



MINUTES

**COFFS HARBOUR CITY COUNCIL
ORDINARY COUNCIL MEETING
COUNCIL ADMINISTRATION BUILDING**

**CNR COFF AND CASTLE STREETS, COFFS HARBOUR
ON THURSDAY, 13 JULY 2017 AT 5.00PM**

PRESENT: Cr Denise Knight, Cr Michael Adendorff, Cr Paul Amos, Cr John Arkan, Cr George Cecato, Cr Keith Rhoades, Cr Jan Strom, Cr Tegan Swan, Cr Sally Townley

STAFF: General Manager, Director Sustainable Infrastructure, Acting Director Sustainable Communities, Director Business Services, Group Leader Strategic Asset Management, Group Leader Governance and Executive Assistant

LEAVE OF ABSENCE Nil

OPENING OF ORDINARY MEETING

The meeting commenced at 5.00pm with the Mayor, Cr D Knight in the chair.

ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Gumbaynggirr Country and the Gumbaynggirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

STATEMENT IN RELATION TO RECORDING OF MEETINGS

The Mayor reminded the Chamber that the meeting was to be recorded and live audio streamed, and that no other recordings of the meeting would be permitted.

DISCLOSURE OF INTEREST

No disclosures of interest.

APOLOGIES

No apologies.

PUBLIC ADDRESSES

No public addresses.

PUBLIC FORUM

Time	Speaker	Item
5.00pm	Sinclair Black (BCU Coffs Tri)	Sports and Tourism (and present frame).

MAYORAL ACTIONS UNDER DELEGATED AUTHORITY

No Mayoral actions under delegated authority.

CONFIRMATION OF MINUTES**2017/138 RESOLVED (Cr Jan Strom / Cr Tegan Swan)**

That the minutes of the Ordinary Meeting held on 22 June 2017 be confirmed.

The Motion on being put to the meeting was carried unanimously.

CARRIED

MOTION**2017/139 RESOLVED (Cr Denise Knight / Cr Sally Townley)**

That item NOM17/12 Location of the Boardwalk in Stage 2-4 of the Jetty Foreshore (J4S) Upgrade be brought forward.

The Motion on being put to the meeting was carried unanimously.

CARRIED

NOTICES OF MOTION – SUSTAINABLE INFRASTRUCTURE**NOM17/12 LOCATION OF THE BOARDWALK IN STAGE 2-4 OF THE JETTY FORESHORE (J4S) UPGRADE****MOVED (Cr Jan Strom / Cr George Cecato)**

1. That Council endorses the 'Zig Zag' version of Jetty Foreshores Boardwalk;
2. That design and project management processes and communication within and between departments, as well as Councillors and community, be reviewed to ensure that this does not occur again;
3. That the cost of the changes to accommodate new location of Boardwalk be reported to Council.

Cr Jan Strom proposed a change to the **MOTION**. The **MOTION** then became:

1. That Council endorses the 'Zig Zag' version of Jetty Foreshores Boardwalk;
2. That design, project management processes and communication within and between departments, as well as Councillors and community, be reviewed to ensure that critical project objectives are delivered;
3. That the cost of the changes to accommodate new location of Boardwalk be reported to Council.

The wording change was unanimously agreed.

2017/140 RESOLVED (Cr Jan Strom / Cr George Cecato)

1. That Council endorses the 'Zig Zag' version of Jetty Foreshores Boardwalk;
2. That design, project management processes and communication within and between departments, as well as Councillors and community, be reviewed to ensure that critical project objectives are delivered;
3. That the cost of the changes to accommodate new location of Boardwalk be reported to Council.

For: Crs Knight, Adendorff, Amos, Arkan, Cecato, Rhoades, Strom and Swan

Against: Cr Townley

CARRIED

GENERAL MANAGER'S REPORTS

GM17/13 POLICY REVIEW 2017

EXECUTIVE SUMMARY

It is a requirement of s165 Local Government Act to review all policies within 12 months of a local government general election. This report presents the next group of Council's policies that are ready for re-adoption following review.

2017/141 RESOLVED (Cr Sally Townley / Cr George Cecato)

That Council adopts the following policies as part of the 2017 policy review:

1. Floodplain Development and Management Policy
2. Coastal Hazard Zone Policy
3. Corporate Branding Policy
4. Vegetation Vandalism Policy
5. Video Surveillance on Public and other Lands Policy

The Motion on being put to the meeting was carried unanimously.

CARRIED

DIRECTORATE REPORTS - BUSINESS SERVICES**BS17/24 MONTHLY FINANCIAL PERFORMANCE REPORT FOR THE MONTH ENDED 31 MAY 2017****EXECUTIVE SUMMARY**

This report presents the monthly financial performance report for 31 May 2017. The report provides information on the actual to budget position at the financial statement level and capital expenditure reports for the current financial year. The report is also to provide a summary of the proposed budget adjustments for the month.

2017/142 RESOLVED (Cr Jan Strom / Cr Tegan Swan)

That Council:

1. Note the monthly financial performance report for 31 May 2017.
2. Approve the recommended budget adjustments included in this report and note the following Consolidated Income Statement.

CONSOLIDATED INCOME STATEMENT as at 31 May 2017:

	2016/17 Original Budget	2016/17 Projected Budget	2016/17 Actuals
Recurrent Revenue	'000s	'000s	'000s
Rates & Annual Charges	\$86,781	\$90,793	\$91,218
User Charges & Fees	\$33,104	\$24,452	\$20,139
Interest & Investment Revenue	\$5,700	\$5,687	\$6,679
Other Revenues	\$8,152	\$16,700	\$14,378
Grants & Contributions provided for Operating Purposes	\$20,924	\$26,142	\$14,244
RECURRENT REVENUE	\$154,661	\$163,774	\$146,658
Recurrent Expenditure			
Employee Benefits & Oncosts	\$37,814	\$47,779	\$44,680
Borrowing Costs	\$11,498	\$11,498	\$8,733
Materials & Contracts	\$54,123	\$52,992	\$34,395
Depreciation & Amortisation	\$44,767	\$44,767	\$41,036
Other Expenses	\$12,236	\$12,244	\$6,914
RECURRENT EXPENDITURE	\$160,438	\$169,280	\$135,758

NET OPERATING (DEFICIT) / SURPLUS	<u>(\$5,777)</u>	<u>(\$5,506)</u>	<u>\$10,900</u>
Capital Revenue			
Capital Grants, Subsidies, Contributions and Donations	\$24,317	\$31,299	\$9,696
CAPITAL REVENUE	<u>\$24,317</u>	<u>\$31,299</u>	<u>\$9,696</u>
NET SURPLUS	<u>\$18,540</u>	<u>\$25,793</u>	<u>\$20,596</u>

The Motion on being put to the meeting was carried unanimously.

CARRIED

BS17/25 BANK AND INVESTMENT BALANCES FOR MAY 2017

EXECUTIVE SUMMARY

The purpose is to report on Council's Bank Balances and Investments as at 31 May 2017. Council receives independent advice and invests surplus funds in accordance with Council's Investment Policy to maximise investment income and preserve capital to assist with funding requirements for projects listed under the Coffs Harbour 2030 Community Strategic Plan.

2017/143 RESOLVED (Cr Tegan Swan / Cr George Cecato)

That Council note the bank balances and investments totalling \$189,267,781.21 (including from loans, Developer Contributions and other avenues that form the restricted accounts and are committed for future works) as at 31 May 2017.

The Motion on being put to the meeting was carried unanimously.

CARRIED

BS17/26 2017-2018 ENVIRONMENTAL LEVY PROJECTS SCHEDULE

EXECUTIVE SUMMARY

On 8 June 2017 the Council considered a report with the recommended program of works for the 2017/2018 Environmental Levy Program for inclusion in the 2017/2018 Draft Delivery Program. The following resolution was passed by Council:

2017/116 RESOLVED (Cr Keith Rhoades / Cr Michael Adendorff)

That the matter be deferred pending further information being provided for all Councillors in regard to the ranking of Project Bids considered by the E.L. Committee and a more detailed Briefing being provided to all Councillors.

A briefing was held with Councillors on 26 June outlining the process undertaken by the

Environmental Levy Committee to proceed to the recommendation of projects to the Council.

The Environmental Levy Program funds environmental projects that may not otherwise be undertaken.

2017/144 RESOLVED (Cr Paul Amos / Cr Tegan Swan)

That Council approves the following projects in the 2017/2018 Environmental Levy Works Program:

To be allocated from the 2017/2018 Environmental Levy Program	Recommended Allocation
Conservation and Sustainable Management of Biodiversity	\$200,000
Environmental Levy Coordination	\$63,100
Improving Diversity within CHCC Bush land Reserves	\$200,000
Management of Key Environmental Weeds within Council Managed Lands	\$100,000
Supporting Community Action in the Coffs Harbour LGA	\$180,000
Restore and Enhance the Natural Environment of the Jetty Foreshores	\$18,000
Restore and Maintain the Natural Environment of Boambee Beach North	\$18,000
Orara River Rehabilitation Project	\$175,000
Ocean View Headland Access and Rehabilitation St 2	\$37,098
Growing Our Future	\$28,930
Investigating Water Quality in Coffs Coastal Estuaries and the relationship to adjacent land use	\$50,000
Jaliigirr in the Coffs LGA	\$30,000
Repairing Gumbayngirr Country - Darrunda Wajaarr	\$55,000
North Coast Regional Botanic Garden Education Officer	\$20,000
Community Supporting Land for Wildlife Initiative	\$9,900
Kangaroos in Coffs Harbour: Non-lethal Management and Movement Studies	\$30,000
Community Sustainable Living Program	\$100,000
A Sustainable Living Showcase	\$7,606
Matching Grant funds allowance/Environmental Levy Policy up to \$50k p.a.	\$766

The Motion on being put to the meeting was carried unanimously.

CARRIED

DIRECTORATE REPORTS - SUSTAINABLE COMMUNITIES**SC17/34 COFFS JALIIGIRR PROJECT UPDATE****EXECUTIVE SUMMARY**

The North Coast Local Land Services funded Coffs Jaliigirr Project has just completed its fifth year of project delivery. This project has seen an investment of \$1,387,000 in natural resource management activities across the Coffs Harbour LGA and was included in the Jaliigirr Biodiversity Alliance receipt of the Regional Sustainability Award in the NSW Green Globe Awards in 2016. Project activities have included bush regeneration and environmental weed control, revegetation, stock management, ecological burning and community engagement.

This report provides Council with an update of achievements over the 5 year delivery of the Coffs Jaliigirr Project.

2017/145 RESOLVED (Cr Jan Strom / Cr Sally Townley)

That Council note the report regarding the delivery of the Coffs Jaliigirr Project.

The Motion on being put to the meeting was carried unanimously.

CARRIED

SC17/35 ARTS AND CULTURAL DEVELOPMENT GRANTS PROGRAM 2017/18**EXECUTIVE SUMMARY**

In the 2017/18 budget and operational plan actions an amount of \$35,000 was made available to fund the Arts and Cultural Development Grant Program.

Council advertised the program and sought applications between \$2,000 and \$5,000 from the community for projects and activities that align with Council's Creative Coffs – Cultural Strategic Plan 2017-2022.

A total of 19 applications were received with 11 being recommended for approval by the Assessment Panel. Two of the applications were ineligible and one was withdrawn by the applicant prior to assessment.

The grant assessment process is competitive by nature and applicants must present clear, well planned projects with appropriate support material. Five applications were not recommended for funding.

2017/146 RESOLVED (Cr Jan Strom / Cr Sally Townley)

That Council approves the allocation of Arts and Cultural Development Grants totalling \$35,000 as follows:

Arts Mid North Coast on behalf of Coffs Connection & Community and LGBTIQ Coffs Connection and Community	\$3,000
Coffs Harbour Arts Group	\$3,513

Coffs Harbour City Orchestra	\$2,600
Warrina Domestic and Family Violence Specialist Services on behalf of Heart and Soul Foundation	\$2,900
Arts Mid North Coast on behalf of Screenwave	\$2,500
STARTTS (NSW Service for the Treatment and Rehabilitation of Torture and Trauma Survivors)	\$3,510
Toormina High School	\$3,500
Australian Red Cross on behalf of Uko Ono	\$4,500
Mid Coast Communities on behalf of Women of the World (WOW)	\$4,000
Woolgoolga Chamber of Commerce on behalf of Curryfest	\$2,000
Bellingen Readers and Writers Festival	\$2,977
TOTAL	\$35,000

The Motion on being put to the meeting was carried unanimously.

CARRIED

SC17/36 2017/18 EXTERNAL GRANT APPLICATIONS

EXECUTIVE SUMMARY

On 22 June 2017, Council adopted the 2017-2021 Delivery Program and 2017/18 Operational Plan. A number of unfunded projects were identified in these documents as strategic priorities for Council that were to be progressed if funding should become available. This report identifies those projects and seeks endorsement from Council to undertake applications for funding during the 2017/18 financial year through external grants in order to support the implementation of these projects.

2017/147 RESOLVED (Cr Paul Amos / Cr Jan Strom)

That Council:

1. Endorse any future applications for external grant funding for the unfunded projects identified in the 2017-2021 Delivery Program and 2017/18 Operational Plan.
2. Undertake briefings with both Federal and State Representatives and relevant agencies to share details regarding Council's strategic priorities for external grant opportunities.

The Motion on being put to the meeting was carried unanimously.

CARRIED

DIRECTORATE REPORTS - SUSTAINABLE INFRASTRUCTURE

SI17/14 TRANSFER OF LAND TO BONGIL BONGIL NATIONAL PARK - LOT 132 DP 828013, PART LOT 11 DP 270302 AND PART LOT 102 DP 259138, BONVILLE

EXECUTIVE SUMMARY

The National Parks and Wildlife Service have expressed interest in obtaining a number of Council land parcels for the purpose of adding the land directly to Bongil Bongil National Park at Bonville. The land parcels are heavily vegetated and contain significant and protected vegetation. The addition of the lands to the National Park is considered beneficial to both the Park and to the conservation of the land in the long term.

2017/148 RESOLVED (Cr Sally Townley / Cr John Arkan)

That Council:

1. Approve the Transfer of Lot 132 DP 828013, Part Lot 11 DP 270302 and Part Lot 102 DP 259138 as described in this report to the National Parks and Wildlife Service for incorporation into Bongil Bongil National Park on the basis of nil compensation.
2. That costs of the transfer including survey, registration expenses at LPI and the transferees legal and conveyancing fees are to be the responsibility of the National Parks and Wildlife Service.
3. Execute all documents necessary to facilitate the matter under the common seal of Council.

The Motion on being put to the meeting was carried unanimously.

CARRIED

SI17/15 TRAFFIC COMMITTEE NO. 3/2017

EXECUTIVE SUMMARY

The Local Traffic Committee (LTC) Meeting minutes are presented to Council for approval of one regulatory item. The remainder of the recommendations were of a minor nature and were therefore approved under delegated authority by the Director of Sustainable Infrastructure. The report lists the minutes for Council to note.

2017/149 RESOLVED (Cr George Cecato / Cr Sally Townley)

That Council:

1. Approves the following LTC item:

T.37 - DA 0317/17 - No Parking Orlando Lane opposite 23-25, and Left turn only out of Orlando Lane at Orlando Street, Coffs Harbour intersection

That approval be given:

- To make Orlando Lane a one way street from Orlando Street intersection to Edgar Street.
- For a 20m No Stopping zone to be installed on the south side of Orlando Lane from 20m to 40m east of Orlando Street, Coffs Harbour, as per plan T.37-2017

2. Notes the following minor LTC items which have been authorised by the Director of Sustainable Infrastructure:

T.33 – No stopping (Yellow Line) - Industrial Drive North Boambee Valley

A No Stopping zone to be installed on the west side of the corner at 11-13 Industrial Drive, North Boambee Valley for 28m (between driveways) to allow heavy vehicles to safely negotiate the bend and a double white lines on the bend, as per plan T.33-2017.

T.34 – Timed Parking - 89 West High Street, Coffs Harbour R509970,

The No Parking zone in front of 89 West High Street Coffs Harbour is replaced with 2 hour parking zone from 8:30am – 6.00pm Monday to Friday and 8.30am – 12.30pm Saturday, as per plan T.34-2017.

T.35 – Parking - 163-169a Orlando Street Coffs Harbour LifeHouse Church

The request for a 3 hour Parking zone from 8:30am – 6:00pm Mon to Fri and 8:30am – 12:30pm Sat, between Lawson Cres (west) and Druiitt Court, Coffs Harbour is denied as there is parking available behind the premises concerned.

T.36 - No Parking zone extension, Thirteenth Ave, Sawtell - Primary School

The existing No Parking zone (14m long) on the east side of Thirteenth Avenue, Sawtell between Coronation Avenue and Eleventh Avenue, be lengthened to 30 metres by extending 8m north and 8m south, as per plan T.36-2017.

T.38 Request for lane line extension and No Stopping North Boambee Rd between Pacific Hwy and Mansbridge Drive Coffs Harbour

That approval be given for

- The two westbound lanes at the start of North Boambee Rd to be continued up to Mansbridge drive
- Install 70m No Stopping Zone on the south side of North Boambee Rd, between the Pacific Hwy and 15m past driveway.
- Install 56m No Parking Zone on the south side of North Boambee Rd, east of Mansbridge Drive as shown T.38-2017.

T.39 - North Sapphire Lane, North Sapphire Beach Estate 6213367

No action taken to close the western end of North Sapphire Lane, North Sapphire, at the intersection of Island Road and White Bluff Road, as the highest peak hour volume of vehicles using North Sapphire Lane was found to be 8 cars.

T.40 - DA751/16 Gowings Development Bus Bay /Loading Bay

The existing taxi zone in Vernon Street near the corner of Gordon Street, Coffs Harbour to be replaced with a Loading Zone, as per plan T.40-2017.

T.41 - 2017 Carlton Draught Coffs Harbour Gold Cup Day 3 August - Howard Street, Coffs Harbour Temporary Road Closure, R. 503110,

The temporary road closure of Howard Street, Coffs Harbour, on Thursday, 3 August 2017, between 9.00am and 6.30pm for Coffs Harbour Gold Cup 2017 subject to the following

conditions:

1. A current insurance certificate of currency for a minimum insured amount of \$20 million and noting the Coffs Harbour City Council as an interested party for the event be submitted by 1st July 2017.
2. NSW Police approval is obtained to be submitted by 1st July 2017
3. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein
4. Traffic management plan to include a Risk Management Plan and Traffic Control Plan/s with map indicating any alternative routes required for traffic detours. This includes the following conditions;
 - a. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites
 - b. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
 - c. Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police
 - d. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons
5. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed
6. Consultation with taxi and bus operators and arrangements made for provision of services during conduct of the event
7. Community and affected business consultation including adequate response/action to any raised concerns
8. Arrangements made for private property access and egress affected by the event

T.42 – Cex McDonalds Cycle Challenge, Sunday 6 August 2017

The Cex McDonalds Cycle Challenge, from Stadium Drive via Hogbin Drive, Sawtell Road, Lyons Road, Pine Creek Way, Butler's Road, Gleniffer Road, Boronia St, 6th Ave, and 18th Ave on Sunday 6 August 2017 from 7.00am – 2.00pm, or when all riders have returned to Geoff King Oval, has been approved subject to the following conditions:

1. A current insurance certificate of currency for a minimum insured amount of \$20 million and noting the Coffs Harbour City Council as an interested party for the event be submitted by 1 August 2017.
2. NSW Police approval is obtained to be submitted by 1 August 2017
3. The submission and approval of relevant council event application/s and compliance with any conditions imposed therein
4. Where a Traffic Management Plan to include a Risk Management Plan and Traffic Control Plan/s with map indicating any alternative routes required for traffic detours as follows:
 - a. Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites and to be submitted to Council before 1 August 2017

- b. All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
 - c. Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police
 - d. Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services accredited persons
5. Consultation with emergency services (Fire & Ambulance) and any identified issues addressed
 6. Consultation with taxi operators and arrangements made for provision of services during conduct of the event
 7. Community and affected business consultation including adequate response/action to any raised concerns
 8. Arrangements made for private property access and egress affected by the event
 9. The organisers are responsible for all costs associated with the temporary closure, including advertising.
 10. All participants to obey road rules at all times during the event.

T. 43 - Coffs Harbour Public School, Salamander Street, Coffs Harbour traffic management

Deferred pending further investigation.

T.44- 2017 Charity Walk Give Me 5 for Kids.

The 2017 Give Me 5 for Kids Charity Walk, between Tuesday 13 June and Saturday 17 June 2017 has been approved subject to the following conditions:

1. The organisers and officials comply with conditions imposed by the Police, and take all reasonable measures to reduce obstruction to traffic during the course of the event.
2. The provisions of the Australian Road Rules and relevant legislation should be observed.
3. Sufficient qualified marshals are made available to properly control the event.
4. That all affected residents and businesses be notified of the event.
5. That organisers submit a traffic management plan and risk assessment
6. A current insurance Certificate of Currency of the applicants Public Liability Insurance for a minimum insured amount of \$20 million and noting the Coffs Harbour City Council as an interested party for the event.

T. 45 – Rolling Road Closure- Queens Baton Relay Thursday 1 February 2018 - 6186977

Deferred pending further investigation.

T.46 -Stadium Access Road Coffs Harbour Pedestrian Crossing.

A raised pedestrian crossing be installed in the Cex Coffs International Stadium access road as per the detailed design plan (drawing no 22-18717-C11)

T.47 - Illegal Parking - across driveway at 7 Beryl Street Coffs Harbour

- 2 hour parking spaces on the southern side of Beryl Street Coffs Harbour to be line marked between Pacific Highway and Marjorie Street.

- A 30 minute parking and line mark parking spaces on the northern side of Beryl Street, Coffs Harbour between Pacific Highway and Marjorie Street, as per plan T.47-2017.

The Motion on being put to the meeting was carried unanimously.

CARRIED

MOTION

2017/150 RESOLVED (Cr Jan Strom / Cr Sally Townley)

That Council move into Closed Session at the end of the meeting to consider items SI17/16 - Contract No. RFT-804-TO - Diggers Beach Reserve Upgrade and SI17/17 - Contract No. RFT-833-TO - Modelling Water & Sewer Reticulation System.

The Motion on being put to the meeting was carried unanimously.

CARRIED

TRUST REPORTS

T17/15 TRUST REPORT - RELOCATION OF MARINE RESCUE WOOLGOOLGA TO ARRAWARRA HEADLAND FACILITY - PROGRESS REPORT

EXECUTIVE SUMMARY

In accordance with Council's resolution 2017/3 at its meeting held on 9 February 2017, progress reports are provided to each Council meeting on the relocation of Marine Rescue Woolgoolga to Arrawarra Headland.

2017/151 RESOLVED (Cr Jan Strom / Cr Tegan Swan)

1. That Council as Corporate Manager of the Coffs Coast Start Park Trust, note this progress report.
2. That future progress reports on the relocation of Marine Rescue Woolgoolga and the Woolgoolga Surf Life Saving Club be made as and when significant milestones in the relocation projects are achieved.

The Motion on being put to the meeting was carried unanimously.

CARRIED

REQUESTS FOR LEAVE OF ABSENCE

Cr George Cecato requested a leave of absence.

MATTERS OF AN URGENT NATURE

No matters of an urgent nature.

CLOSED SESSION - SECTION 10A

Councillor Knight requested a motion to close the meeting to consider confidential reports as outlined in the meeting agenda, the time being 6.09pm.

MOTION**2017/152 RESOLVED (Cr Denise Knight / Cr George Cecato)**

That the meeting be closed to the press and public during consideration of the following item for the reasons stated

SI17/16 - Contract No. RFT-804-TO - Diggers Beach Reserve Upgrade

SI17/17 - Contract No. RFT-833-TO - Modelling Water & Sewer Reticulation System.

These reports were confidential for the reason of Section 10A(2)(d)

- (ii) Contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
- (iii) Contains information that would, if disclosed, confer a commercial advantage on a competitor of the council.

The Motion on being put to the meeting was carried unanimously..

CARRIED

The press and public vacated the Chamber.

SI17/16 CONTRACT NO. RFT-804-TO - DIGGERS BEACH RESERVE UPGRADE**EXECUTIVE SUMMARY**

Tenders were called for the Digger Beach Reserve Upgrade works for a Lump Sum contract with tenders closing 3:30pm on Tuesday 23 May 2017.

The tenders received were in excess of the project budget.

MOVED (Townley)

1. Decline to accept any tender received for the Diggers Beach Reserve Upgrade Coffs Harbour; in accordance with S178(1)(b) of the Local Government Regulations;
2. That the matter is referred back to the Coffs Coast Regional Park Trust Board for their input in determining the course of action.

The Motion lapsed in the absence of a seconder.

2017/153 RESOLVED (Cr Keith Rhoades / Cr John Arkan)

1. Decline to accept any tender received for the Diggers Beach Reserve Upgrade Coffs Harbour; in accordance with S178(1)(b) of the Local Government Regulations;
2. Not invite fresh tenders, as it is considered that inviting fresh tenders would not attract additional suitable contractors over and above those that have responded to this tender and will delay the project;
3. In accordance with S178(3)(e) of the Local Government Regulations, delegate authority for the General Manager to enter into negotiations with contractors that are suitably qualified and demonstrate a capability to undertake the scope of works with a view to entering into a contract in relation to the subject matter of the tender, and that the General Manager accepts the most suitable tender negotiated.

The Motion on being put to the meeting was carried unanimously.

CARRIED

SI17/17 CONTRACT NO. RFT-833-TO - MODELLING WATER & SEWER RETICULATION SYSTEM**EXECUTIVE SUMMARY**

Councils 2016/17 budget approved the following funding allocations,

- a) Network Analysis and Strategic Planning Sewer \$400,000 and
- b) Water Network Analysis and Strategic Planning Water \$400,000

Works proposed by this contract would complete a significant body of work related to these two budgeted items

Tenders were called for the works for a Lump Sum contract with tenders closing 3:30pm on Tuesday 13 June 2017.

Tenders were received from

1. Cardno (QLD) Pty Ltd
2. GHD Pty Ltd

Both tenders were deemed to be non-conforming tenders.

2017/154 RESOLVED (Cr Tegan Swan / Cr Paul Amos)

That Council;

1. Decline to accept any tender received for the Modelling of Water and Sewerage Reticulation Systems in accordance with S178(1)(b) of the Local Government Regulations;
2. Not invite fresh tenders, as it is considered that inviting fresh tenders would not attract additional suitable consultants over and above those that have responded to this tender and will delay the project;
3. In accordance with S178(3)(e) of the Local Government Regulations, delegate authority for the General Manager to enter into negotiations with consultants that are suitably qualified and demonstrate a capability to undertake the scope of works with a view to entering into a contract in relation to the subject matter of the tender; and that the General Manager accepts the most suitable tender negotiated.

The Motion on being put to the meeting was carried unanimously.

CARRIED

2017/155 RESOLVED (Cr Jan Strom / Cr Sally Townley)

That the Council move into Open Session.

The Motion on being put to the meeting was carried unanimously.

CARRIED

OPEN MEETING

Council reconvened into the Open Meeting following the Closed Session, the time being 6.30pm.

The General Manager read to the meeting the reolutions of the Closed Session.

CLOSE OF MEETING

The Meeting closed at 6.33pm.

Confirmed: 27 July 2017.

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Denise Knight
Mayor