

The following document is the minutes of the Council and Committee meetings held on 15 March 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 5 April 2007 and therefore subject to change. Please refer to minutes of 5 April 2007 for confirmation.



# **COFFS HARBOUR CITY COUNCIL**

## **ORDINARY MEETING**

### **(CORPORATE BUSINESS COMMITTEE)**

#### **COUNCIL CHAMBERS**

#### **COUNCIL ADMINISTRATION BUILDING**

#### **COFF AND CASTLE STREETS, COFFS HARBOUR**

**15 MARCH 2007**

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# COFFS HARBOUR CITY COUNCIL

## ORDINARY MEETING

### (CORPORATE BUSINESS COMMITTEE)

15 MARCH 2007

**Present:** Councillors I J Ovens (Deputy Mayor), J C Bonfield, W D Featherstone, I D Hogbin, C O Joass, W R Palmer and G R Smithers.

**Staff:** General Manager, Assistant General Manager/ Director Corporate Business, Director Land Use, Health and Development, Director of City Services, Finance Manager and Executive Assistant.

**Leave of Absence:** Cr R W McKelvey

The meeting commenced at 5.00pm with the Deputy Mayor, Cr I J Ovens in the chair.

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#### APOLOGY

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- 23 **RESOLVED** (Palmer/Joass) that an apology received from Cr K D Rhoades for unavoidable absence be received and leave be granted for the current meeting of Council.

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#### CONFIRMATION AND ADOPTION OF MINUTES

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- 24 **RESOLVED** (Joass/Featherstone) that the minutes of the Land Use, Health & Development and City Services Committee meetings held on 1 March 2007 be confirmed as a true and correct record of proceedings.

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## **CORPORATE BUSINESS COMMITTEE**

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- 25** **RESOLVED** (Smithers/Joass) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Business Committee meeting, the time being 5.02pm.

The Deputy Mayor invited Councillor Hogbin to chair the Corporate Business Committee.

## **CORPORATE BUSINESS DEPARTMENT REPORTS**

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### **C13 REGIONAL, DISTRICT AND NEIGHBOURHOOD FACILITIES AND SERVICES DEVELOPER CONTRIBUTIONS PLAN**

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To present to Council a Draft amended Regional, District & Neighbourhood Facilities and Services Developer Contributions Plans 2007, supplied separately to Councillors. This report recommends that this draft Plan be adopted.

- CB14** **RECOMMENDED** (Featherstone/Ovens) that:

1. In accordance with Clause 94 of the Environmental Planning and Assessment Act and Regulations, the Draft Amended Regional, District & Neighbourhood Facilities and Services Developer Contributions Plans 2007, supplied separately to Councillors, be adopted.
2. Formal notification of the adoption of the plan be advertised in the local newspaper.

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### **C14 MONTHLY BUDGET REVIEW FOR JANUARY 2007**

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To report on the estimated budget position as at 31 January 2007.

- CB15** **RECOMMENDED** (Joass/Smithers) that:

1. The variations in the attached exception report be approved.
2. The revised Budget position as at 31 January 2007 be noted:

#### C14 Monthly Budget Review For January 2007 ...(Cont'd)

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	<b>General Account \$</b>	<b>Water Account \$</b>	<b>Sewer Account \$</b>
Original Budget adopted 29th June 2006	Nil	49,713 (D)	77,342 (S)
Approved variations to 31 December 2006	16,771 (S)	913,496 (S)	817,075 (S)
Recommended variations for January per attached exception report	345,000 (D)	133,000 (S)	188,667 (D)
Estimated result 2006/07 as at 31 January 2007	<u>328,229</u> (D)	<u>996,783</u> (S)	<u>705,750</u> (S)

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#### C15 AIRPORT MASTER PLAN REVIEW

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The purpose of this report is to put to Council for adoption the revised Airport Master Plan.

#### **CB16 RECOMMENDED** (Ovens/Palmer) that it is recommended that Council:

1. Adopt the 2007 Coffs Harbour Regional Airport Master Plan as presented in Attachment A of this report
2. Note that the requirements of Part 139 Manual of Standards will require an engineering solution to be found for the provision of a Runway End Safety Area for southern extension of Runway 03/21 if the extension is to proceed as shown in the 2007 Airport Master Plan.
3. Note the decommissioning of grass runways 10/28 and 10/19.
4. Seek quotations for a flooding and drainage study over airport site for inclusion in the 2007/08 budget.

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**C16 LOAN REQUEST – BOAMBEE FOOTBALL CLUB**

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Application from Boambee Football Club for a loan of \$10,000 to undertake improvement works at Ayrshire Park.

**CB17 RECOMMENDED** (Joass/Palmer) that a loan of \$10,000 be made to the Boambee Football Club, as soon as possible, subject to the following conditions:

A suitable agreement being made by an exchange of letters.

A Construction Certificate (CC) being issued by Council.

The interest rate is 6.5% per annum.

The principal and interest are repaid over two years by a monthly direct transfer of \$445.46, commencing one month after the loan funds are provided.

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**C17 ACQUISITION OF LAND FOR ROAD WIDENING PURPOSES - PART 41 WATSONIA AVENUE, COFFS HARBOUR**

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Report seeking Council approval for the acquisition of land at Coffs Harbour for road widening purposes.

**CB18 RECOMMENDED** (Palmer/Featherstone) that:

1. Council proceed to acquire that section of land described as Lot 13 DP 262195 being part of 41 Watsonia Avenue, Coffs Harbour.
2. Council acquire the above land on the terms and conditions contained within the body of this report and the attached confidential supplement.
3. The land to be acquired be classified as operational land under the Local Government Act, 1993.
4. All necessary documents associated with the acquisition be executed under the Common Seal of Council.

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**C18 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION**

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To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

**CB19 RECOMMENDED** (Smithers/Ovens) that the report be noted.

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## **C19 BANK BALANCES AND INVESTMENTS FOR JANUARY 2007**

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To list Council's Bank Balances and Investments as at 31 January 2007.

- CB20 RECOMMENDED** (Smithers/Palmer) that the bank balances and investments totalling one hundred and fifty one million, one hundred and sixty nine thousand, seven hundred and seventy four dollars (\$151,169,774) as at 31 January 2007 be noted.

## **LAND USE, HEALTH & DEVELOPMENT**

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### **LUHD9 ENERGY SAVINGS ACTION PLAN**

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Council is required under legislation administered by the Department of Energy Utilities and Sustainability (DEUS) to prepare an Energy Savings Action Plan. This Plan is now submitted for consideration, with recommendations that it be endorsed and be submitted to DEUS.

- CB21 RECOMMENDED** (Ovens/Smithers) that:

1. The 2006 Draft Energy Savings Action Plan (ESAP) be endorsed and forwarded to the Department of Energy Utilities.
2. Funding and provision of resources to implement the energy savings and greenhouse abatement measures recommended in the ESAP, be considered in the 2007/2008 and subsequent Management Plans.

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### **LUHD10 PURCHASE OF GREEN ENERGY FOR COUNCIL OPERATIONS**

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This report presents options for Council to purchase Green Energy, as a way of reducing corporate greenhouse gas emissions.

- RECOMMENDED** (Smithers/Palmer) that:

1. Council purchase 100% renewable energy for all its electricity requirements, thereby abating around 80% of corporate greenhouse gas emissions.
2. Council enters into a revised supply Agreement with Country Energy.
3. The new arrangements take effect from 1 July 2007.
4. Funding for these measures be met from the respective budgets involved.
5. This matter be reviewed annually when preparing the 2007/8 and subsequent Management Plans.

## LUHD10 Purchase of Green Energy for Council Operations....(Cont'd)

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### AMENDMENT

**CB22 RECOMMENDED** (Ovens/Featherstone) that:

1. That Council purchase 100% renewable energy for all its electricity requirements, thereby abating around 80% of corporate greenhouse gas emissions.
2. That Council enters into a revised supply Agreement with Country Energy.
3. That the new arrangements take effect from 1 July 2007.
4. That funding from these measures be met from the Environmental Levy.
  - 4a. That Council's staff review other sources of funding to assist the Environmental Levy.
5. That this matter be reviewed annually when preparing the 2007/8 and subsequent Management Plans.

The **AMENDMENT** on being put to the meeting was **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

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### CONCLUSION OF CORPORATE BUSINESS COMMITTEE MEETING

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The Chairman advised that the business of the Corporate Business Committee was concluded and invited the Deputy Mayor to resume the chair.

The Deputy Mayor resumed chairmanship of the meeting at 5.44pm.

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### OPEN COUNCIL

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**CB23 RECOMMENDED** (Smithers/Palmer) that the Committee now move into Open Council.

## GENERAL MANAGER'S REPORT

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### 3 2007/2008 ENVIRONMENTAL LEVY PROJECTS SCHEDULE

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To provide Council with the recommended program of works for the 2007/2008 Environmental Levy program for inclusion in the 2007/2008 Draft Management Plan.

- MOTION**
- 26 **RESOLVED** (Hogbin/Featherstone) that the report be returned to the Environmental Levy Working Group seeking reconsideration in light of the resolution LUHD10.

The **MOTION** on being put to the meeting was declared **CARRIED**.

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### DIVISION

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A division was duly demanded, and those member voting for an against the motion were recorded:

<b>FOR</b>	<b>AGAINST</b>
Palmer	Smithers
Joass	Bonfield
Ovens	
Hogbin	
Featherstone	

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### ADOPTION OF CORPORATE BUSINESS COMMITTEE REPORT

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- 27 **RESOLVED** (Palmer/Joass) that the recommendations of the Corporate Business Committee meeting be received and adopted.
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### REQUESTS FOR LEAVE OF ABSENCE

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- 28 **RESOLVED** (Hogbin/Palmer) that Cr Smithers be absent from Council on 5 April 2007.
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## MATTERS OF AN URGENT NATURE

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### 1. Administration Building - Gardens

Cr Ovens requested that weeds, including Camphor Laurel spouts, be removed from the gardens outside Council's Administration building.

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## QUESTIONS WITHOUT NOTICE

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### 1. Jetty Foreshores

Cr Palmer asked if glass containers could be banned from the Jetty Foreshores area.

*The General Manager undertook to investigate this matter.*

Cr Palmer advised that he is a member of the Community Drug & Alcohol team and indicated that members of the Safe Party Squad work with party organisers to reduce the likelihood of problems occurring at beach parties. However due to limited resources it is unlikely the problems currently being experienced will be overcome in the short term.

### 2. Medical Practitioners

Cr Bonfield advised that representatives of the medical profession have reported that medical practitioners are relocating outside of Coffs Harbour due to problems associated with accommodation.

*The General Manager advised in the short term Council has provided two staff for medical practitioners to contact to discuss issues as well as a Planner to process future Development Applications. In the medium term Council will continue to work through issues such as parking, and in the long term Council has developed a Health & Wellbeing program which looks at issues ranging from Aged Care to Doctors participation.*

*The Director of Land Use, Health & Development advised that following discussions with local practitioners, section 96 amendments are being submitted to overcome issues such as parking, business management, flooding and access.*

Cr Hogbin suggested that Council continue a regular meeting program with representatives of the medical profession until the issues relating to parking have been resolved.

### **3. Hogbin Drive**

Cr Hogbin requested an update on the Harbour Drive to Albany Street section of Hogbin Drive

The Director of City Services indicated that rain has delayed works by approximately two weeks and this section should be open by the end of this month.

*Following a suggestion by Cr Bonfield the General Manager asked Council staff to organise an official opening for this section of Hogbin Drive.*

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## **GENERAL BUSINESS**

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### **1. Shannon Creek Dam**

Cr Palmer met with representatives from North Coast Water and provided a progress report on Shannon Creek Dam. Cr Palmer advised the anticipated completion date for the Shannon Creek Dam is 17 December 2008.

### **2. Roadside Stalls**

Cr Featherstone asked for a summary of the factors which distinguish between roadside stalls and shops and asked how Amendment 30 of the LEP affects what is permissible at roadside stalls.

*The Director of Land Use, Health & Development took the matter on notice.*

### **3. Environmental Levy**

Cr Smithers suggested Council make a recommendation to the Environmental Levy Working Group that a set percentage of funds be removed from each Environmental Levy project rather than specific projects be completely removed.

Cr Hogbin suggested that Council allow the Environmental Levy Working Group the freedom to decide whether all projects are reduced by the same proportion or specific projects completely removed.

*The General Manager undertook to liaise with the Working Group over the various options and provide guidance if required.*

This concluded the business and the meeting closed at 6.12pm.

Confirmed: 5 April 2007

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Ian Ovens  
**Deputy Mayor**