

To the General Manager, Coffs Harbour City Council
Water Service Agreement
Local Government Act 1993 – Sect. 68

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 ABN 79 126 214 487



I hereby apply for connection of a water service to the property described below: Date: _____

Lot No: _____ D.P. No: _____ Section: _____ Street No: _____

Street: _____ Location: _____

Size of Service/s Required: _____ (See Over) Business type: _____

Type of Consumer: _____ (See Over) Backflow Type (>25mm) _____

ALL services larger than 25mm MUST BE FITTED WITH A BACKFLOW DEVICE. (Owners responsibility to install).
ALL High and Medium Hazard rated properties MUST INSTALL, REGISTER and TEST Backflow Devices in accordance with Council's Backflow Connection Policy (separate registration form required) NOTE: Water turned on **only** when a backflow is fitted.

The undersigned confirm they have read and accept the connection policy as set out on this form and conditions that are in accordance with the Local Government Act (1993).

Owners Name: _____

Plumber's Name: _____

Address: _____

Address: _____

Phone No: _____

Phone No: _____ Lic.No: _____

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*

Property Owner's Signature

Plumbers's Signature

Note: This agreement is considered a binding agreement and must be signed personally by the property owner/s and the licensed plumber. Applicants are reminded that sufficient information must be supplied on the diagram to identify the allotment to which the agreement refers. This should include nearest cross street and any other necessary identification. Adequate survey pegs defining the front boundary must be available on site to enable installation of the service in the correct position. If sufficient information is not supplied, it may be necessary for the agreement to be returned and it is very likely that delays in installation will result.

The applicant is responsible to ensure that the area at which the service is to be installed is clear of materials or rubbish.

Should Coffs Harbour Water be prohibited from installing the service due to one of the above, requiring reprogramming of the installation an **inconvenience fee is payable**.

The service is subject to Coffs Harbour Water policy shown on the back of this form and Local Government Regulation's.

Please note that unless there is, at least, a properly supported standpipe or other approved support installed on the consumers side of the meter at the time of making the connection, the water supply will not be turned on from the main until such a standpipe is provided. It is illegal for any person, other than Coffs Harbour Water, to turn the water on at the main.

OFFICE USE ONLY

Agreement No:.....

Property No:

Size of Main: mm Fronting Property **YES / NO**

Meter Size:mm Serial No:

Short Service Long Service

Date Installed:

Other details:

Meter Reading (KL): No. (KL) Dials:

Payer:

Comments on any problems encountered during installation of service, which may lead to over-expenditure on P.W.O. jobs.

Payment by Applicant \$

.....

Receipt No.: Date:.....

Date Completed:

WATER SERVICE OPERATOR
 Agreement approved please proceed with work.

Installed by:.....

Water Manager _____ Date _____

Water Meter Book:

Accounts Record:

WATER SERVICE AGREEMENT POLICY

1. Water Service will be provided upon submission of a Water Service Agreement Form, correctly completed and payment of the fee in accordance with Council's current Schedule of Fees and Charges.

2.

	TABLE OF SERVICE SIZES		TYPE OF CONSUMER
1	House – Flat - Unit20mm O.D.C.C Pipe	DOM (1,2,3,4,or5)	Domestic
2 - 4	Flats – Units25mm O.D.C.C Pipe	COM (1,2,3,4,5, or 6)	Commercial
5 – 10	Flats – Units40mm O.D.C.C Pipe	COM (1,2,3,4,5, or 6)	Commercial / Residential
11 - 20	Flats – Units50mm O.D.C.C Pipe	IND (1,2,3, or 4)	Industrial
20 – 35	Flats – Units65mm O.D.C.C Pipe	INS (1,2,3,4,5, or 6)	Institutional
		PUB (1,2,3,4,5,6, or 7)	Public Use

3. Plumber to check water pressure at site, in order that design of plumbing is in accordance with AS3500

4. It is the property owner's responsibility to ensure the meter is **adequately protected**. The cost of any repairs to the meter or meter point is recoverable from the property owner.

5. Whereas Coffs Harbour Water will endeavour to connect the service at the point nominated on the diagram by the applicant, this may not always be possible, particularly where the main is on the opposite side of the road. The service can only be connected opposite the point where the conduit has been laid under the road.

6. All new 20mm and 25mm water services will be provided complete with dual check valves to prevent backflow.

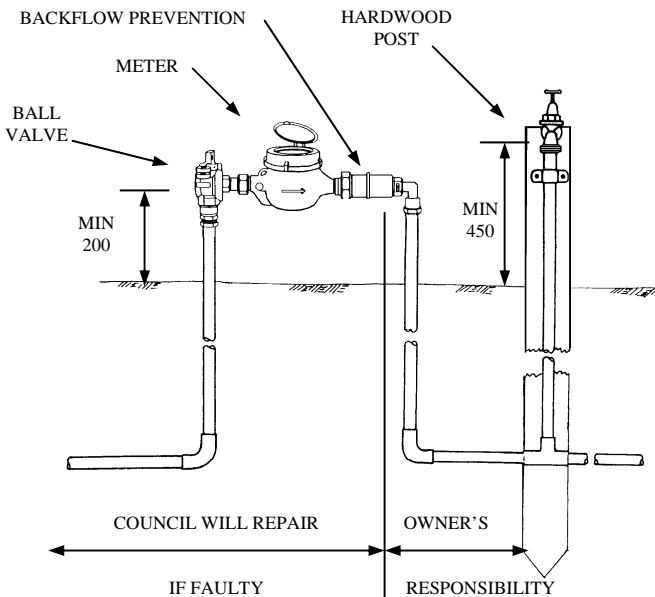
7. All meters are to be **readily accessible** for meter reading purposes.

8. Separate meters are required on **all** Strata or Community Title units, **located at boundary**

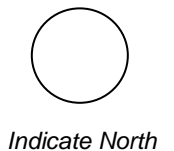
9. All meters (and 20mm & 25mm backflow devices) always remain the property of Coffs Harbour Water.

All information for this agreement is being voluntarily collected to process your application. Your information would comprise part of a public register related to this purpose. The information will be kept by Council and will be disposed of in accordance with the Local Government Disposal Authority. You are entitled to review your personal information at any time by contacting this Council.

Draw locality and block diagram showing **desired location** of meter along front boundary fence with **distance from side boundary** (see paragraph 5 above), **nearest cross street** and **north point**.



DIAGRAM



METER WITH STANDPIPE

TEE & STAND-PIPE SHALL BE PLACED NOT CLOSER THAN THE END OF LOWER OUTLET BEND & SHALL BE SECURED TO A HARDWOOD POST AS SHOWN, OR SOMEOTHER APPROVED SUPPORT.

APPROVED METHOD OF FIXING 20mm & 25mm METERS