

Liquid Trade Waste Policy

1 Purpose

This policy outlines Coffs Harbour City Council's (Council) requirements for the discharge of liquid trade waste to Council's reticulated sewerage system.

2 Policy

Council will provide a liquid trade waste acceptance service to non-residential customers in accordance with Council's Liquid Trade Waste Approval. Council will manage the discharge of liquid trade waste into Council's wastewater system to ensure that Council's:

- Regulatory compliance requirements of Council's Environment Protection Licence's is achieve
- Infrastructure, the environment and health and safety of Council's employees and the public are protected

Council will determine the risk of the liquid trade waste to the wastewater system before a Liquid Trade Waste Approval is issued. The Approval will reflect the risk to Council's regulatory compliance and the potential health and safety impact on employees and the public. Council will accept the discharge of liquid trade waste to its wastewater system if:

- The customer has a current Liquid Trade Waste Approval issued by Council
- The liquid trade waste originates from within Council's area of operations (unless otherwise approved in writing by Council)
- The type of liquid trade waste being discharged is permissible by Council and does not have the potential to adversely impact Council's Environment Protection Licences or any other regulatory requirements
- The liquid trade waste does not impact the quality of biosolids or treated effluent
- The liquid trade waste discharge complies with the limits imposed as part of the Liquid Trade Waste Approval

To apply for a Liquid Trade Waste Approval, discharger is required to lodge a completed Liquid Trade Waste Application form. If an applicant is not the owner of the premises, they must first obtain the owner's consent before approval can be provided. Supporting documents (e.g. plans and specifications of the means of discharge including any associated pre-treatment plant) are also required with the application.

Liquid Trade Waste discharged to the sewerage system from industrial, commercial or other non-residential customers can impose significant costs on sewage transport and treatment facilities. To recover these costs appropriate fees and charges are levied for liquid trade waste. Council's liquid trade waste fees and charges may include the following:

- Application fee
- Annual liquid trade waste fee
- Re-inspection fee
- Liquid trade waste usage charge
- Septic tank and pan waste disposal charge
- excess mass charge
- food waste disposal charge
- non-compliance excess mass charge
- non-compliance penalty

Refer to Council's Liquid Trade Waste Guidelines for detailed information.

3 Definitions

Liquid Trade Waste Approval: This is a legally binding document setting out the conditions that the applicant, owner or occupier as appropriate, must comply with before any substance other than normal domestic wastewater to a sewer operated by Council.

Applicant: A person applying for a Liquid Trade Waste Approval to discharge trade wastewater to Council’s wastewater system.

Liquid Trade Waste: Is wastewater and substances contained within it, arising from any industrial, commercial, business, trade or manufacturing activity. Liquid Trade Waste is discharged from a property’s internal sewer connected to Council’s sewerage system. It does not include domestic sewage that goes into the sewerage system from toilets, sinks and laundries.

4 Key Responsibilities

Position	Directorate	Responsibility
Mayor	Council	To lead Councillors in their understanding of, and compliance with, this policy and guidelines.
General Manager	Executive	To lead staff (either directly or through delegated authority) in their understanding of, and compliance with, this policy and guidelines.
Directors	All Directorates	To communicate, implement and comply with this policy and related guidelines.
Council Leaders	All Directorates	To plan, action, communicate, implement and comply with this policy and related guidelines as it impacts your areas of responsibility.
All Council workers	Council	To comply with this policy and related guidelines.

5 References

- Local Government Act 1993 and Regulation Local Government (General) Regulation 2005
- NSW Office of Water – Liquid Trade Waste Regulation Guidelines
- Australian Sewage Quality Management Guidelines
- NSW Best-Practice Management of Water Supply and Sewerage Guidelines
- Plumbing Code of Australia (PCA)
- AS/NZS 3500 (Plumbing and Drainage Set)
- Council Liquid Trade Waste Guidelines
- Council Backflow Prevention and Cross Connection Control Policy
- Council Water Meter Service - Service Installation
- Council Revenue Debt Recovery Procedure
- Council Urban Rainwater Tank Policy and
- Associated Regulations and Standards

6 Details of Approval and revision

- **Approval date: 14/09/2017**
- **Responsible Section: Water and Sewer**
- **Superseded policies/procedures:**
- **Next review date: 14/09/2021**

Table of amendments

Amendment	Authoriser	Approval ref	Date