

# APPLICATION FOR CONSTRUCTION CERTIFICATE (SUBDIVISION / CIVIL WORKS)

Environmental Planning and Assessment Act 1979, s109E

Environmental Planning and Assessment Regulation 2000, s139(1A)



Locked Bag 155, Coffs Harbour 2450  
Customer Service Centre, 2 Castle Street, Coffs Harbour  
Email: [coffs.council@chcc.nsw.gov.au](mailto:coffs.council@chcc.nsw.gov.au) Phone: (02) 6648 4000  
Website: [www.coffsharbour.nsw.gov.au](http://www.coffsharbour.nsw.gov.au) ABN 79 126 214 487

## 1. Details of the applicant (must be the person who appoints the PCA i.e. the beneficiary of the Development Consent)

It is important that Council is able to contact you if more information is required. Please give as much detail as possible.

Mr  Ms  Mrs  Dr  Other:

Given name/s

Surname

Company/organisation

ABN

Postal address

Suburb or town

State

Postcode

Daytime telephone

Mobile

Email address

## 2. Land to be developed

Development Consent  
No.

Estate Name and Stage

No. of lots proposed

Lot

DP

Street No.

Street

Locality

## 3. Developer's superintendent (AUS-SPEC 0011 Development & Subdivision of land, s3.9)

Given name/s

Surname

Company/organisation

ABN

Postal address

Suburb or town

State

Postcode

## Office Use Only

Date Received

Application fee (if  
applicable

Receipt No.

**3. Developer's superintendent cont.....**

I, hereby certify that I am suitably qualified to undertake and accept the nominated role of the Superintendent in accordance with AUS-SPEC (CHCC Amndt) 0011 Development and Subdivision of land, s3.9, with respect to the civil engineering works specified in this Construction Certificate application.

Name

Signature

Date

Daytime telephone

Mobile

Email address

**4. Construction contractor**

Given name/s

Surname

Company/organisation

ABN

Postal address

Suburb or town

State

Postcode

Daytime telephone

Mobile

Email address

**5. Description of work / proposed development**

(Tick box as applicable)

 Bulk earthworks Water Stormwater drainage Lot fill Sewer Bridge or major culvert Roads incl kerb & gutter Inter-allotment drainage Other:

Estimated value of work or construction contract price

 \$

Submit copy of your contract or estimate with this application

Construction Certificate and Inspection fees

 \$

Subject to confirmation from Council prior to issue of approval

Include Long service Levy if cost of works is \$25,000 or more

## 6. Information to be attached to the application

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You need to provide material with your application that is relevant to the type of work you propose to do. Please indicate the material you have attached by placing a cross in the appropriate boxes :

- Certification Report and Checklist - AUS SPEC 0160 Quality (Design), Clause 1.5
- Construction Certificate Plans (1 x A1 and 1 A3 size plans of the following:-
  - Bulk Earthworks
  - Road, Footpath and Cycleway design
  - Drainage design
  - Sewer design
  - Water design
  - Landscape design
  - Erosion and Sediment Control Plan
  - Application Fees including cost breakdown
  - Road Opening Permit (for work on public roads)
  - Other information (e.g. Contract Price or Estimates, Permits to Enter)

## 7. Application fees and charges

To view the applicable fees and charges associated with this application please refer to Council's adopted Fees and Charges for Subdivisions & Contracts at [www.coffsharbour.nsw.gov.au](http://www.coffsharbour.nsw.gov.au)

## 8. Consent of owner(s)

**All owner(s) of the land being developed must sign the application.** It is the applicant's responsibility to clearly demonstrate that all owners have consented to the lodging of the application. Individual owners must sign and print their names. Where the owners are companies or involve a body corporate, sufficient detail demonstrating the authority of the person signing as/or on behalf of owner must accompany the application. If the applicant is not the owner of the land, a statement signed by the owner of the land to the effect that the owner consents to the making of the application is required.

Signature

Name

Date

Signature

Name

Date

**Position of the person or persons authorised to sign on behalf of the Company/Organisation if applicable**

Position within the Company/Organisation

Position within the Company/Organisation

For further information on Owners Consent Requirements please see the following link:-  
[https://www.coffsharbour.nsw.gov.au/Building-and-Planning/development-approval/Documents/Owner\(s\)%20Consent%20Requirements%20Fact%20Sheet.pdf](https://www.coffsharbour.nsw.gov.au/Building-and-Planning/development-approval/Documents/Owner(s)%20Consent%20Requirements%20Fact%20Sheet.pdf)

## 9. Privacy and personal information protection notice

- this information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- your information may comprise part of a public register related to this purpose;
- your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- your personal information can be accessed and corrected at any time by contacting this Council.

I declare that to the best of my knowledge all particulars supplied by me are correct and completed. I understand that inaccurate or false statements may cause my application to be delayed or rescinded.

In making this application I authorise inspections by Council Officers at any time during the course of the development and agree to comply with the requirements of Council, Environmental Planning and Assessment Act 1979 and Local Government Act 1993.

Signature

Date

**OFFICE USE ONLY**Date received  Property No.  Computer entry 

Checklist  Owners Consent  CC Fees \$  
 Certification Report attached  LSL Paid \$  
 Erosion Control Plan  Total \$  
 Construction Estimate

Receipt No.  Date  Initials  Assessment officer C/C Number  Engineering Plan No.