

The following document is the minutes of the Council and Committee Meetings held on Thursday, 7 June 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 21 June 2007 and therefore subject to change. Please refer to the minutes of the meeting of 21 June 2007 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

7 JUNE 2007

**Commencing at the conclusion of
Land Use, Health & Development Committee**

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

7 JUNE 2007

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer and G Smithers.

Staff: General Manager, Assistant General Manager/Director Corporate Business, Director of City Services, Director Land Use, Health & Development, Design Manager, Executive Manager Operations, Executive Manager (Acting) Land Use, Health & Development and Executive Assistant

The meeting commenced at 7.15pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

GENERAL MANAGER'S REPORT

11 PROPOSED INVESTIGATION INTO CAVANBAH HALL SITE

To make recommendations to Council in relation to future facility development on the Cavanbah Hall site within the City Centre.

This matter was dealt with in Land Use, Health and Development Committee.

CITY SERVICES COMMITTEE

- 71** **RESOLVED** (Ovens/Smithers) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 7.17pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S32 TRAFFIC COMMITTEE MEETING NO. 3/2007

To confirm minutes from the Traffic Committee Meeting held on 15 May 2007.

- EN35** **RECOMMENDED** (Ovens/Smithers):

T.20 – Harbour Drive, Coffs Harbour - Bus Stop (Harbour Drive [1636762])

That the bus zone times in Harbour Drive, Coffs Harbour, adjacent Cavanbah Hall be changed to 6.30am to 6.00pm, as per Plan T.20.

T.21 – Robin Street/Red Cedar Drive, Coffs Harbour - Traffic Concerns (R.505840 [1643417])

That this item be removed and brought back as a matter of urgency following development of a plan with the school.

T.22 – Vost Street, Coffs Harbour - "No Parking" (R.506030 [1614530])

That 'No Parking' signs be erected on the west side off Vost Street, Coffs Harbour, as per Plan No. T.22.

T.23 – Salamander Street, Coffs Harbour - Disabled Parking bays (R.505860 [1101619])

That two disabled parking bays be installed in Salamander Street, Coffs Harbour, adjacent the entrance to Coffs Harbour Public School, as per Plan No. T.23.

S32 - Traffic Committee Meeting No. 3/2007 (Cont'd)

T.24 – Isles Drive, Coffs Harbour - 'No Stopping' (R.509960)

That 'No Stopping' signs be erected in Isles Drive, Coffs Harbour, at the intersection of Pacific Highway, as per Plan T.24.

T.25 – Middle Boambee Valley/ Bakker Drive/ Faviell Drive/ Braford Drive, Bonville - Speed Limits (R.500340 / R.509860 / R.500860 / R.500850)

That further traffic speed surveys be undertaken on the subject roads and the results submitted to the RTA for assessment.

T.26 – Earl Street, Coffs Harbour - Possums Den (R.503120)

That '15 minute' parking signs be installed in Earl Street, Coffs Harbour, adjacent the Possums Den Pre-School, as per Plan T.26.

T.27 – Alleena Drive, Toormina - Pedestrian Refuge (R.500900)

That a pedestrian refuge be installed in Alleena Drive, Toormina, as per Plan T.27.

T.28 – Mackays Road, Coffs Harbour - Pedestrian Refuge (R.502870)

That a pedestrian refuge be installed in Mackays Road, Coffs Harbour, as per Plan T.28.

T.29 – Gordon Street, Coffs Harbour - Closure of Pedestrian Access (R.504620)

That pedestrian barrier fencing be installed at pedestrian access ramps across Gordon Street, Coffs Harbour, at the Vernon Street roundabout, as per Plan No. T.29.

Cr Rhoades declared a conflict of interest in the following item, vacated the Chamber and took no part in the discussion or voting, the time being 7.24pm.

S33 DELEGATION TO JAPAN FOR TRADE TALKS AND THE CONFERENCE OF JAPAN-AUSTRALIA SOCIETIES

To discuss new strategies for developing international economic, educational, environmental and cultural opportunities through existing associations.

EN36 RECOMMENDED (McKelvey/Ovens):

1. That the official invitation to attend the Conference of Japan-Australia Societies, to visit and strengthen relationships with Sasebo and conduct trade and cultural talks in Japan be accepted by the Mayor and General Manager.
2. That the Mayor and General Manager be accompanied on the trade and goodwill mission by the President, Coffs Harbour Branch of the Australia-Japan Society to act as facilitator and interpreter.
3. That Council meet associated mission costs of the Mayor and General Manager.
4. That Council provide financial assistance as part of its Sister City Program with Sasebo City Japan, to the Coffs Harbour Branch of Australia-Japan Society to enable the President to be part of the mission.
5. That the delegation explore opportunities for economic opportunities, cultural development , tourism and sporting exchanges while on its official mission to Japan.

The Mayor returned to the chamber, the time being 7.27pm.

S34 OPERATIONS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 25 May, 2007.

EN37 RECOMMENDED (Smithers/Hogbin) that Council:

1. Note the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 25 May, 2007.
2. Note the individual program expenditures are being monitored and are generally within the allocated 2006/2007 budgets.

S35 TENDERS: DEMOLITION OF 14 MARKET STREET, WOOLGOOLGA

To report on tenders received for the demolition of a house and garage at 14 Market Street, Woolgoolga and to gain Council approval to accept a tender.

EN38 RECOMMENDED (McKelvey/Joass):

1. That Council accept the tender of Aarvbee Demolitions and Recyclers Pty Ltd, ABN 30 108 049 029, for Contract No. 06/07-305-TO, Demolition of 14 Market Street Woolgoolga, for the lump sum amount of \$30,659 including GST, on the basis that:
 - a) The tender is the only conforming tender and has the highest weighted score following the application of Council's Tender Value Selection System.
 - b) The Tenderer has the necessary licenses and experience in similar works and his referees have confirmed his ability and satisfactory performance.
 - c) The Tenderer's financial capacity is acceptable.
2. That the contract documents be completed under Seal of Council

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 7.33pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN39 RECOMMENDED (McKelvey/Smithers) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

72 RESOLVED (Smithers/Hogbin) that the recommendations of the City Services Committee meeting be received and adopted.

GENERAL BUSINESS

1. Changes to Planning for better utilisation of CBD property

Councillor Ovens advised that the Minister for Planning approved changes to some planning in Nambucca Shire that is aimed at introducing better utilisation of CBD property with a mix of residential and commercial. Cr Ovens questioned whether staff could obtain information.

The Executive Manager (Acting) Land Use, Health and Development advised that the State Minister for Planning signed off on amended LEP for Nambucca which allows shop top housing however this is already permissible in CHCC zones and it is seen in areas such as Sawtell.

2. Delegation to Japan - Whaling

Councillor McKelvey advised that there is a program available to cities and schools where a whale can be adopted as a local icon, these whales have been monitored since 1991. Cr McKelvey suggested that as a reminder to the Japanese that the whales are treasured and are part of the overall diversity of Coffs Harbour, that a whale be added to the list by name when the delegation goes to Japan.

Councillor Rhoades advised that there is a list of available names for whales that you can pick a name from and adopt a whale. Cr Rhoades requested a report be brought back to Council as he sees the program has a lot of merit and would like to see it progressed.

3. Congratulations - Festival at Emerald Beach

Councillor McKelvey offered congratulations to Dee Wallace and her crew at URGE for a marvelous festival day at Emerald Beach and for a job well done.

4. Congratulations - Bicycle Event

Councillor McKelvey congratulated and thanked the organising Committee and Councillor Hogbin on the successful bicycle event in Coffs Harbour last week.

Councillor Hogbin advised that there were 22 other riders, fund raising is close to \$340,000 and the ride is due to finish tomorrow morning on Sunrise. Cr Hogbin thanked Jenny Oloman and Courtney Tune for all their hard work.

Councillor Rhoades advised that the bicycle event had been a success last week but he had also received thank you e-mails from Ulysses clubs and their members who advise that it was the best ever AGM and that they can't gauge it next to any previous AGM ever held in the 23 years that it has been running. Congratulations to the community, traders and all involved in the week long activities.

This concluded the business and the meeting closed at 7.51 pm.

Confirmed: 21 June 2007.

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K D Rhoades, AFSM
Mayor