

The following document is the minutes of the Council and Committee Meetings held on Thursday, 1 February 2007. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 15 February 2007 and therefore subject to change. Please refer to the minutes of the meeting of 15 February 2007 for confirmation.



**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING  
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER  
COUNCIL ADMINISTRATION BUILDING  
COFF AND CASTLE STREETS, COFFS HARBOUR**

**1 FEBRUARY 2007**

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**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(CITY SERVICES COMMITTEE)**

**1 FEBRUARY 2007**

**Present:** Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, C Joass, R McKelvey, I Ovens and W Palmer.

**Staff:** General Manager, Assistant General Manager/Director Corporate Business, Director of City Services, Director Land Use, Health & Development, Executive Manager Operations and Executive Assistant

The meeting commenced at 5.54pm with the Mayor, Cr K Rhoades in the chair.

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**APOLOGY**

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- 8** **RESOLVED** (Palmer/McKelvey) that an apology received from Cr G Smithers and Cr I Hogbin for absence be received and leave be granted for the current meeting of Council.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

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**CITY SERVICES COMMITTEE**

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- 9** **RESOLVED** (Palmer/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.54pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

## CITY SERVICES DEPARTMENT REPORTS

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### **S1 DRAFT ARTS & CULTURAL DEVELOPMENT CONSULTANCY REPORT AND PLAN**

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To provide to Council in draft form the "Toward a New Cultural Plan: The Arts and Cultural Consultancy Report" and "Arts and Cultural Development Plan (incorporating Creative Industry Development)" documents.

#### **EN1 RECOMMENDED (Bonfield/McKelvey):**

1. That Council endorses the following documents for public exhibition from 5 February 2007 to 2 March 2007:
  - Toward a New Cultural Plan: The Arts and Cultural Consultancy Report.
  - Arts and Cultural Development Plan (incorporating Creative Industry Development).
2. That a further report be developed for Council adoption following the exhibition period outlining changes as a result of community input.

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### **S2 COMMUNITY FACILITIES MANAGEMENT AND ADVISORY COMMITTEES UPDATE**

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To provide a report on the current operational status of Council's community facilities management and advisory committees administered through the Community Services Branch.

#### **EN2 RECOMMENDED (McKelvey/Joass):**

1. That Council note the valuable assistance, advice and good management of Council's community facilities and advisory committees by volunteer members.
2. That a letter under the signature of the Mayor and General Manager be sent to each committee, congratulating them on their financial management of their respective facility over the last twelve months.

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### **S3 UPDATE ON JETTY MEMORIAL THEATRE**

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To provide Council with an update in relation to issues raised by local not for profit users of the Jetty Memorial Theatre.

**EN3 RECOMMENDED** (Rhoades/Joass) that:

1. Council note that agreement has been reached with the local theatre groups in relation to issues at the Jetty Memorial Theatre.
2. Council endorses staff actions to date.

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### **S4 OPERATIONS BRANCH REPORT**

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To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 18 January 2007.

**EN4 RECOMMENDED** (Ovens/McKelvey) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 18 January, 2007.
2. Notes the individual program expenditures are being monitored and are within the allocated 2006/2007 budget.

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### **S5 WHITNEYS BRIDGE, UPPER BOBO ROAD, BROOKLANA**

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To advise Council of the collapse of Whitneys Bridge on Upper Bobo Road, Brooklana and seek funding for a replacement structure.

**EN5 RECOMMENDED** (McKelvey/Bonfield) that Council allocate \$85,000 for the replacement of Whitneys Bridge, Upper Bobo Road as a budget variation for 2006/07.

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**S6 INTRODUCTION OF PESTICIDE NOTIFICATION PLAN FOR COFFS HARBOUR CITY COUNCIL**

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To seek Council approval of the pesticide notification plan as required by the NSW Department of Environment and Conservation.

- EN6 RECOMMENDED** (McKelvey/Featherstone) that Council adopt the Pesticide Notification Plan 2007.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN7 RECOMMENDED** (Ovens/Featherstone) that the Committee now move into Open Council.

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**ADOPTION OF CITY SERVICES COMMITTEE REPORT**

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- 10 RESOLVED** (Palmer/McKelvey) that the recommendations of the City Services Committee meeting be received and adopted.

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**QUESTIONS WITHOUT NOTICE**

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**1. Sale of Dogs outside the Palm Centre**

Councillor Ovens advised that there was a person selling dogs near the Palms Centre and questioned whether Council has any way of policing this type of action.

The Director Land Use, Health & Development took the matter on notice and advised that he would have the Rangers investigate.

## **2. Motorised Scooters/Bikes**

Councillor Ovens questioned whether anything could be done regarding the proliferation of unregistered scooters/motorised bikes around the city.

Councillor Rhoades requested a comprehensive report as soon as possible on the issue as the bikes can travel at 30/40km/hr, are unregistered and in some instances are riding on the footpath.

The General Manager advised that he would have the matter researched and a report would be brought back to Council.

## **3. Indian Myna Birds**

Councillor Ovens questioned what Council was doing about the Indian Myna birds

The General Manager took the matter on notice.

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## **GENERAL BUSINESS**

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### **1. Australia Day Celebrations**

Councillor Joass congratulated all staff involved in this year's Australia Day celebrations, this year there were 94 new Australians from 24 different countries.

### **2. Bike Rides in Coffs Harbour - Cr Hogbin**

Councillor Bonfield offered congratulations to Councillor Hogbin on his initiative regarding the 6.30am bike rides in Coffs Harbour. Cr Bonfield advised that it doesn't matter what age you are, what your ability is, how old your bike is, there is something for everyone and is fantastic for the City.

### **3. Police Training Academy Graduation**

Councillor Palmer advised that he recently attended the Police Training Academy Graduation where 12 aboriginals graduated and there were also graduates from 47 different ethnic backgrounds.

#### **4. Solar Energy**

Councillor Palmer read from an article in the Herald on solar energy and expressed disappointment that David Mills is going to America with technology developed in Australia given that solar energy could be used to produce 15% of Australia's energy needs.

#### **5. Corporate Challenge - The Biggest Winners**

Councillor Joass asked the Assistant General Manager to give a outline on the get fitness program for staff

The Assistant General Manager advised that on 1 March Council will introduce, through its Health and Wellbeing Program, a program which is about fitness and weight loss. So far 12 teams have been formed within Council and these teams will be aided by professionals in the area. The cost is \$5.00 per person.

Councillor Rhoades advised that he had an application form on his desk.

#### **6. Signs - Council Chambers**

Councillor Rhoades asked that two signs be placed on both doors to the Council Chambers with the words "mobile phones to be turned off" on them.

#### **7. Meeting**

Councillor Rhoades advised that Councillors have been notified of a meeting next Wednesday afternoon with a local group of people. Cr Rhoades further advised that the meeting would be very productive and it is important that Councillors attend.

#### **8. Waste Materials Facility**

The following concerns were raised regarding the Waste Materials Facility:

- Councillor Rhoades expressed concern with the continued rollout of waste recycling bins, particularly in relation to going from one to two weeks collection for red bins. Cr Rhoades asked about items that would not be going into normal greenwaste, for example nappies, which would only be collected every two weeks.
- Councillor McKelvey advised that the public have been encouraged not to crush cans and bottles, Cr McKelvey is now getting queries that bins are filling quickly and sometimes people end up disposing of excess in red bin.



- Councillor McKelvey advised that there was a situation where recycling bins at the waste recycling centres were full and members of the public were told to put the recyclables into the general rubbish.
- Councillor Rhoades requested that the matter of green waste charges at the waste recovery facility be considered as part of the Management Plan considerations in order to encourage people to take their greenwaste to the facility.

The Director Land Use, Health & Development advised as follows:

- There was a problem over Christmas with recycling bins at Coramba/ Woolgoolga being full, however staff looked at both facilities and bigger bins were placed there. The situation will be monitored.
- The reason not to crush bottles/cans is that it is easier for machinery at the tip to separate metal from glass.
- If disposable nappies are having to be kept for a fortnight this could be a problem, but he would investigate.

The General Manager advised that a private contractor runs the whole establishment, but there is a spill over area at the Waste Facility for the glass, metal and cardboard. The matter will be investigated and information provided to Councillors.

This concluded the business and the meeting closed at 6.42 pm.

Confirmed: 15 February 2007.

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K D Rhoades, AFSM  
Mayor