

The following document is the minutes of the Council and Committee Meetings held on Thursday, 27 August 2009. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 10 September 2009 and therefore subject to change. Please refer to the minutes of the meeting of 10 September 2009 for confirmation.



## **COFFS HARBOUR CITY COUNCIL**

### **ORDINARY MEETING**

#### **COUNCIL CHAMBERS COUNCIL ADMINISTRATION BUILDING COFF AND CASTLE STREETS, COFFS HARBOUR**

**27 AUGUST 2009**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING

27 AUGUST 2009

**Present:** Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

**Staff:** General Manager, Director Corporate Business, Director of City Services, Acting Director Land Use, Health & Development and Executive Assistant

The meeting commenced at 5.01pm with the Mayor, Cr K Rhoades in the chair.

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#### DISCLOSURES OF INTEREST

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There were no disclosures of interest tabled by Councillors.

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#### PUBLIC ADDRESS / PRESENTATIONS

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There were no public addresses to Council.

The Mayor made presentations to Dale Allen and Bob Griffin for 40 years service in Local Government.

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#### CONFIRMATION OF MINUTES

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- 126 **RESOLVED** (Templeton/Palmer) that the minutes of the Land Use, Health & Development Committee meeting held on 13 August 2008 be confirmed as a true and correct record of proceedings.

## RESCISSION MOTION

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**DEVELOPMENT APPLICATION 162/09 - RECREATION FACILITY (CHALLENGE COURSE), LOT 87 DP 752818, 37 DANIELS ROAD, CORAMBA**

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**This matter was withdrawn.**

## GENERAL MANAGER'S REPORT

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### **13 QUARTERLY PERFORMANCE REPORTING FOR QUARTER ENDED 30 JUNE 2009**

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To report on the achievement of customer service guarantees and performance targets for the April to June 2009 quarter and the 2008-2009 year.

#### **127 RESOLVED (Palmer/Templeton):**

1. That Council notes the issues surrounding those measures that have not been achieved for the period ending 30 June 2009, as listed in the body of this report.
2. That Council note the achievements of customer service guarantees, as outlined in Attachment 1 of the General Manager's Report for the April to June 2009 quarter.
3. That Council note the organization's significant achievements, as outlined in Attachment 2 of the General Manager's Report for the April to June 2009 quarter.
4. That Council note the achievement of performance targets, as outlined in a separate booklet which is available in the Councillors' Room for the April to June 2009 quarter.
5. That Council continues to monitor its performance with a view to improving service delivery.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

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**CITY SERVICES COMMITTEE**

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- 128** **RESOLVED** (Palmer/Templeton) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.12pm.

**CITY SERVICES DEPARTMENT REPORTS**

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

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**S39 COASTAL ESTUARY MANAGEMENT ADVISORY COMMITTEE**

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To report minutes of the Coastal Estuary Management Advisory Committee Meeting held on 12 August 2009.

- EN18** **RECOMMENDED** (Bonfield/Hines) that Council note the minutes of the Coastal Estuary Management Advisory Committee held 12 August 2009.
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**S40 DRAFT PIPE CLAY LAKE ESTUARY MANAGEMENT PLAN**

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The purpose of this report is to have the draft Pipe Clay Lake Estuary Management Plan approved by Council for public exhibition.

- EN19** **RECOMMENDED** (Templeton/Hines) that Council approves the draft Pipe Clay Lake Estuary Management Plan for public exhibition for six weeks.
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**S41 DRAFT HEARNES LAKE ESTUARY MANAGEMENT STUDY AND PLAN**

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The purpose of this report is to have the draft Hearnese Lake Estuary Management Study and Plan adopted by Council.

- EN20** **RECOMMENDED** (Arkan/Graham) that Council adopt the draft Hearnese Lake Estuary Management Study and Plan.
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**S42 TENDERS: INTERNAL REPAINTING AND INTERNAL ALTERATIONS OF TOORMINA NO. 2 RESERVOIR - CONTRACT NO. 08/09-345-TO**

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To report on tenders received for the internal repainting and internal alterations of Toormina No. 2 Reservoir and to gain Council approval to accept a tender.

**EN21 RECOMMENDED (Bonfield/Rhoades):**

1. That Council accept the tender of Ray's Machinery Painting P/L, ABN 43 003 763 639, trading as RMP Abrasive Blasting for the lump sum amount of \$312,521, inclusive of GST on the basis that:
  - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
  - b) The Tenderer has the necessary experience in similar works and his ability and performance are satisfactory
  - c) The Tenderer's financial capacity is acceptable
2. That the contract documents be executed under the Seal of Council

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**S43 TENDERS: PACIFIC BAY EASTERN SEWER LINE UPGRADE - CONTRACT NO. 08/09-400-TO**

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To report on tenders received for the upgrading of the trunk sewer line to the east of the Novotel Pacific Bay Resort and to gain Council approval to accept a tender.

**EN22 RECOMMENDED (Bonfield/Rhoades):**

1. That Council accept the tender of Ernie Burnett Plumbing P/L, ABN 69 109 168 630, for the lump sum amount of \$373,364, inclusive of GST on the basis that:
  - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
  - b) The Tenderer has the necessary experience in similar works and his ability and performance are satisfactory
  - c) The Tenderer's financial capacity is acceptable
2. That the contract documents be executed under the Seal of Council.

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#### **S44 TENDER - SUPPLY AND DELIVERY OF BITUMEN SEALING WORKS**

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To obtain Council approval to accept a tender for the supply and delivery of bitumen sealing works for the 2009/10 and 2010/2011 financial years with the option for a further additional year.

#### **EN23 RECOMMENDED (Bonfield/Rhoades):**

1. That Council accept the tender submitted by Bitupave Ltd T/As Boral Asphalt, ABN 53 000 102 376, for Contract No. 09/10-394-TO, Supply and Delivery of Spray Bitumen Sealing Works, for the rates as tendered, on the basis that it is the most advantageous tender.
2. That the contract documents be executed under the Common Seal of Council.

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#### **S45 TENDER - ANNUAL CONTRACT FOR THE SUPPLY OF QUARRY PRODUCTS**

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To obtain Council approval to accept tenders for inclusion within a panel tender for the supply and quarry products for the 2008/09 financial year.

#### **EN24 RECOMMENDED (Bonfield/Rhoades):**

1. That Council adopt the following list of Recognised Contractors for the supply of quarry products to Council:

1.	CEMEX Ltd	ABN 87 099 732 297
2.	Coastal Homesites Pty Ltd	ABN 38 000 925 744
3.	T J Jung Quarries Pty Ltd	ABN 76 119 123 707
4.	Shantrac Pty Ltd	ABN 60 273 163 706
5.	Green Brothers Investments	ABN 63 111 925 832
6.	Ian Grace (Lurcocks Road Quarry Glenreagh) Sole trader	ABN 64 501 156 427
2. That Council accepts the tenders received from the above panel of recognised contractors for the products as tendered for Contract 09/10-395-TO, Supply of Quarry Products, on the basis that:
  - All contractors have demonstrated experience and capacity in fulfilling the requirements of the contract for the quarry products that they can supply.
  - The rates as tendered are reasonable.
  - It is the most advantageous arrangement for Council to have a panel of suppliers to select from.
3. That the contract documents be executed under the Common Seal of Council.

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.17pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- 129** **RECOMMENDED** (Templeton/Arkan) that the Committee now move into Open Council.

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**ADOPTION OF CITY SERVICES COMMITTEE REPORT**

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- 130** **RESOLVED** (Knight/Bonfield) that the recommendations of the City Services Committee meeting be received and adopted.

This concluded the business and the meeting closed at 5.17 pm.

Confirmed: 10 September 2009.

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K D Rhoades, AFSM  
Mayor