

MIINUTES

COAST AND ESTUARY MANAGEMENT ADVISORY COMMITTEE COMMITTEE MEETING

PARK & JETTY BEACH ROOMS, CITY OF COFFS HARBOUR (CITY) ADMINISTRATION BUILDING
1-4 PM THURSDAY 2 MARCH (START: 1:24PM, END 4.04PM)

ATTENDEES

Cr Sally Townley – City
Cr Scott Wolgamont -City
Sally Whitelaw –City
Paul Bennett – City
Andrea Vallance – City
David Sutton – City

Ben Fitzgibbon - DPE
Justine Graham - LLS
Matthew Smith - LALC
Christian Sanders - SCU
Melanie Craig - CHRL
Ian Shaw – Community Rep
Todd Adamson - TfNSW

Josh Chivers - NPWS
Jonathan Yantsch - DPI
David Greenhalgh - DPI
Paul Garnett - DPI
Phil Haines - BMT
Chris Beadle – Water Tech
Simone Jones – City
(minute taker)
Bob Palmer – Community Rep

Malcom Robertson – Crown Lands

Bruce Fidge – Community Rep

Item	Discussion	Actioner
1. Acknowledgement of Country <i>We acknowledge the Gumbaynggirr People, Traditional Custodians of the land on which we live and work, and pay our respects to their elders, past and present.</i>		N/A
2. Welcome and Introductions 2.1 Appointment of Chair	Welcome and Introductions Cr Sally Townley appointed	N/A
3. Apologies:	Cr Jonathan Cassell – City Sharon Smith – City Marcello Sano – DPE Michael Stubbs– SES Glenn Storrie – NPWS Anna Sedlak – TfNSW	N/A
4. Conflicts of Interest	None at this time however Bob acknowledged that he runs boardwalk tours on behalf of Yarrawarra Aboriginal Cultural Centre and uses the boardwalk at Pipe Clay Lake, Corindi.	N/A
5. Confirmation of Minutes 17 June 2021	These minutes were distributed after the June 2021 meeting, however given the time lag and change in membership it was decided to only note the minutes.	N/A

6. Business Arising/ Project Updates		
6.1 Arrawarra, Pipe Clay, Corindi CMP	<p>Presentation provided by Phil Haines (BMT) on the draft CMP that was circulated to CEMAC prior to the meeting.</p> <p>Community consultation on the draft actions is occurring on 2 March at Corindi and 3 March at Red Rock</p> <p>Action 1: The City will now contact all agencies with either a lead or support role in the CMP to seek feedback on the actions.</p> <p>It is noted that the City will require a letter of support from all agencies identified with a lead or support role so input on the actions at this stage is critical.</p>	Paul Bennett
6.2 Central Coffs CMP	Chris Beadle (Water Tech) gave a presentation of recent work. Project is progressing well and is in Stage 3.	N/A
6.3 Open Coast CMP – Scoping Study	<p>The City has a grant to undertake the scoping study and is seeking to form a small reference group to discuss and finalise the brief. Brief to be finalised March/April, go out to quote in April/May and award the contract in June.</p> <p>Action 2: Reference Group to be formed comprising of City, DPE, Crown Lands, DPI-Fisheries, NPWS, TfNSW with Bob Palmer representing the community.</p>	Paul Bennett
6.4 Coffs Harbour Boat Ramp	Update provided on Sand Management and Stage 2 Boat Ramp Works by Todd Adamson (TfNSW).	N/A
6.5 Coastal Vulnerability Area SEPP update	The City has submitted a Planning Proposal to include the 2100 unlikely hazard line from the existing open coast CZMP into the Resilience and Hazards SEPP. If approved by the Minister this will be the first in NSW. Hopefully signed off post the state election.	N/A
6.6 Woolgoolga Regions CMP	Almost complete, was delayed due to the need to include a Coastal Emergency Action Sub Plan. Will be provided to Council then sent to the Minister for certification if endorsed.	N/A

6.7 Implementation Projects	<p>Andrea Vallance gave an update on current projects.</p> <p>Design refinement is underway for the Coffs creek revetment wall near Dolphin Marine Conservation Park and this work will inform the design for the northern side of the creek.</p> <p>Options and design work also occurring for the stormwater devices in Coffs creek.</p>	N/A
7. General Business		
7.1 Member Updates	<p>Ian noted Red Rock was busy during the Christmas holidays and several issues with Reflections Caravan Park including environmental damage to the steps and walkways and access off Little Beach, and erosion at the boat ramp.</p> <p>DPI Ag – Berry Industries have a new pilot education program in conjunction with agricultural and other industries.</p> <p>SCU – Has a number of reports close to being finalised. Offer to present to the next CEMAC.</p> <p>Action 3: SCU be invited to present at the next meeting</p> <p>Bob – met with DPI re possible funding to replace the boardwalk at Pipeclay Lakes.</p> <p>LLS- further 6 years funding for the Clean Coastal Catchment’s program and have an application in with Federal Government for more funding.</p> <p>Ben reiterated that any actions outside the Coastal Zone can be included in an appendix to the CMP and are still eligible for funding based on merits.</p>	Paul Bennett
7.2 Other General Business	Nil	N/A
8. Outstanding Actions Review	Nil	N/A
9. Next Meeting:	TBA, date not set at this time, aim is for quarterly meetings dependent on need.	N/A

Action Log

Date	Item	Decision/Action	Assigned To	Due Date	Updates
2/2/23	Action 1	The City will contact all agencies with either a lead or support role in the APC CMP to seek feedback on the actions.	Paul Bennett	April 2023	
2/2/23	Action 2	Reference Group to be formed comprising of the City, DPE, Crown Lands, DPI-Fisheries, NPWS, TfNSW with Bob Palmer representing the community.	Paul Bennett	April 2023	
2/2/23	Action 3	SCU be invited to present at the next meeting	Paul Bennett	TBD dependent on date of next meeting	