

MINUTES

HERITAGE ADVISORY COMMITTEE

CITY OF COFFS HARBOUR ADMINISTRATION BUILDING

3.00PM WEDNESDAY 13 SEPTEMBER 2023



| | | |
|------------|------------------|---------------|
| ATTENDEES: | Terrie Beckhouse | Craig Bellamy |
| | Marten Bouma | James Holmes |
| | Gay Bell | |

| Item | Discussion | Actioner |
|--|---|----------------------------|
| 1. Acknowledgement of Country <i>We acknowledge the Gumbaynggirr People, Traditional Custodians of the land on which we live and work, and pay our respects to their elders, past and present.</i> | | |
| 2. Apologies / absent: | Cr Sally Townley, Pam Worland and Chris Spencer | Noted, no action required. |
| 3. Conflicts of Interest | Nil | Noted, no action required. |
| 4. Confirmation of minutes | Meeting notes from 5 July 2023 confirmed, however as there was no quorum at the meeting they have not been acknowledged as minutes. | Noted, no action required. |
| 5. Business Arising | <p>Assist Council to actively promote heritage conservation.</p> <p>Heritage tour / drive trail around the LGA</p> <ul style="list-style-type: none">• <i>It is intended to make a hard copy booklet available to download and print (or be made available at tourist information centres etc.).</i>• <i>The heritage tour / drive will also be available as an interactive web-based activity. Ideas for achieving this include:</i><ul style="list-style-type: none">○ <i>Potential for inclusion of the drive trail within a planned digital 'App' that will showcase a number of cultural and heritage trails.</i>○ <i>Potential for a devoted City interactive web page similar to the existing 'Parks' web page – see:</i> https://www.coffsharbour.nsw.gov.au/Community-and-recreation/Your-neighbourhood/Parks• <i>The City is still developing the APP and the committee will be updated on progress when further news comes to hand.</i> <p><i>For information purposes only. No action required.</i></p> | Marten and Sarah |
| | <p>Assist with any study or survey to legally protect heritage items:</p> <p>The City's Heritage Advisor position is under review. It has been mentioned that their service will only continue an 'as needed' basis and only for development related advice.</p> | Marten |

| Item | Discussion | Actioner |
|--------------------------------------|--|--------------------|
| | <i>For information purposes only. No action required.</i> | |
| | <p>Local Heritage Fund 2023-2024</p> <p>State Government (Heritage NSW) funding (\$25,000) has been secured for the period 2023-2025.</p> <p>Heritage NSW have stated that they won't fund 'general maintenance' such as gardening and cleaning activities.</p> <p>Applications for funding were called from the public, based on the new application format. Applications received were reviewed at this meeting and the attached Summary of Applications outlines each project and whether the project was endorsed by the committee for funding.</p> <p><i>Moved: Terrie Beckhouse. Seconded: James Holmes.</i></p> | Marten |
| | <p>Aboriginal Cultural Heritage Management Plan:</p> <ul style="list-style-type: none"> • Following endorsement from the working group, the project team have briefed the City's Executive Leadership Team about the project. • This will be followed by a Councillor briefing (on 22/11/23) with a view to putting a report to Council that recommends that the City place the Management Plan and associated mapping on public exhibition to the wider community. • The wider public exhibition period will provide an opportunity to provide further comments toward the project documentation. <p><i>For information purposes only. No action required.</i></p> | Marten |
| 6. General Business | | |
| | As above. | All |
| 7. Other matters | | |
| | | All |
| 8. Outstanding Actions Review | See minutes above. | All |
| 9. Next Meeting: | October / November 2023 – 3pm in the City Administration building, or Yarrila Place if the facilities are ready in time. | Marten to arrange. |

CHCC Local Heritage Fund Applications 2023-2024

| Site Address | Works Proposed | Cost of works | Funding amount | Decision | Notes / Details of site |
|---|--|---------------|----------------|---------------|---|
| 2 Curacoa Street Coffs Harbour | Repair windows | \$1,600 | \$800 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| 20 Korff Street Coffs Harbour | Repair and replace rotten window panels | \$382 | \$191 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| 4 Coramba Road, Coffs Harbour | Paint roof of house | \$1,800 | \$900 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| 14 Gale Street, Coramba | Replace/repair side window screens on house (visible from Gale St) | \$1,800 | \$900 | Supported | Located in Coramba Conservation Area. Contributory building, with works able to be viewed from the street. |
| 31 Gale Street Coramba | Gutters, barge board repairs | \$6,800 | \$2,000 | Supported | Located in Coramba Conservation Area. Attached to a contributory building, with works able to be viewed from the street. Application supported, although for a lesser amount than applied for due to the building's questionable contribution to the streetscape. |
| 32 Gale Street Coramba | Replace rusty guttering on building | \$2,194 | \$1,000 | Supported | Located in Coramba Conservation Area. Contributory building, with works able to be viewed from the street. |
| 63 Gale Street Coramba | Paint exterior of house | \$6,364 | \$2,000.00 | Supported | Located in Coramba Conservation Area. Contributory building, with works able to be viewed from the street. |
| 79 Gale Street Coramba | Replace damaged roof over patio and handrail | \$4,870 | \$1,000 | Supported | Located in Coramba Conservation Area. Contributory building, with works able to be viewed from the street. |
| 81 Gale Street Coramba | Restore stonework | \$4,700 | \$0 | Not Supported | Applicant emailed to advise that their application has not been supported due to non-compliance with the criteria. They were invited to lodge a complying application, however none has since been received. |
| 15 Elizabeth Street Sawtell | Replace flashing, gutters and timber trims. Repaint front of church. | \$27,940 | \$3,000 | Supported | Individually heritage listed item. Very significant building (one of the last remaining weatherboard church buildings still functioning as a church) and located in a prominent position. |
| 25 First Avenue Sawtell | Install 'safety fixing anchors' on cinema roof and front awning | \$1,500 | \$750 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| 20 Timms Avenue Ulong | Continued replacement of roof of mill area | \$6,000 | \$3,000 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| Lowanna Railway Station | Repair whiteant damage to railway station building - doors, windows etc. | \$1,727 | \$864 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| Rail corridor adjacent to Lowanna Railway Station | Repair whiteant damage to ganger's shed building doors. | \$990 | \$495 | Supported | Individually heritage listed item (separate listing to the Lowanna Station). Part of a group of very significant buildings on the overall site and located in a prominent position. |
| 612 Upper Orara Road Upper Orara | Repaint building and repair / rustproof ballustrade | \$2,102 | \$1,050 | Supported | Individually heritage listed item. Very significant building and located in a prominent position. |
| | | \$70,769 | \$17,950 | | |