

COUNCIL ROAD CLOSURE (Permanent) APPLICATION

ROADS ACT 1993, DIVISION 3 (Section 34A)

Locked Bag 155, Coffs Harbour 2450;
Customer Service Centre, 2 Castle Street, Coffs Harbour
Email: coffs.council@chcc.nsw.gov.au Phone: (02) 6648 4000
Website: www.coffsharbour.nsw.gov.au ABN 79 126 214 487



1. Details of the applicant

It is important that Council is able to contact you if more information is required. Please give as much detail as possible.

Mr Ms Mrs Dr Other:

Given name/s

Surname

Company/organisation

ABN

Postal address

Suburb or town

State

Postcode

Daytime telephone

Fax

Mobile

Email address

2. Particulars of land held by applicant

House No.

Street

Suburb or town

State

Postcode

Portion / Lot No.

Section

DP/SP No.

Parish (Rural Only)

3. Details of proposed road to be closed

Name and Location of Road to be closed

OFFICE USE ONLY

Date received

Application fee (if applicable)
Job No. 213064-1001-41158

Receipt No.

4. Details of proposed road to be closed

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Description of the physical nature of the section of road to be closed.

Purpose or reason for closure / intended use

5. Agreement by adjoining owners

OWNER 1

Given name/s

Signature

Address

Portion / Lot No.

Section

DP/SP No.

OWNER 2

Given name/s

Signature

Address

Portion / Lot No.

Section

DP/SP No.

OWNER 3

Given name/s

Signature

Address

Portion / Lot No.

Section

DP/SP No.

SCALE

The site plan shall include:

- a. the location of adjoining properties;
- b. the location, boundary dimensions, site area and north point of the land;
- c. the existing public utilities on the land;
- d. the location and uses of any buildings or structures encroaching on the land; and
- e. the location and uses of buildings on sites adjoining the land;
- f. a survey plan should be provided where available.

7. Applicants check sheet

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This information check sheet is to be completed for Council's records by all applicants for road closures and to be lodged with every road closure application.

	Yes	No	NA
1. All information on page 2 of this road closure form being completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Site plan/sketch completed showing relevant information drawn at or reduced to A4 size (page 3 of this form). (Ident Survey required in some circumstances).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Payment of preliminary investigation fee (Council fee only and not refundable - see <i>Road Closure Advice Sheet</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Agreement of adjoining owners (evidence in writing is required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Agreement of Public Authorities (Please Attach Written Consent).			
A. Essential Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. RMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Telstra / Optus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Other Affected Authorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Applicable fees and charges

To view the applicable fees and charges associated with this application please refer to Council's adopted fees and charges at www.coffsharbour.nsw.gov.au/fees

9. Privacy and personal information protection notice

- this information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- your information may comprise part of a public register related to this purpose;
- your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- your personal information can be accessed and corrected at any time by contacting this Council.

10. Applicant's Signature/s

I declare that to the best of my knowledge all particulars supplied by me are correct and completed. I understand that inaccurate or false statements may cause my application to be delayed or rescinded.

Signature/s : Date:/...../.....