

The following document is the minutes of the Council and Committee Meetings held on Thursday, 9 June 2011. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 23 June 2011 and therefore subject to change. Please refer to the minutes of the meeting of 23 June 2011 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**9 JUNE 2011**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING

9 JUNE 2011

**Present:** Councillors K Rhoades (Mayor), J Arkan, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

**Staff:** Acting General Manager/Director Corporate Business, Director of City Services, Director Land Use, Health & Development, Executive Manager Engineering Services and Executive Assistant

**Leave of Absence:** Councillor J Bonfield.

The meeting commenced at 5.03pm with the Mayor, Cr K Rhoades in the chair.

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#### DISCLOSURE OF INTEREST

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No disclosures of interest tabled.

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#### CONFIRMATION OF MINUTES

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**106 RESOLVED** (Templeton/Palmer) that the minutes of the Ordinary meeting held on 26 May 2011 be confirmed as a true and correct record of proceedings.

## CITY SERVICES DEPARTMENT REPORTS

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### CS11/24 BEACON HILL

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Responding to Matter of an Urgent Nature 11/9 raised at Council meeting held on 26 May 2011.

**MOVED** (Graham/Degens):

1. That Council recognise the national conservation value of the Beacon Hill littoral rainforest.
2. That Council ensure that only the minimum possible vegetation clearance occur to meet CASA OLS requirements.
3. That Council utilise LiDAR data to define those trees requiring lopping to meet OLS requirements.

### AMENDMENT

**107 RESOLVED** (Palmer/Knight) that the report be noted.

The **AMENDMENT** on being put to the meeting was **CARRIED**

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### DIVISION

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A division was duly demanded, and those member voting for an against the motion were recorded:

**FOR**

Cr Hines

Cr Knight

Cr Rhoades

Cr Palmer

Cr Arkan

**AGAINST**

Cr Templeton

Cr Degens

Cr Graham

It then became the **MOTION** on being put to the meeting was declared **CARRIED**.

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**DIVISION**

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A division was duly demanded, and those member voting for an against the motion were recorded:

<b>FOR</b>	<b>AGAINST</b>
Cr Hines	Cr Templeton
Cr Knight	Cr Degens
Cr Rhoades	Cr Graham
Cr Palmer	
Cr Arkan	

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**CORPORATE BUSINESS DEPARTMENT REPORTS**

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**CB11/30 MONTHLY BUDGET REVIEW FOR APRIL 2011**

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To report on the estimated budget position as at 30 April 2011.

**MOVED** (Templeton/Degens):

1. That the budget adjustments be approved except for CBD Commercial Study and CBD Master Plan and the budget position be noted.
2. Council change the primacy focus from the CBD to City Wide and update all relevant strategic documents, DCPs and LEPs.

**The Motion was withdrawn by the mover.**

**108 RESOLVED** (Palmer/Arkan):

1. That the budget adjustments be approved and the current budget position be noted.

Estimated Budget Position as at 30 April 2011:

	<b>General Account \$</b>	<b>Water Account \$</b>	<b>Sewer Account \$</b>
Original Budget adopted 30 June 2010	667,506 (D)	5,257,469 (D)	4,124,558 (D)
Approved Variations to 31 March 2011	(230,389) (S)	376,859 (D)	(1,434,577) (S)
Recommended variations for April 2011	(301,451) (S)	(xx) (S)	(xx) (S)
Estimated result 2010/11 as at 30 April 2011	<u>135,666 (D)</u>	<u>5,634,328 (D)</u>	<u>2,689,981 (D)</u>

## CB11/30 - Monthly Budget Review for April 2011 (Cont'd)

2. That a report be brought back to clarify directions with:
  - a) Council owned lands in the CBD.
  - b) The amounts and level of commitment from outside interests.
3. That a briefing be carried out with Councillors on the above matters.
4. That Council request staff look at the whole LGA for more opportunities

### AMENDMENT

**MOVED** (Hines/Knight) that

1. That the CBD commercial study and the CBD Master Plan be deferred until the review of the Coffs Harbour Business Centre Hierarchy is complete.
2. That Council defer the decision on the expenditure on the North Boambee Valley investigation area.
3. That surplus funds be redirected into the upgrade of our public toilet facilities within the City.

The **AMENDMENT** on being put to the meeting resulted in a tied vote. The Mayor used his casting vote which resulted in the **AMENDMENT** being **LOST**.

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### DIVISION

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A division was duly demanded, and those member voting for an against the motion were recorded:

**FOR**

Cr Hines  
Cr Knight  
Cr Degens  
Cr Graham

**AGAINST**

Cr Templeton  
Cr Palmer  
Cr Arkan  
Cr Rhoades

The **MOTION** on being put to the meeting resulted in a tied vote. The Mayor used his casting vote and the **MOTION** was declared **CARRIED**.

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**DIVISION**

---

A division was duly demanded, and those member voting for an against the motion were recorded:

**FOR**

Cr Hines  
Cr Knight  
Cr Degens  
Cr Graham

**AGAINST**

Cr Templeton  
Cr Palmer  
Cr Arkan  
Cr Rhoades

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**CB11/31 LEASE RENEWAL - COFFS HARBOUR RUGBY LEAGUE FOOTBALL CLUB LTD - EXECUTION UNDER COMMON SEAL OF COUNCIL**

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Seeking authority for execution of Lease documents, related to the renewal of lease between Council and Coffs Harbour Rugby League Football Club Ltd, under the Common Seal of Council.

- 109** **RESOLVED** (Palmer/Hines) that the lease renewal in respect of the leasing of Lot 110 DP 790562 Stadium Drive Coffs Harbour to Coffs Harbour Rugby League Football Club Limited be executed under the Common Seal of Council.

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**CB11/32 ASSIGNMENT OF THE PALM CENTRE AIR BRIDGE LEASE**

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To obtain Council consent to execute documents under seal relating to the Assignment and Variation of the Palm Centre Air Bridge Lease.

- 110** **RESOLVED** (Palmer/Arkan) that Council move the motion as detailed in the confidential attachment.

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**CB11/33 TENDER: SUPPLY AND DELIVERY OF INDUSTRIAL HARDWARE AND ASSOCIATED PRODUCTS**

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To report on the tenders received by Regional Procurement Initiative (division of Hunter Council Incorporated) on behalf of the Mid North Coast Procurement Alliance Group of Councils for the Supply and Delivery of Industrial Hardware and Associated Products and to gain Council approval.

**111 RESOLVED** (Arkan/Palmer):

1. That Council accepts the two (2) conforming Tender offers from:
  - J Blackwood & Son Pty Ltd (all categories 1-7)
  - Corporate Express (categories 2 and 7 only)

The recommendation is on the basis that:

- a) The tender offers are the most suitable and advantageous following the application of Regional Procurement's Tender Value Selection System.
  - b) The two (2) Tenderers form a panel of suppliers who are all available for use by Council's staff. The two contract panel supplier choice arrangement, allows Council's staff to be selective and cost effective whilst simultaneously minimising work delays.
  - c) Both suppliers are local to Coffs Harbour and the Mid North Coast, and have the necessary experience in similar works as well as some currently being active and proven suppliers to Council.
  - d) By actively participating in this Regional Procurement Tender T11112MNC on behalf of the Mid North Coast Procurement Alliance Group of Councils, Coffs Harbour Council will not breach the Local Government (General) Regulation 2005 - Section 7 Tendering, for annual expenditure over \$150,000.00.
2. That the contract documents be executed under Council's Seal.

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**CB11/34 TENDER: COFFS HARBOUR REGIONAL AIRPORT PASSENGER  
TERMINAL BUILDINGS CLEANING CONTRACT**

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To report on tenders received for Contract No 11/12-480-TO for the cleaning of the Coffs Harbour Regional Airport Terminal Buildings and to gain Council approval to accept a tender.

**112 RESOLVED** (Arkan/Palmer):

1. That Council accept the tender of Menzies International (Aust) Pty Limited ABN 44 004 967 757 for Contract No. 11/12-480-TO, Coffs Harbour Regional Airport Passenger Terminal Buildings Cleaning Contract 2011/2012 for the lump sum amount of \$266,563.00 including GST, covering the two year period of the contract, on the basis that:
  - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System.
  - b) The Tenderer has the necessary experience in similar works and their ability and performance are satisfactory.
  - c) The Tenderer's financial capacity is acceptable.
2. That the contract documents be executed under the Seal of Council.

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**MATTERS OF AN URGENT NATURE**

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**MUN11/10 Treatment of Livestock**

Councillor Knight asked if Council would consider sending a letter to the Minister for Agriculture to show our disgust at the way our livestock is being treated in Indonesia.

*The Acting General Manager took the matter on notice.*

This concluded the business and the meeting closed at 6.57 pm.

Confirmed: 23 June 2011.

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K D Rhoades, AFSM  
Mayor