

The following document is the minutes of the Council and Committee meetings held on 26 March 2009. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 9 April 2009 and therefore subject to change. Please refer to minutes of 9 April 2009 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CORPORATE BUSINESS COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**

**26 MARCH 2009**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING (CORPORATE BUSINESS COMMITTEE)

26 MARCH 2009

Present: Councillors K Rhoades (Mayor), J Arkan, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: Director City Services (General Manager's Representative) Acting Director Corporate Business, Director Land Use, Health & Development and Executive Assistant.

Leave of Absence: Councillor J Bonfield

The meeting commenced at 6.51pm with the Mayor, Cr K D Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Corporate Business Committee meeting.

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#### DISCLOSURE OF INTEREST

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There were no disclosures of interest.

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#### CORPORATE BUSINESS COMMITTEE

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- 36 RESOLVED** (Palmer/Arkan) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Business Committee meeting, the time being 6.52 pm.

The Mayor invited Cr Templeton to chair the Corporate Business Committee.

## **CORPORATE BUSINESS DEPARTMENT REPORTS**

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### **C13 BANK BALANCES AND INVESTMENTS FOR FEBRUARY 2009**

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To list Council's Bank Balances and Investments as at 28 February 2009.

#### **CB11 RECOMMENDED** (Palmer/Rhoades) that:

1. The bank balances and investments totaling one hundred and eighty one million, three hundred and eighty six thousand, seven hundred and sixty one dollars (\$181,386,761) as at 28 February 2009 be noted.
2. The general fund unrestricted cash & investments totaling one million, two hundred and fifty five thousand, two hundred and thirty seven dollars (\$1,255,237) as at 28 February 2009 be noted.

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### **C14 2009/10 ENVIRONMENTAL PROJECTS SCHEDULE**

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To provide Council with the recommended program of works for the 2009/2010 Environmental Levy program for inclusion in the 2009/2010 Draft Management Plan.

#### **CB12 RECOMMENDED** (Rhoades/Palmer) that:

1. The Allocation of \$14,500 2009/2010 Environmental Levy Program funds recommended for the Woolgoolga CBD Stormwater Improvements be allocated to the "Beacon Hill Regeneration/Assessment Project" as per City Services Staff comments.
2. The Draft 2009/2010 Environmental Levy Program as recommended by the Environmental Levy Working Group as listed below be incorporated into Council's 2009/2010 Draft Management Plan.
3. That the Woolgoolga CBD storm water improvements project be referred to the 2009/2010 Management Plan for funding.
4. That the Sawtell CBD drainage works be referred to the 2009/10 Management Plan for funding.

**C14 2009/10 Environmental Projects Schedule...(Cont'd)**

Project	Recommended Amount
CHCC Local Environmental Plan Review: Vegetation Mapping Project – Ground Truth Component	\$67,500
Conservation & Sustainable Management of Biodiversity in the Coffs Harbour LGA	\$167,000
Biodiversity Action Strategy Implementation 2009/2010	\$20,000
Adaptation for Climate Change in Coffs Harbour	\$50,000
Implementation of the Coffs Harbour Vertebrate Pest Management Strategy	\$20,000
Orara River Restoration Project	
Cats Claw Creeper/Honey Locust	\$10,000
Propagation Nursery	\$18,000
Revegetation/Tree Planter	\$31,000
Camphor Laurel/Privet Control	\$102,000
Erosion Control/Fencing	\$30,400
	ProjectTotal \$191,400
Ecological Impacts on Freshwater Systems	\$5,000
Environmental Levy Coordination	\$45,600
Education Officer	\$18,000
Native Seed Bank Support	\$5,000
Supporting Volunteers on Public Lands within the Coffs Harbour LGA	\$55,000
Coffs Jetty Foreshore Reserve Follow-Up for Jetty Dunecare Group	\$8,000
Bushland Regeneration	\$154,000
Environmental Weed Control Programme 2009/10	
Bitou Bush	\$10,172
Camphor Laurel	\$41,232
Privet	\$11,072
Glory Lily	\$13,740
Pine Trees	\$6,249
Celtis/Pepper Tree	\$7,535
Vine Weeds	\$10,000
	ProjectTotal \$100,000
Caring For Our Environment – Through Regeneration, Education & Sustainable Practice	\$1,000
West Coffs to CBD Cycleway (Stage 1)	\$85,000
Woolgoolga CBD Stormwater Improvements	\$14,500
<b>TOTAL 2009/10 Allocation</b>	<b>\$1,007,000</b>

**C14 2009/10 Environmental Projects Schedule...(Cont'd)**

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5. A contribution of \$50,000 from the Water Fund be provided in the 2009/2010 Management Plan towards the Orara River Rehabilitation Project.
6. Council notes the Minutes of the Environmental Working Group meeting held on 10 February 2009.
7. Final replies to submissions be sent after Council's 2009/2010 Management Plan is adopted.
8. Members of the Environmental Working Group be thanked for their involvement and informed of the adopted program.

**AMENDMENT**

**MOVED** (Graham/Degens) that

1. The \$14,500 be allocated from the 2009/2010 Environmental Levy Program for Sawtell CBD Stormwater program.
2. The Draft 2009/2010 Environmental Levy Program as recommended by the Environmental Levy Working Group as listed below be incorporated into Council's 2009/2010 Draft Management Plan.

**Cont'd**

**C14 2009/10 Environmental Projects Schedule...(Cont'd)**

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<b>TOTAL 2009/10 Allocation</b>	<b>\$1,007,000</b>

**C14 2009/10 Environmental Projects Schedule...(Cont'd)**

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3. A contribution of \$50,000 from the Water Fund be provided in the 2009/2010 Management Plan towards the Orara River Rehabilitation Project.
4. Council notes the Minutes of the Environmental Working Group meeting held on 10 February 2009.
5. Final replies to submissions be sent after Council's 2009/2010 Management Plan is adopted.
6. Members of the Environmental Working Group be thanked for their involvement and informed of the adopted program.

The **AMENDMENT** on being put to the meeting was **LOST**.

VOTED FOR

Degens  
Graham

VOTED AGAINST

Templeton  
Hines  
Knight  
Bonfield  
Rhoades  
Palmer  
Arkan

Councillor Hines left the meeting at this point, the time being 7.26pm

Councillor Hines returned to the meeting, the time being 7.28pm.

The **MOTION** on being put was declared **CARRIED**.

VOTED FOR

Templeton  
Hines  
Knight  
Bonfield  
Rhoades  
Palmer  
Arkan

VOTED AGAINST

Degens  
Graham

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## **C15 PLANS OF MANAGEMENT FOR PARK BEACH RESERVE AND SAWTELL RESERVE**

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Submitting finalised Plans of Management for Park Beach Reserve and Sawtell Reserve with the recommendation that the Plans of Management be referred to the Minister of Lands for adoption.

- CB13 RECOMMENDED** (Palmer/Hines) that Council, as Corporate Manager of the Coffs Coast State Park Trust, refer the Park Beach Reserve Plan of Management 2008 and the Sawtell Reserve Plan of Management 2008, to the Department of Lands for adoption by the Minister of Lands.

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## **C16 ISSUES REGARDING THE NORTH COAST RAIL LINE AND FEASIBILITY OF A LOCAL PASSENGER RAIL SERVICE**

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To advise Council on the responses received from the Federal and State Ministers For Transport concerning issues with the North Coast Rail Line (Refer to Resolution 170, 4<sup>th</sup> December 2008), and secondly, to advise Council on the response received from the General Manager, Customer Service, CountryLink concerning the feasibility of establishing a local rail passenger service between Glenreagh and Macksville (Refer to Resolution 171, 4<sup>th</sup> December 2008).

**CB14 RECOMMENDED** (Degens/Arkan):

1. Council note the correspondence as received from the Federal and State Ministers for Transport concerning the upgrade of the North Coast Rail Line and increase in average speed between Sydney and Brisbane to 100km/h within the next decade.
2. Council note the proposal from Railcorp for the Area Manager North, CountryLink to participate in any future working group to consider the establishment of a local passenger rail service between Glenreagh and Macksville.
3. Any plan to form a working group, together with the correspondence received, as attached to this report, be incorporated in the Integrated Transport Planning of Council.
4. That Council request our state and Federal MP's (Andrew Fraser and Luke Hartsuyker) to raise our request again to their respective Parliaments.



**C16 Issues Regarding the North Coast Rail Line and Feasibility of a Local Passenger Rail Service...(Cont'd)**

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5. That Council is pleased to note that initial planning procedures that are taking place regarding realignment, and would request from the Federal Minister for transport that the results of this process of identifying sections unable to sustain 110 kilometre an hour speeds and the drawing up of the corridors required for those sections needing straightening be returned to this council with a 12 month period keeping in mind the goal of 100 kilometre per hour average speed for the XPT.
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**C17 TENDER: PROVISION OF SECURITY AND MONITORING SERVICES**

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To report on tenders received for the Provision of Security & Monitoring Services and to gain Council approval to accept a tender for a combined category of security services.

- C15 RECOMMENDED** (Rhoades/Palmer) that Council accepts the tender of SNP Security for the provision of Security and Monitoring Services contract number-09/11-386-TO for the monthly tender value of \$24,200.05 GST Exclusive.
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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the Corporate Business Committee was concluded at 8.16pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- C16 RECOMMENDED** (Templeton/Arkan) that the Committee now move into Open Council.

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## ADOPTION OF CORPORATE BUSINESS COMMITTEE REPORT

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- 37 **RESOLVED** (Hines/Knight) that the recommendations of the Corporate Business Committee meeting be received and adopted.
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## MATTERS OF AN URGENT NATURE

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### 1. Questions Without Notice

Councillor Palmer raised the issue of having difficulty notifying staff regarding 'Questions Without Notice' for meetings. Councillor Palmer sought clarification of the new procedure for submitting 'Questions Without Notice' to staff prior to asking any questions.

*Councillor Rhoades explained the reasoning behind the request for written documentation of 'Questions Without Notice' to be provided prior to or during Council Meetings. The importance of providing 'Questions Without Notice' to staff at the time of the meeting is primarily to assist with providing detailed information and the 'intent' of the question when recording the question which will enable accuracy of minute keeping at meetings.*

### 2. Meeting Procedures

Councillor Graham asked for clarification of Councils meeting procedures regarding if and when a need arises for a Councillor to urgently leave a Council meeting and not return for the remaining duration of the meeting.

*Councillor Rhoades informed Councillor Graham that Councillors are requested to inform the Chairperson of his or her intention to leave the Chamber and minute keeper will record in the minutes that the Councillor has left and at what time.*

Councillor Graham left the meeting at this point, the time being 8.11pm.

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## QUESTIONS WITHOUT NOTICE

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### 1. Bio Diversity Officers Vehicle

Councillor Degens requested that more information be provided to Council about the possibility of using a smaller, more cost effective vehicle eg. a Honda Jazz, for the use of the Bio-Diversity Officer as this would set a good example to members of the community.

*Director or City Services (General Manager's Representative) Mr. Gordon advised Councillor Degens that this was an Operational Matter, however he undertook to have the matter investigated and it will be reported back to Council.*

### 2. Counting of Submissions to Council

Councillor Arkan asked if the counting of submissions received on a community Civic project differ from that of a private Development Application submission?

*Director or City Services (General Manager's Representative), Jason Gordon responded, advising Councillor Arkan that it ultimately depended on type of project and type of submissions received by Council.*

*Director or City Services (General Manager's Representative), Mr. Gordon advised that it will be reported back to Council.*

### 3. Availability of Community Property

Councillor Hines enquired if we have available any community property for the Administration services at Coffs Harbour Support Services?

*Director of City Services (General Manager's Representative) Mr. Gordon undertook to have the matter investigated and it reported back to Council.*

### 4. Earth Hour

Councillor Rhoades asked if Coffs Harbour City Council is actively pursuing any community advertisement for the upcoming Earth Hour initiative?

*The Director of Land Use Health and Development, Mr. Salter advised Councillor Rhoades that Council has provided a Media Release and Council are actively pursuing and promoting Earth Hour within Council and the Community.*

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**Questions Without Notice...(Cont'd)**

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**5. Transport Working Group**

Councillor Degens raised the issue about local passenger train service and asked about the possibility of creating a small working group to discuss any issues relating to these matters further.

*Councillor Palmer informed Councillor Degens that there is already a Transport Working Group which exists within Council and encouraged Councillor Degens to join.*

This concluded the business and the meeting closed at 8.18 pm.

Confirmed: 9 April 2009

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Keith Rhoades AFSM  
Mayor