

MINUTES

HERITAGE ADVISORY COMMITTEE COMMITTEE MEETING

COUNCIL CHAMBERS – CHCC ADMINISTRATION BUILDING
3.00PM WEDNESDAY 28 SEPTEMBER 2022

ATTENDEES: Dr Craig Bellamy Pam Worland
Gay Bell James (Jim) Holmes
Marten Bouma Sarah Parbery

Item	Discussion	Actioner
1. Acknowledgement of Country <i>We acknowledge the Gumbaynggirr People, Traditional Custodians of the land on which we live and work, and pay our respects to their elders, past and present.</i>		
2. Apologies:	None received	Noted, no action required.
3. Conflicts of Interest	Nil	Noted, no action required.
4. Confirmation of minutes	Minutes confirmed. Moved: Gay, seconded: Jim	Noted, no action required.
5. Business Arising	<p>Sarah Parbery was introduced to the committee.</p> <p>Sarah works in the same team as Marten and is assisting with all things heritage.</p> <p>Aboriginal Cultural Heritage Management Plan</p> <p>No update to previous status.</p> <p>BAT relic at Woolgoolga Art Gallery</p> <ul style="list-style-type: none"> Log relocated to the front of the property with the plaque. Relic dismantled by City staff. No photographic record taken / no proper archival record undertaken. No decision yet on who will fund the reconstruction / relocation (etc?) of the relic. Gay to continue to stir the pot (!). <p>Missing Woolgoolga Heritage Walk sign panel</p> <ul style="list-style-type: none"> Update on status of sign replacement previously provided by Council's works section, however questions remain, such as: <ul style="list-style-type: none"> Where is the sign being stored? When will it be restored? Need a timeframe RE. the above to satisfy enquirers. Marten to continue to make enquiries. 	

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6. General Business		
6.1 Actively promote heritage in the LGA	<p>Heritage bus tour</p> <ul style="list-style-type: none"> Jim suggested that during Heritage Week, we could look at setting up a marquis / stall in the markets (?) to promote heritage / give away brochures etc. During Heritage Week, we could borrow a bus driver (from the CEX?) and hold a “heritage tour” throughout the LGA. Use a 14 seater bus and hold a number of trips between 10am-4pm. Insurance may be an issue (?). Further thought and discussion needed on this at future meeting/s. <p>Heritage walk</p> <ul style="list-style-type: none"> Gay suggested that the Committee could host a series of “heritage walks” (one per year?) based on the themed heritage brochures and walks i.e. Red Rock (see other matters (7.1) below), Woolgoolga, Coramba and Sawtell. Further thought and discussion needed on this at future meeting/s. <p>Heritage tour / drive</p> <ul style="list-style-type: none"> This was an idea that was put forward in 2015. Work commenced on two drives / tours, focussing on urban areas and rural areas, however this was never completed. The City’s Community Services Branch previously developed a “Coffs Coast Arts and Cultural Trail” on CD in 2009. This could be used as a template for developing a “modern” version along a similar theme focussing on heritage. New technology could be used, such as Google Maps and dedicated websites, which could incorporate / trigger audio descriptions of heritage sites along the way. It was decided that Marten and Sarah shall investigate technology options available for a heritage tour / drive. Further thought and discussion needed on this at future meeting/s. 	Marten and Sarah
6.2 Local Heritage Fund 2022-2023	<ul style="list-style-type: none"> Details of applications received were attached to the email containing the meeting agenda, including suggested funding amounts for considerations. The funding amounts were determined in line with the approach taken during previous years i.e. a sliding scale depending on the nature of works and value to the preservation / promotion of the heritage item. A three-tier funding allocation model was also developed to outline funding allocation according to the sliding scale. 	Marten

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	<ul style="list-style-type: none"> The three tier funding allocation model was accepted by the committee. Moved: Jim, seconded: Pam; that local heritage funding amounts as proposed be endorsed by the committee. Marten to send out appropriate documentation to successful applicants. 	
7. Other matters		
7.1 Red Rock Heritage Walk	<ul style="list-style-type: none"> Jenny Freeman from Red Rock (Corindi Beach?) has developed a project entitled "Walking Talking Red Rock History". According to Jenny; <i>"starting at Lynch Cottage, participants will be lead around Red Rock by a long-time local. You will be immersed in the stories of Red Rock village: the houses and gardens, the families, the local decisions, the heritage"</i>. It is proposed to hold the "walk and talk" twice during school holidays. The walk takes around an hour and would commence at 10.30am. Details were forwarded to committee members of an initial 'walk and talk' (Red Rock Heritage Walk) happening on Thursday 6 October at 10.30 am, Lynch Cottage, Park St, Red Rock. Any enquiries about this and future events can be answered by Jenny Freeman (0409 285 669). Jenny has since applied for local heritage funding to help fund the event and associated costs including development of a brochure, shirt design and food costs (bush tucker food). This initiative aligns with the Committee's charter to promote local heritage. Further discussion needed on this at future meeting/s. 	
8. Outstanding Actions Review	See minutes above.	
9. Next Meeting:	Wednesday 28 September 2022 / 23 November 2022	Marten to arrange.

Action Items

Date	Item	Decision / Action	Assigned To	Due Date	Updates