

The following document is the minutes of the Council and Committee meetings held on 13 December 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 7 February 2008 and therefore subject to change. Please refer to minutes of 7 February 2008 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
13 DECEMBER 2007

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

13 DECEMBER 2007

Present: Councillors K D Rhoades (Mayor), R W McKelvey (Deputy Mayor), W D Featherstone, I D Hogbin, C O Joass, I J Ovens and W R Palmer.

Staff: General Manager, Assistant General Manager/ Director Corporate Business, Director Land Use, Health and Development, Director of City Services, Executive Manager – Business Units, Management Accountant – Revenue, Management Accountant - Expenditure and Executive Assistant.

The meeting commenced at 5.40pm with the Mayor, Cr K D Rhoades in the chair.

LOCAL ENVIRONMENTAL INITIATIVES AWARD

The Mayor and General Manager attended the recent Australian Local Government Conference in Darwin, and Council was one of 39 local authorities across Australia to receive the International Council for Local Environmental Initiatives (ICLEI) - Water Campaign Milestone One (Corporate and Community) Award.

APOLOGY

- 164 **RESOLVED** (Rhoades/Hogbin) that an apologies received from Cr J C Bonfield & Cr G R Smithers for unavoidable absence be received and leave be granted for the current meeting of Council.

CORPORATE BUSINESS COMMITTEE

- 165 RESOLVED** (Palmer/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Business Committee meeting, the time being 5.41pm.

The Mayor invited Councillor Hogbin to chair the Corporate Business Committee.

CORPORATE BUSINESS DEPARTMENT REPORTS

C86 DRAFT EDUCATION AND TRAINING FOR INDUSTRY DEVELOPMENT: SUPPORT PLAN

The purpose of this report is to present to Council the final draft of the *Education and Training for Industry Development Support Plan*.

The report recommends that Council formally adopt the *Education and Training for Industry Development Support Plan*.

- CB113 RECOMMENDED** (Joass/Ovens) that:

1. The *Education and Training for Industry Development Support Plan* be adopted.
2. The members of the Coffs Harbour Future Development Board and the staff of the Economic Development Unit be thanked for their effort in preparing the *Support Plan*.

C87 AIRPORT LAND USE PLAN

To seek Council approval to take the necessary steps to obtain development approval for the subdivision of land at the Coffs Harbour Regional Airport in accordance with the Airport Land Use Plan.

- CB114 RECOMMENDED** (Rhoades/Ovens) that:

1. Council proceed with the preparation and lodgement of a Development Application for the subdivision of land at the Coffs Harbour Regional Airport in accordance with the report.
2. Funding for the preparation of the application be from the Airport Reserve. All funds to be repaid with interest from future income generated by the land development.
3. Council amend the Coffs Harbour Regional Airport Land Use Plan in accordance with the plan dated 10 November 2007 attached to the report.

C88 MONTHLY BUDGET REVIEW FOR OCTOBER 2007

To report on the estimated budget position as at 31 October 2007.

CB115 RECOMMENDED (Rhoades/Ovens) that:

1. The variations in the attached exception report be approved.
2. The revised Budget position as at 31 October 2007 be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 21 June 2007	Nil	2,514,877 (D)	2,900,460 (D)
Approved variations to 30 Sept 2007	199,549 (D)	Nil	10,000 (D)
Recommended variations for October per attached exception report	101,874 (S)	Nil	Nil
Estimated result 2007/08 as at 31 October 2007	<u>97,675</u> (D)	<u>2,514,877</u> (D)	<u>2,910,460</u> (D)

C89 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

CB116 RECOMMENDED (Rhoades/Palmer) that the report be noted.

C90 BANK BALANCES AND INVESTMENTS FOR OCTOBER 2007

To list Council's Bank Balances and Investments as at 31 October 2007.

CB117 RECOMMENDED (Joass/Ovens) that the bank balances and investments totalling one hundred and twenty nine million, two hundred and eighty three thousand, six hundred and fifty eight dollars (\$129,083,658) as at 31 October 2007 be noted.

C91 ACCEPTANCE OF TENDERS FOR THE PROVISION OF AGENCY PAYMENTS 07/08-331-TO

To recommend to Council, Australia Post as the successful tenderer for the Provision of Agency Payments (07/08-331-TO).

CB118 RECOMMENDED (Ovens/McKelvey) that Council accept the tender by Australia Post for the Provision of Agency Payments 07/08-331-TO.

C92 TENDER: PARK BEACH HOLIDAY PARK STAGE 3 WEST EXTENSION TO PERMANENT SITES

To report on tenders received for the construction of the Western Extension to Permanent Sites (Stage 3) at Park Beach Holiday Park.

CB119 RECOMMENDED (Ovens/McKelvey) that:

1. Council accept the tender of Ernie Burnett Plumbing P/L, ABN 69 109 168 630, for Contract No. 07/08-323-TO Park Beach Holiday Park Stage 3 Extension to Permanent Sites, for the lump sum amount of \$338,932.00, including GST on the basis that:
 - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
 - b) The Tenderer has the necessary experience in similar works and his ability and performance are satisfactory
 - c) The Tenderer's financial capacity is acceptable.
2. The contract documents be executed under the Seal of Council.

C93 INVESTMENTS - COLLATORISED DEBT OBLIGATIONS

To inform of Council's holdings in Collateralised Debt Obligations (CDOs) and provide advice in relation to performance and security.

CB120 RECOMMENDED (Featherstone/McKelvey) that the report be noted.

CITY SERVICES DEPARTMENT REPORT

S75 TENDER: JETTY STRUCTURE REFURBISHMENT, COFFS HARBOUR - CONTRACT NO. 07/08-333-TO

To report on tenders received for the refurbishment of the timber jetty structure, Coffs Harbour, and to gain Council's approval to decline to accept any tenders and enter into negotiations with Waterway Constructions Pty Ltd regarding their alternative offer.

CB121 RECOMMENDED (Palmer/McKelvey) that:

1. In accordance with clause 178(1)(b) of the *Local Government (General) Regulation 2005*, that Council declined to accept any of the tenders submitted and assessed in regard to Tender No. 07/08-333-TO.
2. In accordance with cl.178 (3)(e) of the Regulation, Council resolves to enter into negotiations with Waterway Construction for the provision of the specified works in accordance with or corresponding to the pile splicing and repair methods identified in the alternative tender submitted by Waterway Construction in regard to Tender No. 07/08-333-TO.
3. In accordance with cl.178 (4) of the Regulation, Council states the reasons for resolving to decline to accept any tenders and to instead enter into negotiations with Waterway Construction for the tender subject works are as follows:
 - that, in addition to its standard compliant tender, Waterway Construction submitted an alternative tender as permitted under item 'Conditions of Tendering' of the tender documents.
 - that the alternative tender provided by Waterway Construction envisions for a different work method to achieve the specified tender works (utilising pile splicing and repair) at a significantly lower cost to Council and the community.
 - that, under s.8(1) of the Local Government Act 1993, Council has a positive obligation to effectively account for and manage the assets for which it is responsible as custodian and trustee of public funds.
 - that, should Council have been minded to accept any of the compliant tenders submitted for Tender No. 07/08-333-TO, Waterway Construction would have been the recommended tenderer based on merit selection.
4. Council allocates the difference between the available funds in the Community Facility Program (\$1,200,000) and the required amount as estimated at an upper limit of \$1,600,000 in the 2008/09 Management Plan.
5. Council request Federal and State governments to provide funds for major maintenance programs due to the heritage significance of the structure being recognised by both State and Federal governments.

CONCLUSION OF CORPORATE BUSINESS COMMITTEE MEETING

The Chairman advised that the business of the Corporate Business Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.58pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

CB122 RECOMMENDED (Joass/Palmer) that the Committee now move into Open Council.

ADOPTION OF CORPORATE BUSINESS COMMITTEE REPORTS

166 RESOLVED (Palmer/Joass) that the recommendations of the Corporate Business Committee meeting be received and adopted.

MATTERS OF AN URGENT NATURE

1. Car Parking

Cr Ovens requested that Council Rangers commence unscheduled parking patrols in outlying areas, such as the main street of Sawtell, to reduce the incidences of short term parking in these areas being used for all day parking.

GENERAL BUSINESS

1. Woolgoolga Community Village – Car Parking

Cr Joass expressed appreciation for the work undertaken by Council staff at the Woolgoolga Community Village.

2. Woolgoolga Round-a-bout

Cr Joass praised Council staff for the works undertaken on the Clarence Street Round-a-bout.

3. Woolgoolga Retirement Village – Request for Footpaths

Cr Joass requested construction of a footpath be considered from the entrance of the Woolgoolga Retirement Village in Maldon Place to the corner of Waterloo and Nightingale Street.

4. Woolgoolga Transfer Station – Extension of Hours

Cr Joass advised the Woolgoolga Chamber of Commerce have requested an extension of hours for the Transfer Station at Woolgoolga to include all day Wednesday.

Director of Land Use, Health & Development took this request on notice, and advised extra bins will be provided at the Woolgoolga and Coramba transfer stations over the Christmas/ New Year period.

5. School Presentation Ceremonies

Cr Palmer advised he had attended the Christian Community & Coffs Harbour Primary School presentation ceremonies with pride, and noted the high percentage of parent attendance at both events.

6. 331 Squadron – Air Force Cadets

Cr Palmer advised he had attended the Air Force Cadet end of year parade and dinner, and was impressed that young people are still willing to accept discipline and be involved in such activities.

7. Coffs Harbour Soup Kitchen

Cr Palmer accepted an invitation to have lunch at the Coffs Harbour Soup Kitchen recently and praised the work of the volunteers who provide lunch for those in the community who are less fortunate than others. Additional benefits for those who attend the Soup Kitchen include opportunities for social contact and emotional support.

8. Woolgoolga Highway Bypass

Cr Featherstone asked Council to prepare a submission requesting the RTA include costs for upgrading the road through Woolgoolga when they prepare costings for the Sapphire to Woolgoolga upgrade.

The Director of City Services advised that Council has been in dialogue with the RTA for the past 12 months and this request will be included in future discussions.

9. Electricity Poles – North Bonville

Cr Rhoades described the unsightly display of electricity poles near Celeste Place - North Bonville, as visual pollution. It was requested that Council seek confirmation from Country Energy that this is simply a temporary measure, and the poles will be removed.

The Director of City Services advised Council will make a representation to Country Energy.

This concluded the business and the meeting closed at 6.15pm.

Confirmed 7 February 2008

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Keith Rhoades AFSM
Mayor