

The following document is the minutes of the Council and Committee Meetings held on Thursday, 6 September 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 20 September 2007 and therefore subject to change. Please refer to the minutes of the meeting of 20 September 2007 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CITY SERVICES COMMITTEE)**  
**COUNCIL CHAMBER**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**6 SEPTEMBER 2007**

**Commencing at the conclusion of the  
Land Use, Health & Development Committee Meeting**

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**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(CITY SERVICES COMMITTEE)**

**6 SEPTEMBER 2007**

**Present:** Councillors K Rhoades (Mayor), J Bonfield, I Hogbin, C Joass, R McKelvey, W Palmer and G Smithers.

**Staff:** General Manager, Assistant General Manager/Director Corporate Business, Executive Manager Strategic, Executive Manager Operations, Design Manager, Director Land Use, Health & Development and Executive Assistant

**Leave of Absence:** Councillors D Featherstone and I Ovens

The meeting commenced at 5.52pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

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**CITY SERVICES COMMITTEE**

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- 112** **RESOLVED** (Smithers/Hogbin) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.52pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

## CITY SERVICES DEPARTMENT REPORTS

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### S54 TRAFFIC COMMITTEE MEETING NO. 4/2007

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To confirm minutes from the Traffic Committee Meeting held on 31 July 2007

#### EN55 RECOMMENDED (Hogbin/Smithers):

##### T.30 – Airport Drive, Coffs Harbour (R.509710)

That:

1. 60km/h signposting be installed on Airport Drive, Coffs Harbour, in accordance with Plan No. T.30.
2. additional signposting and lane markings be installed on Hogbin Drive, Coffs Harbour, on the southbound approach to Airport Drive roundabout in accordance with Plan No. T.30 (a).

##### T.31 – Wentworth Avenue, Coffs Harbour - 'No Stopping' (R.504270 [1683046])

That 'No Stopping' signs be installed in Wentworth Avenue, Coffs Harbour, and 'No Parking' signs be removed from the Pacific Highway, on the southern side of Wentworth Avenue, as per Plan No. T.31.

##### T.32 – Fitzgerald Street, Coffs Harbour - 'Give Way' signs (R.504500 [1603454])

That the 'Give Way' signposting and linemarking at the exit from Park Beach Caravan Park, Coffs Harbour, be removed as per Plan No. T.32.

##### T.33 – Beach Street, Woolgoolga - Short-term parking (R.508400 [1632781])

That no action be taken to implement '10 minute' parking restrictions in Beach Street, Woolgoolga, adjacent the Post Office.

##### T.34 – Beach Street, Woolgoolga - Triathlon (R.508400 / 1618 [1450196])

That :

- (a) the temporary road closure of Beach Street, Woolgoolga, between Bultitude and Carrington Streets, on Sunday, 14 October 2007 for the purpose of conducting the Woolgoolga Triathlon, commencing at 7.00am and finishing by 9.00am to be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers, Woolgoolga Athletic Club, to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.

T.35 – Traffic Management Plan, Powderfinger & Silverchair (R.511410)

That traffic management plans, including -

- All day parking restrictions on the Pacific Highway and Coff Street, Coffs Harbour.
- A 40km/h speed restriction on the Pacific Highway, Coffs Harbour, between Marcia Street and Coff Street from 3.00pm to midnight.
- Traffic control on the Pacific Highway from 3.00pm to midnight to control pedestrian access across the Pacific Highway at the Showground entrance.

be approved for the Powderfinger and Silverchair concert at Coffs Harbour Showgrounds on Thursday 6 September 2007, as per plans numbered T.35.

T.36 – Harbour Drive, Coffs Harbour - Temporary Road Closure - Buskers Festival (Harbour Drive)

That :

- (a) the temporary road closure of Harbour Drive, Coffs Harbour, on Saturday, 3 October 2007, between 7.00am and 5.00pm for the purpose of holding the Coffs Harbour International Buskers & Comedy Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers (Streets Ahead) to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

T.37 – First Avenue, Sawtell - Temporary Road Closure - Buskers Festival (R.501520)

That :

- (a) the temporary road closure of First Avenue, Sawtell on Saturday, 6 October 2007, between 10.00am and 5.00pm for the purpose of holding the Coffs Harbour International Buskers & Comedy Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers (Streets Ahead) to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

T.38 - Temporary Road Closure - Coffs Coast Food & Wine Festival - Beach Street, Woolgoolga (R.508400 / 1618)

That :

- (a) the temporary road closure of Beach Street, Woolgoolga, between Nightingale and Wharf Streets on Saturday, 27 October 2007, between 7.00am and 12.00noon for the purpose of holding the Coffs Coast Food and Wine Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers (Streets Ahead) to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

T.39 – HomeBase, Coffs Harbour - Bus Zones

That :

1. the request from Busways for approval of a bus zone on the Pacific Highway adjacent 'Homebase' for a trial period of twelve months be referred to the RTA for consideration.
2. Council write to Busways objecting to the elimination of timetabled bus route service to Mastracolas Road.

T.40 –Coffs Harbour CBD / Jetty Area Bus Zone Times (Bus Zones)

That bus zone signposting in the Coffs Harbour CBD and Jetty areas be extended from 7.00am to 6.30pm to 7.00am to 8.30pm.

Bus zone locations

- Orlando Street, Coffs Harbour (opposite Ocean Gem apartments)
- Harbour Drive (adjacent Jetty Village car park)

T.41 – St Francis Xavier School, Maldon Place, Woolgoolga - 40km/h School Zone (R.508700)

That a 40km/h school zone on Maldon Place, Woolgoolga, be installed, as per Plan No. T.41.

T.42 –Cavanba Road, Toormina - 'No Parking' zone (R.501250)

That 'No Parking' signposting be installed in Cavanba Road, Toormina, adjacent Toormina High School, as per Plan No. T.42.

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**S55 NORTHERN RIVERS CATCHMENT MANAGEMENT AUTHORITY -  
MEMORANDUM OF UNDERSTANDING**

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The purpose of this report is to gain approval to enter a Memorandum of Understanding between the Northern Rivers Catchment Management Authority and Coffs Harbour City Council.

- EN56 RECOMMENDED** (McKelvey/Smithers) that Council sign the Memorandum of Understanding between the Northern Rivers Catchment Management Authority and Coffs Harbour City Council.

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**S56 FLOODPLAIN MANAGEMENT PROGRAM**

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Update of Council's Floodplain Management Program.

- EN57 RECOMMENDED** (Bonfield/Smithers) that the update information on Council's Floodplain Management Program be received and noted.

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**S57 COFFS HARBOUR WATER REPORT APRIL TO JUNE 2007**

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Information on maintenance, operation and construction activities for the three month period April to June 2007 for Coffs Harbour Water.

- EN58 RECOMMENDED** (McKelvey/Joass):
1. That the report on Coffs Harbour Water maintenance, operation and construction activities for the three month period April to June 2007 be noted.
  2. That the average daily consumption for the June quarter of 14.5 ML/day, total extraction for the quarter from Cochranes Pool of 180 ML, total inflow to Karangi Dam from Regional Water Supply P/L of 1149 ML, total consumption for the quarter of 1318 ML and Karangi Dam storage level of 99.3% on 31 July 2007 be noted.

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## **S58 OPERATIONS BRANCH REPORT**

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To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 24 August, 2007.

**EN59 RECOMMENDED** (Hogbin/Smithers) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 24 August, 2007.
2. Notes the individual program expenditures are being monitored and are generally within the allocated 2007/2008 budgets.

McKelvey declared a non pecuniary interest in item S59, left the Chamber and took no part in any discussion on the item.

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## **S59 TENDER: NORTH SAPPHIRE TO MOONEE WATER & SEWER PIPELINES - CONTRACT NO. 06/07-309-TO**

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To report on tenders received for the construction of a water trunk main to service the northern beaches, and water and sewerage mains to service the North Sapphire Development area and to gain Council approval to accept the most advantageous conforming tender.

**EN60 RECOMMENDED** (Smithers/Hogbin):

1. That Council accept the tender of Jayelle Pipelines P/L, ABN 68 493 519 517, for Contract No. 06/07-309-TO, North Sapphire to Moonee Water and Sewer Pipelines, for the lump sum amount of \$1,810,088.50 including GST on the basis that:
  - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
  - b) The Tenderer has the necessary experience in similar works and his ability and performance are satisfactory
  - c) The Tenderer's financial capacity is acceptable.
2. That the contract documents be executed under the Seal of Council.



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**S60 TENDER: SUPPLY AND IMPLEMENTATION OF AN INTEGRATED ASSET MANAGEMENT SYSTEM**

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To report on tenders received for the supply and implementation of an Integrated Asset Management System and to gain Council approval to accept a tender

**EN61 RECOMMENDED** (Rhoades/McKelvey) that conditional upon the scoping of a solution acceptable to Council for integration to existing Corporate systems, Council accept Option 2 of the tender submitted by InfoMaster for Contract No 06/07-274-TI Supply and Implementation of an Integrated Asset Management System based on:

1. It is the most advantageous tender following the application of Council's Tender Value Selection System.
2. The tenderer has the necessary experience in similar works and that the tenderer's ability and performance are satisfactory.
3. The tenderer's financial references are satisfactory.
4. That the contract documents be executed under the Seal of Council.

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.05pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**EN62 RECOMMENDED** (Joass/Smithers) that the Committee now move into Open Council.

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**ADOPTION OF CITY SERVICES COMMITTEE REPORT**

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**113 RESOLVED** (McKelvey/Smithers) that the recommendations of the City Services Committee meeting be received and adopted.

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## QUESTIONS WITHOUT NOTICE

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### 1. Bushfire Regulations

Councillor Bonfield questioned whether there was any change in legislation whereby Council will be able to override Rural Fire decisions on Development Applications in bush fire prone areas.

The Director of Land Use, Health and Development advised that he is not aware of any changes to legislation, but believes it has come about as a result of delays in getting referrals back from the Rural Fire Service. Mr Salter to advise Councillor Bonfield if any changes to legislation occur.

### 2. Legal Costs

Councillor Bonfield questioned the legal costs in the Williams DA at Arrawarra case which has been before the Land & Environment Court, which Council lost, and why Council couldn't have just decided in house whether the Consent is still valid.

The Director of Land Use, Health and Development advised there was some concern within Council that the Consent may not have been valid and Council was not in a position to give a positive indication that it was. The applicant or the owners asked the Court to make the decision and declare that the Development Consent for the caravan park had been acted upon and was valid.

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## GENERAL BUSINESS

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### 1. Councillor Palmer - Functions Attended

Councillor Palmer reported attending the following functions:

- Spectacular at Coffs Harbour High School.
- Aboriginal Network Conference at Opal Cove, which is going well, the numbers are up to 160 delegates.
- Forum at Ex Services Club on Process of the Ageing, where there will be a collation of ideas taken back to people who make decisions.

## **2. Bat Colony**

Councillor Bonfield advised that the colony of bats is now a skeleton crew, possibly 1,000, but will come back up to 40,000 in summer. Cr Bonfield advised that the procedure isn't in place as yet whereby the linen plans have been swapped across, but she was very disappointed that Council did not show compassion and prune some of the trees in order to get some sort amelioration for the residents of the area, as the noise, headaches and odour will now be there for another year.

## **3. Coffs Harbour Memorial Swimming Pool**

Councillor Bonfield advised that she met with the new Manager of the swimming pool who has indicated that he intends to improve facilities at the pool and make the pool a destination where you can take your children for half a day, not just a place to do laps or swim. Cr Bonfield requested that strategic talks be held, particularly in relation to whether the pool is to be retained in its current location, and a decision be made to support ongoing maintenance.

The General Manager advised that it will be looked at in asset management but there are no plans to relocate pool.

Councillor Hogbin advised that the lessees are particularly keen to get the message out there that the facility is there and people can get fit and use the facilities. Cr Hogbin advised that he has set up a bicycle initiative where people can cycle together, have breakfast, shower and then go to work and the bicycles can be kept safely in the pool.

## **4. Jordan Esplanade - Traffic Calming**

Councillor Smithers questioned whether consideration could be given to traffic calming measures on Jordan Esplanade.

The Design Manager advised that speed surveys have been carried out but it is very difficult to control speeds on such a long, straight stretch of road however a concept could be developed and costed for traffic calming treatment on Jordan Esplanade and listed for consideration in future Management Plans.

## **5. Waste Bins - Library Area**

Councillor Rhoades requested staff investigate the provision of a waste bin in the vicinity of the Library.

The General Manager would arrange for the matter to be investigated.

This concluded the business and the meeting closed at 6.22 pm.

Confirmed: 20 September 2007.

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K D Rhoades, AFSM  
Mayor