



COFFS HARBOUR CITY COUNCIL HERITAGE ADVISORY COMMITTEE MEETING

Date / Time:	Wednesday 22 June 2022 / 3.00 pm		
Venue:	Jetty Beach Room / Park Beach Room – CHCC Administration Building		
Attendees:	Cr Sally Townley, Terrie Beckhouse, Gay Bell, Pam Worland, Dr Craig Bellamy, James Holmes, Marten Bouma		
Apologies:	Chris Spencer		
Agenda Item:	Discussion:	Action:	Responsibility:
1. Welcome	Introductions	Noted, no action required.	N/A
2. Election of Chairperson and Deputy Chairperson	Chairperson – Terrie Beckhouse Deputy Chairperson – Craig Bellamy	Unanimously agreed. Noted for future meetings.	N/A
3. Discussion of Committee Objectives	Provide input into the development of the Coffs Harbour Heritage Strategy: 2021-24 Heritage Strategy adopted by Council in 2021. The Heritage Strategy is available to view on Council's website. An adopted Heritage Strategy is a requirement of Heritage NSW's ongoing funding agreement with Council.	Noted, no action required.	N/A
	Assist Council to actively promote heritage conservation: The previous CHCC Heritage Executive Committee included initiatives such as: <ul style="list-style-type: none"> • Production of heritage brochures and walks; • Heritage lecture series; and • Heritage stalls at markets etc. This committee could undertake similar initiatives.	Consider undertaking similar initiatives, or suitable alternatives. For discussion at future meetings.	N/A

	<p>Assist with any study or survey to legally protect heritage items:</p> <p>The 2015 Community Based Heritage Study utilised the expertise of the previous Heritage Executive Committee members in its working group.</p> <p>The 2015 study is currently being reviewed by Council's Heritage Advisor (Louise Thom) with a view to refining the list of post-war houses to only include the "outstanding" examples of post-war housing. Progress has slowed since Covid, as Louise has limited her visits to Coffs Harbour. However, this will hopefully be back to normal soon.</p>	<p>Invite Louise to a future meeting to discuss the Heritage Study review.</p>	<p>Marten</p>
	<p>Educate and inform Council and the community through the promotion of the City's heritage resources:</p> <p>Similar initiatives, heritage strategy and heritage study help to achieve this.</p>	<p>Noted, no action required.</p>	<p>N/A</p>
	<p>Oversee the implementation of the heritage fund:</p> <p>Council offers funding to the owners of properties that are either heritage listed or contained with the two heritage conservation areas at Sawtell and Coramba.</p> <p>This has previously been capped at \$1000 per property to try and accommodate as many landowners as possible.</p> <p>Heritage NSW provides \$ for \$ funding to Council to achieve this - up to \$5,500 per annum (during this current period).</p> <p>The fund is offered each financial year so the next round will commence in the next couple of months.</p>	<p>Once received, present applications for the next round of local heritage funding to the Committee for consideration.</p>	<p>Marten</p>
	<p>Encourage best practice heritage conservation:</p> <p>The above activities help to achieve this outcome.</p>	<p>Noted, no action required.</p>	<p>N/A</p>
<p>4. Recent listing of items on the State</p>	<p>Coffs Harbour Jetty:</p> <p>This item was listed on the State Heritage Register on 28 June 2021.</p>	<p>Noted, no action required.</p>	<p>N/A</p>

Heritage Register	Ararwarra Headland and Stone Fish Traps: This item was listed on the State Heritage Register on 13 May 2022.	Noted, no action required.	N/A
	Ulong Steam Operated Sawmill: This item was listed on the State Heritage Register on 12 May 2022.	Noted, no action required.	N/A
	Existing State Heritage listed items: Two other items within the Coffs Harbour Local Government Area are already listed on the State Heritage Register. These are the First Sikh Temple at Woolgoolga and Fergusons Cottage at the southern end of the Jetty Foreshore (adjacent to the former Fishing Club).	Noted, no action required. Also note: There is an interesting article on Facebook about Fergusson's Cottage.	N/A
5. Preparation of an Aboriginal Cultural Heritage Management Plan for the Coffs Harbour LGA	Cultural heritage mapping prepared – known and predictive cultural heritage: In 2016, Council provided \$35,000 of Environmental Levy funding to the NSW Office of Environment and Heritage to undertake this mapping. The mapping displays both known and predictive Aboriginal cultural heritage as “blob” mapping (sites with a large buffer around them). The mapping was completed and presented to Council and representatives of the local Aboriginal community in June 2018. It should be noted that the mapping is not static. It will be updated over time as new sites are identified.	Noted, no action required.	N/A
	Aboriginal Cultural Heritage Management Plan: The preparation of an Aboriginal Cultural Heritage Management Plan was commenced following the completion of the initial mapping. The document is nearing completion (to draft stage), where it will be discussed / workshopped by Council staff and then brought before Council with a view to placing on public exhibition.	Continue to update the committee on the progress of the project.	Marten

6. Other matters	Suitable date and time for meetings: Last Wednesday of the month at 3pm. Meetings to be held monthly until the committee's activities etc. are settled and then bi-monthly after that.	Date / time noted. Agenda to be circulated prior to meetings.	Marten
	Missing Woolgoolga Heritage Walk sign panel Gay queried whether there was any update on previous enquiries about the whereabouts of this sign. It was removed some time ago during the construction of the new toilet block and playground on Beach Street.	Contact Council works section to enquire on whereabouts of sign and if it can be reinstated ASAP.	Marten
	Maritime relics at Woolgoolga Gay mentioned that there have been many more maritime relics being uncovered on Woolgoolga's beaches as a result of recent weather events. Some are even being found as far away as Safety Beach.	Noted, no action required.	N/A
Meeting closed at 4.25 pm			
Next Meeting			
Wednesday 27 July, 3.00 pm, Jetty Beach Room / Park Beach Room – CHCC Administration Building			