

MINUTES

DISABILITY INCLUSION AND ACCESS ADVISORY COMMITTEE

ROOM 1 COFFS HARBOUR COMMUNITY VILLAGE
10AM FRIDAY 8 APRIL 2022

ATTENDEES:	Brigit Mackenzie (BM) Matt Crawley (MC) Jane Rowland (JR) David Anderson (DA) Madalyn Hails (MH) Cr. Tony Judge (TJ) Heather Reid (HR)	Community Representative Blue Sky Community Services Inc Buena Vida Community Representative Community Representative Councillor Representative Council Staff Representative - Minute Taker
GUEST ATTENDEES:	Bob Burness (BB) Lyndal Bosman (LB) Di Lynda Warwick (LW)	Coffs Harbour City Council Guide Dogs Student – Guide Dogs Blue Sky Community Services Inc

Item	Discussion	Actioner
Meeting Open	10:07 am	
1. Acknowledgement of Country		Council
2. Apologies:	Sophie Bek (SB), Khishkok Abdo (KA), Steven Paul (SP), Adam Ellison (AE) & Tanya Watts (TW)	Noted
3. Confirmation of Minutes	Minutes of Meeting of 4 March 2022	Noted
4. Business Arising –		
5. General Business		
5.1 Orlando Street Crossing – Bob Burness, Section Leader Survey & Design	<p>Council received a request from Cr Arkan to look at the Orlando Street Crossing in 2020, followed by an inspection by Council staff and the Mayor in April 2020.</p> <p>An allocation was made in the 2020/2021 Operational Plan to investigate the survey and design for the site upgrade to DDA compliance. The design was completed in May 2021 which did not permit inclusion in the 2021/2022 OP. As cost estimate are not finalised this project is not included in the 2022/2023 OP which are due for public exhibition in May. Any submission requesting</p>	Council

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	<p>inclusion of this project would be considered in terms of OP priorities and other identified projects.</p> <p>The request for a zebra crossing requires approval by Transport for NSW (TfNSW).</p> <p>A reduced speed limit also requires approval by TfNSW however the traffic flow studies and the adjacent land use does not support a 40 km limit at present.</p> <p>Council will complete a pedestrian count at the site in the next couple of weeks.</p> <p>Council can consider some minor works at the site to improve accessibility such as replacement of the signage (on the northern approach), installation of tactile ground surface indicators (TGSI's) on the pram ramps dependent upon the surface conditions (which were constructed prior to 2011) and painting of the concrete blisters.</p>	
<p>5.2 Orlando Street Crossing – Lyndal Bosman, Guide Dogs</p>	<p>Need for improvements regarding inclusion for people with vision impairments at the Orlando Street Crossing site – painting of the concrete blisters and TGSIs would be a significant improvement.</p> <p>Concern that a pedestrian count may be ‘cart before the horse’ in that more people would cross if they felt safe to do so. As such the number of people using the crossing may be down on those who would use the crossing.</p> <p>Guide Dogs (Lyndal) to join the Committee as a guest on an ongoing basis. Council appreciates the value that this brings to supporting planning and strategies for people with disabilities particularly those with a vision impairment.</p>	<p>Council</p>
<p>5.3 Update on the Disability Inclusion Action Plan (DIAP) review</p>	<p>The draft DIAP action plan is to be considered by Council at the meeting of 28 April 2022. The report will then be placed on public exhibition for 28 days prior to adoption in June 2022.</p> <p>A copy of the DIAP actions was distributed to the Committee for comment.</p>	<p>Council</p>

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5.4 International Day of People with Disability Planning	<p>A need to focus on community connection for people with disabilities after the isolation of the COVID pandemic.</p> <p>Suggestion of a 'games day' at the Coffs Harbour Jetty area with music and craft. (LW)</p>	Council
5.5 Info Exchange / Round Table	<p>Cancellation of 2022 Seniors Week Festival Event on 30 March due to inclement weather. Booklet provides a list of relevant organisations and contact details (HR).</p> <p>Search for a suitable venue for the Disability Network (LW).</p> <p>The pedestrian refuge in Azalea Avenue, Coffs Harbour near St Josephs has impeded vision and is difficult for people with mobility issues. This has been impacted by the construction of the new roundabout with motorist speeding up as they leave the roundabout into Azalea Avenue. The pedestrian refuge should be moved back a safe distance from the current site to improve visibility (DA).</p>	Council
6. Outstanding Actions Review	Attachment 1	Noted
7. Next Meeting:	Friday 13 May 2022, Coffs Harbour Cex International Stadium 10 am.	Noted
Meeting Close	12:00 pm	

Date	Item	Decision / Action	Assigned To	Due Date	Updates
3 Sep 2021	Footpath missing on northern side of Albany making it difficult for support housing clients to access the CBD past Brelsford. Also footpath in Hill Street, Coffs Harbour	Ongoing	Council	1/10/2021,	HR – provided feedback to the Committee 1 October that Council's Traffic Engineer was investigating. No update on Hill Street.
5 Nov 2021	Establish guiding principles for café owner to ensure menus, and the fit out of the café meet accessibility needs	Ken Welham and Heather Reid to action	Council	3/12/2021	Yarilla Place Project
5 Nov 2021	Sufficient room under tables to enable wheelchair to go easily under a table – including meeting tables and in the café – (note: tables with single poles impede wheelchair access, better to have 4 legs to allow multiple wheelchairs at a table setting	Ken Welham to look into this matter	Council	3/12/2021	Yarilla Place Project
5 Nov 2021	Will there be an external awning to allow cover when it rains for people with disability to enter / exit the building	Heather Reid to discuss/follow up with Ken Welham	Council	3/12/2021	Yarilla Place Project
5 Nov 2021	Ability to change lighting in meeting rooms for sign interpreters – Lipman to confirm if anyone can change the lighting levels in the meeting rooms	Lipman to follow up and provide a response to KW/HR	Lipman	3/12/2021	Yarilla Place Project
5 Nov 2021	Council to have low sensory hour – similar to Woolworths and Coles – on certain day/mornings – quiet hour for the library/museum/art gallery and sensory spaces for people to go to	Heather Reid to follow up.	Council	3/12/2021	Has been included as a DIAP action