

The following document is the minutes of the Council and Committee Meetings held on Thursday, 27 May 2010. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 10 June 2010 and therefore subject to change. Please refer to the minutes of the meeting of 10 June 2010 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR

27 MAY 2010

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

27 MAY 2010

Present: Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: General Manager, Acting Director Corporate Business, Director of City Services, Director Land Use, Health & Development, Manager of Land Use Management, Executive Manager Design, Contracts & Subdivisions and Executive Assistant

The meeting commenced at 5.00pm with the Mayor, Cr K Rhoades in the chair.

DISCLOSURE OF INTEREST

There were no Disclosures of Interest tabled.

CONFIRMATION OF MINUTES

- 61** **RESOLVED** (Palmer/Hines) that the minutes of the Ordinary meeting held on 13 May 2010 be confirmed as a true and correct record of proceedings excluding item MUN10/2 - Consultation with Government Agencies.

MUN10/2 Consultation with Government Agencies

Councillor Graham advised that the minutes in relation to MUN10/2 do not accurately reflect the question asked, particularly the referral of current 7A zonings to the Department of Planning in place of the Priority Habitats and Corridors Strategy. Cr Graham also asked that the Minutes reflect his position that this is a matter of a highly strategic nature and that it is not operational.

The General Manager advised that the matter would be investigated and reported back to Cr Graham.

Cr Graham requested the complete transcript of what he stated in MUN10/2 be included in the minutes.

The General Manager advised that complete transcripts were not normally included in minutes.

GENERAL MANAGER'S REPORT

GM10/7 QUARTERLY PERFORMANCE REPORTING FOR QUARTER ENDED 31 MARCH 2010

To report on the achievement of customer service guarantees and performance targets for the January to March 2010 quarter.

62 RESOLVED (Palmer/Knight):

1. That Council notes the issues surrounding those measures that have not been achieved for the period ending 31 March 2010, as listed in the body of this report.
2. That Council note the achievements of customer service guarantees, as outlined in Attachment 1 of the General Manager's Report for the January to March 2010 quarter.
3. That Council notes the organisation's significant achievements, as outlined in Attachment 2 of the General Manager's Report for the January to March 2010 quarter.
4. That Council note the achievement of performance targets, as outlined in a separate booklet which is available in the Councillors Room for the January to March 2010 quarter.
5. That Council continues to monitor its performance with a view to improving service delivery.

CITY SERVICES DEPARTMENT REPORTS

CS10/13 TRAFFIC COMMITTEE REPORT NO. 2/2010

To confirm minutes from the Traffic Committee Meeting held on Thursday, 4 March 2010.

63 RESOLVED (Templeton/Arkan):

T.17 - Walter Morris Close, Coffs Harbour - Parking (R.511200 [2435869])

That "No Stopping" signs be erected on the south side of Walter Morris Close from end of double white lines to past driveway of No. 28 and that guide posts be installed every 5 metres, as per Plan No. T.17.

T.18 - Albany Street, Coffs Harbour - Parking Issues [2170924]

That parking bays be painted on both sides of Albany Street, Coffs Harbour, adjacent the Bunker Gallery and Bridge Club, as per Plan T.18.

T.19 - West High Street / Lyster Street, Coffs Harbour - 'No Stopping' signs (R.509970)

That a 'Hold' line be painted at the intersection of Lyster Street and West High Street, Coffs Harbour, as per Plan T.19.

T.20 - West High Street, Coffs Harbour - 'Parking Strategies (R.509970)

That "No Parking" signs be erected in front of the Curves / Life Without Barriers car park (1 bay) at No. 115 West High Street, Coffs Harbour, and the kerb line be extended, as shown on Plan T.20.

T.21 - West High Street, Coffs Harbour - 'Drop off zone / Loading Zone' (R.509970)

1. That a "No Parking" zone be installed between 91 and 93 West High Street, Coffs Harbour, for 8 metres incorporating driveway of No. 93, as per Plan T.21.
2. Section between "No Stopping" and "No Parking" signs (93-95 West High Street) to be left unmarked for all day parking (approx 3 car spaces).
3. Remainder of parking between 81 and 91 West High Street, Coffs Harbour, remain '2 hour' parking.

T.22 - Bonville/ Earl Streets, Coffs Harbour - 'No Parking' signs (R.503950 / R.503120)

That "No Stopping" signs be installed at the intersection of Bonville Street and Earl Street, Coffs Harbour, to emphasise statutory No Stopping rule at intersections, as shown on Plan T.22.

CS10/3 - Traffic Committee Report No. 2/2010 (Cont'd)

T.23 - Marcia Street, Coffs Harbour - 'Keep Clear' area (R.505190 [2483811])

That no action be taken to paint a "Keep Clear" area on the road in front of No. 61 Marcia Street, Coffs Harbour.

T.24 - Butlers Road, Bonville - 'Load Limit' (R.500540 [866055])

That further traffic counts be undertaken at a later date to further monitor the truck movements on Butlers Road, Bonville.

T.25 - Coffs Coast Rally - 14-15-16 May 2010 [2448096]

That the following recommendations of the Committee be noted and confirmed:

That the organisers of the Coffs Coast Rally be advised approval is given to use local roads for the Rally subject to:

1. Traffic Management Plan being submitted for approval.
2. Copy of Public Liability Insurance to be submitted.
3. Signage and advertising of the event to be erected on the local roads used advising of the roads to be closed prior to the event.
4. Traffic Controllers to be RTA accredited.

T.26 - Bus Zones - Coffs Harbour

1. Approval be given for installation of a bus zone in front of properties at 3 Scarba Street and 77 Ocean Parade, Coffs Harbour, subject to consultation with the owners, as shown on Plan T.26.
2. Approval be given in principle for all bus zones to be untimed and that changes to existing timed bus zones to be listed for consideration at Traffic Committee.

T.27 - First Avenue, Sawtell - Temporary Road Closure - Sawtell Chilli Festival (R.501520)

- (a) The temporary road closure of First Avenue, Sawtell, between Second Avenue and Boronia Street between the hours of 6.00am and 6.00pm on Saturday, 3 July 2010, for the purpose of holding the Sawtell Chilli Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) The organisers of the Chilli Festival liaise with affected traders and obtain traders approval.
- (c) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) The organisers be responsible for all costs associated with the temporary closure, including advertising.
- (e) Copy of current Public Liability Insurance be submitted.
- (f) Traffic Management Plan to be submitted for approval.

CS10/14 HANDOVER OF BYPASSED SECTION OF PACIFIC HIGHWAY PINE CREEK WAY, BONVILLE TO COUNCIL

To inform Council of the handover process required to incorporate Pine Creek Way, Bonville into the Local Road Network and seek Council's acceptance of the RTA handover offer to Council.

- 64 RESOLVED** (Palmer/Arkan) that Council accept the handover amount of \$2,933,689 (GST exclusive) as the handover payment from the Roads and Traffic Authority as compensation for Pine Creek Way, Bonville being reclassified from a State to Local Road.

CORPORATE BUSINESS DEPARTMENT REPORTS

CB10/25 QUARTERLY BUDGET REVIEW FOR MARCH 2010

To report on the estimated budget position as at 31 March 2010.

- 65 RESOLVED** (Bonfield/Templeton) that the revised Budget position as at 31 March 2010 be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 30 June 2009	1,113,139 (D)	6,796,677 (D)	5,226,126 (D)
Approved Variations to 28 February 2010	(1,113,139) (S)	(1,036,700) (S)	(1,680,500) (S)
Recommended variations for March 2010	10,300 (D)	Nil	Nil
Estimated result 2009/10 as at 31 March 2010	<u>10,300</u> (D)	<u>5,759,977</u> (D)	<u>3,545,626</u> (D)

LAND USE HEALTH & DEVELOPMENT DEPARTMENT REPORT

L10/6 ACCREDITATION OF COUNCIL BUILDING CERTIFIERS

To report on legislative changes to the Building Professionals Act 2005 and the Building Professionals Regulation 2007 and seek approval for the delegation of authority to the General Manager to make recommendations in relation to applications to the Building Professionals Board (BPB) for the accreditation of Council Building Certifiers.

- 66 **RESOLVED** (Palmer/Templeton) that Council grant delegated authority to the General Manager to make recommendations to the Building Professionals Board in respect to the individual accreditation of Council's building surveyors.

MATTERS OF AN URGENT NATURE

MUN10/3 - L10/04 - Draft Priority Habitats and Corridors Strategy 2010-2030

Councillor Graham questioned which resolution of Council authorised the removal of item L10/4 - Draft Priority Habitats and Corridors Strategy from the business papers of the Ordinary Meeting of 13 May 2010.

The General Manager advised that the report was inadequate, and that it was the role of Council staff to prepare reports for Council and Council staff can remove reports if they deem appropriate.

Councillor Graham read from and tabled Department of Local Government Meeting Practice Note, Practice Note No. 16 dated August 2009 as follows:

1.4.12 Can an item of business which is on the agenda be removed from the agenda prior to the meeting?

No. Once the agenda for a meeting has been sent to councillors an item of business on the agenda should not be removed from the agenda prior to the meeting.

If it is proposed that an item of business which is on the agenda not be dealt with at the meeting council should resolve to defer that business to another meeting or resolve not to consider the matter, as the case may be.

The General Manager took the matter on notice.

This concluded the business and the meeting closed at 5.22 pm.

Confirmed: 10 June 2010.

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K D Rhoades, AFSM
Mayor