

Construction Works by Private Individuals on Public Roads Policy

1 Purpose

The purpose of this Policy is to ensure that works carried out within the Council controlled road reserves are completed to Council standards.

2 Policy

All works carried out within a Council controlled road reserve must be in accordance with Council's standards. Any proposed construction works within a road reserve under Council's Control must be in accordance with the following:

- b) The applicant shall pay the full cost, Council will conduct the works.
- c) Council may permit an applicant to conduct the works subject to:
 - i. Compliance with Council specification CHCC, Development Specification Design 0161 CHCC Quality (construction)
 - ii. Completion of a conforming application to *Undertake Works on Public Road*, prior to commencement
 - iii. Lodging a cash security (the amount will be determined by Council as being appropriate given the works required).
 - iv. The security will only be returned in full once works are inspected and deemed compliant with this policy by a Council Officer. Where works result in damage or are unsatisfactory, Council can use the security provided to rectify. If there is any security remaining, this will be returned to the applicant.

3 Definitions

Road Reserve: The section of land dedicated to be a road for public use typically from property boundary to the opposite property boundary

Applicant: The person/s or entity which request/s private works.

Approved Customer: A customer that has a debtors account with Council e.g. Government Depart, larger private organisations.

Private Works: Carrying out of works for a person, company etc for a fee by Council resources that are outside Council's core responsibilities. Includes hire of plant and equipment, private works and contract works.

4 Key Responsibilities

Position	Directorate	Responsibility
Mayor	Council	To lead councillors in their understanding of, and compliance with this policy and guidelines.
General Manager	Executive	To lead staff (either directly or through delegated authority) in their understanding of, and compliance with this policy and guidelines.
Directors	All Directorates	To communicate, implement and comply with this policy and related guidelines.
Council Leaders	All Directorates	To implement this policy and related procedures.

Position	Directorate	Responsibility
All Council officials	Council	To comply with this policy and related procedures.

5 References

- Local Government Act 1993
- Local Government General Regulation 2005
- Roads Act 1993
- CHCC, Development Specification Design 0161 CHCC Quality (construction)

6 Details of Approval and revision

- **Approval date: 14/09/2017**
- **Responsible Section: Roads and Open Space**
- **Superseded policies/procedures:**
- **Next review date: 14/09/2021**

Table of amendments

Amendment	Authoriser	Approval ref	Date