



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CORPORATE BUSINESS)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**25 JUNE 2009**

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COFFS HARBOUR CITY COUNCIL  
ORDINARY MEETING  
(CORPORATE BUSINESS COMMITTEE)

25 JUNE 2009

Present: Councillors K Rhoades (Mayor), J Bonfield, R Degens, M Graham, K Hines, D Knight and P Templeton.

Staff: General Manager, Director Corporate Business, Director of City Services, Director Land Use, Health & Development and Executive Assistant

Leave of Absence: Councillor W Palmer

The meeting commenced at 6.03pm with the Mayor, Cr K Rhoades in the chair.

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**DISCLOSURE OF INTEREST**

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There were no disclosures interest.

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**APOLOGY**

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**89** **RESOLVED** (Knight/Bonfield) that an apology received from Cr Arkan for absence be received and leave be granted for the current meeting of Council.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Corporate Business Committee meeting.

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## **CORPORATE BUSINESS COMMITTEE**

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- 90** **RESOLVED** (Templeton/Hines) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Business Committee meeting, the time being 6.04pm.

The Mayor invited Cr Bonfield to chair the Corporate Business Committee meeting.

## **CORPORATE BUSINESS DEPARTMENT REPORTS**

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### **C32 ENVIRONMENTAL LEVY WORKING GROUP COMMITTEE**

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To report to Council on the community positions for the Environmental Working Group. This report recommends that the four community positions on the Environmental Working Group be declared vacant and nominations be called for replacements

- CB31** **RECOMMENDED** (Graham/Templeton) that:
1. The four community representative positions be declared vacant at 30 June 2009 and nominations be invited for replacement members in July 2009.
  2. The community representative positions be declared vacant at 30 June every four years and nominations be called for replacements.

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### **C33 COFFS HARBOUR REGIONAL AIRPORT DRUG AND ALCOHOL MANAGEMENT PLAN**

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To obtain Council approval for the Coffs Harbour Regional Airport Drug and Alcohol Management Plan.

- CB32** **RECOMMENDED** (Rhoades/Templeton) that Council adopt the Coffs Harbour Regional Airport Drug and Alcohol Management Plan as required by the Civil Aviation Safety Regulations.

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**C34 GRANTING OF VOLUNTARY PENSION REBATES**

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To confirm the granting of voluntary pension rebates for Domestic Waste Charges for 2009/2010 and extend the voluntary rebate to apply to the Environmental Special Rate for 2009/2010.

**CB33 RECOMMENDED** (Rhoades/Degens) that:

1. Council grants a voluntary rebate under Section 582 of the Local Government Act in 2009/2010 to eligible pensioners in respect of the Environmental Special Rate and Domestic Waste charges. The level of rebate to be:
  - In the case of the Environmental Special Rate – the amount that is the difference between 50% of the ad valorem rate and 50% of the Base Amount and the Mandatory Rebate to be applied under Section 575 of the Local Government Act.
  - In the case of the Domestic Waste Charge – the amount that is the difference between \$87.50 and the Mandatory Rebate to be applied under Section 575 of the Local Government Act.
2. It be noted that Council provides an amount over and above the Government Subsidy of approximately \$1,545,000 in its 2009/2010 budget to meet its cost of providing pension rebates of which \$540,000 is provided on a voluntary basis.
3. Coffs Harbour City Council lobby state government on behalf of single pensioners to further reduce their rate burden.

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**C35 PAYING ON-SITE SEWER MANAGEMENT ADMINISTRATION FEE BY INSTALMENTS**

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To enable on-site sewer management administration fees included on Council's rates and charges notice to be paid by instalments.

**CB34 RECOMMENDED** (Graham/Templeton) that any fee for On-site Sewage Management Administration may be paid in a single instalment or by quarterly instalments as if it were a rate or a charge.

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**C36 MAKING OF RATES AND CHARGES FOR 2009-2010**

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Fixing of the rates, annual charges, user charges and interest charges for 2009/2010.

**CB35 RECOMMENDED** (Rhoades/Templeton) that:

1. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2009/2010 of (0.29898 cents) in the dollar with a Base Amount of \$260.00 for all rateable land in the City categorised as 'Residential'.
2. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2009/2010 of (0.69235 cents) in the dollar with a minimum rate of \$443.00 for all rateable land in the City categorised as 'Business' EXCEPT land under the sub-category of Business named 'City Centre Business'.
3. Make an Ordinary Rate – City Centre Business, pursuant to Section 494 of the Local Government Act, for 2009/2010 of (0.96795 cents) in the dollar with a minimum rate of \$429.00 for all rateable land in the City sub-categorised as 'City Centre Business'.
4. Make an Ordinary Rate – Farmland, pursuant to Section 494 of the Local Government Act, for 2009/2010 of (0.29898 cents) in the dollar and a Base Amount of \$260.00 for all rateable land in the City categorised as 'Farmland'.
5. Make a Special Rate – Environmental, pursuant to Section 495 of the Local Government Act, for 2009/2010 on all rateable land in the City of (0.00878 cents) in the dollar with a Base Amount of (\$17.00).
6. Make an Annual Charge – Sewerage Access Charge, pursuant to Section 501 of the Local Government Act, for 2009/2010 on all rateable land in the City categorised Residential or Farmland, EXCEPT land prescribed under Section 552(3)(a) and (b) of the Local Government Act.

The amount of the annual charge will be: -

- I. For land comprising a single residential dwelling or a lot within a strata plan - \$676.00.
- II. For vacant land - \$465.00.
- III. For land on which is erected a building or buildings adapted for two or more separate occupations, including (but not limited to) a dual occupancy or residential flat building(s) not being part of a strata plan, the amount derived by applying the formula  $AC = ET \times \$676.00$ . Where AC equals the Annual Charge, ET equals the Equivalent Tenement (ET) factor and \$676.00 is the unit price.

**Cont'd**

### C36 Making of Rates and Charges for 2009-2010...(Cont'd)

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The ET factor will be determined,

- a. If the number of occupations is 2, 3 or 4, by applying the formula:

$$ET = D \times 0.95$$

Where, "D" equals the number of separate occupations not exceeding four.

- b. If the number of occupations is more than four, by applying the formula:

$$ET = 3.8 + 0.90R$$

Where, "R" equals the number separate occupations exceeding four.

7. Make an Annual Charge – Sewerage Access Charge, pursuant to Section 501 of the Local Government Act, for 2009/2010 on all rateable land in the City categorised Business or within the Business subcategory 'City Centre Business' EXCEPT land prescribed under Section 552(3)(a) and (b) of the Local Government Act.

The amount of the annual charge will be: -

For vacant land - \$465.00.

For occupied land the charge will be calculated using the formula:

SDF x MF x AC factor

Where: SDF = Sewer Discharge Factor

MF = Meter Factor (refer to table 1 below) \*\*

AC factor = \$660.00 (base charge for 2009/2010)

\*\* Where the aggregate Meter Factor (MF) for a property is greater than one (1) the amount in excess of one (1) is discounted by 20%. The discounted MF is then used in the above formula.

Where no water meter is installed on an occupied property (and able to be connected to the sewerage system) a Meter Factor (MF) equal to one (1) and a Sewer Discharge Factor (SDF) equal to 95% will be assumed for the calculation of the annual sewer access charge (i.e.  $1 \times 95\% \times \$660.00 = \$627.00$ )

Cont'd

**C36 Making of Rates and Charges for 2009-2010...(Cont'd)**

Table 1 - Meter factors for Annual Sewer Access Charge (Business)

Meter Size (in mm)	Charge Factor	Meter Size (in mm)	Charge Factor	Meter Size (in mm)	Charge Factor
15	1.00	40	4.00	100	25.00
20	1.00	50	6.30	150	56.30
25	1.60	65	10.60	200	100.00
32	2.60	80	16.00	Fire Service (any size)	Nil

8. Make an Annual Charge for Domestic Waste Service – Occupied, pursuant to Section 496 of the Local Government Act, for 2009/2010 on all occupied rateable land in the City, categorised Residential or Farmland, to which a domestic waste service is (or able to be) provided EXCEPT land to which a domestic waste service is provided by Clarence Waste Solutions (or any substitute contractor).

The amount of the annual charge will be the amount derived by applying the formula:  $C = S \times UD$

Where “C” equals the annual charge, “S” equals the number of general waste bins provided to the parcel of land or lot in a strata plan for collection or the number of separate occupations, or one (1), whichever is the greater, and “UD” (Unit Price Domestic Waste) is \$330.00.

Subsidiary (or extra) Domestic Waste Services pursuant to Section 501 of the Local Government Act, for 2009/2010 will incur the following annual charges per service:

- I. Domestic General Waste Service - \$110.00
- II. Domestic Recycling Service - \$68.00
- III. Domestic Organic Waste Service - \$103.00

9. Make an Annual Charge for Domestic Waste Service - Occupied, (Ex-Pristine) pursuant to Section 496 of the Local Government Act, for 2009/2010 on all occupied rateable land in the City, categorised Residential, Business and Farmland to which a two bin weekly domestic waste service is provided by Clarence Waste Solutions (or any substitute contractor).

The amount of the annual charge will be the amount derived by applying the formula  $C = S \times UDP(2)$  where "C" equals the annual charge, "S" equals the number of services provided to the parcel of land or lot in a strata plan and "UDP(2)" is \$214.00.

10. Make an Annual Charge for Domestic Waste Service - Occupied, (Ex-Pristine) pursuant to Section 496 of the Local Government Act, for 2009/2010 on all occupied rateable land in the City, categorised Residential, Business and Farmland to which a three bin weekly domestic waste service is provided by Clarence Waste Solutions (or any substitute contractor).

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## C36 Making of Rates and Charges for 2009-2010...(Cont'd)

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The amount of the annual charge will be the amount derived by applying the formula  $C = S \times \text{UDP}(3)$  where "C" equals the annual charge, "S" equals the number of services provided to the parcel of land or lot in a strata plan and "UDP(3)" is \$256.00.

11. Make an Annual Charge for Non-Rateable Domestic Waste Service, pursuant to Section 496 of the Local Government Act, for 2009/2010 on all occupied non-rateable properties in the City to which a waste collection service is provided.

The amount of the annual charge will be the amount derived by applying the formula  $C = S \times \text{UN}$ , where "C" equals the annual charge, "S" equals the number of general waste bins provided for collection or the number of separate occupations, or one (1) whichever is the greater and "UN" (Unit Price Non-Rateable) is \$330.00.

Subsidiary (or extra) Non-Rateable Domestic Waste Services pursuant to Section 501 of the Local Government Act, for 2009/2010 will incur the following annual charges per service:

- I. General Waste Service - \$110.00
- II. Recycling Service - \$68.00
- III. Organic Waste Service - \$103.00

12. Make an Annual Charge for Domestic Waste – Unoccupied, pursuant to Section 496 of the Local Government Act, for 2009/2010 of \$54.00, on all vacant rateable land in the City categorised Residential and Farmland, to which a domestic waste service is available.

13. Make an Annual Charge for Non-Domestic Waste – Occupied, pursuant to Section 501 of the Local Government Act for 2009/2010 on all occupied rateable land in the City, categorised Business or sub-categorised City Centre Business, to which a waste collection service is provided (or is able to be provided).

The amount of the annual charge will be the amount derived by applying the formula  $C = S \times \text{UB}$ , where "C" equals the annual charge, "S" equals the number of general waste bins provided to the parcel of land or lot in a strata plan for collection or the number of separate occupations, or one (1) whichever is the greater and "UB" (Unit Price - Non Domestic) is \$330.00.

Subsidiary (or extra) Non-Domestic Waste Services pursuant to Section 501 of the Local Government Act, for 2009/2010 will incur the following annual charges per service:

- I. Non-Domestic General Waste Service - \$110.00
- II. Non-Domestic Recycling Service - \$68.00

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### C36 Making of Rates and Charges for 2009-2010...(Cont'd)

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14. Make an Annual Charge for Non-Domestic Waste – Unoccupied, pursuant to Section 501 of the Local Government Act, for 2009/2010 of \$54.00, on all vacant rateable land in the City categorised Business or sub-categorised City Centre Business to which a non domestic waste service is available.

15. Make an Annual Fee for On-site Sewage Administration (low / medium risk systems), pursuant to Section 608 of the Local Government Act for 2009/2010 on each property on which an on-site sewage management system(s) is installed. The criterion for the determination of low / medium sewage systems is prescribed in Council's On-Site Sewage Management Strategy.

The amount of the fee will be the amount derived by applying the formula  $C = OS \times UPL$  where "C" equals the annual fee, "OS" equals the number of on-site sewage management systems and "UPL" (Unit Price) is \$20.00 for low / medium risk on-site sewage systems.

16. Make an Annual Fee for On-site Sewage Administration (high risk systems), pursuant to Section 608 of the Local Government Act for 2009/2010 on each property on which an on-site sewage management system is installed. The criterion for the determination of high risk sewage systems is prescribed in Council's On-Site Sewage Management Strategy.

The amount of the fee will be the amount derived by applying the formula  $C = OS \times UPH$  where "C" equals the annual fee, "OS" equals the number of on-site sewage management systems and "UPH" (Unit Price) is \$50.00 for high risk on-site sewage systems.

17. Make an Annual Charge – Water Access Charge, pursuant to Section 501 of the Local Government Act, for 2009/2010 on all rateable land in the City categorised Residential or Farmland EXCEPT:

- Land prescribed under Section 552(2) of the Local Government Act (or)
- Farmland rated properties using water for a commercial farming purpose.

The amounts of the annual charge will be:

- I. For vacant land or land comprising a single residential dwelling or a lot within a strata plan - \$124.00.
- II. For land on which is erected a building or buildings adapted for two or more separate occupations, including (but not limited to) a dual occupancy or residential flat building(s) not being part of a strata plan, the amount derived by applying the formula  $AC = \$248.00 + ((T-2) \times \$99.20)$  where "AC" equals the Annual Charge, "T" equals the number of separate occupations (tenements), \$248.00 is the price for the first two occupations (tenements), and \$99.20 is the unit price for the third and subsequent occupations (tenements).

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### C36 Making of Rates and Charges for 2009-2010...(Cont'd)

18. Make an Annual Charge – Water Access Charges, pursuant to Section 501 of the Local Government Act, for 2009/2010 on all rateable land in the City categorised Business (and sub-category City Centre Business) or Farmland EXCEPT:

- Land prescribed under Section 552(2) of the Local Government Act (or)
- Farmland rated properties using water for a residential purpose.

The amount of the annual charges will be:

- I. For vacant land or occupied land that is not connected to the water supply - \$124.00.
- II. For land not included in (I) above and on which the aggregate charging factor is not greater than two (2), the amount derived by applying the formula  $AC = F \times \$124.00$  where “AC” equals the Annual Charge, “F” equals the aggregate of the charge factors for all meters on the property (see table 2 below for charge factors), and \$124.00 is the unit price.
- III. For land not included in (I) above and on which the aggregate charging factor is greater than two (2), the amount derived by applying the formula  $AC = \$248.00 + ((F-2) \times \$99.20)$  where “AC” equals the Annual Charge, “F” equals the aggregate of the charge factors for all meters on the property (see table 2 below for charge factors), \$248.00 is the unit price for the first two charge factors and \$99.20 is the unit price for the charge factors in excess of two.

Table 2 - Charge Factors for Water Access Charge (Non-Residential)

Meter Size (in mm)	Charge Factor	Meter Size (in mm)	Charge Factor	Meter Size (in mm)	Charge Factor
15	1.00	40	4.00	100	25.00
20	1.00	50	6.30	150	56.30
25	1.60	65	10.60	200	100.00
32	2.60	80	16.00	Fire Service (any size)	1.00

19. Make an Annual Charge - Water Backflow Charges, pursuant to Section 501 of the Local Government Act, for 2009/2010 of \$16.50 per meter on all rateable land properties with a meter fitted with a testable backflow device in respect of land prescribed under Section 552(1).

20. Make an Annual Charge for Effluent Removal, pursuant to Section 501 of the Local Government Act, for 2009/2010 of \$392.00 for each system able to be connected to the sewerage system (properties with this charge applied are also charged an annual sewer access charge of \$676.00).

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### C36 Making of Rates and Charges for 2009-2010...(Cont'd)

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21. Make an Annual Charge for Effluent Removal, pursuant to Section 501 of the Local Government Act, for 2009/2010 of \$392.00 for each system not yet on Council's subsidised pump out service and not able to be connected to the sewerage system.
22. Make an Annual Charge for Effluent Removal (Special), pursuant to Section 501 of the Local Government Act, for 2009/2010 of \$676.00 for each system not able to be connected to the sewerage system. A subsidised pump-out service is provided with this charge.
23. Make an Annual Charge for Trade Waste, pursuant to Section 501 of the Local Government Act, for 2009/2010. This annual charge is based on the number of trade waste generators at each property.

Table three shows the annual charge applicable for a particular number of trade waste generators at a property.

Table 3 – Annual Charge for Trade Waste

No. of Trade Waste Generators	Annual Trade Waste Charge
1	\$170.00
2 to 4	\$340.00
5 to 9	\$680.00
10 to 15	\$935.00
More than 15	\$1,360.00

24. Make a Water Usage Charge, pursuant to Section 502 of the Local Government Act, for the 2009/2010 water charge period of \$2.14 per kilolitre for each kilolitre of water registered, up to a daily average of one (1) kilolitre per tenement supplied for the period read, on the aggregate of all meters fitted to any residential property, this is to be known as the Tier 1 (or Step 1) water usage charge.

The 2009/2010 water usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

25. Make a Water Usage Charge, pursuant to Section 502 of the Local Government Act, for the 2009/2010 water charge period of \$3.00 per kilolitre for each kilolitre of water registered, over a daily average of one (1) kilolitre per tenement supplied for the period read, on the aggregate of all meters fitted to any residential property, this is to be known as the Tier 2 (or Step 2) water usage charge.

The 2009/2010 water usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

**Cont'd**

## **C36 Making of Rates and Charges for 2009-2010...(Cont'd)**

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26. Make a Water Usage Charge (Raw Water Supply), pursuant to Section 502 of the Local Government Act, for the 2009/2010 water charge period of \$1.07 per kilolitre for each kilolitre of water registered, up to a daily average of one (1) kilolitre per tenement supplied for the period read, on the aggregate of all meters fitted, this is to be known as the Tier 1 (or Step 1) raw water usage charge.

The 2009/2010 water usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

27. Make a Water Usage Charge (Raw Water Supply), pursuant to Section 502 of the Local Government Act, for the 2009/2010 water charge period of \$1.50 per kilolitre for each kilolitre of water registered, over a daily average of one (1) kilolitre per tenement supplied for the period read, on the aggregate of all meters fitted, this is to be known as the Tier 2 (or Step 2) raw water usage charge.

The 2009/2010 water usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

28. Make a Water Usage Charge, pursuant to Section 502 of the Local Government Act, for the 2009/2010 water charge period of \$2.14 per kilolitre for each kilolitre of water registered on any meter fitted to any Non-Residential property.

The 2009/2010 water usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

29. Make a Water Usage Charge, pursuant to Section 502 of the Local Government Act, for the 2009/2010 water charge period of \$6.42 per kilolitre for each kilolitre of water registered on any meter fitted for providing a fire service at a property.

The 2009/2010 water usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

30. Make a Sewerage Usage Charge, pursuant to Section 502 of the Local Government Act, for the 2009/2010 charge period of \$1.72 per kilolitre. Sewerage discharge is based on water usage and varies depending on Sewer Discharge Factors (SDF) allocated to individual water meters on individual properties. SDFs are determined using State Government guidelines.

Usage is determined with the use of meters, which in certain circumstances may not be directly connected to Council's water supply.

The 2009/2010 sewer usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

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### **C36 Making of Rates and Charges for 2009-2010...(Cont'd)**

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31. Make a Trade Usage Charge (for compliant trade waste discharge), pursuant to Section 502 of the Local Government Act, for the 2009/2010 charge period of \$0.80 per kilolitre.

Make a Trade Usage Charge (for non-compliant trade waste discharge – Charge Category 1 generators), pursuant to Section 502 of the Local Government Act, for the 2009/2010 charge period of \$0.80 per kilolitre.

Make a Trade Usage Charge (for non-compliant trade waste discharge – Charge Category 2 generators), pursuant to Section 502 of the Local Government Act, for the 2009/2010 charge period of \$7.26 per kilolitre.

Trade waste discharge is based on water usage and varies depending on Trade Waste Discharge Factors (TWDF) allocated to individual water meters on individual properties. TWDFs are determined using State Government guidelines.

Usage is determined with the use of meters, which in certain circumstances may not be directly connected to Council's water supply.

The 2009/2010 trade waste usage charge period is from the last meter reading before 30 June 2009 to the last reading before 30 June 2010.

32. Make an Annual Stormwater Management Service Charge, pursuant to Section 496A of the Local Government Act, for 2009/2010, to be applied against rateable properties categorised as Business or Residential within Council's stormwater catchments.

The amount of the annual charges will be:

- I. For Residential properties (not being strata units) - a flat charge of \$25.00 will apply.
- II. For Residential Strata Units - a flat charge of \$12.50 will apply.
- III. For Business properties (not being strata units) the charge is based on total (estimated) impervious land area using the following criteria:

Divide the total impervious land area by 350 square metres. This will result in an amount which, (rounded up to the nearest whole number) is multiplied by \$25.00.

This annual charge will therefore be an amount divisible by \$25.00 with the minimum charge being \$25.00 for properties having a land area of 350 square metres or less.

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### C36 Making of Rates and Charges for 2009-2010...(Cont'd)

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- IV. For Business Strata Units (in a complex containing only business units) - the charge is determined by a method similar to that detailed in point III above, except that the total land area charge for the strata complex (being a multiple of the \$25.00 charge) is further apportioned to individual strata units within the complex using the unit entitlement recorded for each unit. A minimum charge of \$5.00 per strata unit applies to calculated charges less than this amount.
- V. For Business Strata Units (in a mixed complex containing residential units) – the charge for these units will be the same as residential strata units being a flat charge of \$12.50.
33. Make an Interest Charge, pursuant to Section 566 of the Local Government Act, for 2009/2010 of 9.00% per annum, calculated daily on a simple basis, on overdue rates and charges EXCEPT water, sewer and trade waste usage charges.
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### C37 MONTHLY BUDGET REVIEW FOR APRIL 2009

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To report on the estimated budget position as at 30 April 2009.

**CB36 RECOMMENDED** (Rhoades/Hines) that the revised Budget position as at 30 April 2009 be noted:

	<b>General Account \$</b>	<b>Water Account \$</b>	<b>Sewer Account \$</b>
Original Budget adopted 30th June 2008	93,365 (D)	6,695,376 (D)	6,820,832 (D)
Approved Variations to 31 March 2009	890,378 (D)	272,197 (D)	38,350 (D)
Recommended variations for April	16,625 (S)	Nil	Nil
Estimated result 2008/09 as at 30 April 2009	<u>967,118 (D)</u>	<u>6,967,573 (D)</u>	<u>6,859,182 (D)</u>

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**C38 BANK BALANCES AND INVESTMENTS FOR APRIL 2009**

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To list Council's Bank Balances and Investments as at 30 April 2009.

**CB37 RECOMMENDED** (Rhoades/Templeton) that:

1. The bank balances and investments totaling (from loans, Section 94 and other avenues that form the restricted accounts and are committed for future works) one hundred and sixty six million, three hundred and fifty nine thousand, four hundred and eighty two dollars (\$166,359,482) as at 30 April 2009 be noted.
2. The general fund unrestricted cash & investments totaling one million, two hundred and fifty five thousand, two hundred and thirty seven dollars (\$1,255,237) as at 30 April 2009 be noted.

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**C39 BANK BALANCES AND INVESTMENTS FOR MAY 2009**

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To list Council's Bank Balances and Investments as at 31 May 2009.

**CB38 RECOMMENDED** (Rhoades/Templeton) that:

1. The bank balances and investments totalling (from loans, Section 94 and other avenues that form the restricted accounts and are committed for future works) one hundred and sixty eight million, nine hundred and thirty five thousand, one hundred and sixty five dollars (\$168,935,165) as at 31 May 2009 be noted.
2. The general fund unrestricted cash & investments totalling six hundred and twenty five thousand, nine hundred and forty five dollars (\$625,945) as at 31 May 2009 be noted.

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the Corporate Business Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.12pm.

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## **OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- CB39 RECOMMENDED** (Templeton/Degens) that the Committee now move into Open Council.
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## **ADOPTION OF CORPORATE BUSINESS COMMITTEE REPORT**

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- 91 RESOLVED** (Templeton/Knight) that the recommendations of the Corporate Business Committee meeting be received and adopted.
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## **QUESTIONS WITHOUT NOTICE**

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### **1. Attendance at Conferences or Events**

The Mayor requested if any Councillors had anything to report to Council regarding attendance at conferences or events in the City since the last meeting.

No Councillors responded but Cr Degens asked the Mayor if he had anything to report to Council regarding attendance at any meetings.

The Mayor responded that he attended the Australian Local Government Congress in Canberra and used the opportunity to assist in the process of securing rebates for the residents affected by the storm events of 31 March in the Coffs Harbour, Bellingen and Nambucca Valley similar to the rebates given to the residents of Lismore, Grafton and Kempsey for their storm event of 17 May.

The Mayor reiterated that the wrong information was given to the Minister of Community Services, Minister Jenny Maclan. The majority of the damage caused in the 31 March event was to the community not infrastructure.

### **2. Correspondence from Coffs Harbour Chamber of Commerce**

Cr Graham received correspondence in his mail addressed to the President of the Coffs Harbour Chamber of Commerce, Peter Lubans, dated 4 June 2009, which referred to a letter from the General Manager dated 8 April 2009. Could he be provided with a copy of this letter dated 8 April 2009?

*General Manager advised he would take it on notice.*



**3. Coffs Harbour Regional Airport - Photographs**

Cr Templeton asked if there was a policy or legislation with regards to taking photos on the tarmac of Coffs Harbour Regional Airport. If there is, would Council install appropriate signage to indicate this, if not could ground staff be informed of the protocols?

*The Mayor advised it would need to be referred to the Airport Security Plan.*

*The General Manager advised he will take it on notice.*

**4. Pettina Park Pet Care Centre**

Cr Degens advised that there was a suggestion that Pettina Park Pet Care Centre was relocating near Coffs Harbour Regional Airport. Could an explanation be made why it was rejected?

*Director of LUHD, Mr Salter advised there was never a development application lodged for the relocation of Pettina Park Pet Care Centre near airport land. The land there has environmental constraints and therefore that proposal never progressed.*

**5. Toormina High School - Presentation on Japan Visit**

Cr Degens advised that a teacher and a few students from Toormina High School recently visited Japan and asked whether councillors would be interested in having them do a presentation of their trip.

*The Mayor asked Councillor Degens if he could provide contact details and arrangements will be made.*

This concluded the business and the meeting closed at 6.31 pm.

Confirmed: 9 July 2009.

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K D Rhoades, AFSM  
Mayor