

The following document is the minutes of the Council and Committee meeting held on 11 February 2010. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 11 March 2010 and therefore subject to change. Please refer to minutes of 11 March 2010 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**11 FEBRUARY 2010**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING

**11 FEBRUARY 2010**

Present: Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: General Manager, Director Corporate Business, Director City Services, Director Land Use, Health & Development and Executive Assistant.

The meeting commenced at 5.01 pm with the Mayor, Cr K D Rhoades in the chair.

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#### DISCLOSURES OF INTEREST

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Disclosures of interest were tabled by Councillors concerning the following items of business:

Councillor	Item	Type of Interest
Cr Templeton	CB10/4 - Proposed Rate Concessions for March 31 Storm Victims	Non-Pecuniary - Insignificant Conflict Had water inundation in the March 31 floods

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#### PUBLIC FORUM

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Time	Speaker	Item
5.00pm	Dr Ross Holland	Proposal for an Enlarged and Enhanced Coffs Harbour Regional Art Gallery

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## CONFIRMATION AND ADOPTION OF MINUTES

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- 1 **RESOLVED** (Knight/Hines) that the minutes of the Ordinary meeting held on 17 December 2009 be confirmed as a true and correct record of proceedings.

## NOTICE OF MOTION

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### NOM10/1 FEASIBILITY OF SKATE PARK IN MULLAWAY

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Details supporting the case:

A petition consisting of 288 signatures of residents from Mullaway and Arrawarra Headland requesting a skate park be built in the local area, has been submitted.

- 2 **RESOLVED** (Hines/Knight) that Council prepare a study/report as to the feasibility of such a skate park in Mullaway, and if such a facility can be funded by Section 94 payments.

## GENERAL MANAGER'S REPORT

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### GM10/1 2010/2014 DELIVERY PROGRAM / 2010/2011 OPERATIONAL PLAN - PROJECT SCHEDULE

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To seek approval for a project schedule to develop Council's 2010/2014 Delivery Program and 2010/2011 Operational Plan. This report recommends the schedule be implemented to enable a Draft Delivery Program and Draft Operational Plan to be prepared for adoption for public exhibition in April 2010.

- 3 **RESOLVED** (Palmer/Arkan) that:
1. The following project schedule for developing Council's 2010/2014 Delivery Program and 2010/2011 Operational Plan be adopted.

Meeting/Activity	Date	Councillor Participation
Senior Staff/Managers consultations	Feb/Mar 2010	N/A
Councillor workshops	From 11 February 2010	Yes
Council to consider Draft Delivery Program / Draft Operational Plan for adoption for public exhibition	22 Apr 2010	Yes

Cont'd

**GM10/1 2010/2014 Delivery Program / 2010/2011 Operational Plan - Project Schedule ...(Cont'd)**

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Meeting/Activity	Date	Councillor Participation
28-day public exhibition period (includes information sessions, displays, media activities, etc)	Tues, 27 April to Tues, 25 May 2010	As required
Consideration of Submissions / Review of Draft Plan	From 26 May 2010	As required
Council to consider adoption of final Delivery Program / Operational Plan	24 June 2010	Yes
Lodge adopted Delivery Program / Operational Plan with Department of Local Government	By 30 June 2010	N/A

2. Councillors note their participation is requested at the meetings, as indicated in the schedule contained within this report, to develop Council's 2010/2014 Delivery Program and 2010/2011 Operational Plan.
3. The Environmental Working Group's recommended list of projects (to be funded from the 2010/2011 Environmental Levy) be submitted for inclusion in the Draft 2010/2011 Operational Plan for consideration by Council, and that this be the process in future years.

**CORPORATE BUSINESS DEPARTMENT REPORTS**

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**CB10/1 QUARTERLY BUDGET REVIEW FOR DECEMBER 2009**

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This item was withdrawn.

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**CB10/2    RELEASE OF EASEMENT TO DRAIN WATER OVER LOT 10  
SECTION 9 DP 14800, 21 CORONATION AVENUE, SAWTELL**

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Report on the proposal to release an easement to drain water over Lot 10 Section 9 DP 14800, 21 Coronation Avenue, Sawtell.

**4        RESOLVED** (Bonfield/Templeton) that:

1.    Council consent to the release of the easement to drain water over Lot 10 Section 9 DP 14800 and shown as dealing C5152 on the property's Certificate of Title.
2.    All costs associated with this matter be the responsibility of the owners of 21 Coronation Avenue, Sawtell.
3.    All necessary documents associated with this matter be executed under the common seal of Council.

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**CB10/3    LOAN BORROWING - NSW LOCAL INFRASTRUCTURE PROGRAM**

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To seek Council approval to accept an offer for an interest free loan of \$2.8M from the State Government (NSW Local Infrastructure Program).

**5        RESOLVED** (Palmer/Arkan) that:

1.    Delegated approval is given to the General Manager to accept the interest free loan offer and that design and construction of the sewer works be programmed for 2010/11.
2.    The Mayor and General Manager be authorised to execute all documents associated with the loan under common seal of Council.
3.    Developers and land owners in the area be advised that the major sewer pump station and rising main for the South Coffs development area will be constructed by Council and that development applications will be accepted by Council on this basis.

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**CB10/4 PROPOSED RATE CONCESSIONS FOR MARCH 31 STORM VICTIMS**

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To seek Council approval to grant a rate concession to residents that were displaced as a result of the March 31 storms.

**6 RESOLVED** (Palmer/Arkan) that:

1. Council approves a rate concession for displaced residents based on pro-rata vacant land charges as described under 'Option 2' of this report.
2. The Council approves the following criteria in which applications for this concession can be assessed:
  - A minimum period of 2 months displacement.
  - Concessions will be granted up to a maximum period of 7 months displacement.
  - Concessions to be granted to properties of a residential nature.
  - Concessions are calculated on a pro-rata basis up to a maximum of \$292.92.

**CITY SERVICES DEPARTMENT REPORT**

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**CS10/1 ASSET MANAGEMENT POLICY**

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The purpose of this report is to present to Council an Asset Management Policy and recommend that it be adopted by Council.

**7 RESOLVED** (Templeton/Palmer) that Council adopt the Asset Management Policy.

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**CS10/2 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF FIVE TRACTORS, CONTRACT NO. 09/10-421-TO USING LGP CONTRACT 506**

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To advise Council of the result of going out to quotation for the purchase of five tractors and attachments and recommend approval to purchase under the 2009/2010 Plant Replacement Program.

**8 RESOLVED** (Templeton/Arkan) that:

1. Council accepts the quotation submitted by O'Halloran Motors Pty Ltd ABN 34980897510 to trade in four of Council's tractors and supply five new John Deere tractors with selected attachments, for the change over price of \$460,490.00 (GST inclusive)
2. Council sells the old Morgans Road tractor by auction this financial year.

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**REQUESTS FOR LEAVE OF ABSENCE**

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- 9** **RESOLVED** (Palmer/Knight) that Crs Bonfield, Arkan, Graham & Hines be granted leave of absence from Council from 25 February 2010.

This concluded the business and the meeting closed at 5.39 pm.

Confirmed: 25 February 2010

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Keith Rhoades AFSM  
Mayor