

# FACT SHEET

## Works in Kind (WIK) Agreements - information requirements



If you want to enter into a Works in Kind (WIK) Agreement with the City, you are required to submit an online form to the City.

The following information is required to complete the online form to allow the City to consider your offer. The City may require more information from you.

1. A legal description of the land on which any works are to be carried out under the agreement and / or land to be dedicated to the City. Provide a detailed plan of the works to be carried out and details of the land dedication.
2. Identification of parties to the agreement. If you are acting on behalf of a party, the City requires a written authority from that party.
3. Written consent of all owners of the land affected by the agreement.
4. Details of any development applications, development consents, or applications to modify a development consent to which the agreement relates.
5. Details of the person or entity who will carry out the development to which the agreement applies if known.
6. Detailed description of the works proposed to be undertaken. The detailed description should be supported by concept design drawings.
7. Identification of the relevant developer contributions plan and how it relates to the proposed works or land dedication. A schedule of works must accompany the offer setting those works that are identified in the relevant contributions plan, and the parts of the works that are not.
8. The estimated cost of the land to be dedicated or the works to be undertaken. The estimated cost must be supported by a qualified practising quantity surveyor, civil engineer or property valuer with associate or higher membership of an accredited professional institution in Australia. The valuation must identify any variance between the cost estimate and the costs in the relevant contributions plan.
9. A summary table of the development contributions payable on conditions of consent and the extent the proposed agreement will offset these contributions in the condition of consent.
10. If the value of contributions under the agreement exceed the value of contributions required under s7.11 or s7.12 of the Environmental Planning and Assessment Act, or the cost of works specified in the works schedule to the applicable contributions plan ('surplus value'), whether you wish to claim a credit for the surplus value and how/when the surplus value can be used/applied.
11. Details of whether the proposed works are to be fully or partially completed.
12. Detailed program of works showing the timeframe and staging for design, commencement and handover of works.