deputy Mayor and thanked Cr Townley for her great job as Deputy Mayor over the past twelve months.

GM15/19 ADOPTION OF CODE OF MEETING PRACTICE

Executive Summary

Council approved the draft Code of Meeting Practice for public exhibition at its meeting on 25 June 2015, for a public exhibition period of 42 days.

This report recommends that Council adopt this document, with amendments, following submissions received during this exhibition period.

MOVED (Cowling/Sultana) that the Code of Meeting Practice be accepted as is except 8.13 to be read as:

That clause 8.13 be eliminated from this Code of Meeting Practice.

AMENDMENT

- 213 RESOLVED** (Degens/Innes) that Council adopts the attached Code of Meeting Practice.

The **AMENDMENT** on being put to the meeting was **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

DIVISION

MOVED (Cowling/Sultana) that a division be called, and those members voting for and against the motion were recorded:

VOTED FOR

Cr Degens
Cr Palmer
Cr Knight
Cr Innes
Cr Rhoades

VOTED AGAINST

Cr Cowling
Cr Arkan
Cr Townley
Cr Sultana

GM15/20 FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

Executive Summary

Financial Assistance Grants (FAG) are a vital part of the revenue base of all councils, and this year councils will receive \$2.3 billion from the Australian Government under this important program.

The Government's decision in the 2014 Federal Budget to freeze the indexations of FAGs for three years beginning in 2014-15 will unfortunately cost councils across Australia an estimated \$925 million by 2017-18.

ALGA and the state local government associations are seeking the support of Council for advocacy to have the Federal Government reverse the decision to freeze the indexation of FAGs.

214 RESOLVED (Arkan/Innes) that Council:

1. Acknowledges the importance of federal funding through the Financial Assistance Grant program for the continued delivery of councils services and infrastructure;
2. Acknowledges that Council will receive \$6.99 million in 2014/15; and
3. Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports.

BUSINESS SERVICES DEPARTMENT REPORTS

BS15/41 PROPOSED REVOTES FOR YEAR ENDED 30 JUNE 2015

Executive Summary

This report summarises the proposed unspent funds to be revoted from the 2014/15 Operational Plan budgets into the 2015/16 Operational Plan budgets. These revotes are necessary due to a variety of reasons including timing (project spans financial years), contractual obligations, commitments or monies held aside for specific purposes. Councils Executive, Group Leader team and section leaders have undergone a rigorous screening of all revotes to minimise their extent.

215 RESOLVED (Palmer/Innes) that Council adopts the revotes from 2014/2015 to 2015/2016 as detailed in Attachment 1 and summarised below.

Summary	Revote \$	Funding			
		Revenue \$	External \$	Environmental Levy \$	Restricted Equity \$
General Fund	14,548,396	2,147,30	3,797,648	89,093	8,514,349
Water Fund	4,145,261	6			4,124,758
Sewer Fund	4,801,418	20,503 10,511	121,000		4,669,907
TOTAL	23,495,075	2,178,32 0	3,918,648	89,063	17,309,01 4

BS15/42 DONATION AND RATES SUBSIDY PROGRAM 2015/2016

Executive Summary

Each financial year, Council is required under Section 356 of the Local Government Act to assess and approve applications submitted under the Donations Program.

Careful examination of each submission to this program ensures that funds are allocated in the most effective manner. This enables Council to be more accountable to the community in regard to the spending of Council funds and in being transparent about the level of financial support to community events and organisations.

Council's adopted 2015/2016 Operational Plan provides for \$60,000 in direct donations and sponsorships, and \$78,627 for rates subsidies. The actual rates subsidy component, now that the rates and charges are determined, is \$79,217 which leaves \$59,410 available for general donations.

It is recommended that the Donations and Rate Subsidy Program for 2015/2016 as detailed in the table, totaling \$138,627 be adopted.

- 216 RESOLVED** (Palmer/Arkan) that the Donations and Rate Subsidy Program for 2015/2016 as detailed in the report, totaling \$138,627 be adopted.

Donations and Contributions	
Recipient	Amount(\$)
Donations Unallocated (Mayor & GM)	11,850
Westpac Rescue Helicopter	500
Schools Annual Presentations	5,300
Relay for Life (Cancer Council)	2,500
North Coast Academy of Sport	5,500
Event Subsidies (Road Closures for Anzac Day Parades)	1,000
Southern Cross University Presentations	300
TAFE Presentations	300
Woolgoolga Volunteer Sea Rescue (Rates + Lease Fee)	1,100
D A Fees	4,000
Other Health Services – Life Education Van	6,500
Hope Bears Charity	250
TS Vendetta (Access Charge)	500
Reimbursement of Legal Fees for Lease Preparation	2,500
Variety Special Children's Christmas Party	250
Special Need Support Group Inc. (Early Childhood Intervention)	460
Coffs Harbour Spring Garden Festival	1,000
Coffs Ladies Silks Day	600
Rotary Club Coffs Coast Cycle Challenge	2,000
Coffs Harbour Agricultural Show	5,000

BS15/42 Donation and Rates Subsidy Program 2015/2016 ...(Cont'd)

New Year's Eve Fireworks	3,000
Christmas Carols	5,000
Total	59,410
Rates Subsidy – Sporting and Cultural Groups	Amount(\$)
Advocate Park	13,393
Sawtell Toormina Sports & Recreation Club	11,954
Coffs Harbour Rugby Club	7,708
Coffs Harbour Hockey Fields	5,193
Coffs Harbour Kart Racing Track	1,309
Coffs Harbour Motor Cycle Club	2,598
Coffs Harbour Pistol Club	671
Woolgoolga Art Group (first instalment)	927
Coffs Harbour & District Aero Club	2,560
Nana Glen Hall	2,051
Bonville Hall	1,668
Ayrshire Park	171
Upper Orara Hall	1,966
Upper Orara Recreational Ground	616
Eastern Dorrigo (Ulong) Hall & Showground	16
Coramba Community Centre	1,945
Lower Bucca Community Centre	616
Woolgoolga Neighbourhood Centre	3,494
Nana Glen Sportsground	632
Girl Guide Associate (Waste Service)	600
Total	60,088
Rates Subsidy – Surf Life Saving Clubs	Amount(\$)
Coffs Harbour Surf Club	6,395
Woolgoolga Surf Club	4,253
Red Rock Corindi Surf Club	1,492
Sawtell Surf Club	6,989
Total	19,129
Total Rates Subsidy	79,217
Total Donations & Rates Subsidy	138,627

SUSTAINABLE COMMUNITIES DEPARTMENT REPORTS

SC15/38 JRPP ASSESSMENT REPORT FOR DEVELOPMENT APPLICATION NO.1031/14 LOT 198 DP 1191172, LOT 98 DP 1191172, 1452 SOLITARY ISLANDS WAY, SANDY BEACH

Executive Summary

To advise that a development assessment report, prepared by Council, for Development Application 1031/14 has been lodged with the Joint Regional Planning Panel (Northern Region).

As the proposal involves a 123 lot residential subdivision on land partly mapped as a 'sensitive coastal location', the application is required to be determined by the Joint Regional Planning Panel (Northern Region) and not Council, in accordance with the provisions of *State Environmental Planning Policy (State and Regional Development) 2011*.

A copy of the development assessment report that has been provided to the Panel is appended to this report. It is recommended that the content of this report be noted.

217 **RESOLVED** (Arkan/Innes) that the content of this report be noted.

SC15/39 COFFS HARBOUR DEVELOPMENT CONTROL PLAN 2015

Executive Summary

The purpose of this report is to present to Council the results of the public exhibition of draft Coffs Harbour Development Control Plan (DCP) 2015 and to seek adoption of the finalised Coffs Harbour DCP 2015 in accordance with Part 3, Division 3, of the Environmental Planning and Assessment (EP&A) Regulation 2000.

This report includes a summary of submissions received and issues raised by the community and Government agencies (Attachment 2). An assessment of all submissions has been undertaken and is provided within Attachment 2.

Following adoption by Council, the DCP will apply to the entire Coffs Harbour Local Government Area (LGA), excluding land that is shown as a deferred matter under Coffs Harbour Local Environmental Plan (LEP) 2013.

218 RESOLVED (Palmer/Degens):

1. That in accordance with Part 3, Division 3 of the Environmental Planning and Assessment Regulation 2000, Council adopt Coffs Harbour Development Control Plan 2015 as provided online (Attachment 1).
2. That public notice of Council's decision is given in accordance with Part 3, Division 3 of the Environmental Planning and Assessment Regulation 2000 and that the Coffs Harbour Development Control Plan 2013 take effect 14 days from the date of that notice.
3. That in accordance with Part 3, Division 4 of the Environmental Planning and Assessment Regulation 2000, Council repeals Coffs Harbour Development Control Plan 2013.
4. That parties who made a submission to draft Coffs Harbour Development Control Plan 2015 during the submission period be informed of Council's decision.
5. That Council notes the recommended future follow-up actions contained within Attachment 4 to this report.

The MOTION on being put to the meeting was CARRIED unanimously.

SC15/40 DRAFT ON-SITE SEWAGE MANAGEMENT STRATEGY 2015

Executive Summary

The on-site sewage management strategy (the Strategy) has not been substantially reviewed since 2006. The current review of the Strategy has been undertaken to update and reflect current standards and best practice methods keeping in line with the overall goals of protecting human health and environmental standards.

The Strategy is an overarching document for use by Council staff in association with the assessment of applications, inspection of current on-site sewage management systems (OSSMSs) and all matters that pertain to the operation, installation and maintenance of OSSMSs in the Coffs Harbour Local Government Area (LGA). The document is also used as a valuable reference guide by property owners, system designers and installation and maintenance providers.

With the Strategy having been updated with input from key stakeholders, it is now considered appropriate that consultation be undertaken with the broader community prior to the matter being further considered for adoption.

219 RESOLVED (Palmer/Townley):

1. That Council endorses release of the updated Draft On-Site Sewage Management Strategy 2015 for public exhibition and invite submissions for a period of 42 days.
2. That a report be brought back to Council on the On-Site Sewage Management Strategy 2015 following public exhibition.

SC15/41 COFFS CREEK FLYING-FOX CAMP STRATEGY AND VEGETATION MANAGEMENT PLAN - FINAL REPORT 2015

Executive Summary

The Coffs Creek Flying-fox Camp Strategy and Vegetation Management Plan (VMP) was adopted by Council on 7 June 2007. The Strategy represented four years of preparation and extensive community involvement and consultation.

The Strategy was delivered to Council by an established working group with representation from the community, Council and the then NSW Department of Environment and Conservation. The aims of the Strategy and VMP were to achieve an equitable balance between biodiversity conservation and the social, aesthetic and environmental health issues in order to assist in the long-term management of the Coffs Creek Reserve.

The attached *Coffs Creek Flying-fox Camp Strategy and Vegetation Management Plan – Final Report 2015* documents the achievements made to deliver the Strategy and Vegetation Management Plan over five years of operational implementation from 2007 – 2012. This final report will be included in a report to the Office of Environment and Heritage as part of the completion of a Certificate 95 License issued under the *Threatened Species Conservation Act 1995* conditioning the Coffs Creek Flying-fox Camp Strategy and Vegetation Management Plan 2007 implementation.

220 RESOLVED (Townley/Degens):

1. That Council note the Coffs Creek Flying-fox Camp Strategy and Vegetation Management Plan – Final Report 2015 as the final implementation report for the Coffs Creek Flying-fox Camp Strategy and Vegetation Management Plan 2007 (Attachment 1).
2. That a future report be presented to Council to develop a new Flying-fox Camp Management Strategy that focuses on operational management of the three local Flying-fox maternity camps and five temporary camps mapped in the Coffs Harbour Local Government Area, when funds become available.

**SC15/42 FREEDOM OF ENTRY TO THE CITY OF COFFS HARBOUR -
ROYAL AUSTRALIAN NAVY 725 SQUADRON**

Executive Summary

At its meeting of the 12 March 2015, Council resolved to adopt the Royal Australian Navy (RAN) 725 Squadron.

The 725 Squadron is based at the Naval Air Station at Nowra and in June 2015, Council representatives attended the re-commissioning ceremony for the squadron.

At the time of adopting the squadron, discussions had indicated a desire for the 725 Squadron personnel to support ANZAC services, community initiatives and, at a future date, Council consider granting the Freedom of Entry to the City of Coffs Harbour.

A further request to participate in the Freedom of Entry was made by the 725 Squadron representatives at the re-commissioning in June and this has recently been followed up by initial discussions with staff.

This report seeks to inform Council of this request, outlines details surrounding this event and the associated resourcing implications.

- 221 RESOLVED** (Innes/Degens) that Council notes the interest and, under the signature of the Mayor, invites the Royal Australian Navy 725 Squadron to be granted Freedom of Entry to the City of Coffs Harbour.

SUSTAINABLE INFRASTRUCTURE DEPARTMENT REPORTS

SI15/42 ALCOHOL FREE ZONES RE-ESTABLISHMENT

Executive Summary

The purpose of this report is to:

1. Detail the outcome of the community and stakeholder consultation in relation to the reestablishment of the Alcohol Free Zones throughout the City and to;
2. Recommend their establishment for a further four year period, commencing 30 September 2015.

The current Alcohol Free Zones are enforceable to 30 September 2015. Council has prepared a proposal in relation to the re-establishment of the existing Alcohol Free Zones. The proposal has been advertised in local newspapers and placed on the Council website. Consultation has been undertaken with the Coffs Clarence Local Area Command, licensed premises, the Coffs Harbour District Local Aboriginal Land Council and multicultural groups in accord with the requirements of the Local Government Act 1993.

Two submissions were received, both in favour of re-establishing the Alcohol Free Zone's.

222 RESOLVED (Palmer/Innes) that Council re-establish:

1. All existing Alcohol Free Zones (excluding any areas operating under a Council Outdoor Dining Licence) for a further period of four years to 30 September 2019 pursuant to the provisions of Section 644 of the Local Government Act as indicated on Maps 1–11.
2. The 24 hour Special Event Alcohol Free Zones for the Coffs Harbour Gold Cup Race Day for a further period of four years to 30 September 2019 pursuant to the provisions of Section 644 of the Local Government Act as indicated on Map 5.

SI15/43 TRAFFIC COMMITTEE NO. 4/2015

Executive Summary

To confirm Minutes of the informal Traffic Committee Meeting 2/2015.

223 RESOLVED (Palmer/Innes):

T.37 – Sandy Beach Public School Saye Close Sandy Beach Extension of School Bus Zone R.506560, 5654445

1. That no action be taken to extend the school Bus Zone in Saye Close, Sandy Beach north to 44m.
2. That approval be given to extend the No Parking zone Saye Close, Sandy Beach to 64m as per plan T.37-2015.

T.38 - Castle Street, Coffs Harbour - Additional Accessible Parking Spaces R.504130, 5645679

That approval be given for the installation of an accessible parking bay, a bollard and 3 nose in motorcycle parking bays in Castle Street, Coffs Harbour, as per plan T.38-2015.

T.39 - Castle Street Car Park, Castle Street Coffs Harbour - Restricted Parking Zones R.504130, 5714422

Background

That approval be given to install reviewed restricted parking zones and to trial 6 x 30 minute parking bays on level 4 in Castle Street car park, Coffs Harbour, as per plan T.39-2015.

Implementation of the plan is subject to agreement between Council and the CBD Master Plan Committee.

T.40 - Riding Lane Coffs Harbour – Accessible Parking R.510590, 5600724

That no action be taken to install 2 accessible parking bays in the small external car park in Riding Lane, Coffs Harbour to replace 3 x 2 hour parking bays.

T.41 - Thompsons Road, Coffs Harbour – Parking Issues R.500530, 5314354

That no action be taken to install a timed No Stopping zone to the northern side of Thompsons Road between the driveways to 96 and 98 Thompsons Road, Coffs Harbour.

T.42 - Menindee Circuit, Lakes Estate - No Stopping Zone 5716893

That no action be taken to install No Stopping along the eastern side of Menindee Circuit, North Boambee Valley.

T.43 - Scarba Street Coffs Harbour - Bus Shelter R.505900, 5513624

That approval be given to lengthen the existing bus zone adjacent 12 – 14 Scarba Street, Coffs Harbour to a total length of 22m (west) and removal of time restrictions for the bus zone as per plan T.43-2015.

T.44 - Queen Street Woolgoolga - Parking Times R.508860, 5651771

That approval be given to install 2 hour timed (8.30am – 6.00pm Mon – Fri; 8.30am – 12.30pm Sat) parking spaces on the east side of the Queen Street, between Beach and Market Street shopping precinct, Woolgoolga, as per plan T.44-2015.

T.45 - Curacoa Street/ Coff Street Coffs Harbour - Traffic Issues R.504200,R.504300, 5538707

That no action be taken to install a No Stopping zone opposite 29 Curacoa Street, Coffs Harbour.

T.46 - Lyster Street Coffs Harbour - Signage R.505120, 5694964

That approval be given for the replacement of the No Parking, Police Vehicles Excepted and Loading zones with a timed (8.30am – 6.00pm Mon – Fri; 8.30am – 12.30pm Sat) 2 hour parking zone ending at the driveway to the former police station Lyster Street Coffs Harbour, as per plan T.46-2015.

T.47 - Ocean Parade Coffs Harbour - Traffic Issues, R.505540, 5340920

That no action be taken to install broken centre line to delineate path of travel in Ocean Parade, Coffs Harbour.

T.48 - Temporary Road Closure 26th September 2015 Woolgoolga Curryfest 3576345

That approval to be given to the temporary road closure between 5.00am to 7.00pm of the following roads:

- Beach Street from Wharf Street to Carrington Street, Woolgoolga
- Queen Street from Beach Street to Younger Lane, Woolgoolga (approximately 50m)

For the purpose of conducting the Woolgoolga Curryfest on Saturday 26th September 2015 subject to:

The road closure will be advertised and providing no substantive objections are received, the closure will be approved, subject to the following:

- (a) A Traffic Management Plan (TMP) incorporating a current Traffic Control Plan (TCP) and parking plan be submitted. The TCP shall be prepared by a person holding appropriate certification issued by Roads and Maritime Services (RMS) qualified in designing or modifying traffic control plans to an accepted standard. The TCP should be dated and signed by the accredited designer and also include their certificate number and expiry date. All plans to be submitted by 18 September 2015.
- (a) A current insurance Certificate of Currency for Public Liability Insurance for a minimum insured amount of \$10 million and noting Coffs Harbour City Council as an interested party for the event be submitted by 18 September 2015.
- (b) The organisers to notify affected traders and residents of the road closures.
- (c) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) The organisers be responsible for all costs associated with the temporary closure clean up, including advertising.
- (e) The organisers to notify emergency services and public transport operators of the road closures.

T.49 - NSW Great Endeavour Rally - 26-30 October 2015 5685442

That approval be given for the use of the following local roads to conduct the NSW Great Endeavour Rally on Monday 26 and Tuesday 27 October 2015, starting and finishing at the Coffs Harbour Showground, subject to RMS and Police agreement.

- a) The organisers and officials complying to conditions imposed by the Road and Maritime Services and Police, and take all reasonable measures to reduce obstruction to traffic during the course of the event.
- b) The provisions of the Australian Road Rules and relevant legislation being observed.
- c) Sufficient qualified marshals be made available to properly control the event.
- d) Participants are to comply with all road rules.

T.50 - Coffs Harbour Triathlon Club – Triathlon Season 2015/2016 Events 5656428

That approval be given for the use of Marina Drive, Harbour Drive, Hogbin Drive, Arthur Street, and Orlando Street, Coffs Harbour, on Sundays every two weeks from 6.30am – 9.30am from 13 September 2015 to 24 April 2016 to conduct the Coffs Harbour Triathlon Club events for the 2015/16 triathlon season subject to the following:

- a) The organisers and officials complying to conditions imposed by the Road and Maritime Services and Police, and take all reasonable measures to reduce obstruction to traffic during the course of the event.
- b) The provisions of the Australian Road Rules and relevant legislation being observed.
- c) Sufficient qualified marshals be made available to properly control the event.
- d) That all affected residents and businesses be notified of the event.

T.51 - 2016 BCU Coffs Triathlon Temporary Road Closures - Saturday 5 & Sunday 6 March 2016 5614276

That approval be given for the following temporary road closures to conduct the Village Sports Fourth Annual BCU Coffs Tri on Saturday 5 March and Sunday 6 March 2016.

Saturday 5 March

- Jordan Esplanade - Marina Drive roundabout to Camperdown Street 7.00am to 6.30pm
- Jordan Esplanade - Camperdown Street Intersection to the Quarry 2.30pm to 3.15pm
- Jordan Esplanade - Camperdown Street Intersection to the Quarry 3.30pm to 4.15pm

Sunday 6 March

- Jordan Esplanade 4.30am to 2.00pm
- Harbour Drive - Marina Drive to Salamander Street 5.30am to 11.00am
- Hogbin Drive - Rugby Club to Orlando Street 5.30 am to 11.30am

The road closure will be advertised and providing no substantive objections are received, the closure will be approved, subject to the following:

- a) Adverts to warn of traffic delays on all affected roads during the course of the event, particularly access to Hogbin Drive, Harbour Drive and Marina Drive.
- b) The organisers of the event liaise with affected traders and obtain traders approval including the local bus companies.
- c) The organisers are responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- d) The organisers are responsible for all costs associated with the temporary closures, including advertising.
- e) A current insurance Certificate of Currency for Public Liability Insurance for a minimum insured amount of \$10 million and noting that Coffs Harbour City Council as an interested party for the event be submitted by 18 January 2016.
- f) A Traffic Management Plan (TMP) incorporating a current Traffic Control Plan (TCP) and parking plan be submitted. The TCP shall be prepared by a person holding appropriate certification issued by Roads and Maritime Services (RMS) qualified in designing or modifying traffic control plans to an accepted standard. The TCP should be dated and signed by the accredited designer and also include their certificate number and expiry date. All plans to be submitted by 18 January 2016.

T.52 - Temporary Road Closure - Woolgoolga Tri Festival 20 September 2015 - 5555438

That approval be given for the temporary road closure of Beach Street, Woolgoolga between Bultitude Street and Pollack Esplanade from 5.30am and 12.00 noon on Sunday, 20 September 2015.

The road closure will be advertised and providing no substantive objections are received, the closure be approved subject to the following:

- a) A Traffic Management Plan (TMP) incorporating a current Traffic Control Plan (TCP) be submitted. The plan shall be prepared by a person holding appropriate certification issued by Roads and Maritime Services (RMS) qualified in designing or modifying traffic control plans to an accepted standard. Plans should be dated and signed by the accredited designer and also include their certificate number and expiry date.

- b) A current insurance Certificate of Currency for Public Liability Insurance for a minimum insured amount of \$10 million and noting that Coffs Harbour City Council as an interested party for the event be submitted by 18 September 2015.
- c) The organisers to liaise with affected traders and emergency services.
- d) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers ensuring they sign off on the Traffic Management Plan after the event.
- e) The organisers be responsible for all costs associated with the temporary closure.

T.53 - Coates Hire Rally Australia 2015 – Various Temporary Road Closures

Council notes temporary road closures and clearways will be installed on local roads for the Coates Hire Rally Australia, the Australian leg of the World Car Rally and a round of the East Coast Bullbars Australian Rally Championship from 10-13 September 2015. The approvals are managed by Transport for NSW and Rally Australia and signed off by the relevant State Minister in accord with the World Rally Act. Rally Australia and Transport for NSW are responsible for advertising all changes to traffic conditions as a result of this event. Further information may be found on their website <http://www.rallyaustralia.com.au/traffic-transport/> or on www.livetraffic.com.

SI15/44 GARAGE SALE TRAIL 2015

Executive Summary

On 9 July 2015 Council resolved to investigate further involvement with Garage Sale Trail. Investigations have revealed that it is more advantageous for Council to continue local reuse/waste avoidance/recycling programs in conjunction with Midwaste, than to continue involvement with Garage Sale Trail.

- 224 RESOLVED** (Degens/Townley) that the item be deferred subject to the briefing that was in the original Notice of Motion to Council be carried out.

The **MOTION** on being put to the meeting was declared **CARRIED**.

Executive Summary

The purpose of this report is to present the Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 to Council.

In December 2014 the Council endorsed the Consultant's Brief for the Preparation of a Coffs Coast Region Resource Recovery & Waste Management Strategy. This Brief was further endorsed by Bellingen Shire and Nambucca Shire Councils at their meetings of 28th and 29th January 2015 respectively. Consequently, consultants Jacobs Group (Australia) Pty Ltd were engaged under the Brief in April 2015.

Since April, staff from the three Councils have worked with the consultants to develop the attached Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027.

Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 is reported to Council for endorsement and to seek Council's approval to publicly exhibit the Draft Strategy for a period of 28 days.

225 RESOLVED (Palmer/Degens):

1. That Council approve the public exhibition of the Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 (Attachment 1).
2. That following the additional endorsement of the Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 by Bellingen Shire Council and Nambucca Shire Council, that Council, publicly exhibit and invite submissions on the draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 for a period of 28 days.
3. That a further report be presented to Council, following public exhibition of the Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027.
4. That an investigation and a briefing into waste to energy be organised at the earliest practicable time.

Cr Arkan left the meeting, the time being 8.27 pm.

Cr Arkan returned to the meeting, the time being 8.31 pm.

Executive Summary

The Kerbside Waste Collection and Recycling Contract is due to expire in May 2016. Due to extenuating circumstances (refer to recommendation 1 in Attachment 1), it is recommended that Coffs Harbour City Council does not tender the services under the Collection Contract at this time, but rather extends the current Kerbside Waste Collection and Recycling Contract as set out in recommendation 2. This will:

- Enable finalisation of the Waste Strategy, and for the waste collection services to be aligned with the Waste Strategy;
- Enable the scope of the Kerbside Waste Collection and Recycling Contract to be included in a broader waste services tender which is anticipated to achieve economies of scale; and
- Ensure continuity of the services under the Kerbside Waste Collection and Recycling Contract in the interim period.

226 RESOLVED (Townley/Innes):

1. That pursuant to Section 55(3)(i) of the Local Government Act, Coffs Harbour City Council does not call Tenders, at this time, for the Kerbside Waste Collection and Recycling Services (Contract 04/05-183-TO Part 1) due to extenuating circumstances comprising:
 - a) The need for the Regional Resource Recovery and Waste Management Strategy ('Waste Strategy') to be in place before further waste contracts are let to ensure that a cohesive, strategic approach is taken to the delivery of waste services, defining which approach represents best value for ratepayers.
 - b) Economies of scale that could be achieved by including the services under the Collection Contract as part of a future tender for broader waste services.
 - c) There is insufficient time to engage a contractor to ensure continuity of the service without an extension to the existing Contract.
2. That Council delegate to the General Manager the authority to negotiate with the incumbent Kerbside Collection and Recycling Contractor being Handybin Waste Services (Coffs Harbour) Pty Ltd, the intention being to extend the existing Collection Contract for an initial period of 1 year, with an option to extend for another period of up to 1 year, on notice from Coffs Harbour City Council to Handybin.
3. That subject to successful negotiations between Coffs Harbour City Council, Bellingen Shire Council, Nambucca Shire Council and Handybin, a further report be brought to Council for the endorsement of the extension of the term of the Collection Contract.
4. That a probity advisor is appointed, and adequate governance arrangements are put in place, by Coffs Harbour City Council, Bellingen Shire Council and Nambucca Shire Council, for the extension of the term of the Collection Contract.

Executive Summary

The Collection Contract is due to very soon. Due to extenuating circumstances (refer to Recommendation 1 above), it is recommended that Coffs Harbour City Council does not tender the services under the Collection Contract at this time, but rather extends the current Collection Contract as set out in Recommendation 2. This will:

- a) Enable finalisation of the Waste Strategy and for the waste collection services to be aligned with the Waste Strategy;
- b) Enable the scope of the Collection Contract to be included in a broader waste services tender which is anticipated to achieve economies of scale; and
- c) Ensure continuity of the services under the Collection Contract in the interim period.

227 RESOLVED (Innes/Degens):

1. That pursuant to Section 55(3)(i) of the Local Government Act, Coffs Harbour City Council does not call Tenders, at this time, for the provision of Parks and Litter Bin Collection Services (Contract 04/05-183-TO) due to extenuating circumstances comprising:
 - a) The need for the Regional resource Recovery and Waste Management Strategy ('Waste Strategy') to be in place before further waste contracts are let to ensure that a cohesive, strategic approach is taken to the delivery of waste services, defining which approach represents best value for rate payers;
 - b) Economies of Scale that could be achieved by including the services under the Collection Contract as part of a future tender for broader waste services.
2. That Council delegate to the General Manager, the authority to negotiate with the incumbent Parks and Litter Bin Services Contractor (Pinerose Pty Ltd), the intention being to extend the existing Collection Contract for an initial period of 1 year, with options to extend for 2 more periods, each one of up to 1 year, on notice from Coffs Harbour City Council to Pinerose. These further periods of extension would enable the expiry of the Collection Contract to align with the expiry of the major waste contract for kerbside collections, and for all of these services to be included in a future tender for broader waste services.
3. That subject to successful negotiations between Coffs Harbour City Council and Pinerose, Council delegate to the General Manager, the authority to extend the term of the Collection Contract. Successful negotiations shall be defined as contract terms at least as favorable to Council as those in the attached 'Pinerose Contract Extension Term Sheet'.

TRUSTS REPORTS

T15/5 **PROPOSED INCLUSION OF ARRAWARRA HEADLAND RESEARCH STATION R82766 INTO THE COFFS COAST STATE PARK TRUST**

Executive Summary

Council, as Corporate Manager of the Woolgoolga Beach Reserve Trust, has been working with Marine Rescue Woolgoolga (MRW) and Woolgoolga Surf Life Saving Club (WSLSC) to secure suitable bases of operation for each organization. The WSLSC building no longer meets safety and operational requirements and the Trust has been assisting the club to secure an alternate location, within Woolgoolga Beach Reserve, for their clubhouse. Through ongoing discussions with WSLSC and MRW, it has been negotiated that MRW would be willing to vacate their base of operation at Woolgoolga Beach in lieu of being provided an alternate location, at no cost to their organisation, at Arrawarra Headland.

A suitable location for MRW has been found at the Arrawarra Headland Research Station which is a Crown Reserve currently under Corporate Management by the University of New England (UNE). The UNE has agreed in principle to a shared use arrangement with MRW and a Memorandum of understanding is currently being drafted for the shared use arrangement.

Council has consulted with Crown Lands with regards to the most appropriate and beneficial land tenure arrangements and it has been determined that the UNE would notify Crown Lands of its intent to relinquish Corporate Management of the Arrawarra Headland Research Station Trust and that Council request appointment as Corporate Manager of the Trust. The Trust would then be transferred into the Coffs Coast State Park Trust (CCSPT). The CCSPT would then issue a 10 year license to the UNE to facilitate ongoing use for educational purposes. The Crown would issue Marine Rescue NSW with a 34a license over the reserve as part of a state-wide Marine Rescue agreement.

The Crown now requires notification of the Trusts acceptance of the proposed inclusion of the Arrawarra Headland Research Station R82766 into the Coffs Coast State Park.

- 228 RESOLVED** (Arkan/Innes) that Coffs Harbour City Council, as Corporate Manager for Coffs Coast State Park Trust accept the inclusion of Arrawarra Headland Research Station Reserve 82766 into the Coffs Coast State Park.

REQUESTS FOR LEAVE OF ABSENCE

No requests for leave of absence.

MATTERS OF AN URGENT NATURE

No matters of an urgent nature.

QUESTIONS ON NOTICE

QON15/5 INCOME AND EXPENSES OF THE A LEAGUE MATCH BETWEEN
WESTERN SYDNEY WANDERERS AND CENTRAL COAST
MARINERS

The report was noted.

The Mayor congratulated Nikki Greenwood and her team on their global award on the IFEA.

This concluded the business and the meeting closed at 8.53 pm.

Confirmed: 8 October 2015.

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Denise Knight
Mayor