

The following document is the minutes of the Council and Committee Meetings held on Thursday, 4 December 2008. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 18 December 2008 and therefore subject to change. Please refer to the minutes of the meeting of 18 December 2008 for confirmation.



**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**

**4 DECEMBER 2008**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING (CITY SERVICES COMMITTEE)

**4 DECEMBER 2008**

**Present:** Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight and P Templeton.

**Staff:** General Manager, Director Corporate Business, Director of City Services, Director Land Use, Health & Development and Executive Assistant

**Leave of Absence:** Councillor W Palmer.

The meeting commenced at 6.51pm with the Mayor, Cr K Rhoades in the chair.

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#### DISCLOSURES OF INTEREST

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Disclosures of interest were tabled by Councillors concerning the following items of business:

Cr Templeton	S54 - Traffic Committee Report No. 6/2008	Non Pecuniary - Insignificant Conflict Currently purchasing Lot 3 DP 512411
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The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

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## CITY SERVICES COMMITTEE

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- 176** **RESOLVED** (Bonfield/Knight) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.52pm.

The Mayor invited Councillor Arkan to chair the City Services Committee meeting.

## CITY SERVICES DEPARTMENT REPORTS

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### **S54 TRAFFIC COMMITTEE REPORT NO. 6/2008**

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To confirm minutes from the Traffic Committee Meeting held on 13 November 2008.

- EN51** **RECOMMENDED** (Graham/Degens):

T.63 – Robin Street, Coffs Harbour - 40km/h School Zone (R.505840)

That the 40km/h School Zone signs be relocated approximately 100m further north in Robin Street, Coffs Harbour, as per Plan T.63.

T.64 – Robin Street, Coffs Harbour - 'No Stopping' signs (R.505840)

That no action be taken to relocate the 'No Stopping' sign adjacent the Children's Crossing in Robin Street, Coffs Harbour.

T.65 – Joyce Street, Coffs Harbour - Drop Off Zone - Orara High School  
(R.504920)

That 'No Parking' signs be installed in Joyce Street, Coffs Harbour, adjacent Orara High School, with a timed zone of 8.00am - 9.30am and 2.30pm - 4.00pm, as per Plan T.65.

T.66 – Nana Creek Road, Nana Glen - Bus Route and turnaround (R.500110  
[1928396])

That the request from DJ & CA Atkinson to include Nana Creek Road, Nana Glen, in the school bus route, be approved with a turnaround to be established at the intersection with Battery Road.

T.67 – Minorie Drive, Toormina - Drop Off Zone - Toormina Community Pre-School  
(R.502140)

That a drop-off zone (timed from 8.00am to 10.00am and 2.00pm to 4.00pm) with 15 minute parking restriction be installed in Minorie Drive, Toormina, in front of the Toormina Pre-School, as per Plan T.67.

**S54 - Traffic Committee Report No. 6/2008 (Cont'd)**

T.68 – First Avenue, Sawtell - Temporary Road Closure - Super Fun Day (R.501520 [1776727])

That:

- (a) the temporary road closure of First Avenue, Sawtell , between Boronia Street and Second Avenue, from 8.00am to 11.00am on Thursday, 1<sup>st</sup> January 2009, for the purpose of conducting the street parade associated with the Sawtell Super Fun Day, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Fun Day liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (e) a temporary bus zone be established on the east side of First Avenue, Sawtell, north of Second Avenue to enable buses to continue to operate.

T.69 - Jordan Esplanade, Coffs Harbour - Temporary Road Closure - New Year's Eve (R.506100 / 1618)

That :

- (a) the temporary road closure of Jordan Esplanade, Coffs Harbour, between Marina Drive and carpark entry to Jetty, from 6.00pm on Wednesday, 31 December 2008 to 6.00am on Thursday, 1<sup>st</sup> January 2009, for the purpose of holding New Years Eve Celebrations, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers, March's Amusements, liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the TMP.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

**S54 - Traffic Committee Report No. 6/2008 (Cont'd)**

T.70 – Harbour Drive, Coffs Harbour - Temporary Road Closure - Santa's Arrival and 'Lighting of the Christmas Tree' (R.501520 / 1618)

That :

- (a) the temporary road closure of Harbour Drive, Coffs Harbour , between Pacific Highway and Gordon Street, from 5.30pm to 8.00pm on Thursday, 4 December 2008, for the purpose of 'Lighting of the Christmas Tree' and 'Santa's Arrival', be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers, Streets Ahead, liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

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**S55 ALCOHOL PROHIBITION (VOST PARK, RESERVE NO. 25, PARK BEACH RESERVE) AND AMENDMENTS TO EXISTING ALCOHOL PROHIBITIONS TO PERMIT CONSUMPTION OF ALCOHOL AT LICENSED EVENTS AND THE PROHIBITION OF LOITERING AND ANTI SOCIAL BEHAVIOUR**

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To:

- Recommend the creation of three new Alcohol Prohibited areas (including Alcohol Free Zones on associated car parks) at Park Beach Reserve, Vost Park and Reserve No. 25 (Beachfront Park) - see Maps 1-3.
- Recommend that loitering and antisocial behavior be prohibited within all new and existing alcohol prohibited areas. See Attachment 1 for locations and Attachment 2 for proposed Notice.
- Recommend amending the existing 9.00pm to 9.00am prohibition at the Reserves indicated on Attachment 1 to allow the consumption of alcohol during these times at controlled events authorised by Council. See Attachment 2 for proposed Notice.

**EN52 RECOMMENDED (Graham/Bonfield):**

1. That Council use the powers granted by Section 632(1)(e) of the Local Government Act 1993 to prohibit the taking of and/or consumption of alcohol and the prohibition of loitering and antisocial behaviour as follows:
  - Vost Park (Lots 10 and 11 DP 828135), Alcohol Prohibition between 9.00pm and 9.00am, and loitering and antisocial behaviour at all times as identified on the map attached to this report;

**S55 - Alcohol Prohibition (Vost Park, Reserve No. 25, Park Beach Reserve) and amendments to existing alcohol prohibitions to permit consumption of alcohol at licensed events and the prohibition of loitering and anti social behaviour (Cont'd)**

- Park Beach Reserve (part of Lot 7001 DP 1074343), Alcohol Prohibition between 9.00pm and 9.00am, except for authorised events, and loitering and antisocial behaviour at all times as identified on the map attached to this report;
  - Beachfront Park (Lot 143 DP 1118502), Alcohol prohibition between 9.00pm and 9.00am, except for authorised events, and loitering and antisocial behaviour at all times as identified on the map attached to this report;
2. That Council use the powers granted by Sec 632(1)(e) and Sec 632 (3) of the Local Government Act 1993 to amend the existing 9.00pm – 9.00am prohibition to permit alcohol to be consumed during these periods at authorised events at the locations identified on Attachment 1.
  3. That Council use the powers granted by Sec 632(1)(e) of the Local Government Act 1993 to amend all existing alcohol prohibition signage (locations listed at Attachment 1) to also indicate a prohibition on loitering and antisocial behaviour at all times.
  4. That Council review the amendment to the Alcohol Prohibition permitting the consumption of alcohol at events after 12 months.
  5. That notices, to effect all of the above, be installed at appropriate locations.
  6. Council engage in consultation as per Section 644A of the Local Government Act, on the creation of Alcohol Free Zone in the Vost Park car park, Park Beach car parks and Reserve No. 25 (Beachfront Park) car park identified on the map attached to this report.
  7. Provided that no substantial objections be received, the General Manager be delegated authority to implement the 24 hours/seven days per week Alcohol Free Zones in the Vost Park car park, Park Beach car parks and Reserve No. 25 car park, using the powers granted by Sections 644, 644A, 644B, 644C, 645, 646 of the Local Government Act 1993 to be in accordance with all existing AFZ's to September 2011.

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## **S56 CLIMATE CHANGE IMPACTS FOR COFFS HARBOUR (FLOODING & COASTAL HAZARDS)**

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The purpose of this report is to provide information and direction on the issue of climate change for Council in relation to flood and coastal hazards.

### **EN53 RECOMMENDED** (Degens/Hines) that Council undertake the following:-

1. Lobby State and Federal Government to provide direction and leadership plus support for Local Government through professional and technical expertise and funding for climate change issues and initiatives;
2. Continue to be proactive in determining the impacts of climate change and support projects that investigate the risks associated with climate change and the development of adaptation and mitigation strategies;
3. Continue to investigate initiatives for reducing its carbon footprint and energy consumption;
4. Adopt the upper bound sea level rise figure of 0.91m by 2100 and that the figure be reviewed regularly (maximum of 12 months between reviews).
5. Include assessment of climate change impacts as part of Councils strategic plans and LEP review.
6. Develop details of Councils Planning restrictions and controls through the 'Floodplain Risk Management' and 'Coastal Hazard Risk Management' process; This is to include assessment of a range of sea level rise scenarios and planning periods consistent with an upper limit of 0.91m sea level rise for 2100.

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## **S57 ENGINEERING DEVELOPMENT SPECIFICATIONS AUS-SPEC**

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To advise Council of the implementation of the 2008 AUS-SPEC series of specifications:-

- 00 Planning and Design,
- 11 Construction – Roadways
- 13 Construction – Public Utilities.

These documents will set the standard for all design and construction activities undertaken by both Council and the private sector.

### **EN54 RECOMMENDED** (Bonfield/Hines):

1. That Council adopt and implement AUS-SPEC 2008 Specifications as the Development Design and Construction Specifications for all engineering works carried out by Council and private developers:  
00 Planning and Design  
11 Construction – Roadways  
13 Construction – Public Utilities.
2. That a review be undertaken in 12 months time to assess the impacts of the new standards on Council's operations and the development industry and modify the AUS-SPEC documents as required.



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## **S58 ICLEI OCEANIA WATER CAMPAIGN™**

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To seek Council's endorsement of the prepared Milestone 2 water management goals for the ICLEI Oceania Water Campaign™. Once the recommendations of this report are endorsed, Council will have met ICLEI Oceania's requirements to achieve Milestone 2 and can progress onto Milestone 3.

### **EN55 RECOMMENDED** (Graham/Templeton) that Council:

1. endorse the following water conservation goals;
  - a. To reduce corporate water consumption by 10% based on 2004/05 levels by 2012.
  - b. To reduce community water consumption by 10% based on 2004/05 levels by 2012.
2. endorse the following water quality improvement goals;
  - a. To implement 50 points worth of corporate actions from the Water Campaign™ action cards by 2012;
  - b. To implement 50 points worth of community actions from the Water Campaign™ action cards by 2012.
3. note that this endorsement fulfils the requirements of Milestone 2 of the Water Campaign™ program.
4. endorse the preparation of a local action plan to meet the Milestone 3 requirements of the Water Campaign™.
5. be advised on the progress of the Water Campaign™.

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## **S59 CHANGE IN COUNCIL MEETING DATES**

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To seek Council's approval to change the Council Committee meeting dates from the first and third Thursday of the month to the second and fourth Thursday of the month at 5.00pm, and move the City Services Committee meeting to the fourth Thursday of the month prior to the Corporate Business Committee Meeting.

### **EN56 RECOMMENDED** (Hines/Templeton):

1. That the Council Committee meetings be held as follows:
  - Land Use, Health & Development - second Thursday of the month commencing at 5.00pm.
  - City Services - fourth Thursday of the month commencing at 5.00pm.
  - Corporate Business - fourth Thursday of the month commencing at the conclusion of City Services Committee.
2. The new meeting dates begin in 2009 with the first meeting of Land Use, Health & Development scheduled for 12 February 2009.

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## **S60 DRAFT MASTER PLAN FOR BRELSFORD PARK - A NEW VISION**

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The purpose of this report is to present to Council the draft Master Plan for Brelsford Park and recommend placing the plan on public exhibition.

- EN57 RECOMMENDED** (Bonfield/Hines) that the draft Master Plan for Brelsford Park - A New Vision be placed on public exhibition from Monday, 8 December 2008 through to Friday, 30 January 2009 and a report be presented to Council following the exhibition period.

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## **S61 NATIONAL SURF LIFE SAVING CHAMPIONSHIPS 2010 - 2022**

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To advise Council on progress of negotiations with Surf Lifesaving Australia and the NSW Government (and other parties) regarding a possible new agreement for holding the Australian Surf Life Saving Championships and other events at Boambee Beach.

**This matter was considered in the Land Use, Health & Development Committee Meeting.**

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## **CONCLUSION OF MEETING**

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The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 7.05pm.

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## **OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN58 RECOMMENDED** (Bonfield/Templeton) that the Committee now move into Open Council.

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## ADOPTION OF CITY SERVICES COMMITTEE REPORT

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- 177 **RESOLVED** (Hines/Templeton) that the recommendations of the City Services Committee meeting be received and adopted.

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## QUESTIONS WITHOUT NOTICE

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### 1. Handling of Mercury Waste in Fluorescent Lights

Councillor Graham advised that former Councillor Gavin Smithers had asked a question some months ago relating to the mercury contained in fluorescent lights. Cr Graham advised that he has received correspondence about the recycling and handling of mercury waste and asked that Council pursue appropriate handling of that very toxic waste in collaboration with Bellingham and Nambucca Councils so as to achieve economies of scale and deal with it as a region.

*The General Manager took the matter on notice.*

### 2. Condition of Road near Fishing Club

Councillor Bonfield advised that the road that is being used by trucks carrying sand from the beach near the Fishing Club has had a lot of damage sustained to it, it is very potholed and the pavement is no longer adequate. Cr Bonfield questioned whether we were able to charge the users of the road, which is the large heavy vehicles taking sand from the beach, for the repair of that pavement or to replace the pavement which has been damaged.

*The General Manager advised that the matter would be investigated.*

### 3. Fluoridation of Water Supply

Councillor Degens questioned when the fluoride is likely to be inserted into our water supply.

The Director of City Services advised that we have been instructed by State government to fluoridate our water supply when the new water treatment plant is completed, at this stage it is anticipated that the new water treatment plant will be completed in early 2009. We expect the water to be connected, and as part of that process fluoridation will take place at the end of March 2009. Mr Gordon also advised that the State Government is reviewing its fluoridation guidelines, but the current instruction is to fluoridate the water supply.

Cr Degens advised that before fluoride is put into the water supply, he is concerned at the level of notification to our residents in the area in regard to latest research and findings regarding benefits and dangers of fluoride so that they can be prepared and take appropriate action.

The General Manager advised that the Department of Health ran an extensive campaign with Council and the community.

Councillor Rhoades questioned if there will be a notification period from whatever agency, be it Council or the Department of Health, or whether ratepayers are notified prior to going to the tap and finding a taste in the water supply, for example.

*The Director of City Services advised that Council would, as a matter of course, be notifying the public quite broadly leading up to the commissioning of the water treatment plant, but would not specifically be saying that the water supply has fluoride in it but would say that the water has been treated.*

Councillor Degens advised that there is research into the issue is ongoing and there are new findings all the time and recent findings should be presented to the public so that they can take appropriate action.

Cr Rhoades advised that it is a directive from the Department of Health but feels sure that the government is being updated on research and findings.

#### 4. Tree Pruning

Councillor Rhoades questioned whether there is a program in place to prune trees on top of Beacon Hill near the car park above the Coastal Patrol prior to Christmas. Cr Rhoades asked that other headlands where there are established viewing areas be also checked.

*The General Manager advised that there was no program in place but will get back to Council.*

*The Director of City Services advised that pruning would be carried out in accordance with approvals that are in place, as the restrictions in that area are quite severe. A detailed response to be provided.*

Councillor Graham pointed out that that particular area is an endangered ecological community and is habitat to critically endangered species so if any pruning work were to occur in that area it would have to be of a very minor nature so as to ensure that no undue impact were to occur on that endangered ecological community.

This concluded the business and the meeting closed at 7.14 pm.

Confirmed: 18 December 2008.

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K D Rhoades, AFSM  
Mayor