

MINUTES

FLOODPLAIN RISK MANAGEMENT COMMITTEE COMMITTEE MEETING

COMMITTEE ROOMS 1&2, COUNCIL ADMINISTRATION BUILDING

9:30-11:30 THURSDAY 20 OCTOBER

ATENDEES:	Cr Sally Townley - CHCC	Bruce Fidge - Community
	Simon Pierotti - CHCC	John Rowe - Community
	Sally Whitelaw - CHCC	Dona Powell – SES
	Martin Rose - DPE	Jeannie Veitch - SES
	Mathew Corinth - CHCC	Mandy Bramble - SES
	Greg Hughes - CHCC	Jerome Dorman - SES
	Stuart Lessells - CHCC	Paul Maher - SES
	Monique Retallick – WMAwater	Tom Ward - WMAwater
	Behzad Jamali - WMAwater	

Item	Discussion	Actioner
1. Acknowledgement of Country <i>We acknowledge the Gumbaynggirr People, Traditional Custodians of the land on which we live and work, and pay our respects to their elders, past and present.</i>		SP
2. Apologies:	Michael Stubbs, Cr Scott Wolgamot, Cr Jonathon Cassell, Aaron Stoja, Sharon Smith, Tim Nott, Anne Shearer, Tom Handel.	Noted
3. Terms of Reference	Terms of Reference discussed, noting that the committee is advisory in nature.	SP
4. Conflicts of interest	None	All
5. Confirmation of minutes of 4 March 2021	The minutes of the meeting held on 4 March 2021 were noted (not adopted) given the time since the last meeting.	SP
6. Appointment of Chair	Cr Sally Townley appointed	ST
7. Project Updates		
7.1 North Boambee Detention Basin	Design has done, noting refinements may be needed as the project develops. Engagement with property owners re acquisition/easements is the next step. Property Valuer has been engaged. Action 1: Supply dam break study to SES Action 2: Simon to send around the report on the basin impacts to the committee.	SP SP
7.2 Northern LGA Flood Study	Presentation provided on the project by WMA Water.	

Item	Discussion	Actioner
	<p>Action 3: WMA Water animations and presentation to be provided</p> <p>Action 4: Once the draft flood study report is provided to Council, and reviewed, it will be circulated to the committee for comment.</p>	<p>SP</p> <p>SP</p>
7.3 Coffs Creek Floodplain Risk Management Study and Plan Review	<p>Presentation provided on the project by WMA Water and options discussed.</p> <p>Action 5: Presentation to be sent to committee members</p>	SP
7.4 Other Projects	Moonee Creek Flood Study, Flash Flood Warning System Upgrade, DRRF flood gauges discussed	Noted
8. General Business	Mitigation works at Isles Drive not yet funded	Noted
9. Outstanding Actions Review	Attachment 1 – Reviewed and updated	Noted
10. Next Meeting:	Decided not to set a date at this, to be held when projects are nearing completion or beginning.	Noted

Action Items

Date	Item	Decision / Action	Assigned To	Due Date	Updates
20/10/22	North Boambee Detention Basin	Supply dam break study to SES	SP	1/12/22	
20/10/22	North Boambee Detention Basin	Simon to send around the report on the basin impacts to the committee.	SP	28/10/22	
20/10/22	Northern LGA Flood Study	WMA Water animations and presentation to be provided	SP	28/10/22	
20/10/22	Northern LGA Flood Study	Once the draft flood study report is provided to Council, and reviewed, it will be circulated to the committee for comment	SP	1/12/22	
20/10/22	Coffs Creek Floodplain Risk Management Study and Plan Review	Presentation to be sent to committee members	SP	28/10/22	