

The following document is the minutes of the Council and Committee meetings held on 14 December 2006. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 1 February 2007 and therefore subject to change. Please refer to minutes of 1 February 2007 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

14 DECEMBER 2006

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING (CITY SERVICES COMMITTEE)

14 DECEMBER 2006

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens and G Smithers.

Staff: Assistant General Manager/Director Corporate Business, Director of City Services (Acting), Director Land Use, Health & Development, Executive Manager Operations and Executive Assistant

Leave of Absence: W R Palmer

The meeting commenced at 6.31pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

163 **RESOLVED** (McKelvey/Ovens) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.32pm.

The Mayor invited Councillor McKelvey to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S72 **MINUTES OF THE ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 18 SEPTEMBER 2006**

To present the minutes of the Arts and Cultural Development Advisory Committee (A&CDAC) meeting held on 18 September 2006. The meetings of 16 October and 20 November 2006 were cancelled due to the lack of a quorum.

EN72 **RECOMMENDED** (Joass/Hogbin) that:

Council note the minutes of the Arts and Cultural Development Advisory Committee meeting held on 18 September 2006.

S73 COMMUNITY PARTNERSHIPS - THE CANCER COUNCIL

To request Council enter into a Community Partnership with The Cancer Council.

EN73 RECOMMENDED (Ovens/Hogbin) that:

Coffs Harbour City Council become a Cancer Council Community Partner and undertake to help lower the impact of cancer in the community by:

1. Learning about and adopting new policies that will lead to a reduction in the incidence of cancer.
2. Supporting The Cancer Council advocacy campaigns that benefit the residents of the community.
3. Using Council communication channels, venues, staff and networks to disseminate The Cancer Council health promotion.
4. Assist The Cancer Council in their provision of education and support programs.
5. Supporting The Cancer Council in their efforts to raise money in the local area.
6. Provide it is cost effective, purchase sun cancer preventative products from The Cancer Council; and further
7. That the Community Services Branch be The Cancer Council's first point of contact for this community partnership.

S74 CULTURAL COMMITTEE STRUCTURE

To recommend to Council a review of the cultural committee structure.

EN74 RECOMMENDED (Hogbin/Joass) that Council undertake a review of its cultural committee structure as outlined in this report.

S75 TRAFFIC COMMITTEE MEETING NO. 9/2006

To confirm minutes from the Traffic Committee Meeting held on 16 November 2006.

EN75 RECOMMENDED (Rhoades/Joass) that

T.49 – Linden Avenue, Boambee - School Zone & Bus Zone (R.501950 [1511812])

That the request for a 40km/h school zone in Linden Avenue, Boambee, be deferred pending more information on the level of activity generated by the school on Linden Avenue.

T.51 – Robin Street, Coffs Harbour - Disabled Parking (R.505840 [1440178])

That disabled access parking bays be installed in Robin Street as per Plan T.51.

T.52 – York Street, Coffs Harbour - Bus Zone (R.505690)

1. That the existing bus zone on the west side of York Street, Coffs Harbour, be moved further north as per Plan T.52.
2. That consultation take place with the affected property owners in York Street, Coffs Harbour.

T.53 – Bray Street/Joyce Street, Coffs Harbour - 'No Stopping' signs (R.503240 / R.504920)

That 'No Stopping' signs be erected on the corner of Joyce Street and Bray Street, Coffs Harbour, as per Plan T.53.

T.54 – Grafton Street, Coffs Harbour - Night Rider - Temporary Bus Zone (R.504640)

That a temporary bus zone be established in West High Street, Coffs Harbour, (south side) between Pacific Highway and Moonee Street from 6pm to 7am for the Night Rider bus service running on 15, 22, 29, 30 & 31 December 2006.

T.55 – Laneway behind Edinburgh Street, Coffs Harbour - 'No Parking' signs (IR 1479757)

That 'No Parking' signs be erected on the eastern side in the rear lane access behind Edinburgh Street, Coffs Harbour, as per Plan T.55.

T.56 – First Avenue Sawtell - Temporary Road Closure - Super Fun Day (R.501520 / 1618)

That :

- (a) the temporary road closure of First Avenue, Sawtell , between Boronia Street and Second Avenue, from 6.30am to 11.00am on Monday, 1st January 2007, for the purpose of conducting the street parade associated with the Sawtell Super Fun Day, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Fun Day liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (e) a temporary bus zone be established on the east side of First Avenue, Sawtell, north of Second Avenue to enable buses to continue to operate.

T.57 – Jordan Esplanade, Coffs Harbour - Temporary Road Closure - New Year's Eve (R.506100 / 1618)

That :

- (a) the temporary road closure of Jordan Esplanade, Coffs Harbour , between Marina Drive and carpark entry to Jetty, from 6.00pm on Saturday, 31 December 2006 to 6.00am on Sunday, 1st January 2007, for the purpose of holding New Years Eve Celebrations, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers, March's Amusements, liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the TCP.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.58 – Harbour Drive, Coffs Harbour - Temporary Road Closure - Santa's Arrival
(R.501520 / 1618)

That :

- (a) the temporary road closure of Harbour Drive, Coffs Harbour , between Pacific Highway and Gordon Street, from 7.00am to 1.30pm on Sunday, 3 December 2006, for the purpose of welcoming Santa to the City Centre, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers, Streets Ahead, liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.59 – Pacific Highway, Coffs Harbour - Taxi Zone (R.511420)

That a Taxi Zone from 6.30pm to 7.00am be established on Pacific Highway, Coffs Harbour, as per Plan T.59.

T.60 – High Street, Woolgoolga - 'No Parking' (R.508630)

That 'No Parking' signs be installed in High Street, Woolgoolga, as per Plan T.60.

T.61 – Coral Avenue, Coffs Harbour - Centre Line Marking (R.504280)

That centre linemarking be installed in Coral Avenue, Coffs Harbour, at the intersection of Marcia Street as per Plan T.61.

T.62 – Moonee Street, Coffs Harbour - Loading Zone (R.505330)

That a Loading Zone be installed in Moonee Street, Coffs Harbour, at the existing bus zone as per Plan T.62.

T.63 – Beach Street, Woolgoolga – 3 Hour Parking (R.508400 [1515938])

That on-street parking restrictions in Beach Street, Woolgoolga, be changed to 3 hour parking, as per Plan T.63.

T.64 - Nile Street, Coffs Harbour - On-Street Parking (R.505460 [1521991]

That a single bay '1 hour' parking restriction be signposted in Nile Street, Coffs Harbour, as per Plan T.64.

S76 LOAD LIMIT TO HOULAHANS BRIDGE, DAIRYVILLE

To report to Council the recommendations from independent load testing undertaken on Houlahans Bridge, Dairyville and to recommend a load limit be placed in accordance with the test report recommendations.

EN76 RECOMMENDED (Bonfield/Featherstone) that Council:

1. Confirms the placement of an 8 tonne maximum GVM load a limit on Houlahans Bridge, Dairyville.
 2. Considers the inclusion of replacement funding of \$605,000 for Houlahans Bridge in the 2007/2008 Management Plan.
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S77 OPERATIONS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 30 November, 2006.

EN77 RECOMMENDED (Rhoades/Smithers) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 30 November, 2006.
 2. Notes the individual program expenditures are being monitored and are within the allocated 2006/2007 budget.
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S78 COFFS HARBOUR WATER TREATMENT PLANT

To seek Council approval and funding to include detailed design as part of Pre TOC activities for the Coffs Harbour Water Treatment Plant.

EN78 RECOMMENDED (Rhoades/Ovens) that:

Council approve funding of \$3,535,000 to enable detailed design and estimate for the Coffs Harbour Water Treatment Plant pre signing of Total Outturn Cost.

S79 COUNCIL'S DRAFT TRADE WASTE POLICY

This item was withdrawn.

S80 TENDERS: REPAIRS TO STAIRWELL NO. 3 CASTLE STREET CAR PARK

To report on tenders received for the structural repair of Stairwell No 3 in the Castle Street multi storey car park, Coffs Harbour and to gain Council approval to accept a tender.

EN79 RECOMMENDED (Rhoades/Ovens) that:

1. Council accept the tender of Robin Snow Constructions P/L, ABN 54 115 791 501, for Contract No. 05/06-256-TO, Repairs to Stairwell No 3, Castle St Car Park, for the lump sum amount of \$149,402 including GST, on the basis that:
 - a) The tender has the highest weighting score following the application of Council's Tender Value Selection System.
 - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance.
 - c) The Tenderer's financial capacity is acceptable.
 2. The contract documents be completed under Seal of Council
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S81 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF ONE LANDFILL COMPACTOR, CONTRACT 06/07-278-TO

To advise Council of tenders received for the replacement of the landfill compactor and recommend approval to purchase under the 2006/2007 Plant Replacement Program.

EN80 RECOMMENDED (Hogbin/Ovens) that:

1. Council accept the tender (Option A – with trade-in of the track loader only) submitted by WesTrac Pty Ltd, ABN 63 009 342 572, for the purchase of one Caterpillar 816F-2 landfill compactor, for the change over price of \$374,000.00, (GST inclusive) plus \$10,225.00 (GST inclusive) for optional extras of extended warranty and machine monitoring system.
 2. Council accept the tender (Option C – Buy outright) for the landfill compactor submitted by Turners Engineering ABN 34 687 334 485 for the price of \$204,050.00 including GST.
 3. Council carries over \$350,000.00 within the Plant Fund budget to purchase equipment in the 2007/2008 financial year to replace the track loader.
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CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.49pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN81 **RECOMMENDED** (Rhoades/Ovens) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

164 **RESOLVED** (Featherstone/Ovens) that the recommendations of the City Services Committee meeting be received and adopted.

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

This concluded the business and the meeting closed at 6.45pm.

Confirmed: 14 December 2006

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K D Rhoades, AFSM
Mayor