



## MINUTES

**COFFS HARBOUR CITY COUNCIL  
COUNCIL MEETING  
COUNCIL ADMINISTRATION BUILDING  
CNR COFF AND CASTLE STREETS, COFFS HARBOUR  
ON THURSDAY, 28 SEPTEMBER 2017 AT 5.00PM**

**PRESENT:** Cr Denise Knight, Cr Michael Adendorff, Cr Paul Amos, Cr George Cecato, Cr Keith Rhoades, Cr Tegan Swan, Cr Sally Townley, Cr Jan Strom

**STAFF:** General Manager, Group Leader Strategic Asset Management, Acting Director Sustainable Communities, Director Business Services and Executive Assistant

**LEAVE OF ABSENCE** Nil

### OPENING OF ORDINARY MEETING

The meeting commenced at 5.00pm with the Mayor, Cr D Knight in the chair.

### ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Gumbaynggirr Country and the Gumbaynggirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

### STATEMENT IN RELATION TO RECORDING OF MEETINGS

The Mayor reminded the Chamber that the meeting was to be recorded and live audio streamed, and that no other recordings of the meeting would be permitted.

### DISCLOSURE OF INTEREST

Councillor	Items	Type of Interest
Cr Paul Amos	SC17/52 Section 82A Application for Review of Determination of Development Application 0018/17DA - multi dwelling units - 31 Camperdown Street Coffs Harbour.	Pecuniary interest as his daughter and son-in-law own a dental practice and residence that is an affected property.

**APOLOGIES**

No apologies.

**LEAVE OF ABSENCE****2017/215 RESOLVED (Cr Keith Rhoades / Cr George Cecato)**

That leave of absence from 28 September 2017 until 7 December 2017 as requested from Councillor Arkan be approved.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**2017/216 RESOLVED (Cr Keith Rhoades / Cr Jan Strom)**

That Council move to Closed Session at the end of the Business Paper to discuss Councillor fees.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

Cr Paul Amos declared an interest in the following item, vacated the chamber and took no part in the discussion or voting, the time being 5:04 pm.

**PUBLIC ADDRESSES**

<b>Time</b>	<b>Speaker</b>	<b>Item</b>
5.00pm	Warren Grimshaw	Report SC17/52 – Section 82A Application for Review of Determination of DA18/17, Multi Dwelling Units, 31 Camperdown Street, Coffs Harbour
5.05pm	Shelley Kendall	Report SC17/52 – Section 82A Application for Review of Determination of DA18/17, Multi Dwelling Units, 31 Camperdown Street, Coffs Harbour
5.10pm	Clarissa Huegill	Report SC17/52 – Section 82A Application for Review of Determination of DA18/17, Multi Dwelling Units, 31 Camperdown Street, Coffs Harbour

Cr Amos returned to the meeting, the time being 5.26pm.

**PUBLIC FORUM**

No public forum.

**MAYORAL ACTIONS UNDER DELEGATED AUTHORITY**

No Mayoral actions under delegated authority.

**CONFIRMATION OF MINUTES****2017/217 RESOLVED (Cr George Cecato / Cr Michael Adendorff)**

That the minutes of the Ordinary Meeting held on 14 September 2017 be confirmed.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

Cr Paul Amos declared an interest in the following item, vacated the chamber and took no part in the discussion or voting, the time being 5:27pm.

**SC17/52 SECTION 82A APPLICATION FOR REVIEW OF DETERMINATION OF DEVELOPMENT APPLICATION 0018/17DA - MULTI DWELLING UNITS - 31 CAMPERDOWN STREET COFFS HARBOUR****EXECUTIVE SUMMARY**

At Council's meeting on 27 April 2017, it was resolved that the development application for a residential flat building (7 units) at 31 Camperdown Street Coffs Harbour be refused.

On 23 June 2017, Council received an application for a review of the determination under S82A of the Environmental Planning and Assessment Act 1979 from the applicant's legal representative. The applicant has elected to make no changes to the proposed development as part of the request for review. The application was however notified and advertised as required by the regulations and 15 submissions were received.

As the determination was made by the Council, the Act requires that the review of the determination must be made by the Council and not under delegation.

The purpose of this report is to present the application to Council to allow the determination of the development application to be formally reviewed.

**MOTION (Cr Sally Townley / Cr Tegan Swan)**

That Council:

1. Undertakes a review of the determination in accordance with S82A of the Environmental Planning and Assessment Act 1979.
2. In undertaking the review as mentioned in 1 above Council determines to resolve that the determination to refuse the development application is confirmed and the determination remains as refused.
3. Advise persons who made a submission of Council's decision.

**For:** Crs Knight, Swan and Townley

**Against:** Crs Adendorff, Cecato, Rhoades and Strom

The **MOTION** on being put to the meeting was declared **LOST**.

**2017/218 RESOLVED (Cr Keith Rhoades / Cr Michael Adendorff)**

That Council:

1. Undertakes a review of the determination in accordance with S82A of the Environmental Planning and Assessment Act 1979.
2. In undertaking the review as mentioned in 1 above Council determines to support the request to vary a development standard made pursuant to Clause 4.6 of Coffs Harbour Local Environmental Plan 2013 for the variation to the maximum building height under Clause 4.3(2) of Coffs Harbour Local Environmental Plan 2013 in this particular case; and
  - 2.1 Approve Development Application No. 0018/17 for a Residential Flat Building (7 units), Strata-subdivision and demolition of existing structures at Lot 3, Sec 48 DP 758258, 31 Camperdown Street, Coffs Harbour subject to the conditions in Attachment 4 of Council report SC17/16 considered on 27 April 2017.
3. Advise persons who made a submission on Development Application No. 0018/17 of Council's decision.

**For:** Crs Adendorff, Cecato, Rhoades and Strom

**Against:** Crs Knight, Swan and Townley

**CARRIED**

Cr Amos returned to the meeting, the time being 5.54pm.

**GENERAL MANAGER'S REPORTS****GM17/22 MOTION TO 2017 ANNUAL CONFERENCE OF LOCAL GOVERNMENT NSW****EXECUTIVE SUMMARY**

This report provides information regarding proposed support for a Motion to be submitted to the Annual Conference of Local Government New South Wales (LG NSW). The subject of the proposed motion is in regard to the State Government's funding of Regional Organisations of Councils (ROC's) or Joint Organisations (JO's).

Should Council support the proposed motion, a letter of support will be submitted for inclusion in the Business Paper for the LG NSW Annual Conference.

**2017/219 RESOLVED (Cr Jan Strom / Cr Sally Townley)**

Council resolve to support the motion proposed by Bellingen Shire Council for consideration at the 2017 Annual Conference of Local Government NSW, namely:

That the State Government provide funding for groups of councils (ROCs or JOs) to support regional advocacy, collaboration and shared servicing and alliancing to an equitable level as originally provided to councils as part of the state governments industry reform process.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**DIRECTORATE REPORTS - BUSINESS SERVICES****BS17/36 BANK AND INVESTMENT BALANCES FOR AUGUST 2017****EXECUTIVE SUMMARY**

Council's Bank Balances and Investments as at 31 August 2017 totalled \$197,172,398.74. Council receives independent advice and invests surplus funds in accordance with Council's Investment Policy to maximise investment income and preserve capital to assist with funding requirements for projects listed under the My Coffs Community Strategic Plan.

**2017/220 RESOLVED (Cr Jan Strom / Cr George Cecato)**

That Council note the bank balances and investments totalling \$197,172,398.74 (including from loans, Developer Contributions and other avenues that form the restricted accounts and are committed for future works) as at 31 August 2017.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**BS17/37 MONTHLY FINANCIAL PERFORMANCE REPORT FOR THE MONTH ENDED 31 AUGUST 2017****EXECUTIVE SUMMARY**

This report presents the monthly financial performance report for 31 August 2017. The report provides information on the actual to budget position at the financial statement level for the current financial year.

**2017/221 RESOLVED (Cr Tegan Swan / Cr Jan Strom)**

That Council note the monthly financial performance report for 31 August 2017, including the following Consolidated Income Statement.

CONSOLIDATED INCOME STATEMENT as at 31 August 2017:

	2017/18 Original Budget	2017/18 Projected Budget	2017/18 Year to Date Budget	2017/18 Year to Date Actuals
	'000s	'000s	'000s	'000s
<b>Recurrent Revenue</b>				
Rates & Annual Charges	94,845	94,845	94,845	94,218
User Charges & Fees	30,750	30,750	4,192	3,865
Interest & Investment Revenue	5,140	5,140	845	1,384
Other Revenues	15,171	15,171	2,959	2,573
Grants & Contributions provided for Operating Purposes	12,620	12,620	2,662	2,707

<b>RECURRENT REVENUE</b>	<b>158,526</b>	<b>158,526</b>	<b>105,503</b>	<b>104,747</b>
<b>Recurrent Expenditure</b>				
Employee Benefits & Oncosts	48,718	48,718	8,120	8,715
Borrowing Costs	10,621	10,621	40	35
Materials & Contracts	117,366	117,366	19,061	13,743
Depreciation & Amortisation	46,170	46,170	7,695	7,697
Other Expenses	1,667	1,667	1,091	1,019
Less: Capitalised Expenses	(58,482)	(58,482)	(6,369)	(7,325)
<b>RECURRENT EXPENDITURE</b>	<b>166,060</b>	<b>166,060</b>	<b>29,638</b>	<b>23,884</b>
<b>NET OPERATING (DEFICIT) / SURPLUS</b>	<b>(7,534)</b>	<b>(7,534)</b>	<b>75,865</b>	<b>80,863</b>
<b>Capital Revenue</b>				
Capital Grants, Subsidies, Contributions and Donations	25,793	25,793	2,511	2,138
<b>CAPITAL REVENUE</b>	<b>25,793</b>	<b>25,793</b>	<b>2,511</b>	<b>2,138</b>
<b>NET SURPLUS</b>	<b>18,259</b>	<b>18,259</b>	<b>78,376</b>	<b>83,001</b>

The Motion on being put to the meeting was carried unanimously.

**CARRIED**

## **BS17/38 PROPOSED REVOTES FOR THE YEAR ENDED 30 JUNE 2017**

### **EXECUTIVE SUMMARY**

This report summarises the proposed unspent funds to be revoted from the 2016/17 Operational Plan budgets into the 2017/18 Operational Plan budgets. These revotes are necessary due to a variety of reasons including timing (project spans financial years), contractual obligations, commitments or monies held aside for specific purposes. Council's leadership teams have undergone a rigorous screening of all revotes to minimise their extent.

**2017/222 RESOLVED (Cr Michael Adendorff / Cr George Cecato)**

That Council:

1. Adopt the various revotes from 2016/2017 to 2017/2018 as detailed in the body of report and the attachment.
2. Note the impacts of the proposed revotes on the 2017/18 Consolidated Income Statement as follows:

	<b>2017/18 Original Budget</b>	<b>2017/18 Proposed Budget</b>
	<b>\$'000s</b>	<b>'000s</b>
<b>Recurrent Revenue</b>		
Rates & Annual Charges	94,845	94,845
User Charges & Fees	30,750	30,750
Interest & Investment Revenue	5,140	5,140
Other Revenues	15,171	15,171
Grants & Contributions provided for Operating Purposes	12,620	12,791
<b>RECURRENT REVENUE</b>	<b>158,526</b>	<b>158,697</b>
<b>Recurrent Expenditure</b>		
Employee Benefits & Oncosts	48,718	48,718
Borrowing Costs	10,621	10,621
Materials & Contracts	117,366	141,647
Depreciation & Amortisation	46,170	46,170
Other Expenses	1,667	1,667
Less: Capitalised Expenses	(58,482)	(81,139)
<b>RECURRENT EXPENDITURE</b>	<b>166,060</b>	<b>167,684</b>
<b>NET OPERATING SURPLUS / (DEFICIT)</b>	<b>(7,534)</b>	<b>(8,987)</b>
<b>Capital Revenue</b>		
Capital Grants, Subsidies, Contributions and Donations	25,793	30,386
<b>CAPITAL REVENUE</b>	<b>25,793</b>	<b>30,386</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>18,259</b>	<b>21,399</b>
<b>FUNDING SOURCES</b>		
<b>Operating Funding</b>		
Net Surplus / (Deficit)	18,259	21,399
Transfer to Reserves	(19,225)	(19,225)

Transfer from Unexpended Loans	6,666	9,598
Transfer from Reserves	16,285	28,249
<b>Total Operating Funding</b>	<b>21,985</b>	<b>40,021</b>
<b>Capital Funding</b>		
Loan Advance	4,720	4,720
Depreciation	46,170	46,170
<b>Total Capital Funding</b>	<b>50,890</b>	<b>50,890</b>
<b>Total Funding</b>	<b>72,875</b>	<b>90,911</b>
<b>Allocation of Funding</b>		
Constructed and Purchased Assets	(58,482)	(81,139)
Loan Redemptions	(14,600)	(14,600)
<b>Total Allocation of Funding</b>	<b>(73,082)</b>	<b>(95,739)</b>
<b>Budget Increase / (Reduction) in Cash</b>	<b>(207)</b>	<b>(4,828)</b>

The Motion on being put to the meeting was carried unanimously.

**CARRIED**

## **BS17/39 CERTIFICATION OF 2016/2017 ANNUAL FINANCIAL STATEMENTS**

### **EXECUTIVE SUMMARY**

The draft financial statements, which includes the General Purpose Financial Statements, the Special Purpose Financial Statements and the Special Schedules, are required to be certified to meet legislative requirements in relation to the completion and audit of the annual Financial Statements for 2016/2017.

### **2017/223 RESOLVED (Cr Michael Adendorff / Cr George Cecato)**

That Council approve the General Purpose Financial Statements – Statement by Councillors and Management and Special Purpose Financial Statements – Statement by Councillors and Management forms for 2016/2017 for completion by the designated signatories.

The Motion on being put to the meeting was carried unanimously.

**CARRIED**



**DIRECTORATE REPORTS - SUSTAINABLE COMMUNITIES****SC17/51 TRADING PLACES - COFFS CITY CENTRE FOOTPATH ACTIVATION TRIAL****EXECUTIVE SUMMARY**

Creating and managing vibrant places is a key direction of the My Coffs Community Strategic Plan. The Trading Places – Coffs City Centre Footpath Activation Trial is a proposed new business model for managing footpath activities within the Coffs Harbour City Centre Masterplan footprint. The trial aims to improve and simplify processes and encourage traders to think outside the square in terms of activations to stimulate the CBD. Following an evaluation of the trial, it is anticipated that this may be rolled out across other trading areas within the local government area.

**2017/224 RESOLVED (Cr Jan Strom / Cr Michael Adendorff)**

That Council:

1. Acknowledge the Trading Places – Coffs City Centre Footpath Activation Trial
2. Delegate authority to the General Manager to waive fees for a six month period commencing 1 October 2017 of the Trading Places – Coffs City Centre Footpath Activation Trial, within the Coffs Harbour City Centre Masterplan footprint.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**SC17/53 PLANNING PROPOSAL: KORORA BASIN RESIDUE LAND ADJACENT TO THE PACIFIC HIGHWAY - POST EXHIBITION****EXECUTIVE SUMMARY**

This report informs Council of the outcome of the exhibition of a Planning Proposal (PP), a draft Development Control Plan (DCP) chapter and draft Developer Contributions Plan (CP) which apply to part of the Korora Basin.

The report recommends that Council endorses the PP (Attachment 1), final DCP (Attachment 2) and final CP (Attachment 3) to allow a zone amendment of the subject land from RU2 Rural Landscape to R5 Large Lot Residential under the provisions of *Coffs Harbour Local Environmental Plan (LEP) 2013*. The report also recommends that all parties who made submissions to the PP, draft DCP and draft CP be informed of Council's decision.

**2017/225 RESOLVED (Cr Tegan Swan / Cr George Cecato)**

That Council:

1. Endorse Planning Proposal PP\_2016\_COFFS\_002\_00 for the Korora Basin Residue Land Large Lot Residential Area: Version 3 – Post Exhibition – September 2017 (Attachment 1).
2. Delegate to the General Manager the authority issued by the NSW Department of Planning and Environment to exercise the functions of the Minister under Section 59 of the *Environmental Planning and Assessment Act 1979*, for the purposes of finalising Planning Proposal PP\_2016\_COFFS\_002\_00.

3. Adopt Coffs Harbour Development Control Plan 2015 Chapter G7 Korora Large Lot Residential Special Area Controls (Attachment 2), which will come into force upon the making of *Coffs Harbour Local Environmental Plan 2013* consistent with Planning Proposal PP\_2016\_COFFS\_002\_00.
4. Adopt Korora Large Lot Residential Area Developer Contributions Plan 2017 (Attachment 3), which will come into force upon the making of *Coffs Harbour Local Environmental Plan 2013* consistent with Planning Proposal PP\_2016\_COFFS\_002\_00.
5. Inform all parties who made submissions to PP\_2016\_COFFS\_002\_00 of Council's decision.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

## **DIRECTORATE REPORTS - SUSTAINABLE INFRASTRUCTURE**

**SI17/23      TRAFFIC COMMITTEE NO. 4/2017**

### **EXECUTIVE SUMMARY**

The Local Traffic Committee (LTC) Meeting minutes are presented to Council for information. There were nine items considered, two were deferred. The recommendations were of a minor nature and were therefore approved under delegated authority by the Director of Sustainable Infrastructure. The report lists the minutes for Council to note.

### **2017/226    RESOLVED (Cr Jan Strom / Cr George Cecato)**

That Council:

1. Notes the following minor LTC items which have been authorised by the Director of Sustainable Infrastructure:

T.49 – No Parking Zone - Albany Street Coffs Harbour R.503600

That a timed No Parking zone (8:30am – 9.30am & 3.30pm – 4.00pm School Days) on the west side of Albany Street be installed for 73 metres from 43 metres south of Market Street, Coffs Harbour, as per plan T.49-2017.

T.50 – Loading Zone and No Stopping - Isles Drive and Elswick Place North Boambee Valley. R.509960, 510620

- No action be taken for the installation of a 20m loading zone on the eastern side in Elswick Place from 10 metres to 30 metres north of Isles Drive, North Boambee Valley.
- No Stopping Zone be line marked on both corners of Isles Drive and Elswick Place North Boambee Valley.
- Left turn bay be provided in Isles Drive at Collison Place for west bound traffic by removing 1 parking space, as per plan T.50-2017.

T.51 – Accessible (disabled) parking space- Victoria Street Coffs Harbour 6347612, R.506000

That one accessible parking space be installed near 55 Victoria Street, Coffs Harbour, between the double driveways of the Legacy Nursing Home, as per plan T.51-2017.

T.52 – Coles Driveway & Community Village, Earl Street, Coffs Harbour Safety issue R.503120

Differed subject to site visit and further investigation.

T.53 –Dedicated Parking Spot Aust Post – Camperdown Street Coffs Harbour 6268732 R.504090

The request for a 'MAIL ZONE' in Camperdown Street Coffs Harbour adjacent to the Jetty Post Office and the existing timed 15 minute parking be relocated south between the Mail Zone and the Post Office driveway (approx. 12m) is not approved.

T.54 – Park Ave Lane – Gordon Street access and Loading zone Coffs Harbour

Deferred subject to site visit and further investigation.

T.55 – No Stopping – Park Street Sawtell 593835 R.502290

That a No Stopping Zone be installed on the western corner of Park Street, Sawtell near No. 20 for 20 metres, as per plan T.55-2017.

T.56 – Midnight Oil Concert Coffs Harbour Coast Sports Park 19 October 2017

The Special Event Traffic Management Plan (SETMP) and associated Traffic Control Plans (TCP) for the Midnight Oil Concert at the Coffs Coast Sports Park on Thursday, 19 October 2017, from approximately 4.00pm to 10.00pm has been approved subject to the following conditions:

- The traffic management for the event be approved subject to the following;
- A current insurance Certificate of Currency for a minimum insured amount of \$20,000,000 and noting the Coffs Harbour City Council as an interested party for the event be submitted by 29 September 2017
- NSW Police approval is obtained 29 September 2017 (*noted that police approval D/2017/500501 was submitted to Council on 13 June 2017*)
- Roads and Maritime Services approval is obtained by way of a Road Occupancy License where event is on a State road or where the event may impact the State road network.
- Traffic Control Plans to include a map indicating any alternative routes required for traffic detours.
- Traffic Control Plans to be drawn to scale and indicate the provision of passageways and clearances for pedestrian and emergency access. Plans should be prepared in accordance with Roads & Maritime Services Guide to Traffic Control at Worksites by accredited persons
- All signage erected for the event should not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
- Temporary Speed Zone Authorisation is obtained from the roads authority for any reduced speed limit/s required as part of the traffic control for the event. Where local council is the roads authority, notification of any reduced speed limit should be forwarded to Roads and Maritime Service and NSW Police
- Conformance with approved Traffic Management Plan and associated Traffic Control Plans which shall be implemented and controlled by Roads & Maritime Services

accredited persons

- Consultation with emergency services (Fire & Ambulance) and any identified issues addressed in a timely manner
- Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event
- Community and affected business consultation including adequate response/action to any raised concerns
- Arrangements made for private property access and egress affected by the event
- The event organiser notifies local community of the impact of the event/s by advertising in the local paper/s a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.

T.57 – Sawtell Request for No Stopping and one way – Kidd Lane.  
Request for No Stopping and Loading Zone and parking restrictions - Second Ave.

- The existing traffic instrument i.e. T101-1993 be reinstated with the modification of:
  - No Standing is now No Stopping.
  - No Stopping on the east side for 22m from Second Ave.
- Mandatory No stopping be installed on the southern side of Second Ave, either side of the intersection of Kidd Lane, as per plan T.57-2017.
- No action of the installation of a loading zone or timed parking on the southern side of Second Avenue

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**SI17/24 AMENDMENT TO ALCOHOL FREE ZONES IN COFFS HARBOUR CBD**

**EXECUTIVE SUMMARY**

The closing ceremony of the Coffs Coast FIA World Rally Championship in November 2017 is the culmination of a week-long event which attracts thousands of visitors to the area and is televised globally. As in previous years, this ceremony will be held in Harbour Drive, Coffs Harbour. Part of the winners' celebrations includes the traditional spraying of champagne. To facilitate this part of the ceremony the temporary suspension of the Alcohol Free Zone (AFZ) in Harbour Drive (West) from Gordon Street to the Pacific Highway is required.

Section 645 of the Local Government Act provides for Council, by resolution, to allow the temporary suspension of AFZs for specific periods or events. The Act and Ministerial Guidelines on Alcohol Free Zones (February 2009) provides a specific procedure which must be followed in relation to suspending AFZs, and this includes a requirement to seek Council's endorsement.

The closing ceremony is to be held on 19 November 2017. The recommendation is for Council to approve the temporary suspension of Harbour Drive for this year's closing ceremony, but also for all future World Rally events.

**2017/227 RESOLVED (Cr George Cecato / Cr Tegan Swan)**

That Council:

1. Approve the annual temporary suspension of the Harbour Drive (West) AFZ from Gordon Street to the Pacific Highway, Coffs Harbour, for one day from 1pm to 5pm to allow the podium finish for the FIA World Rally Championship closing ceremony pursuant to the provisions of Section 645 of the Local Government Act 1993
2. Note that it is within Council's authority, under the Act and Ministerial Guidelines, to make such an approval.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**TRUST REPORTS****T17/18 TRUST REPORT - COFFS COAST STATE PARK TRUST CERTIFICATION OF ANNUAL FINANCIAL STATEMENTS 2016/17****EXECUTIVE SUMMARY**

Draft financial statements are required to be certified to meet legislative requirements in relation to the completion and audit of the Coffs Coast State Park Trust annual Financial Statements for 2016/17.

**2017/228 RESOLVED (Cr Michael Adendorff / Cr George Cecato)**

That Council, as Corporate Manager of the Coffs Coast State Park Trust, approve for completion by the designated signatories, the Trust and Management form for the 2016-17 Coffs Coast State Park Trust Special Purpose Financial Statements.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**REQUESTS FOR LEAVE OF ABSENCE**

No requests for leave of absence.

**QUESTIONS ON NOTICE**

No questions on notice.

**MATTERS OF AN URGENT NATURE**

No matters of an urgent nature.

**CLOSED SESSION – SECTION 10(A)**

The mayor requested a motion to close the meeting to consider Councillor fees, the time being 6.21pm.

**MOTION****2017/229 RESOLVED (Cr Denise Knight / Cr Keith Rhoades)**

That the meeting be closed to the press and public during consideration of the following item for reasons stated:

- Councillor fees during Leave of Absence.

This item was confidential for the reason of Seciton 10A(2):

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

General Manager left the meeting, the time being 6.21pm.

The press and public vacated the Chamber.

General Manager returned, the time being 6.23pm.

**MOTION****2017/230 RESOLVED (Cr Denise Knight / Cr Jan Strom)**

1. That in recognition of Council granting Leave of Absence to Councillor Arkan by resolution for the period 28 September 2017 to 7 December 2017, Council further resolves in the circumstances, and in accordance with section 254A of the Local Government Act 1993, to withhold Councillor Arkan's fees for the months of October and November or such lesser period that the Councillor is on leave of absence.
2. That this matter remain in closed session until such time as Councillor Arkan has been notified.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**OPEN MEETING**

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

**MOTION****2017/231 RESOLVED (Cr Denise Knight / Cr Jan Strom)**

That Council move into Open Session.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

The General Manager provided the report from the Closed Session, and that is, that this matter remain in Closed Session until such time as Councillor Arkan has been notified.

**MOTION**

**2017/232 RESOLVED (Cr Jan Strom / Cr Tegan Swan)**

That the resolution of the Closed Session be adopted.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**CLOSE OF MEETING**

The Meeting closed at 7.11pm.

Confirmed: 12 October 2017

.....  
Denise Knight  
Mayor