

MINUTES

HERITAGE ADVISORY COMMITTEE

COMMITTEE MEETING

JETTY BEACH ROOM / PARK BEACH ROOM – CHCC ADMINISTRATION BUILDING
3.00PM WEDNESDAY 31 AUGUST 2022

ATTENDEES: Cr Sally Townley Terrie Beckhouse
Gay Bell Pam Worland
Marten Bouma James Holmes

Item	Discussion	Actioner
1. Acknowledgement of Country <i>We acknowledge the Gumbaynggirr People, Traditional Custodians of the land on which we live and work, and pay our respects to their elders, past and present.</i>		
2. Apologies:	Dr Craig Bellamy	Noted, no action required.
3. Conflicts of Interest	Nil	
4. Confirmation of minutes	Minutes confirmed.	Moved – Gay Seconded - Terrie
5. Business Arising	<ul style="list-style-type: none"> Assist Council to actively promote heritage conservation – see item 6.1 below. Assist with any study or survey to legally protect heritage items – Council's Heritage Advisor not available to attend this meeting, however she will attempt to attend a meeting in the near future. Educate and inform Council and the community through the promotion of the City's heritage resources – see item 6.1 below. Oversee the implementation of the heritage fund – letters sent to all owners. Awaiting responses. Aboriginal Cultural Heritage Management Plan – no update to previous status. Missing Woolgoolga Heritage Walk sign panel – update on status of sign replacement provided by Council's works section. 	Noted, no action required.
6. General Business		
6.1 Ideas to promote and inform about heritage conservation	<ul style="list-style-type: none"> Themed newspaper articles – highlighting the local heritage fund and heritage properties in general e.g. new owners of the former museum. 	Noted for consideration at future meetings.

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	<ul style="list-style-type: none"> Lectures / talks featuring special guests – focus on local topics and speakers. Hold a ‘heritage day’ and set up a stall in the markets to give away brochures etc. Continue the development of themed heritage brochures. For example – Red Rock heritage walk ‘beach fibros’, ‘post WWII housing’, ‘Coffs timber buildings’, ‘adaptive re-use’, etc. Revive the ‘Coffs Ambassadors’ tours with a focus on heritage. Guided bus tours? (this used to be done – can we revive it?). 	
7. Other matters		
7.1 Donation of Heritage Study Photographs	The author (consultant) of Coffs Harbour Community Based Heritage Study 2015 has donated all the photos that were taken during the preparation of the heritage study, to the Coffs Harbour Museum. They are currently being sorted.	Noted, no action required.
7.2 British Australia Timber Co. relic at Woolgoolga Art Gallery	<p>The British Australia Timber Co. relic, located behind the Woolgoolga Art Gallery has been moved to the front of the Art Gallery property. The relic was falling apart so for safety it was dismantled. Staff discussed with people from the Art Gallery whom said that they had asked the Woopi Mens Shed to assist in making a new timber trolley but they declined. The remaining wheels, chains etc. have been temporarily stacked next to the Art Gallery and the railway lines have been temporarily located at the Council depot until a decision is made on what to do with this (locally) heritage listed relic.</p> <p>By way of background: An Engineer report in 2018 revealed significant deterioration of the tram cart structure and at the time recommended that it be excluded from public access. Council’s Heritage Advisor suggests that careful repair work could take place to the relic and this would not be likely to compromise the objects’ heritage significance. It would however, be highly specialised conservation work which would cost a lot.</p> <p>The question is, who within Council, would project manage this work and which section of Council would pay for it as a heritage item under serious threat, there is concern about its future.</p> <p>Action: Cr Sally Townley Offered to table a Notice of Motion around this issue at a future Council meeting..</p>	Marten
8. Outstanding Actions Review	None yet.	Noted, no action required.

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9. Next Meeting:	Wednesday 28 September 2022	Noted, no action required.

Action Items

Date	Item	Decision / Action	Assigned To	Due Date	Updates