

The following document is the minutes of the Council and Committee Meetings held on Thursday, 5 July 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 19 July 2007 and therefore subject to change. Please refer to the minutes of the meeting of 19 July 2007 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

5 JULY 2007

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

5 JULY 2007

Present: Councillors R McKelvey (Chairman), J Bonfield, D Featherstone, I Hogbin, C Joass, W Palmer and G Smithers.

Staff: Assistant General Manager, Director of City Services, Director Land Use, Health & Development (Acting), Executive Manager Operations, Community Services Manager (Acting) and Executive Assistant

Leave of Absence: Councillor K Rhoades.

The meeting commenced at 6.22pm with the Chairman, Cr R McKelvey in the chair.

APOLOGY

- 86** **RESOLVED** (Joass/Palmer) that an apology received from Cr I Ovens for absence be received and leave be granted for the current meeting of Council.

The Chairman requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 87** **RESOLVED** (Joass/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.23pm.

The Chairman invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S40 NATIONAL YOUTH WEEK 2007

To report to Council on the activities of National Youth Week 2007.

- EN40 RECOMMENDED** (McKelvey/Joass) that organisations as detailed in the report who participated in the 2007 National Youth Week celebrations in the Coffs Harbour local government area be commended in writing for the valuable contribution they have made to the young people in the community.

S41 NSW SPORT AND RECREATION CAPITAL ASSISTANCE PROGRAM GRANT APPLICATION 2007/2008

To seek approval from Council to submit an application for Capital Assistance from the NSW Sport and Recreation Department for upgrade of facilities at the Nana Glen Sports, Recreation and Equestrian Centre.

- EN41 RECOMMENDED** (Joass/McKelvey):

1. That an application be made to the NSW Sport and Recreation Department Capital Assistance Program to upgrade power supply, horse yards and dressage arena at the Nana Glen Sports, Recreation and Equestrian Centre.
2. That, if successful, Council consider matching the funding with an allocation of \$22,500 in the 2008/2009 Management Plan.

S42 LIBRARY STATISTICS REPORT

To outline to Council the current status of the Coffs Harbour Library and Information Service as compared to other library services across NSW.

EN42 RECOMMENDED (McKelvey/Joass) that Council:

1. Considers the implementation of OPTION 2 being the allocation of additional funding for the Coffs Harbour Library and Information Service during the development of the 2008/2009 Management Plan.
2. Considers, as part of the preparation of the 2008/2009 Management Plan, a rate variation which includes an annual percentage being allocated to library operations.
3. That Council strongly lobby Local Members to assist with reinstatement of State funding to its previous level.

S43 OPERATIONS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch - Asset Construction, Maintenance and Recreational Services up to 22 June, 2007.

EN43 RECOMMENDED (Hogbin/Smithers) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 22 June, 2007.
2. Notes the individual program expenditures have been monitored and are generally within the allocated 2006/2007 budget.

S44 UNMAINTAINED PUBLIC ROADS

To report to Council the current status of unmaintained roads in the City and the impact of various maintenance options.

EN44 RECOMMENDED (McKelvey/Bonfield) that:

1. The report on unmaintained roads be noted
2. Council endorse the current policy as resolved on 15 May 1997 being "Council not undertake the construction or maintenance of any road not currently identified in the asset register for roads".
3. Standard notation for S149 Certificates be developed for unmaintained and Crown Roads.
4. Council consider, on a case by case basis, upgrade of unmaintained and Crown roads where private funding opportunities are available and a net community benefit is realisable.

S45 NURSERY OPERATIONS - PRELIMINARY FUNCTIONAL AUDIT

To report to Council on the results of the Nursery preliminary functional audit and to obtain a recommendation that the minuted meeting outcomes be adopted.

EN45 RECOMMENDED (McKelvey/Featherstone):

1. That the outcomes from the meeting of 19 December 2006 with local Nursery owners resulted in a Sales Policy - Nursery Operations, as shown in Attachment A, be adopted with modification of dot point 1 to read "*That Council ceases any future plant sales to the general public*".
2. That recommendations of Council's Internal Auditor as detailed in the report be implemented.

S46 TENDER - SUPPLY & DELIVERY OF BITUMEN SEALING WORKS

To obtain Council approval to accept a tender for the supply and delivery of bitumen sealing works for the 2007/08 financial year.

EN46 RECOMMENDED (Hogbin/Featherstone) that

1. That Council accept the tender submitted by Boral Asphalt, ABN 53 000 102 376, for Contract No. 07/08-312-TO, Supply and Delivery of Spray Bitumen Sealing Works, for the rates as tendered, on the basis that it is the most advantageous tender.
2. That the contract documents be executed under the Common Seal of Council.

CONCLUSION OF MEETING

The Committee Chairman advised that the business of the City Services Committee was concluded and invited Councillor McKelvey to resume the chair.

Councillor McKelvey resumed chairmanship of the meeting at 6.46pm.

OPEN COUNCIL

The Chairman requested a motion to close the Committee meeting and move into Open Council.

S47 RECOMMENDED (Joass/Smithers) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

88 RESOLVED (Joass/Smithers) that the recommendations of the City Services Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 89** **RESOLVED** (Joass/Palmer) that Cr Bonfield be granted leave of absence from Council on 19 July 2007.

QUESTIONS WITHOUT NOTICE

1. Lighting

Councillor Palmer advised that he had received several complaints regarding the new system of lighting, the comment being that people don't believe the new system of lighting is adequate over pedestrian crossings. Cr Palmer requested an inspection of some of the sites to ensure the lighting is satisfactory.

The Director of Land Use, Health and Development (Acting) advised that the requirements for lighting vary according to the road types, but he would look at it, organise an inspection and if necessary make some adjustments in consultation with Country Energy.

2. Vehicles on Beaches

Councillor Featherstone questioned whether fishermen netting fish off the beach and driving on beaches where vehicles are not permitted have to get approval from Council or whether the State Government gives permission which overrides Council's ruling.

The Assistant General Manager advised that driving on a prohibited beach would require Council approval, and if the government was to issue a licence, they would consult with Council.

3. Cultural Committee Review

Councillor Hogbin questioned how the Cultural Committee review process was going and whether there was a timeline.

The Community Services Manager (Acting) advised that consultation and workshops with Councillors should occur within the next month.

4. Meeting Dates

Councillor Smithers questioned whether there was only one meeting in August.

The Assistant General Manager advised that only one Council meeting has been scheduled for 16 August 2007 due to the clash with the Coffs Harbour Gold Cup Race Day public holiday.

GENERAL BUSINESS

1. Terrorist Activities

Councillor Palmer advised that he ran into the Premier of Queensland walking to the State of Origin game and pointed out that in light of the news last week regarding terrorist activities, that only in countries like Australia could the top politicians venture out into the street like he did.

2. Middle Creek Bridge

Councillor McKelvey questioned the status of Middle Creek Bridge.

The Director of City Services advised that staff have been working on Middle Creek Bridge for the last five weeks since it has been closed and have put in an extreme effort, working through rain and working six to seven days per week.

The Executive Manager Operations advised that it was intended to open the bridge in the early hours of Saturday morning to one lane of traffic under traffic lights for the Chilli Festival. On Monday the bridge will have a daily closure for approx five days (9.00am to 5.00pm) and staff will be advising businesses of the arrangement. Consultation has taken place with the Sawtell Bus Company to allow him to get his bus through.

The Assistant General Manager advised that of particular concern was the OH&S issues associated with opening the road with major works occurring on the site.

3. 80km/hour Speed Limit from Woolgoolga to Sapphire

Councillor McKelvey questioned what had happened with the official request from Council to the RTA for an 80km/h speed limit from Woolgoolga to Sapphire.

The Director of City Services took the question on notice and advised that he was not aware of any updates but would follow up with the RTA.

4. Confidential Pages on Meeting Agendas

Councillor Palmer questioned what happens to the pink confidential pages in the Agenda at the conclusion of the meeting as they used to be destroyed on leaving the Chambers.

The Assistant General Manager advised that a review of tender reporting processes is currently taking place.

5. Rate Rise

Councillor McKelvey advised that when adopting the Management Plan, a poor standard rate rise was granted by the government when you look at the tender for supply and delivery of bitumen sealing works which shows that over a couple of years there is an average increase of approximately 35%, which means 35% less road being surfaced or resurfaced and as long a local government is in this situation, councils are going backwards.

This concluded the business and the meeting closed at 7.02 pm.

Confirmed: 19 July 2007.

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R McKelvey
Acting Mayor