

The following document is the minutes of the Council and Committee Meetings held on Thursday, 6 November 2008. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 20 November 2008 and therefore subject to change. Please refer to the minutes of the meeting of 20 November 2008 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
6 NOVEMBER 2008

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING (CITY SERVICES COMMITTEE)

6 NOVEMBER 2008

Present: Councillors K Rhoades (Mayor), J Arkan, J Bonfield, R Degens, M Graham, K Hines, D Knight, W Palmer and P Templeton.

Staff: General Manager, Director Corporate Business, Director of City Services, Director Land Use, Health & Development and Executive Assistant

The meeting commenced at 7.09pm with the Mayor, Cr K Rhoades in the chair.

DISCLOSURES OF INTEREST

There were no disclosures of interest tabled by Councillors.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

157 **RESOLVED** (Palmer/Templeton) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 7.09pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S42 COFFS HARBOUR WATER - WATER SERVICE AND METER DOWNSIZING

To recommend to Council, the adoption of the Coffs Harbour Water, Water Service & Meter Downsizing Policy. The Policy is required as a result of the new pricing structure for water. Some businesses may be financially disadvantaged by the existence of a water service larger than is required. This policy outlines the requirements of downsizing a water service.

- EN39 RECOMMENDED** (Bonfield/Arkan) that the attached Coffs Harbour Water, Water Service & Meter Downsizing Policy be adopted.

S43 COASTAL ESTUARY MANAGEMENT ADVISORY COMMITTEE

To report minutes of the Coastal Estuary Management Advisory Committee Meeting held on 3 July 2008.

- EN40 RECOMMENDED** (Rhoades/Arkan) that Council note the minutes of the Coastal Estuary Management Advisory Committee held 3 July 2008.

S44 MOONEE CREEK ESTUARY MANAGEMENT PLAN

The purpose of this report is to have the final "Moonee Creek Estuary Management Plan" adopted by Council.

- EN41 RECOMMENDED** (Arkan/Bonfield):
1. That Council adopt the Moonee Creek Estuary Management Plan.
 2. That the Moonee DCP be reviewed in accordance with prevailing legislative requirements and be guided by the outcomes of other major projects such as the Moonee Creek EMP, the Standard LEP review and as directed by the Department of Planning.

S45 COFFS HARBOUR DRAFT ROAD HIERARCHY PLAN

To adopt the Draft Coffs Harbour Road Hierarchy Plan

- EN42 RECOMMENDED** (Arkan/Templeton) that Council adopt the Coffs Harbour Road Hierarchy Plan.

S46 CITY SERVICES SECTION QUARTERLY OPERATIONAL REPORT

To provide Council with a quarterly progress of works and activities undertaken by the various sections of City Services up to 30 September 2008.

- EN43 RECOMMENDED** (Arkan/Bonfield) that the quarterly progress report on works and activities undertaken by the various sections of City Services up to 30 September 2008 be noted.

S47 REGIONAL ROAD FUNDING

This report reviews the practice of regional roads being funded by Council revenue in addition to the external financial assistance provided by State and Federal agencies.

- EN44 RECOMMENDED** (Rhoades/Hines):

1. That Council remain committed to its current three year program with priority given to targeting funding towards its local road network in preference to its regional road network should future Council funding opportunities become available.
2. That the Mayor make representations at the 18 November Federal Government Summit for increased funding for the Roads to Recovery Program.

S48 STRATEGIC REVIEW OF ROAD RESEALING PROGRAM

This report provides an overview of Council's existing road resealing programs and presents the scenario for future funding needs. The review highlights funding deficiencies for Council to adequately maintain its sealed network at its existing condition. The report is tabled for the information of Councillors and is intended for consideration during future budget allocation processes.

- EN45 RECOMMENDED** (Bonfield/Arkan) that this report in relation to the Strategic Review of Road Resealing Program be received and noted

S49 REVIEW OF CULTURAL COMMITTEES

To outline to Council the outcome of the review of the existing cultural committee structure.

- EN46 RECOMMENDED** (Templeton/Bonfield):

1. That Council note the proposed structure of the Cultural Committees.
2. That this concept be placed on exhibition for 28 days and a report be brought back to Council with an outline of the submissions received.

S50 COMMUNITY FACILITIES MANAGEMENT AND ADVISORY COMMITTEES UPDATE 2008

To provide a report on the current operational status of Council's community facilities management and advisory committees administered through the Community Services Branch.

- EN47 RECOMMENDED** (Rhoades/Hines):

1. That Council note the valuable assistance, advice and good management of Council's community facilities and advisory committees by volunteer members.
2. That a letter under the signature of the Mayor and General Manager be sent to each committee, congratulating them on their achievements over the last 12 months.

S51 UPDATE ON CAVANBAH DEVELOPMENT

To provide to Council an outline of where this project is up to and make recommendations regarding the name and official opening.

EN48 MOVED (Arkan/Graham):

1. That the replacement Cavanbah Hall be officially named Cavanbah Centre.
2. That progress be noted on the facility.
3. That a design competition be held for the development of the main signage for the building.
4. That an official opening be held in February 2009.

AMENDMENT

MOVED (Knight/Degens)

1. That the replacement Cavanbah Hall be officially named The Cavanbah.
2. That progress be noted on the facility.
3. That a design competition be held for the development of the main signage for the building.
4. That an official opening be held in February 2009.

The **AMENDMENT** on being put to the meeting was **LOST**. The **MOTION** on being put to the meeting was **CARRIED**.

S52 PLANT REPLACEMENT PROGRAM - SUPPLY OF ONE TRACK LOADER

Advising Council of the results of quotations received for the purchase of a track loader and recommending approval to purchase under the 2008/2009 Plant replacement Program.

The track loader will be based in Council's Plant Pool and will be used at Council's Englands Road Waste Facility.

The track loader is used to excavate, sort and load various land fill materials in any weather or terrain condition.

EN49 RECOMMENDED (Rhoades/Arkan) that Council accepts the quotation submitted by Westrac Pty Ltd ABN 63009342572 for the supply of a Caterpillar 953D track loader for a GST exclusive price of \$387,200.00

S53 TENDER - ANNUAL CONTRACT FOR THE SUPPLY OF QUARRY PRODUCTS

To obtain Council approval to accept tenders for inclusion within a panel tender for the supply and quarry products for the 2008/09 financial year.

EN50 RECOMMENDED (Rhoades/Arkan):

1. That Council adopt the following list of Recognised Contractors for the supply of quarry products to Council:

1. CEMEX Ltd	ABN 87 099 732 297
2. Coastal Homesites Pty Ltd	ABN 38 000 925 744
3. T J Jung Quarries Pty Ltd	ABN 76 119 123 707
4. Espedan Pty Ltd	ABN 70 001 684 037
5. Shane D & Tracey M Timms (Partnership)	ABN 60 273 163 706
2. That Council accepts the tenders received from the above panel of recognised contractors for the products as tendered for Contract 08/09-354-TO, Supply of Quarry Products, on the basis that:
 - All contractors have demonstrated experience and capacity in fulfilling the requirements of the contract for the quarry products that they can supply.
 - The rates as tendered are reasonable.
 - It is the most advantageous arrangement for Council to have a panel of suppliers to select from.
3. That the contract documents be executed under the Common Seal of Council.

CITY SERVICES BULLETIN

Councillor Palmer gave a run down on the activities listed in the City Services Bulletin and requested that congratulations be given to Andrew Sales and Andrew Gray on their innovative water and sewerage pump station monitoring system.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 7.44pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- 158** **RECOMMENDED** (Rhoades/Graham) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 159** **RESOLVED** (Bonfield/Hines) that the recommendations of the City Services Committee meeting be received and adopted.

MATTERS OF AN URGENT NATURE

1. Ditch near John M Rand bus shelter on Sawtell Road

Councillor Bonfield advised that she had received correspondence regarding the drain/ditch at the highway end of Sawtell Road near the John M Rand bus shelter where a car had been damaged as a result of being driven into it and not being able to get out. Cr Bonfield requested that the matter be investigated so that this can be avoided in future.

The General Manager advised that the matter would be investigated.

2. Netball Courts at Woolgoolga

Councillor Arkan expressed concern at the recent work carried out on the netball courts at Woolgoolga as there are still a lot of cracks and a lot of water laying around and as a result there is a chance of injury.

The General Manager advised that the matter would be investigated.

QUESTIONS WITHOUT NOTICE

1. Signs - Skateboards

Councillor Palmer advised that he had received a phone call regarding an elderly lady being almost knocked over by a skateboard rider in the City Centre and there doesn't appear to be any signs. Cr Palmer asked if investigations could be carried out as to whether there could be signs to indicate that there is to be no skateboard riding in City Centre.

The General Manager took the matter on notice.

2. Cocos Palm fronds

Councillor Palmer questioned whether the Cocos Palms around the area that he lives should be knocked over and something else planted in their place as he believes they are a noxious plant. Council staff are currently cutting fronds and seeds from these palms.

The General Manager took the matter on notice.

3. Playing Fields - Northern Beaches Area

Councillor Palmer questioned, with the Management Plan coming up in the new year, whether there is a position for playing fields in Northern Beaches area in the not too distant future

The General Manager advised that there were plans for playing fields at Mullaway, but due to financial constraints this was not funded last year, but there are plans for fields at Moonee on the old Hoy land. The General Manager advised that the matter would be investigated.

4. Woolgoolga Issues - Beach Street

Councillor Arkan advised that business owners in Woolgoolga have requested more signs at the pedestrian crossing located near Crown Real Estate in Beach Street, Woolgoolga.

Councillor Arkan also advised that when it rains in Woolgoolga the centre island that runs down Beach Street doesn't have any reflectors around the base of it and the elderly people are having trouble seeing it.

The General Manager advised that the matter would be investigated.

5. Dee Wallace - Perpetual Award

Councillor Graham requested Council explore the opportunity to establish a perpetual community and environmental award in honour of Dee Wallace who was a stalwart in our community. Cr Graham advised that the loss of Dee Wallace will be felt for many years.

The General Manager advised that staff would investigate.

This concluded the business and the meeting closed at 7.51pm.

Confirmed: 20 November 2008.

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K D Rhoades, AFSM
Mayor