

The following document is the minutes of the Council and Committee meetings held on 6 March 2008. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 20 March 2008 and therefore subject to change. Please refer to minutes of 20 March 2008 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

COUNCIL CHAMBERS

COUNCIL ADMINISTRATION BUILDING

COFF AND CASTLE STREETS, COFFS HARBOUR

6 MARCH 2008

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

6 March 2008

Present: Councillors K D Rhoades (Mayor), R W McKelvey (Deputy Mayor), J C Bonfield, W D Featherstone, I J Ovens, W R Palmer and G R Smithers.

Staff: General Manager, Acting Director Corporate Business, Director Land Use, Health and Development, Director of City Services and Executive Assistant.

Leave of Absence: Councillor I D Hogbin

The meeting commenced at 5.39pm with the Mayor, Cr K D Rhoades in the chair.

APOLOGY

- 24** **RESOLVED** (Smithers/Palmer) that an apology received from Councillor Joass for unavoidable absence be received and leave be granted for the current meeting of Council.

CITY SERVICES COMMITTEE

- 25** **RESOLVED** (Palmer/Bonfield) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.38pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S3 TRAFFIC COMMITTEE NO. 1/2008

To confirm minutes from the Traffic committee Meeting held on 19 February 2008.

EN4 RECOMMENDED (Rhoades/Smithers)

T.1 – First Avenue, Sawtell - Short-term Parking (R.501520 [1792525])

That four '15 minute' parking spaces be installed adjacent the Bus Zone outside the Sawtell RSL Club in First Avenue, Sawtell, subject to further consultation with traders as part of Sawtell Main Street beautification works, as per Plan T.1.

T.2 – Worland Drive, Boambee - 'One Way' Road (R.510490 [1740930])

That a 'Give Way' sign be installed in Worland Drive, Boambee, at the western entrance to the narrow section, as per Plan T.2.

T.3 – Robin Street, Coffs Harbour - 'No Stopping' signs (R.505760 [1769958])

That no action be taken to relocate the 'No Stopping' signs adjacent Narranga Public School in Robin Street, Coffs Harbour.

T.4 – Mackays Road, Coffs Harbour - 'No Parking' signs (R.502870 [1818186])

That a Bus Zone be installed in Mackays Road, Coffs Harbour, near the intersection of Bray Street, as per Plan T.4.

T.5 – First Avenue, Sawtell - Guard Rail (R.501520)

That no action be taken to install a guard rail in First Avenue, Sawtell, near the intersection of Eighteenth Avenue.

T.6 – Gordon Street / Harbour Drive / Earl Street / Park Avenue, Coffs Harbour - Cycle Criterium (R.504620 / Harbour Drive / R.503120 / R.505670)

That:

1. The following temporary half road closures associated with the Cervelo Cup Criterium to be held on Sunday, 16 March 2008 between the hours of 7.00am and 11.00am, be advertised and providing no substantive objections are received, the temporary closures be approved. Closures to be generally in accordance with Plan No. T.6.
 - Gordon Street, Coffs Harbour
 - Harbour Drive, Coffs Harbour
 - Earl Street, Coffs Harbour
 - Park Avenue, Coffs Harbour
2. A traffic control plan be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.7 – Park Avenue / Gordon Street / Vernon Street, Coffs Harbour - Temporary Road Closure - Anzac Day (505670 / 504620 / 504180 / 1618 [1858587])

That:-

1. The following temporary road closures associated with the Coffs Harbour Anzac March to be held on Friday, 25 April 2008, between the hours of 9.00am and 10.30am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ♦ Park Avenue (Earl Street to Gordon Street)
 - ♦ Gordon Street (Park Avenue to Vernon Street)
 - ♦ Vernon Street (Gordon Street to Pacific Highway).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.8 – First/Second/Fourth Avenues, Sawtell - Temporary Road Closure - Anzac Day (501520 / 501480 / 501550 / 1618 [])

That:

1. The following temporary road closures associated with the Sawtell Anzac March to be held on Friday, 25 April 2008, between the hours of 10.00am and 11:30am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ♦ First Avenue (Second Avenue to Boronia Street)
 - ♦ Second Avenue (First Avenue to Fourth Avenue)
 - ♦ Fourth Avenue (Second Avenue to East Street).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.
3. A temporary bus zone be signposted in First Avenue north of Second Avenue as alternative to the Ex-Services Club bus zone.

T.9 – Beach Street, Woolgoolga - Temporary Road Closure - Woolgoolga Curry Fest (R.508400 [1593287])

That:

- (a) The temporary road closure of Beach Street, Woolgoolga, between Queen Street and Carrington Street, from 6.00am to 6.00pm on Saturday, 19 April 2008, for the purpose of conducting the Woolgoolga Curry Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) The organisers of the Curry Festival liaise with affected traders and obtain traders approval.
- (c) The organisers submit a traffic control plan for approval by Council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers. Traffic Control Plan to include a sign posted detour route around the road closure.

- (d) The organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (e) The organisers submit a detour plan for traffic to bypass the closure.

T.10 – Fiddaman Road, Emerald Beach - Temporary Road Closure - Emerald Beach Community Fair (R.507240 / P/N 2032700)

That:

- (a) The temporary road closure of Fiddaman Road, Emerald Beach, adjacent the Reserve to the start of Ocean View Crescent, from 6.00am to 4.00pm on Sunday, 25 May 2008, for the purpose of conducting the Emerald Beach Community Fair, be advertised and providing no substantive objections are received, the closure be approved.
- (b) The organisers of the Community Fair liaise with affected traders and obtain traders approval.
- (c) The organisers submit a traffic control plan for approval by Council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) The organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.11 – Harbour Drive, Coffs Harbour - Bus Zone (Harbour Drive)

That the bus zone adjacent the Jetty Post Office in Harbour Drive, Coffs Harbour, be extended to the east and operate between the hours of 3.00pm to 4.00pm, as per Plan T.11.

T.12 – Harbour Drive, Coffs Harbour - Bus Zone (Harbour Drive)

That the existing bus zones in Harbour Drive, Coffs Harbour, adjacent the Jetty Strip be changed to read 'Bus Zone - Taxis Accepted'.

T.13 – Park Avenue, Coffs Harbour - Taxi Zone (Harbour Drive)

That a Taxi Rank, consisting of 3 parking bays, be reinstalled in Park Avenue, Coffs Harbour, near the Pacific Highway intersection, for a trial period of six (6) months, as per Plan T.13.

T.14 – Hogbin Drive extension, Coffs Harbour - Shared path (Hogbin Drive)

That the plans for the shared path on the new Hogbin Drive extension be approved, as per Plan T.14.

T.15 – Woolgoolga Cycleway (Cycleways)

That the plans for the Woolgoolga cycleway be approved, as per Plan T.15.

T.16 – Coffs Harbour Airport - Bus Zone (1770)

That a bus zone be installed in Coffs Harbour Airport service road, as per Plan No. T.16.

S4 DRAFT COFFS HARBOUR COMMUNITY CRIME PREVENTION AND SAFETY PLAN 2008-2011

To inform Council of the Draft Coffs Harbour Crime Prevention and Safety Plan and seek approval to place this document on public exhibition.

EN5 RECOMMENDED (Ovens/Bonfield)

That Council approve the public exhibition of the draft Community Crime Prevention and Safety Plan 2008-2011 from 10 March 2008 to 7 April 2008.

S5 TIMBER AND CONCRETE BRIDGE REPORT

To advise Council on the status of bridge assets and recommend consideration of essential funding in the 2008/2009 Management Plan.

EN6 RECOMMENDED (Rhoades/McKelvey)

That Council:

1. Notes the 2008 Timber and Concrete Bridge report.
2. Considers provision for funding in the 2008/09 Management Plan the replacement and major repairs of timber road bridges and pedestrian bridges, as follows:-
 - Replacement and Repair Program, road bridges. \$965,000
 - Replacement and Repair Program, footbridges & boardwalks \$115,000
3. Pursues funding alternatives for the current and future shortfall in bridge replacement and major repairs on local roads.

S6 BOAT RAMPS - USER PAYS SYSTEM

To investigate and report to Council the viability of introducing a user pays system within the Coffs Harbour Municipality.

EN7 RECOMMENDED (Smithers/Rhoades)

That Council

1. Note the Report
2. A further report be presented prior to 2009-10 Management Plan
3. Submit case for funding for Lands Department during Harbour Plan process. Submit case for funding to other relevant bodies including Waterways, Marine Parks Authority, Recreational Fishing Trusts - Fishing Club during 2008.

S7 PROCUREMENT OF BRIDGE DESIGN AND COMPONENTS

To inform Council of the supply of bridge design services and precast concrete components by Richmond Valley Council in accordance with Section 55 of the Local Government Act 1993 until an Alliance contract is established.

EN8 RECOMMENDED (McKelvey/Smithers)

That Council:

1. Endorse the engagement of Richmond Valley Council to provide design services and precast concrete components for individual bridge projects as allowed under Section 55 of the Local Government Act 1993 until an Alliance contract is finalised in 2008.

S8 TENDER: LYONS ROAD INTERSECTION & COLLECTOR ROAD TO NORTH BONVILLE DEVELOPMENT AREA

To report to Council on tenders received for the construction of the North Bonville release area collector road and Lyons Road Intersection (Contract No. 06/07-263-TO) and to gain Council approval to accept a tender.

EN9 RECOMMENDED (Rhoades/McKelvey)

That Council:

Subject to finalisation of the Deed of Agreement between Council and developers for funding of the shortfall in costs:

- Council accept the Option 1 tender of The Trustee for the PR Trust and Ryan Earthmoving Pty Ltd and the Trustee for the Ryan Family Trust T/A Ryan Earthmoving for Contract No. 06/07-263-TO, Lyons Road Intersection and Collector Road to North Bonville Development Area for the lump sum amount of \$757,180.60, inclusive of GST on the basis that:
 - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
 - b) The Tenderer has the necessary experience in similar works and his ability and performance are satisfactory
 - c) The Tenderer's financial capacity is acceptable
- That the contract documents be executed under the Seal of Council.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.07pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN10 RECOMMENDED** (Rhoades/McKelvey) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 26 RESOLVED** (Featherstone/McKelvey) that the recommendations of the City Services Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

1. Traffic Committee Query

Mayor Rhoades queried the reduction of the speed limit from 80 to 60kmph along Lyons Road from Pacific Highway and Lyons Road intersection to area just west of Bayldon Primary School to provide uniformity in the speed limits. Other areas of concern were Hogbin Drive and Sawtell main street.

The Director of City Services responded that traffic surveys would be put in place as soon as possible with a report to Traffic Committee thereafter. The RTA has the final say in all traffic / speed zone matters and all matters would be taken up with them expediently.

2. Condition of Bray Street

Cr Palmer queried the condition of the roadway in Bray Street between Orara High School and the Bray Street intersection and where this area fits in the rehabilitation program.

The Director of City Services confirmed that this area of roadway has failed due to the heavy and consistent rain experienced lately. The rehabilitation program will be changed for the remainder of the year / early next year to fix these areas, until this time minor maintenance will continue.

Cr Featherstone advised that it appears that trucks carrying soil from The Summit may have caused the damage to the road and it is possible the trucks have been overloaded.

Cr Palmer queried the road limits and arrangements Council had in the past with a company who checks road limits.

The Director of City Services advised that we have joined the Weights & Measures Group who will be investigating Hogbin Drive, they will also be asked to investigate the Bray Street area and the possibility of the trucks from The Summit causing the road problems.

Cr Smithers suggested that the trucks which are coming from the quarries use the Coramba Road which is a regional road rather than the local road network.

GENERAL BUSINESS

1. Traffic Committee recommendations to RTA

Cr Smithers questioned the traffic committee recommendations that are overturned by the RTA. For example, the area at Roselands estate on Coramba Road between Shepherds Lane and Roselands Estate. RTA waited until subdivision and increases in residential densities to increase the speed limit from 60km/ph to 70km/ph and then refused to decrease after the Traffic Committee's recommendation.

2. Hogbin Drive Opening - Saturday 1 March 2008

Cr Palmer congratulated the Director of City Services, Allan Hindmarsh and staff on the completion of Hogbin Drive and a job well done.

Mayor Rhoades also congratulated City Services and all concerned on the completion of Hogbin Drive, the feedback from the local community has been overwhelming.

3. Investigation of Video Conferencing

Cr Bonfield noticed when traveling to Coffs Harbour by plane Council staff traveling on the same plane to and from meetings which she understands occurs quite regularly. She suggested that Council investigate video conferencing which will save staff time and Council money.

The General Manager will take this on board.

4. Odour from England's Road Waste Management Facility

Cr Rhoades queried the issue of odour coming from the England's Road Waste Management Facility. The odour inside building suppliers outlet close by to the Facility was very unpleasant and questioned at what stage are we up to fixing this problem.

The Director of Land Use Health and Development advised the Biomass facility is the source of the odour. A Management Plan and measures have been put in place, for example an aerator placed in the dam, operation of the doors and deodorizes both inside and outside the building. At this stage it is taking longer than anticipated to overcome the odour problem. Ongoing meetings with operators of the Biomass plant are planned.

Cr Palmer advised that the problem can be overcome, there is a waste facility in the middle of the city of Frankfurt surrounded by residential areas which has no problem with odours. This can also be achieved in Coffs Harbour.

The General Manager responded that one of the causes of the odour at the Biomass facility was the residue which was left outside the Biomass facility which became anaerobic and then with the heavy rains caused runoff into the ponds. The new aerator which has been installed will reduce the odour. Council staff have also engaged neighbours to discuss the issues on a regular basis.

This concluded the business and the meeting closed at 6.25 pm.

Confirmed: 20 March 2008

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K D Rhoades, AFSM
Mayor