

The following document is the minutes of the Council and Committee meeting held on 10 July 2014. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 24 July 2014 and therefore subject to change. Please refer to minutes of 24 July 2014 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**10 JULY 2014**

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## **COFFS HARBOUR CITY COUNCIL**

### **ORDINARY MEETING**

**10 JULY 2014**

Present: Councillors D Knight (Mayor), J Arkan, N Cowling, R Degens, G Innes, B Palmer, K Rhoades and S Townley

Staff: General Manager, Director City Infrastructure Services, Director City Planning, Director Community Development, Director Corporate Business and Executive Assistant

Leave of Absence: Councillor Sultana

The meeting commenced at 5.00 pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbayngirr Country and the Gumbayngirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

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#### **DISCLOSURES OF INTEREST**

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No disclosures of interests tabled.

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#### **APOLOGY**

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No apologies.

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## CONFIRMATION AND ADOPTION OF MINUTES

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- 193 **RESOLVED** (Innes/Townley) that the minutes of the Ordinary meeting held on 26 June 2014 be confirmed as a true and correct record of proceedings.

## NOTICES OF MOTION

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### NOM14/10 STRATEGIES FOR REDUCING ENERGY CONSUMPTION

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- 194 **RESOLVED** (Townley/Cowling) that Council staff investigate strategies for reducing energy consumption. This may include such things as use of automatic timers, airconditioners and use of energy-efficient technology such as LED. In particular, options for street lighting should be included.

## GENERAL MANAGER'S REPORTS

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### GM14/19 LEGAL APPEAL - DEVELOPMENT APPLICATION NO. 876/12 SUBDIVISION INTO 1 RESIDENTIAL TORRENS TITLE LOT PLUS 13 RESIDENTIAL COMMUNITY TITLE LOTS & 1 COMMUNITY LOT - LOT 19, DP 1126372, 45 RUTLAND STREET, BONVILLE

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This report has the effect of totally replacing the current report of the same name in this business paper.

Council is advised that the s34 conciliation conference has not been finalised and the matter is to be deferred.

- 195 **RESOLVED** (Knight/Degens) that Council defer the report until further notice.

The Motion on being put to the meeting was carried unanimously.

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### GM14/17 LEGAL APPEAL - DEVELOPMENT APPLICATION NO. 876/12 SUBDIVISION INTO 1 RESIDENTIAL TORRENS TITLE LOT PLUS 13 RESIDENTIAL COMMUNITY TITLE LOTS AND 1 COMMUNITY LOT - LOT 19 DP 1126372, 45 RUTLAND STREET, BONVILLE

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To consider legal advice provided by Council's legal representative in relation to a Land and Environment Court appeal against Council's refusal of a development application for a subdivision into one (1) residential Torrens title lot plus 13 residential community title lots and 1 community lot at 45 Rutland St Bonville.

This item was replaced by item GM14/19.

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**GM14/18 TRANSFORMATION TO SUSTAINABILITY PROJECT**

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To present to Council the Organisation Diagnostic, Business Case and the Indicative Program Plan developed by consultants engaged under the terms of reference for the Transformation to Sustainability (T2S) project and to seek Council's endorsement to progress with the implementation of the project.

**196 RESOLVED** (Palmer/Innes) that Council:

1. Note the Organisation Diagnostic, Business Case and the Indicative Program Plan prepared by the consultants engaged to undertake this aspect of the T2S Project, namely LKS Quaero.
2. In acknowledging its civic leadership role, endorse the further implementation of the T2S Project, particularly in light of the projected efficiency gains that will assist Council in achieving financial and operational sustainability.

Note: The General Manager, Director Corporate Business, Cr Knight and Cr Rhoades are Directors of Prosper Coffs Ltd.

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**CITY PLANNING DEPARTMENT REPORTS**

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**CP14/18 ORARA RIVER REHABILITATION PROJECT BUSH REGENERATION TENDER RFT-637-TO**

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To terminate the Orara River Rehabilitation Project Bush Regeneration contract RFT-637-TO and start a new tendering process.

**197 RESOLVED** (Palmer/Degens) that Council:

1. Terminate the Orara River Rehabilitation Project Bush Regeneration Contract RFT-637-TO
2. Initiate a new tender process to replace contract RFT-637-TO in order to ensure an open, transparent and fair process.
3. Notify all applicants who lodged a tender for RFT-637-TO in writing of the proposed course of action.
4. Notify the Orara River Groups Management Committee of Council's termination of Orara River Rehabilitation Project Bush Regeneration Contract RFT-637-TO.
5. Bring a report be brought back to Council following completion of the new tendering process to replace RFT-637-TO.

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**CP14/19 TIDY TOWNS SUSTAINABLE COMMUNITIES AWARD**

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To provide Council with an indicative cost to nominate for the Tidy Towns Sustainable Communities Award.

**MOVED** (Cowling/Innes) that Council note the contents of this report.

The mover and seconder withdrew the **MOTION**.

**MOTION**

**198 RESOLVED** (Cowling/Degens) that:

1. Expressions of interest be called from the community to participate in the Tidy Towns program.
2. "In principle" support be given by CHCC to the formation of a community group with a view to preparation of a Tidy Towns nomination, and that the group, comprised of individuals and community organisations, would be responsible for the preparation of the nomination and follow up requirements.
3. Council provide a maximum of \$500 for the joining/application fee.

**AMENDMENT**

**MOVED** (Arkan/Innes) that:

1. Expressions of interest now be call from existing community service clubs and other community members to participate in the Tidy Towns program.
2. The successful applicant be offered \$500 for the joining / application fee.

The **AMENDMENT** on being put to the meeting was **LOST**.

The **MOTION** on being put to the meeting was declared **CARRIED**.

**CORPORATE BUSINESS DEPARTMENT REPORT**

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**CB14/43 DEVELOPER CONTRIBUTIONS PLAN REVIEW - SOUTH COFFS**

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To present to Council a draft amended South Coffs Developer Contributions Plan 2014. This report recommends that the draft Plan be adopted.

**199 RESOLVED** (Palmer/Townley) that the Draft South Coffs Developer Contributions Plan 2014 be adopted.

## CITY INFRASTRUCTURE SERVICES DEPARTMENT REPORTS

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### **CIS14/34 AMENDMENT OF 2014-2015 FEES AND CHARGES - EFFLUENT DISPOSAL**

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To propose changes to Council's 2014-2015 Fees and Charges Schedule. Adoption of the new schedule of fees for effluent disposal at the Water Reclamation Plant is proposed to be implemented from 1 September 2014.

**200 RESOLVED** (Palmer/Innes) that:

1. The amendment to the Effluent Disposal fee be placed on public exhibition for a period of 28 days.
  2. If no objections are received, the new fee will be applicable from 1 September 2014.
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### **CIS14/35 AMENDMENT OF 2014-2015 FEES AND CHARGES - COUNCIL ROAD CLOSURE APPLICATIONS**

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To present the changes to Council's 2014-2015 Fees and Charges Schedule. Adoption of the new schedule of fees for Permanent Council Road Closure Applications is proposed to be implemented from 1 September 2014.

**201 RESOLVED** (Degens/Palmer) that:

1. The amendment to the Permanent Council Road Closure Application fee be placed on public exhibition for a period of 28 days.
  2. If no objections are received, the new fee will be applicable from 1 September 2014.
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### **REQUESTS FOR LEAVE OF ABSENCE**

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No requests for leave of absence.

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### **MATTERS OF AN URGENT NATURE**

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No matters of an urgent nature.

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**QUESTIONS ON NOTICE**

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No questions on notice.

This concluded the business and the meeting closed at 5.59 pm.

Confirmed: 24 July 2014

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Denise Knight  
Mayor