

The following document is the minutes of the Council and Committee Meetings held on Thursday, 22 July 2010. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 12 August 2010 and therefore subject to change. Please refer to the minutes of the meeting of 12 August 2010 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
22 JULY 2010

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

22 JULY 2010

Present: Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: Acting General Manager/Director Land Use, Health & Development, Director Corporate Business, Director of City Services, Executive Manager Human Resources, Public Officer and Executive Assistant

The meeting commenced at 5.00pm with the Mayor, Cr K Rhoades in the chair.

DISCLOSURE OF INTEREST

110 **RESOLVED** (Hines/Palmer) that the following disclosure be received and noted as follows:

Councillor	Item	Type of Interest
Cr Templeton	CB10/38 - Extensions to UNSW Rural Clinical School, Coffs Harbour	Non pecuniary interest of an insignificant nature.

CONFIRMATION OF MINUTES

111 **RESOLVED** (Templeton/Knight) that the minutes of the Ordinary meeting held on 8 July 2010 be confirmed as a true and correct record of proceedings.

112 **RESOLVED** (Hines/Arkan) that the minutes of the Extraordinary meeting held on 20 July 2010 be confirmed as a true and correct record of proceedings.

CITY SERVICES DEPARTMENT REPORTS

CS10/24 TRAFFIC COMMITTEE REPORT NO. 3/2010

To confirm minutes from the Traffic Committee Meeting held on Thursday, 1st July 2010.

113 RESOLVED (Arkan/Graham::

T.28 - Vera Drive, Coffs Harbour - Traffic Calming (R.502890 [2509249]

That centreline marking be painted at the crest of the hill and on the bend in Vera Drive, Coffs Harbour, as per Plan T.28.

T.29 - Intersection Lyster Street / McLean Street, Coffs Harbour (R.505120 / R.505140 [2494125]

That the existing 'No Stopping' sign be moved west 1 car space (6m) from its current location at the intersection of Lyster Street and McLean Street, Coffs Harbour, as per Plan T.29.

T.30 - Earl Street / Park Avenue, Coffs Harbour - 'Bus Zone' (R.503120)

That a bus zone be installed for a trial period of 6 months on the eastern side of Earl Street, Coffs Harbour, adjacent Brelsford Park, as per Plan T.30.

T.31 -Eastern University Games - 3-7 July 2010

That the temporary bus zones during the Eastern University Games on 3-7 July 2010 be approved as follows :

1. Plantation Hotel - temporary bus zone 6pm - 6am.
 2. Greenhouse Tavern, Bray Street, 'No Stopping' signs to be covered 6pm - 6am.
- As per Plan T.31.

T.32 -Cnr Coff and Gordon Streets, Coffs Harbour (R.504200 / R.504620)

That further investigation be undertaken to secure a disabled car space in the vicinity of 41 Gordon Street, Coffs Harbour.

T.33 -Disabled Access Committee - Accessible Parking

That:

- An accessible disabled space be installed in Beach Street, Woolgoolga, adjacent Surfside Plaza, as per Plan T.33A.
- Two disabled car spaces be installed in Albany Street, Coffs Harbour, (between Gordon Street and Earl Streets) following consultation with Access Committee on requirements for wheelchair access, as per Plan T.33B.

T.34 - Howard Street, Coffs Harbour - Traffic Management Plan - Coffs Cup (R.503110)

That :

- (a) the traffic management plan as submitted for Hogbin Drive, Coffs Harbour, on Thursday, 5 August 2010 be approved as per Plan T.34.
- (b) the temporary road closure of Howard Street, Coffs Harbour, on Thursday, 5 August 2010, between 9.00am and 6.30pm for the purpose of holding the Coffs Harbour VB Gold Cup, be advertised and providing no substantive objections are received, the closure be approved.
- (c) the organisers to liaise with affected traders and obtain traders approval.
- (d) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (e) the organisers be responsible for all costs associated with the temporary closure.

T.35 - Harbour Drive, Coffs Harbour - Temporary Road Closure - Buskers Festival

That:

- (a) the temporary road closure of Harbour Drive, Coffs Harbour, on Wednesday, 29 September 2010, between 6.00am and 5.00pm for the purpose of holding the Coffs Harbour International Buskers & Comedy Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

T.36 - Isles Industrial Estate, Coffs Harbour - Temporary Road Closure - Cycle Criterium

That :

- (a) the temporary road closure of Industrial Drive and Forge Drive, Coffs Harbour, on Saturday, 28 August 2010, between 9.00am and 5.00pm for the purpose of holding a cycle criterium race, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

T.37 - Curacoa Street / Albany Street, Coffs Harbour - 'No Right Turn' (R.504300 / R.503600)

That the installation of the right turn ban out of Curacoa Street, Coffs Harbour, into Albany Street be approved, as per Plan T.37.

CS10/25 TENDER: SUPPLY & DELIVERY OF BITUMEN EMULSION - CONTRACT 10/11-438-TO

To report on tenders received for the supply and delivery of bitumen emulsion for a period of two years, and to gain Council approval to award a contract.

114 RESOLVED (Palmer/Knight):

1. That Council accept the conforming tender of Fulton Hogan Industries (ACN 000 538 689) for Contract 10/11-438-TO Supply and Delivery of Bitumen Emulsion for the rate as tendered, on the basis that:
 - a) The tenderer has the necessary experience in similar works and his ability and performance are satisfactory.
 - b) The tenderer's financial references are satisfactory.
2. That the contract documents be completed under Seal of Council.

CORPORATE BUSINESS DEPARTMENT REPORTS

CB10/37 MONTHLY BUDGET REVIEW FOR MAY 2010

To report on the estimated budget position as at 31 May 2010.

115 RESOLVED (Palmer/Templeton) that the revised Budget position as at 31 May 2010 be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 30 June 2009	1,113,139 (D)	6,796,677 (D)	5,226,126 (D)
Approved Variations to 30 April 2010	(1,092,839) (S)	(1,036,700)(S)	(1,680,500) (S)
Recommended variations for May 2010	Nil	193,000 (D)	(57,617) (S)
Estimated result 2009/10 as at 31 May 2010	<u>20,300 (D)</u>	<u>5,952,977 (D)</u>	<u>3,488,009 (D)</u>

CB10/38 EXTENSIONS TO UNSW RURAL CLINICAL SCHOOL COFFS HARBOUR

To obtain Council approval to increase the existing lease area to enable the UNSW Rural Clinical School to carry out extensions to the existing facility.

116 RESOLVED (Palmer/Hines):

1. That Council support the expansion of the University of New South Wales (UNSW) Rural Clinical School Coffs Harbour by agreeing to extend the current lease area (Lot 2 DP 1058199) by the addition of the areas indicated on the plan attached to the report (subject to final survey) being part of Lot 201 DP 1127790.
2. That the new lease for the total site be under the same terms and conditions as the existing lease.
3. That Council and UNSW enter into a Deed of Agreement for Lease requiring UNSW to carry out the extensions and Council to subdivide the land to provide the total site within reasonable timeframes, including conditions recommended by Council's solicitors.
4. That any necessary documents be executed under the common seal of Council.
5. That all costs incurred by Council in providing the expanded site be met by UNSW.

LAND USE HEALTH & DEVELOPMENT DEPARTMENT REPORT

L10/11 COFFS HARBOUR 2030 STAGE 3

This report seeks Council endorsement to proceed with the implementation stage of the Coffs Harbour 2030 Community Strategic Plan. In particular, it seeks endorsement for the development of a council-wide Community Engagement Strategy – including the formation of a 2030 Community Advisory Group - to support the implementation, monitoring and review of the 2030 Plan.

117 RESOLVED (Graham/Degens) that Council:

1. Endorse the Project Plan – Implementation of Coffs Harbour 2030 Plan (presented as Appendix A to this report) to enable the development of a 2030 Monitoring and Reporting Plan and a council-wide Community Engagement Strategy.
2. Endorse the creation of a 2030 Community Advisory Group with functions, membership and roles as outlined in the Terms of Reference set out in Appendix B to this report.
3. Nominate a Councillor or Councillors for the 2030 Project Reference Group.
4. Nominate a Councillor or Councillors for the 2030 Community Advisory Group.

MATTERS OF AN URGENT NATURE

Industrial Matter

Councillor Graham asked whether the Mayor had anything to report to Council relating to his negotiations with the General Manager as resolved at the Extraordinary Meeting of 20 July 2010.

The Mayor advised yes.

- 118** **MOVED** (Rhoades/Hines) that Council revert to Confidential session at the conclusion of this meeting as per the Agenda item 14 to discuss an industrial matter and that the report is confidential for the reason of Section 10A (2) in that it relates to personnel matters concerning particular individuals (other than Councillors) and in accordance with Section 10A (1) the meeting will be closed to the press and public.

Staff, press and public left the Chamber

- 119** **RESOLVED** (Arkan/Templeton) that the Mayor continue negotiations on behalf of Council regarding the resolution of Council on 20 July 2010 and report back to Council

VOTED FOR

Templeton
Hines
Knight
Bonfield
Rhoades
Palmer
Arkan
Degens

VOTED AGAINST

Graham

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

120 RESOLVED (Arkan/Templeton) that the Committee now move into Open Meeting.

The Mayor read to the meeting the resolution of the Closed Meeting.

This concluded the business and the meeting closed at 7.25pm.

Confirmed: 12 August 2010.

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K D Rhoades, AFSM
Mayor