

The following document is the minutes of the Council and Committee Meetings held on Thursday, 25 March 2010. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 8 April 2010 and therefore subject to change. Please refer to the minutes of the meeting of 8 April 2010 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
25 MARCH 2010

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

25 MARCH 2010

Present: Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: General Manager, Director Corporate Business, Acting Director of City Services, Director Land Use, Health & Development, Manager Sports Unit, Executive Manager Design, Contracts & Subdivisions and Executive Assistant.

The meeting commenced at 5.01pm with the Mayor, Cr K Rhoades in the chair.

DISCLOSURE OF INTEREST

There were no disclosures of interest tabled.

CONFIRMATION OF MINUTES

22 RESOLVED (Templeton/Hines) that the minutes of the Ordinary meeting held on 11 February 2010 be confirmed as a true and correct record of proceedings.

23 RESOLVED (Templeton/Palmer) that the minutes of the Ordinary meeting held on 11 March 2010 be confirmed as a true and correct record of proceedings.

Councillor Knight asked whether the tapes could be checked in relation to Item CS10/3 as she believed that an extra point relating to investigating the use of lights was added. Minutes to be checked and amended if necessary.

CORPORATE BUSINESS DEPARTMENT REPORTS

CB10/13 2010/11 ENVIRONMENTAL PROJECTS SCHEDULE

To provide Council with the recommended program of works for the 2010/2011 Environmental Levy Program for inclusion in the 2010/2011 Draft Management Plan.

MOVED (Palmer/Hines) that

1. That the Draft 2010/2011 Environmental Levy Program as recommended by the Environmental Levy Working Group as listed below, be incorporated into Council's 2010/2011 Draft Delivery Program:

Project	Recommended Amount
Matching Grant Funding (future grants to be decided)	\$15,179
Environmental Levy Coordination	\$47,200
Conservation and Sustainable Management of Biodiversity in the Coffs Harbour Local Government Area (wages for Bio Officers)	\$180,000
Supporting Community Action in the Coffs Harbour Local Government Area	\$90,622
Coffs Jetty Foreshore Reserve Followup Jetty Dune Care Group	\$9,999
Orara River Restoration Project Cats Claw Creeper/Honey Locust Propagation Nursery Revegetation/Tree Planter Camphor Laurel/Privet Control Erosion Control/Fencing	\$190,000
Boambee Beach (bush regeneration and dune care work)	\$9,950
Ground Truthing of the New Generation Vegetation Layer (final)	\$25,000
Bushland Regeneration (wages for Bush Regeneration Officer and two assistants)	\$160,000
Bank Stabilisation – Fishing Club – Ferguson Cottage Area	\$4,450
Solitary Islands Coastal Walk – Charlesworth Bay to Diggers Headland	\$30,000
Coffs Harbour LGA Biodiversity Monitoring Program (Stage 1: Project Plan Preparation)	\$15,000
Environmental Weed Control Program 2009/10 Bitou Bush Camphor Laurel Privet Glory Lily Pine Trees Celtis/Pepper Tree Vine Weeds	\$100,000

Koala Plan of Management 2009 – Implementation 2010-2011	\$35,000
Repair Creek Banks Surrounding Edward Sharpe Bridge	\$21,600
Biodiversity Management in the Coffs Harbour Local Government Area (Biodiversity Action Strategy Studies: Threatened Species - Quassia Project and Threatened Amphibian Census.)	\$25,000
Botanic Gardens Education Officer	\$18,000
Green Schools Sustainability Fund	\$14,000
Stormwater Assessment for Climate Change, Pollution and future maintenance	\$10,000
The Woolgoolga Flying-Fox Camp Strategy including Stage 1 implementation	\$15,000
Coffs Ambassadors Volunteer Interpretive Tours	\$15,000
	\$1,031,000.00

Funding Sources

Environmental Levy	\$971,000
Interest on reserve	\$10,000
Water fund contribution	\$50,000
 Total funds	 \$1,031,000

2. That a contribution of \$50,000 from the Water Fund be provided in the 2010/2011 Delivery Program towards Orara River Rehabilitation Project, which is available subject to works receiving prior approval from Executive Manager, Operations – Coffs Coast Water
3. That Council notes the Minutes of the Environmental Working Group meeting held on 16 February 2010.
4. That final replies to submissions be sent after Council's 2010/2011 Delivery Program is adopted.
5. That members of the Environmental Working Group be thanked for their involvement and informed of the adopted program.

AMENDMENT

- 24** **MOVED** (Graham/Bonfield) that Council defer consideration of the environmental levy projects until the matters as discussed have been addressed.

The **AMENDMENT** on being put to the meeting was **CARRIED**. It then became the **MOTION** and was declared **CARRIED**.

CB10/14 FORMATION OF COFFS HARBOUR CITY COUNCIL'S FUTURES FUND

The objective of this report is to recommend that Council make an application to the Minister for Local Government, under Section 358 of the Local Government Act 1993, for the formation of three Trusts (Coffs Harbour City Council Protection of the Environment Trust, Coffs Harbour City Council Futures Trust and the Coffs Harbour City Council Cultural Trust), known collectively as the Coffs Harbour City Council Futures Fund.

25 RESOLVED (Templeton/Palmer):

1. That Council resolve to make application to the Minister for Local Government for the formation of Coffs Harbour City Council Futures Fund (incorporating Coffs Harbour City Council Protection of the Environment Trust, Coffs Harbour City Council Futures Trust and Coffs Harbour City Council Cultural Trust), under Section 358 of the Local Government Act 1993.
2. That if approved by the Minister, Council take all steps necessary to form the trusts, including advertising for and reporting to Council potential community members for the board.

CB10/12 SALE OF SURPLUS COUNCIL LAND

The purpose of the report is to obtain approval for the sale of surplus land at Woolgoolga.

MOTION

26 RESOLVED (Palmer/Arkan):

1. That Council sell Lots 82 and 83 DP 786779 by way of the Public Auction process.
2. That Council retain a right of way easement 3 metres wide in its favour along the north western boundary of Lot 82 DP 786779.
3. That the General Manager be given delegated authority to select a real estate agent, set a price and negotiate the sale of Lot 82 and 83 DP 786779.
4. That all necessary documents associated with the disposal of these properties be executed under the Common Seal of Council.
5. That Council hold in reserve the proceeds of the sale until such time as the terms of a Futures Board are established or Council determines the direction of the use of the proceeds and this be the subject of a report back to Council.

AMENDMENT

MOVED (Graham/Arkan):

1. That Council sell Lots 82 and 83 DP 786779 by way of the Public Auction process.
2. That Council retain a right of way easement 3 metres wide in its favour along the north western boundary of Lot 82 DP 786779.
3. That the General Manager be given delegated authority to select a real estate agent, set a price and negotiate the sale of Lot 82 and 83 DP 786779.
4. That all necessary documents associated with the disposal of these properties be executed under the Common Seal of Council.
5. That funds secured from the disposal of these properties be used for community uses at Woolgoolga.

The **AMENDMENT** on being put was **LOST**.

FURTHER AMENDMENT

MOVED (Arkan/ Graham)

1. That Council sell Lots 82 and 83 DP 786779 by way of the Public Auction process.
2. That Council retain a right of way easement 3 metres wide in its favour along the north western boundary of Lot 82 DP 786779.
3. That the General Manager be given delegated authority to select a real estate agent, set a price and negotiate the sale of Lot 82 and 83 DP 786779.
4. That all necessary documents associated with the disposal of these properties be executed under the Common Seal of Council.
5. That the Council hold in reserve the proceeds of the sale until such times as they decide where the funds will be spent.

The **FURTHER AMENDMENT** on being put was **LOST**. The **MOTION** on being put to the meeting was **CARRIED**.

CB10/15 DRAFT SPORTS FACILITY PLAN

To seek council approval for public exhibition of the Draft Coffs Harbour Sports Facility Plan, for a period of six weeks.

- 27** **RESOLVED** (Arkan/Hines) that Council approve public exhibition of the Coffs Harbour Draft Sports Facility Plan 2010 for a period of six (6) weeks from Friday 26 March to Friday 7 May 2010.

CITY SERVICES DEPARTMENT REPORTS

CS10/5 TRAFFIC COMMITTEE REPORT NO. 1/2010

To confirm minutes from the Traffic Committee Meeting held on Thursday, 4 March 2010.

28 RESOLVED (Palmer/Arkan):

T.1 – Mullaway Drive / Arrawarra Road intersection (R.503130 [1975660])

That investigations be undertaken into works required to improve sight distance at the intersection of Mullaway Drive / Arrawarra Road, Mullaway.

T.2 – Christmas Bells Road, Coffs Harbour - Road Safety (R.510580 [1991456])

That no action be taken to relocate the 80km/h speed limit sign on Hogbin Drive, Coffs Harbour, south of the intersection with Aviation Drive.

T.3 – Lyons Road, Sawtell - Speed Limits (R.500170 [2379539])

That the 80km/h speed limit on Lyons Road, Sawtell, be reduced to 60km/h, as per Plan T.3.

T.4 – Lyster Street, Coffs Harbour - 'Loading Zone' (R.505120)

That a 'Loading Zone' be installed in Lyster Street, Coffs Harbour, south of the rear entrance to the Police Station, as per Plan T.4.

T.5 – Plantation Avenue / Ann Street, Coffs Harbour - 'No Parking' sign (R.505760)

That 'No Parking' signs be installed for 10m on the northern side of Plantation Avenue, Coffs Harbour, from the Ann Street intersection, as per Plan T.5.

T.6 – Pacific Highway South / Hurley Drive, Coffs Harbour - 'No U Turn' (R.511420 / R.510100)

That a 'No Right Turn' sign be installed on the Pacific Highway South median strip at its intersection with Hurley Drive for southbound traffic.

T.7 – B-Double Access - North Boambee Road, Coffs Harbour (R.500270 / [2431849])

That B-Double access be approved on North Boambee Road, North Boambee Valley, from the Pacific Highway to east of Lakes Drive roundabout, subject to a survey to confirm the B-Doubles meet the requirements of the RTA guidelines, as per Plan T.7.

T.9 – Gordon Street, Coffs Harbour - 'No Parking' signs (R.504620 [2434379])

That the current 'No Parking' signs in Gordon Street, Coffs Harbour, adjacent the Catholic Church be amended to read 'excluding Saturdays and Sundays', as per Plan T.9.

T.10 – Park Avenue / Gordon Street / Vernon Street, Coffs Harbour - Temporary Road Closure - Anzac Day (505670 / 504620 / 504180 / 1618 [2422492])

That:-

1. The following temporary road closures associated with the Coffs Harbour Anzac March to be held on Sunday, 25 April 2010, between the hours of 9.00am and 10.30am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ◆ Park Avenue (Earl Street to Gordon Street)
 - ◆ Gordon Street (Park Avenue to Vernon Street)
 - ◆ Vernon Street (Gordon Street to Pacific Highway).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.11 – First/Second/Fourth Avenues, Sawtell - Temporary Road Closure - Anzac Day (501520 / 501480 / 501550 / 1618 [2435883])

That:

1. The following temporary road closures associated with the Sawtell Anzac March to be held on Sunday, 25 April 2010, between the hours of 10.30am and 11:45am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ◆ First Avenue (Second Avenue to Boronia Street)
 - ◆ Second Avenue (First Avenue to Fourth Avenue)
 - ◆ Fourth Avenue (Second Avenue to East Street).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.
3. A temporary bus zone be signposted in First Avenue north of Second Avenue as alternative to the Ex-Services Club bus zone.

T.12 – Beach Street, Woolgoolga - Temporary Road Closure - Anzac Day (500270 / 1618)

That:-

1. The following temporary road closures associated with the Woolgoolga Anzac March to be held on Sunday, 25 April 2010, between the hours of 10.30am and 11.15am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ♦ Beach Street, Woolgoolga (Queen Street to Woolgoolga Returned Services Club).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.13 – Beach Street, Woolgoolga - Temporary Road Closure - Woolgoolga Curry Fest (R.508400)

That:

- (a) The temporary road closure of Beach Street, Woolgoolga, between Queen Street and Carrington Street, from 6.00am to 6.00pm on Saturday, 17 April 2010, for the purpose of conducting the Woolgoolga Curry Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) The organisers of the Curry Festival liaise with affected traders and obtain traders approval.
- (c) The organisers submit a traffic control plan for approval by Council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers. Traffic Control Plan to include a sign posted detour route around the road closure.
- (d) The organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (e) The organisers submit a detour plan for traffic to bypass the closure.

T.14 – Fiddaman Road, Emerald Beach - Temporary Road Closure - Emerald Beach Community Fair (R.507240 / P/N 2032700)

That:

- (a) The temporary road closure of Fiddaman Road, Emerald Beach, adjacent the Reserve to the start of Ocean View Crescent, from 6.00am to 4.00pm on Sunday, 30 May 2010, for the purpose of conducting the Emerald Beach Community Fair, be advertised and providing no substantive objections are received, the closure be approved.
- (b) The organisers of the Community Fair liaise with affected traders and obtain traders approval.
- (c) The organisers submit a traffic control plan for approval by Council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) The organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.15 – Beach Street, Woolgoolga - Temporary Road Closure - Woolgoolga Triathlon (R.508400 [2406941])

That :

- (a) the temporary road closure of Beach Street, Woolgoolga, between Bultitude and Carrington Streets, on Sunday, 10 October 2010 for the purpose of conducting the Woolgoolga Triathlon, commencing at 5.30am and finishing by 9.00am to be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers, Woolgoolga Athletic Club, to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.

T.16 – Guidelines for the use of 'No Stopping - Taxis Excepted 1 Minute Limit' zones

That the installation of signs 'No Stopping - Taxis Except Limit 1 Minute' be erected in the shared zone in Harbour Drive, Coffs Harbour, for a trial period, as per Plan T.16.

T.8 – B-Double Access - Pine Creek Way, Bonville (Pine Creek Way)

- 29** **RESOLVED** (Templeton/Hines) that B-Double access time restrictions be removed on Pine Creek Way, Bonville, from Archville Station Road to Gleniffer Road and Archville Station Road from Pine Creek Way to the new Pacific Highway, as per Plan T.8.

CS10/6 DRAFT OPEN SPACE STRATEGY

To seek approval for public exhibition of the Coffs Harbour City Council Draft Open Space Strategy 2010, for a period of six weeks.

- 30** **RESOLVED** (Arkan/Graham) that Council approve public exhibition of the Coffs Harbour Draft Open Space Strategy 2010 for a period of six weeks from Friday 26 March to Friday 7 May 2010.

**CS10/7 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY ONE
COMPACT STREET SWEEPER - CONTRACT 09/10-424-TO**

To advise Council of the result of calling tenders for the purchase of a Compact Street Sweeper and recommend approval to purchase in accordance with the 2009/2010 Plant Replacement Program.

- 31 RESOLVED** (Bonfield/Arkan) that Council accepts the tender submitted by Tennant Pty Ltd ABN 97 001 345 562 to purchase Council's existing compact sweeper and supply a new Tennant 636 compact sweeper, for the change over price of \$124,020.00 (GST inclusive).

**CS10/8 TENDER: MOVEABLE DWELLINGS FOR PARK BEACH &
SAWTELL BEACH HOLIDAY PARKS - CONTRACT 09/10-413-TO**

To report to Council on tenders received for the supply and installation of 12 moveable cabins at Sawtell Beach and Park Beach Holiday Parks, Contract No. 09/10-413-TO, and to gain Council approval to accept a tender.

- 32 RESOLVED** (Bonfield/Arkan)
1. That Council accept the tender of Wendgold P/L t/a Eastcoast Homes & Park Cabins ABN 26 078 352 824 for Contract No. 09/10-413-TO, Moveable Dwellings at Park Beach and Sawtell Beach Holiday Parks for the lump sum amount of \$1,181,180, inclusive of GST on the basis that:
 - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
 - b) The tenderer has the necessary experience in similar works and his ability and performance are satisfactory
 - c) The tenderer's financial capacity is acceptable.
 2. That the contract documents be executed under the Seal of Council.

Councillor Arkan left the Chamber, the time being 6.15pm.

REQUESTS FOR LEAVE OF ABSENCE

- 33** **RESOLVED** (Bonfield/Templeton) that Cr Knight be granted leave of absence from Council from 8 April to 7 May 2010.

QUESTIONS ON NOTICE

QON10/3 Wheely Bins

Councillor Denise Knight asked the following question:

Is it council's intention to review the current pick-up of wheely bins to having the red bin emptied weekly for hygiene reasons?

The General Manager advised that it is not intended to review the current collection system during the life of the current collection contract (to April 2016). An estimate was received from the contractors a couple of years ago as to what an increase in service of either the red or yellow bins would cost to go to a weekly service. At the time this estimate was an additional \$50 per year for each rateable assessment for each of the bins, that is \$100 for both per year per assessment. This would entail the purchase and running of a number of additional trucks and the staffing and other associated costs.

The current system of the red bin collected fortnightly is not considered to be a health or hygiene issue. The putrescible matter that may cause hygiene issues should all be in the green lidded bin and that is why they are collected weekly. The single issue of the disposal nappies is a bit problematic but if placed in the bins in plastic bags that have been closed tightly then flies can't get to them to lay eggs and therefore there will be no maggots.

This concluded the business and the meeting closed at 6.20pm.

Confirmed: 8 April 2010.

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K D Rhoades, AFSM
Mayor