

Coffs Coast Regional Park Trust Board Meeting

MINUTES – Monday, 13 November 2023



City of Coffs Harbour, Yarrila Place, 27 Gordon Street, Coffs Harbour – 1pm

TRUST: Rod McKelvey, Grahame Douglas, Cr George Cecato, Cr Tegan Swan, Yvette Pacey

CHCC: Andrew Beswick, David Sutton

NPWS: Glenn Storrie, Dean Egan

APOLOGIES:

Previous Meeting, Monday, 24 July 2023

Approved by Chair

ITEM	ACTION
AGENDA ITEMS	
Meeting opened 1.16pm	
Acknowledgement of Country	Welcome to all and acknowledgement of Country
Conflict of Interest with Agenda Item	<ol style="list-style-type: none"> 1. Rod McKelvey – Arrawarra Gully 2. Cr Cecato – Item 3.3 – Miranda Place, Korora – Resident of Korora 3. Grahame Douglas – Item 3.3 – Miranda Place, Korora – Resident of Korora
Confirmation of Minutes of Previous Meeting	<p>374 Moved that the Minutes of the Coffs Coast Regional Board Trust Board Meeting held on Monday, 24 July 2023 be adopted as a true and correct record.</p> <p style="text-align: right;">CARRIED</p>
Item 1 – Matters Arising from Previous Meeting – Monday, 24 July 2023	<ol style="list-style-type: none"> 1. Minutes – Recording of Mover and Seconder <p>375 Moved that the mover and the seconder be recorded in the minutes for the CCRP Trust Board and that the published minutes have the persons names redacted for the motions.</p> <p style="text-align: right;">CARRIED</p> 2. Domestic Dogs in CCRP <p>No action taken to date. Requirement to install signage to notify of policy position / requirement for dogs on leash / dogs off leash. The City to complete necessary action as soon as practicable.</p> 3. Moonee Beach Bridge – Timeframe for completion of works

ITEM	ACTION
	<p>376 Moved that the Board write a letter to Reflections Holiday Parks – Moonee Beach Holiday Park to request a planning progress update.</p> <p style="text-align: right;">CARRIED</p> <p>4. Heather Young – Availability of CCRP Trust Board Minutes Completed. Heather Young was advised the adopted minutes were published on City of Coffs Harbour website.</p> <p style="text-align: right;">Yvette Pacey entered the meeting at 1:47pm</p> <p>5. Miranda Place – Korora Stairs – Letterbox Drop Noted: the removal of the illegal and unsafe stairs actioned as per the CCRP PoM.</p> <p>377 Moved that the Board acknowledges the undertaking of action 5.3.7 of the PoM in the new calendar year 2024: Action 5.3.7 – Investigate the provision of an appropriate beach access in the Kotara/Bellevue location at Korora Beach, in consultation with the local community and council, including location, design, funding and construction Medium.</p> <p style="text-align: right;">CARRIED</p> <p>6. Discovery Parks – Emerald Beach – Licencing Encroachments Completed.</p>
Item 2 – Correspondence	<ol style="list-style-type: none"> 1. In – Donald Telfer – Myers Road, Coffs Harbour Noted: The City of Coffs Harbour to action a reply. 2. In – Transport for NSW – Emerald Beach Kangaroo Population 3. In – P & K Dowling – Miranda Place Stairs (2 August 2023) 4. Out – P & K Dowling – Miranda Place Stairs (29 August 2023) 5. In – Peter Dowling – Miranda Place Stairs (5 September 2023) 6. In – Peter Dowling – Miranda Place Stairs (7 September 2023) 7. Out – Peter Dowling – Removal of Miranda Place Stairs (11.9.23)

ITEM	ACTION
	<p>Items 3-7: No further action required.</p> <p>8. In & Out – Boundary Fence to Dune Reserve – 1 Beach Way, Sapphire Beach Action: NPWS to explore further with the City's DA team for a resolution.</p> <p>9. In – Debbie Macnaught – Safety Concern – Car Parking – Sandy Beach Noted: Sandy Beach Car Parking included in the City's delivery plan for next financial year 2024/2025. Action: The City to provide the board with an update on the bus stop and parking signage and enforcement. Once advised, the Chair to respond to Debbie Macnaught and SANDBAGS.</p> <p>10. In – Pacific Bay Resort – Pacific Bay Resort & Great Southern Rail – Beachside Dining Events – Summer 2023 / 2024 / 2025</p> <p>11. Out – Emerald Beach Fair – In principle support – Seating Pavilion Noted: The Chair wrote a letter of support for the Grant.</p>
Item 3.1 – Pacific Bay Resort – Proposal for 5-Star Dining Experience at Charlesworth Bay	<p>378 Moved that the Board supports the City issuing the licence. Ongoing monitoring is required with NPWS to provide a brief report at the conclusion of the event for noting the conditions of the license have been adhered.</p> <p style="text-align: right;">CARRIED</p>
Item 3.2 – Sandy Beach Youth Space & Playground	<p>Completed. Noted that the project was delivered under budget and much loved by the community and visitors. The total expenditure for the project was \$1,315,597.</p> <p>Action: Board to provide a thankyou letter to the City.</p>
Item 3.3 – Financial Trust Report – 1 July 2023 to 28 September 2023	<p>379 Moved that the that the City will provide the board with further updates at the next meeting.</p> <p style="text-align: right;">CARRIED</p>
Item 3.4 – Trust Board Meeting Dates for 2024	<p>Trust Board Meetings will be held in February, July and November 2024.</p>
General Business	<p>Mullaway Beach Access / Midden Protection Project City project undertaken by Contractors. Works included installing new board & chain walkway, installing coir logs to stabilise exposed midden, undertaking new fencing and vegetation management.</p>

ITEM	ACTION
	<p>Concern that installation of coir logs not to standard of workmanship expected. City aware of issue and plans to return to site to install correctly / improve aesthetics / safety.</p> <p>Cabins Beach Access Enquiry from Cr Swan regarding status of works noting that the condition of the walk was poor. City advised that design and construction method finalised, requirement for City to issue documents to enable development of REF and subsequent commencement of works.</p> <p>NPWS Update: Progressing reservation of Land (Lots) as Coffs Coast Regional Park Noted.</p> <p>Proposal for a Bush Tucker Garden to the North of the Indigenous Interpretive site on the Sandy Beach Reserve 380 Moved that the Board supports the proposal for a Bush Tucker Garden to the North of the Indigenous Interpretive site on the Sandy Beach Reserve and will provide the funding of \$25,000 from the Cultural Heritage Research and Support Budget.</p> <p style="text-align: right;">CARRIED</p> <p>Arrawarra Bridge Enquiry from CCRPTB Chair Rod regarding status of works. City advised that design and construction method finalised, requirement for City to issue documents to enable development of REF and subsequent commencement of works.</p>
Item 4 – Next Meeting	<p>February 2024</p> <p>Theme: Contribute to the identification of budget priorities for the annual operations plan for the forthcoming financial year. Update on Operational Plan implementation progress.</p>

Meeting closed at 4:02pm