

The following document is the minutes of the Council and Committee Meetings held on Thursday, 28 May 2009. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 11 June 2009 and therefore subject to change. Please refer to the minutes of the meeting of 11 June 2009 for confirmation.



## **COFFS HARBOUR CITY COUNCIL**

### **ORDINARY MEETING (CORPORATE BUSINESS)**

#### **COUNCIL CHAMBERS COUNCIL ADMINISTRATION BUILDING COFF AND CASTLE STREETS, COFFS HARBOUR**

**28 MAY 2009**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING (CORPORATE BUSINESS)

**28 MAY 2009**

**Present:** Councillors K Rhoades (Mayor), J Arkan, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

**Staff:** General Manager, Director Corporate Business, Director Land Use, Health & Development, Executive Manager Engineering Services, Manager Cultural and Community Development and Executive Assistant.

The meeting commenced at 6.15pm with the Mayor, Cr K Rhoades in the chair.

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#### DISCLOSURE OF INTEREST

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There were no disclosures of interest.

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#### APOLOGY

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- 64** **RESOLVED** (Templeton/Hines) that an apology received from Cr Bonfield for absence be received and leave be granted for the current meeting of Council.

## **GENERAL MANAGER'S REPORT**

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### **6 QUARTERLY PERFORMANCE REPORTING FOR QUARTER ENDED 31 MARCH 2009**

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To report on the achievement of customer service guarantees and performance targets for the January to March 2009 quarter.

#### **65 RESOLVED (Arkan/Templeton):**

1. That Council notes the issues surrounding those measures that have not been achieved for the period ending 31 March 2009, as listed in the body of this report.
2. That Council note the achievements of customer service guarantees, as outlined in Attachment 1 of the General Manager's Report for the January to March 2009 quarter.
3. That Council note the organization's significant achievements, as outlined in Attachment 2 of the General Manager's Report for the January to March 2009 quarter.
4. That Council note the achievement of performance targets, as outlined in a separate booklet which is available in the Councillors' Room for the January to March 2009 quarter.
5. That Council continues to monitor its performance with a view to improving service delivery.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Corporate Business Committee meeting.

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## **CORPORATE BUSINESS COMMITTEE**

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- 66 RESOLVED (Templeton/Hines)** that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Business Committee meeting, the time being 6.15pm.

The Mayor invited Councillor Templeton to chair the Corporate Business Committee meeting.

## CORPORATE BUSINESS DEPARTMENT REPORTS

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### **C29 NAMING PROPOSAL FOR BRIDGE ON LYONS ROAD AND FIRST AVENUE SAWTELL OVER MIDDLE ARM CREEK AND PROPOSAL FOR RENAMING MIDDLE ARM CREEK TO CHINAMANS CREEK**

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To report on the public proposals received for naming the bridge on Lyons Road and First Avenue, Sawtell over Middle Arm Creek and to report on the proposal received from the Sawtell Historical Society to marry up the bridge and creek names.

**CB27 RECOMMENDED** (Arkan/Hines) that Council:

1. Approve Chinamans Bridge as the name for the Lyons Road Bridge over Middle Arm Creek at First Avenue, Sawtell.
2. Seeks the concurrence of the RTA to the bridge name.
3. Notify Australia Post, the Registrar-General and the Surveyor-General of the Department of Lands of the bridge name, following approval by the RTA
4. Approve the retention of the creek name as Middle Arm Creek.
5. That a sign be erected in the vicinity of the bridge outlining the history.

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### **C30 QUARTERLY BUDGET REVIEW FOR MARCH 2009**

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To report on the estimated budget position as at 31 March 2009.

**CB28 RECOMMENDED** (Arkan/Palmer) that:

1. The variations in the attached exception report be approved.
2. The revised Budget position as at 31 March 2009 be noted:

	General Account \$		Water Account \$		Sewer Account \$
Original Budget adopted 30th June 2008	93,365	(D)	6,695,376	(D)	6,820,832 (D)
Approved Variations to 31 January 2009	261,086	(D)	158,509	(S)	393,603 (S)
Recommended variations for February & March per attached exception report	629,292	(D)	430,706	(D)	431,953 (D)
Estimated result 2008/09 as at 31 March 2009	<u>983,743</u>	(D)	<u>6,967,573</u>	(D)	<u>6,859,182</u> (D)

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**C31 QUARTERLY OPERATIONAL PLAN PERFORMANCE REPORTING FOR THE QUARTER ENDED 31ST MARCH 2009**

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To provide a performance report on Council's operational activities for the January to March 2009 quarter.

- CB29 RECOMMENDED** (Graham/Palmer) that the Executive Team note that 98.5% of all performance measures were either achieved or not yet due for completion for the 2008/09 year till 31 March 2009.

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the Corporate Business Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.21pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- CB30 RECOMMENDED** (Templeton/Hines) that the Committee now move into Open Council.

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**ADOPTION OF CORPORATE BUSINESS COMMITTEE REPORT**

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- 67 RESOLVED** (Templeton/Hines) that the recommendations of the Corporate Business Committee meeting be received and adopted.

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## **MATTERS OF AN URGENT NATURE**

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### **1. Bonville Headland**

Cr Graham asked the General Manager what form of assessment was undertaken to enable the works that have been undertaken at Bonville Headland.

The Executive Manager Engineering Services advised that he had been advised that a Part V assessment had been carried out under the EPA Act and he was also aware that the Department of Environment and Climate Change had asked some questions regarding some archaeological issues that were come across however the last he knew re the project, the work had actually stopped pending a resolution of those issues.

The General Manager advised that staff will investigate the site tomorrow and report back.

### **2. Corindi Connections Group - Issues**

Councillor Arkan advised that he attended a committee meeting with the Corindi Connections Group last Tuesday, 19 May where concerns were expressed regarding:

1. Slippery footpaths and roads which are dangerous - can the structure of the beds be looked at to see if there is anything that can be done to fix it.
2. In the Management Plans there are funds allocated for repair of roads - the two roads that were mentioned were literally new roads and they were wondering whether instead of spending money on new roads whether we could have a look at Pacific Street, from 134-136 as a better place to spend the money.
3. Also in the Management Plan an amount of \$262,000 was spent on food and beverages - Cr Arkan requested clarification.

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## **QUESTIONS WITHOUT NOTICE**

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### **1. Attendance at Conferences or Events**

The Mayor requested if any Councillors had anything to report to Council regarding attendance at conferences or events in the City since the last meeting.

1. Flood Recovery Centre - Councillor Palmer offered congratulations to Council's Flood Recovery Manager, Raechel Squires, who deserves praise for her work in the Flood Recovery Centre.

## **Attendance at Conferences or Events (Cont'd)**

2. Planning forum/presentation - Councillor Palmer complemented Planning staff as he felt that our Director and staff could have written the presentation as Council has fallen into line with most of the recommendations.

The General Manager advised that this is an organisational approach to the integrated plan for the 10 year financial year - Council picked it up three years ago and we are right on the verge of having it done so from a planning point of view its planning strategically for the organisation.

3. East Coast Koala Conference, Lismore - Councillor Graham delivered a talk to the Conference which was a fantastic forum, some 80 delegates attended. Fantastic recommendations coming from forum as to how local government in particular can better look after its koalas. There was a lot of discussion about Coffs Harbour's comprehensive Koala Plan of Management and its strengths and weaknesses. Council needs to look at our own plan and act upon recommendations of review that was undertaken 2½ years ago because there are some very important measures within that as to how Council can better manage our City's koalas. Cr Graham is happy to make available the paper and presentation that he delivered at the conference and also the proceedings which will be published in due course.

## **2. Wetland - Treated Effluent**

Councillor Palmer asked if the feasibility of establishment of a wetland to contain the excess treated effluent rather than releasing to the sea could be investigated. Cr Palmer will put this in as a recommendation or a Notice of Motion but will do some study in the meantime.

The General Manager took the matter on notice but advised that Council has been through an EIS process looking at all options and advised that we are dealing with 17 million litres of effluent a day with 1760mm of rain on top of that.

Councillor Graham advised that West Byron sewage treatment plant is a very successfully operating wetland treatment system and he recommended having a look at that site. Byron Shire gives regularly organised tours and they are a fantastic means of addressing our wastewater. Whether there is potential to integrate a wetland treatment system with Council's existing infrastructure is a big question but agrees wholeheartedly that wetlands are the way of the future and Council needs to look at them, not for just treating our effluent and waste, but creating habitat and locking up carbon are great benefits of wetland treatment.

### **3. Thank You**

Councillor Hines offered thanks to the following:

1. Engineering staff who will be starting work on the rear lane in First Avenue - very happy shop owner.
2. Engineering staff who very promptly looked at a property in Wybalena Crescent which has been a constant flooding issue.
3. Staff involved the safety of all Toormina in general when a tree went over straight opposite her offices in Apex Park. Staff attended, roped the area off, came the next day and pulled it apart and ripped it down as it was in danger of going over as it was only held up by the tree next to it.
4. Staff involved in Buskers Festival - Cr Hines was in Bali when there was an item on television relating to the Buskers Festival in Coffs Harbour.

### **4. Bultitude Street, Woolgoolga - Tree**

Councillor Arkan requested clarification re a dangerous situation that he reported at No. 1 Bultitude Street, Woolgoolga. Cr Arkan asked what Council's role is, as the land adjacent is owned by the Department of Lands, but there is a dangerous situation occurring as the trees are over the house.

The General Manager advised that he would get back to Cr Arkan.

### **5. Fluoride**

Councillor Degens requested an update on progress regarding the questions that have been put to Council in recent weeks relating to fluoride.

The General Manager advised that this would be done.

### **6. Council Minutes**

Councillor Graham asked to be provided with a copy of all the tapes of the Council meetings since he was elected.

The General Manager advised that the tapes are kept for the clarity of minutes, not for distribution to Councillors but he would look into the legality of it.

This concluded the business and the meeting closed at 6.40 pm.

Confirmed: 11 June 2009.

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K D Rhoades, AFSM  
Mayor