

The following document is the minutes of the Council and Committee Meetings held on Thursday, 1 March 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 15 March 2007 and therefore subject to change. Please refer to the minutes of the meeting of 15 March 2007 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

1 MARCH 2007

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

1 MARCH 2007

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer and G Smithers.

Staff: General Manager, Assistant General Manager/Director Corporate Business, Director of City Services, Director Land Use, Health & Development, Works Manager, Operations Manager Coffs Harbour Water and Executive Assistant

The meeting commenced at 6.54pm with the Mayor, Cr K Rhoades in the chair.

CITY SERVICES COMMITTEE

- 20** **RESOLVED** (Palmer/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.54pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S8 TRAFFIC COMMITTEE MEETING NO. 1/2007

To confirm minutes from the Traffic Committee Meeting held on 15 February 2007.

EN8 RECOMMENDED (Ovens/Joass):

T.1 – Pacific Highway, Coffs Harbour - Ulysses Club AGM (R.511410 [1581520])

That

1. Approval be given to the Ulysses Motorcycle Club for the for the proposed Grand Parade route and for the following road closures associated with the AGM Grand Parade to be held between 9.00am and 11.00am on 26 May 2007:

- (i) Stadium Drive - East bound traffic lane closed between Phil Hawthorne Drive and Hogbin Drive 9am - 11am on Saturday 26 May 2007.
- (ii) Hogbin Drive - North bound traffic lane closed between Stadium Drive and Albany Street 9am - 11am on Saturday 26 May 2007.

subject to the following conditions:

- (a) Organisers implement traffic management measures in accordance with approved traffic control plans.
- (b) Organisers arrange for extensive media coverage of the expected traffic delays associated with the parade.
- (c) Organisers to be responsible for all costs associated with the event.

T.2 – Pacific Highway, Coffs Harbour - Ulysses Club AGM (R.511410 [1581520])

That a temporary bus zone, 5.00pm - Midnight on 25 & 26 May 2007, be approved on the Pacific Highway, Coffs Harbour, for Ulysses Motorcycle Club AGM, as per Plan No. T.2.

T.3 – CBD Parking - Bike Parking (Parking [1548125])

That a single car parking bay in Harbour Drive, Coffs Harbour, be converted to 5 motorcycle parking bays, as per Plan No. T.3, subject to the following conditions:

- 1. Consultation with Harbour Drive traders.
- 2. Monitoring of utilisation of spaces for a period of three months.
- 3. That the time limit be 4 hours.

T.4 – Pacific Highway, Woolgoolga - Bus Zone (R.504410)

That an additional timed bus zone be installed on the eastern side of the Pacific Highway, Woolgoolga, north of Pullen Street, as per Plan No. T.4.

T.5 – Bonville Station Road / Archville Station Road, Bonville - B-Double access (1113 [1549120])

That Bonville Station Road and Archville Station Road, Bonville, between the Pacific Highway and the Pacific Highway Bypass corridor be designated 25m B-Double access routes for a period of twelve months, subject to the following conditions:

1. Bonville Station Road :
 - o Hours of B-Double operation: 9.30am - 2.30pm / 4.00pm - 6.00pm Monday to Friday,
8.00am - 1.00pm Saturdays
 - o Maximum of five (5) B-Doubles per week for the duration of the project.
 - o All drivers will be instructed to drive at maximum speed of 40km/hr.
 - o All loads will be covered as per RTA standards for all deliveries to site.

Archville Station Road :

- o Hours of B-Double operation: 7.00am - 6.00pm Monday to Friday,
8.00am - 1.00pm Saturdays
 - o Maximum of five (5) B-Doubles per week for the duration of the project.
 - o All drivers will be instructed to drive at maximum speed of 40km/hr.
 - o All loads will be covered as per RTA standards for all deliveries to site.
2. That a Maintenance Agreement be secured with Abigroup Pty Ltd on the impact of heavy vehicle movement on these roads.

T.6 – Marcia Street / Coral Avenue, Coffs Harbour - 'No Stopping' signs (R.505190 [1572471])

That 'No Stopping' sign be installed in Marcia Street, Coffs Harbour, west of Coral Avenue, as per Plan No. T.6.

T.7 – High Street, Woolgoolga - Traffic Management Proposal (R.508630)

That approval be given to the partial closure of High Street, Woolgoolga, and reversal of Stop sign control at the Fawcett Street intersection, as per Plan No T.6, subject to the following conditions:

1. A safety audit of regulatory signposting in Scarborough Street and Gordon Street, Woolgoolga, be carried out.
2. A trial installation of the partial closures be undertaken subject to funding.
3. Results of the trial and additional community consultation to be brought back to the traffic committee for consideration.

T.8 – Hogbin Drive / Stadium Drive, Coffs Harbour - Merge lane (R.500390)

That linemarking and signposting to re-instate the merge lane for north-bound traffic on Hogbin Drive, north of Stadium Drive, be implemented as per Plan No. T.8 for a three month trial.

T.9 – Lyons Road, Sawtell - Pedestrian Refuge (R.500170)

That a pedestrian refuge be installed on Lyons Road, Sawtell, as per Plan No. T.9.

S9 REPORT ON MOTORISED SCOOTERS

To respond to a request from Council to explain the legal status of motorised or powered scooters on roads and road related areas

EN9 RECOMMENDED (McKelvey/Smithers) that:

1. Council consider the results of the Supreme Court case regarding the status of "e" bikes and the classifications of motorised scooters and power assisted pedal cycles arising from the Ministerial Inquiry when they become available
2. Council liaise with Coffs Harbour Police in an education and enforcement program on the results of the Supreme Court case and Ministerial Inquiry into motor assisted pedal cycles.

S10 WATER SENSITIVE URBAN DESIGN

To update Council on the status of Water Sensitive Urban Design (WSUD) development in Coffs Harbour

EN10 RECOMMENDED (McKelvey/Smithers) that:

1. Development applications incorporating WSUD principals continue to be assessed in-house in order to develop staff skills and knowledge on WSUD design and practices.
2. Small scale WSUD treatments be incorporated where practicable in Council road and drainage projects to allow assessment by Council staff of treatments effectiveness and maintenance requirements.
3. A program of monitoring and assessment of WSUD installations in Coffs Harbour be undertaken to establish effectiveness and likely maintenance costs of various treatments.
4. An interim WSUD policy be brought back to Council in three months time with a further report on the status of WSUD development in Coffs Harbour in twelve months time.

S11 OPERATIONS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 16 February, 2007.

EN11 RECOMMENDED (Ovens/Joass) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 16 February, 2007.
2. Notes the individual program expenditures are being monitored and are generally within the allocated 2006/2007 budget.

S12 WAIHOU ROAD LEVEL CROSSING

To seek Council approval to enter into a licence agreement with the Australian Rail Track Corporation for the level rail crossing at 644.766km (ARTC reference) Waihou Road, Nana Glen and have the Crown section of Morrows Road and Waihou Road dedicated as local road.

EN12 RECOMMENDED (McKelvey/Ovens) that Council:-

1. Request that the Department of Lands dedicate the Crown portion of Morrows Road and Waihou Road as Local Road under the provisions of the Roads Act 1993.
2. Enter into a Level Crossing Agreement with Australian Rail Track Corporation for level crossing at 644.776km, Nana Glen.

S13 TIMBER AND CONCRETE BRIDGE REPORT

To advise Council on the status of bridge assets and recommend consideration of essential funding in 2007/2008 Management Plan

EN13 RECOMMENDED (McKelvey/Smithers) that Council:

1. Notes the 2007 Timber and Concrete Bridge report, and
2. Considers provision for funding for replacement and major repairs as highlighted to Council's bridge stock, as contained in this report, in the 2007/08 budget, and
3. Pursues funding alternatives for the current and future shortfall in bridge replacement and major repairs on local roads.

S14 PURCHASE OF LONG REACH EXCAVATOR FOR MAINTENANCE DREDGING

To gain Council approval to purchase a long reach excavator with a standard boom and arm for the maintenance dredging of the Coffs Harbour boat ramp and other duties.

EN14 RECOMMENDED (Hogbin/Ovens) that:

1. Council purchases a second hand long reach excavator with a minimum of 18m reach and a standard boom and dipper arm.
2. The purchase of a long reach excavator with a standard boom and arm be paid for from the Plant Fund.

S15 COFFS HARBOUR WATER REPORT OCTOBER TO DECEMBER 2006

Information on maintenance, operation and construction activities for the three month period October to December 2006 for Coffs Harbour Water.

EN15 RECOMMENDED (McKelvey/Hogbin):

1. That the report on Coffs Harbour Water maintenance, operation and construction activities for the three month period October to December 2006 be noted.
2. That the average daily consumption for the December quarter of 16.5 ML/day, total extraction for the quarter from Cochranes Pool of 632 ML, total inflow to Karangi Dam from Regional Water Supply P/L of 931 ML, total consumption for the quarter of 1516 ML and Karangi Dam storage level of 100 % on 13 February 2006 be noted.

S16 TENDERS: CONSTRUCTION OF EMERGENCY STORAGE TANKS FOR SEWAGE PUMP STATION 12 - PACIFIC HIGHWAY COFFS HARBOUR

To report on tenders received for the construction of emergency storage tanks for Sewage Pump Station No.12 (on the Pacific Highway near the Mid Way Motor Inn), Coffs Harbour and to gain Council approval to accept a conforming tender.

EN16 RECOMMENDED (Ovens/McKelvey):

1. That Council accept the tender of A J Pipelines and Constructions Pty Ltd, ABN 40 083 081 645, for Contract No. 06/07-299-TO, Sewage Pump Station 12 – Emergency Storage Tanks for the lump sum amount of \$261,327 including GST, on the basis that:-
 - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System
 - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
 - c) The Tenderer's financial references are satisfactory
2. That the contract documents be completed under Seal of Council

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 7.24pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN17 RECOMMENDED (Joass/Smithers) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 21** **RESOLVED** (Smithers/Featherstone) that the recommendations of the City Services Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 22** **RESOLVED** (Joass/Bonfield) that Cr McKelvey be granted leave of absence from Council for the meeting on 15 March 2007 as he will be in Canberra.

QUESTIONS WITHOUT NOTICE

1. Pacific Highway - work at Bonville

Councillor Hogbin questioned whether Council was monitoring environmental issues at the Pacific Highway works at Bonville and whether Council is satisfied that the environmental requirements of the roadworks are being met.

The Director of City Services advised that Council is only involved as part of a liaison committee, but if there are any particular concerns, staff can pass them back to the Roads and Traffic Authority. The RTA generally operate their own quality control of their contractors.

The Mayor advised that he attended a meeting with staff and AbiGroup prior to starting work and they went through the whole process. Cr Rhoades advised that he has never seen a civil engineering project with so many conditions ranging from community consultation to environmental issues.

2. Boambee Beach - Remediation Works

Councillor Bonfield advised that when the remediation works were carried out on Boambee Beach where the jetty was built for the outfall, there were poles and green matting remaining. Cr Bonfield questioned whether these could be taken away.

The General Manager took the matter on notice.

GENERAL BUSINESS

1. Coramba Road - 60km/hour speed limit

Councillor Smithers advised that in 2004 Traffic Committee recommended adoption of a 60km/hr speed limit at Roselands Estate on Coramba Road, which was rejected by the Roads and Traffic Authority. Cr Smithers requested that the matter be again submitted to Traffic Committee for consideration.

2. North Coast Water Project Committee Meeting

Councillor Palmer raised the following points regarding the construction of Shannon Creek Dam from the North Coast Water Project Committee Meeting held on 28 February:

- The partnership with Leightons at Shannon Creek Dam construction site is excellent, there haven't been any major events and their ecological control of the project is excellent.
- The bridges on the access road are very close to completion.
- The diversion trench, which will double as outlet works on completion of the project, is well under way and a huge amount of concrete is going to be used.
- The coffer dam will be the next part of the construction and once the outlet pipe is completed this becomes part of the embankment.
- It has been suggested that from 12 May 2007 there will be community tours of the site, which will be available for Coffs Harbour people as well as people from the Clarence Valley.
- On 24 April 2007 there will be a Project Committee Meeting and it has been decided that Councillors could visit and view the site on that day.
- Cost of construction is going very close to budget, there have been claims for extra work that has been needed (mostly in relation to rock excavation) however higher than predicted industry inflation rates have possibly meant a 1% increase which, over the life of the project could be valued at \$100,000.
- Fuel consumption is 80,000 litres per week.

3. Arts Mid North Coast

Councillor Smithers tabled the quarterly report from Arts Mid North Coast.

This concluded the business and the meeting closed at 7.35 pm.

Confirmed: 15 March 2007.

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K D Rhoades, AFSM
Mayor