

The following document is the minutes of the Council and Committee meeting held on 12 May 2011. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 26 May 2011 and therefore subject to change. Please refer to minutes of 26 May 2011 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**12 MAY 2011**

**Contents**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
<b>LAND USE HEALTH &amp; DEVELOPMENT DEPARTMENT REPORTS</b>		
L11/10	COFFS HARBOUR BUSINESS CENTRES HIERARCHY REVIEW	2
L11/11	PROVISION OF ANIMAL POUND FACILITIES AGREEMENT RENEWAL WITH THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS	2
<b>CORPORATE BUSINESS DEPARTMENT REPORTS</b>		
CB11/23	QUARTERLY BUDGET REVIEW FOR MARCH 2011	3
CB11/24	SECURITY TRAINING INTERNATIONAL TRIP	3



## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING

**12 MAY 2011**

Present: Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: General Manager, Director Corporate Business, Director City Services, Director Land Use, Health & Development and Executive Assistant.

The meeting commenced at 5.00 pm with the Mayor, Cr K D Rhoades in the chair.

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#### DISCLOSURES OF INTEREST

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Disclosures of interest were tabled by Councillors concerning the following items of business:

Councillor	Item	Type of Interest
Cr Knight	L11/10 - Coffs Harbour Business Centres Hierarchy Review	Non pecuniary
Cr Templeton	L11/10 - Coffs Harbour Business Centres Hierarchy Review	Non pecuniary
Cr Arkan	L11/10 - Coffs Harbour Business Centres Hierarchy Review	Non pecuniary

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#### APOLOGY

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- 85 **RESOLVED** (Bonfield/Knight) that an apology received from Councillor Graham for unavoidable absence be received and leave be granted for the current meeting of Council.

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#### CONFIRMATION AND ADOPTION OF MINUTES

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- 86 **RESOLVED** (Bonfield/Knight) that the minutes of the Ordinary meeting held on 28 April 2011 be confirmed as a true and correct record of proceedings.

## LAND USE HEALTH & DEVELOPMENT DEPARTMENT REPORTS

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### L11/10 COFFS HARBOUR BUSINESS CENTRES HIERARCHY REVIEW

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The purpose of this report is to outline the process to review the existing Coffs Harbour Business Centres Hierarchy.

The report recommends that Council confirm the budget vote and engage an appropriate consultancy service to undertake the Coffs Harbour Business Centres Hierarchy Review.

**87 RESOLVED** (Templeton/Degens) that:

1. Coffs Harbour City Council reallocate \$40,000 from its Land Use Planning Branch's salary budget to enable the Review of the Coffs Harbour Business Centres Hierarchy.
2. Coffs Harbour City Council engage an appropriate consultancy service to conduct a review of the Coffs Harbour Business Centres Hierarchy.

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### L11/11 PROVISION OF ANIMAL POUND FACILITES AGREEMENT RENEWAL WITH THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

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To approve the execution of the revised agreement for the Royal Society for the Prevention of Cruelty to Animals (RSPCA), provision of pound facilities for Companion Animals within the Coffs Harbour City Council's area of operations.

**88 RESOLVED** (Arkan/Templeton) that:

1. Council, in accordance with Section 55(3) of the Local Government Act, resolve not to call tenders for the proposed impounding services contract due to there being an unavailability of providers within the local area to provide the services to the degree required.
2. The 2011/12 Operational Plan allow for sufficient funds to cover the cost of the impounding program, including all ancillary costs and the agreement at an amount of \$190,767.
3. Subject to the adoption of the 2011/2012 Operational Plan, Council enter into a 24 month agreement with the Royal Society for the Prevention of Cruelty to Animals for the provision of Companion Animal Impounding facilities at Dowsett Drive, Coffs Harbour.
4. At the expiration of the initial 24 month contract period Council, upon satisfactory negotiation with the Royal Society for the Prevention of Cruelty to Animals, seek to activate the further 24 month option within the agreement.

## CORPORATE BUSINESS DEPARTMENT REPORTS

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### CB11/23 QUARTERLY BUDGET REVIEW FOR MARCH 2011

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To report on the estimated budget position as at 31 March 2011.

**89 RESOLVED** (Templeton/Hines) that:

The budget adjustments be approved and the current budget position be noted.

Estimated Budget Position as at 31 March 2011:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 30 June 2010	667,506 (D)	5,257,469 (D)	4,124,558 (D)
Approved Variations to 28 February 2011	(230,389) (S)	399,154 (D)	(218,042) (S)
Recommended variations for March 2011	Nil	(22,295) (S)	(1,216,535) (S)
Estimated result 2010/11 as at 31 March 2011	<u>437,117 (D)</u>	<u>5,634,328 (D)</u>	<u>2,689,981 (D)</u>

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### CB11/24 SECURITY TRAINING INTERNATIONAL TRIP

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To inform Council that the Manager Telecommunications and New Technology will be attending the Australian Control Systems Cyber Security Advanced Training in Idaho Falls Idaho, United States of America in June 2011. The purpose of this course, which is funded up to \$5,000 by the Commonwealth Government Attorney-General's Department, is to train industry staff that are associated with providing IT security for infrastructure such as sewerage and water infrastructure.

**90 RESOLVED** (Palmer/Hines) that Council note the acceptance of the Commonwealth Government Attorney-General's Department (CERT) training course that has been awarded to the Manager Telecommunications and New Technology, with his overseas travel and living costs being met by the Commonwealth Government of up to \$5000.00.

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**REQUESTS FOR LEAVE OF ABSENCE**

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- 91** **RESOLVED** (Bonfield/Knight) that Cr Hines be granted leave of absence from Council from 26 May 2011.

This concluded the business and the meeting closed at 5.17 pm.

Confirmed: 26 May 2011

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Keith Rhoades AFSM  
Mayor