

The following document is the minutes of the Council and Committee Meetings held on Thursday, 2 November 2006. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 16 November 2006 and therefore subject to change. Please refer to the minutes of the meeting of 16 November 2006 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

2 NOVEMBER 2006

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

2 NOVEMBER 2006

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer, and G Smithers.

Staff: General Manager, Assistant General Manager/Director Corporate Business, Acting Director of City Services, Director Land Use, Health & Development, Works Manager, Design Manager and Executive Assistant

The meeting commenced at 6.11pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 148** **RESOLVED** (Palmer/Joass) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.11pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S65 TRAFFIC COMMITTEE MEETING NO. 8/2006

To confirm minutes from the Traffic Committee Meeting held on 24 October 2006.

EN65 RECOMMENDED (Ovens/Joass):

T.48 – Harbour Drive, Coffs Harbour - Temporary Road Closure (1618 [1489446])

That

- (a) the following temporary road closures on Saturday, 18 November 2006 for the purpose of conducting a Freedom of Entry March in Coffs Harbour be advertised and providing no substantive objections are received, the closures be approved.
 - o Harbour Drive, Coffs Harbour, between Gordon Street and Pacific Highway between the hours of 6.00am and 2.00pm.
 - o Partial closure (moving road block) of Vernon Street, Coffs Harbour, between Gordon Street and Pacific Highway between the hours of 9.30am and 12.00noon.
 - o Partial closure (moving road block) of Gordon Street, Coffs Harbour, between Vernon Street and Harbour Drive between the hours of 10.00am and 12 noon.
- (b) the organisers, Community Services, to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

S66 FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE

To report minutes of the Floodplain Management Advisory Committee of 4 September 2006.

EN66 RECOMMENDED (Ovens/Joass):

1. That Council note the minutes of the Floodplain Management Advisory Council Committee Meeting held on 4 September 2006.
2. That the General Manager take action to use the 10th Anniversary of the 1996 flood to promote public awareness of flooding issues.

S67 COFFS HARBOUR WATER REPORT JULY TO SEPTEMBER 2006

Information on maintenance, operation and construction activities for the three month period July to September 2006 for Coffs Harbour Water.

EN67 RECOMMENDED (Rhoades/Smithers):

1. That the report on Coffs Harbour Water maintenance, operation and construction activities for the three month period July to September 2006 be noted.
2. That the average daily consumption for the March quarter of 15.4 ML/day, total abstraction for the quarter from Cochranes Pool of 309 ML, total inflow to Karangi Dam from Regional Water Supply P/L of 984 ML, total consumption for the quarter of 1411 ML and Karangi Dam storage level of 99.5 % on 23 October 2006 be noted.

S68 OPERATIONS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 20 October, 2006.

EN68 RECOMMENDED (McKelvey/Ovens) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 20 October, 2006.
2. Notes the individual program expenditures are being monitored and are within the allocated 2006/2007 budget.

S69 REGIONAL WATER SUPPLY - CLARENCE VALLEY COUNCIL/COUNTRY ENERGY AGREEMENT

To seek Council's approval for the General Manager to sign and attach the Council Seal on a Confidentiality Deed between Council and Country Energy.

- EN69 RECOMMENDED** (Bonfield/McKelvey) that Council grant the General Manager approval to sign the Confidentiality Deed relating to the Water Service Agreement between Coffs Harbour City Council and Country Energy and affix Council's seal to the document.

CITY SERVICES DEPARTMENT SUPPLEMENTARY REPORT

S70 SUPPLY OF ASPHALT TO THE HOGBIN DRIVE/AIRPORT DRIVE ROUNDABOUT - CONTRACT 06/07-286-TI

To obtain Council approval to accept a tender for the supply and delivery of asphalt to the Hogbin Drive / Airport Drive roundabout.

EN70 RECOMMENDED (Ovens/Bonfield):

1. That Council accepts the tender from Boral Asphalt, ABN 53 000 102 376 for contract 06/07-286-TI, Supply of Asphalt for Hogbin Drive/Airport Drive roundabout, Coffs Harbour for the schedule of rates as offered, on the basis that:-
 - a) The tender is the only available tenderer for the work.
 - b) The tender price provides value for money.
 - c) The tenderer has the necessary experience in similar works.
 - d) The tenderer has adequate financial capacity to do the work.
2. That the contract documents be completed under Seal of Council.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.25pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- #### **EN71 RECOMMENDED** (Smithers/Joass) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- #### **149 RESOLVED** (McKelvey/Ovens) that the recommendations of the City Services Committee meeting be received and adopted.

MATTERS OF AN URGENT NATURE

1. NSW Cancer Council

Councillor Ovens requested that Council consider entering into a community partnership with the Cancer Council of NSW.

The General Manager advised that a report would be brought back to Council on the matter.

QUESTIONS WITHOUT NOTICE

1. Coramba - Site Meeting

Councillor Palmer questioned whether a date had been set for an on-site inspection of the laneway issue at Coramba.

The Assistant General Manager/Director of Corporate Business advised that an inspection date and time had been organised and Councillors would be informed.

2. Hogbin Drive intersection with Aviation Drive

Councillor Ovens questioned whether the cars travelling north along Hogbin Drive could be routed through the General Aviation area as an alternate to Hogbin Drive in order to relieve traffic.

The General Manager advised that he didn't think it would be feasible to use the road because of the nature of the road, because there is a 25km speed limit and also the Airport Manager has advised that the frequency and height of trucks can interfere with the area as a landing zone.

Councillor Ovens suggested that the signs on the road which point to Coffs Harbour to the right and Sawtell to the left need to be looked at.

The General Manager advised that there were a number of issues but he would look into the matter and get back to Cr Ovens.

3. Jetty Memorial Theatre

Councillor Joass questioned where negotiations were at with regard to prices.

Councillor Rhoades advised that there would be a report back to Council in the not too distant future.

The General Manager advised that negotiations were continuing.

4. Car Parking CBD

Councillor Hogbin questioned whether there was any date on the implementation of the changes to the car parking.

The Design Manager advised that the works would be completed by 10 November 2006 and this would be followed by advertising in the media.

GENERAL BUSINESS

1. Coffs Harbour Rugby League Football Club

Councillor Joass advised that he had received letters from the Coffs Harbour Rugby League Football Club and questioned whether a meeting could be organised with the Football Club as it has been some six months since the last meeting. The Football Club is seeking financial help with the \$55,000 they owe Council.

The General Manager advised that he would pursue Council's previous commitments to the Club and progress the matter.

2. Regional Water Supply Scheme - Update

Councillor Palmer gave a short report on the progress of Shannon Creek Dam construction on the Clarence Valley/Coffs Harbour water supply scheme as follows:

- vegetation clearing of the embankment complete;
- so far no community issues;
- no calls on 1800 number;
- construction of new access road is progressing well, design complete;
- some variations on access road, they had to be greater width of clearing in places;
- venomous creature training is completed;
- 49 subcontracts let, 34 are from local area;
- 27 out of 34 wages employees are from local area;
- 4 senior staff from local area;
- 1 student from Coffs Harbour will have work experience during holidays;
- Telstra relocation commenced;
- within 4 weeks construction of storage area will commence;
- some pipes are being sourced from NZ;
- will be excavator on site for dam wall construction which will weigh as much as an empty jumbo jet;
- performance of contractor is well above average;
- contract variations to date are savings on "unders" and "overs";
- insurance saving to Leightons that was handed back to North Coast Water;
- allowances for future variations, there is a figure allocated but no foreseen need for change;
- target completion date for access road will be 26 April 2007;
- Target date for completion of dam 17 December 2008, and is currently ahead of schedule.

3. Hogbin Drive Bridge

Councillor Hogbin requested Council staff look at the two closed entrances to the road going through the creek track and direct the arrows to where Wingfield Close is, and in Wingfield Close if a sign could be placed pointing out which part of the fence you head towards.

4. Sporting Fields

Councillor Joass advised that he had received representations from residents in Mullaway regarding the lack of sporting fields in the area. Cr Joass advised that the Education Department have no future plans for sporting fields in the area, however Council owns property in Mullaway Drive which would could be used. Cr Joass questioned whether it would be appropriate for him to put in a request for this matter to be considered in next year's budget.

Cr Rhoades advised that this would be acceptable.

Councillor Joass further advised that there is a lot of development in Northern Beaches area, ie Hearn's Lake, West Woolgoolga, and he is concerned that sporting facilities won't handle extra teams. Cr Joass requested an audit be carried out of all sporting facilities in the Coffs Harbour area to determine what will be needed in the future.

The General Manager advised that he was currently reviewing the strategic direction of sports and will be undertaking an audit of all fields, but would take the matter on board.

5. Prescribed Private Funding

Councillor Ovens advised that the government, back in 2001, introduced prescribed private funding, which is a scheme whereby people are able to get tax deductions on money donated to community foundations. Cr Ovens suggested that Council may be able to get some funding to help fund city infrastructure.

The Assistant General Manager/Director of Corporate Business to progress the matter with Councillor Ovens.

6. Gateway Statement

Councillor Smithers advised that he thought that when the Gateway statement was adopted, that there was a requirement that the Councillors be involved in prioritising works and Cr Smithers suggested that with any further major works that Councillors be kept in the loop as he had no input into the placement of the Gateway structures.

Councillor Rhoades advised that in 2002 a decision was made to accept certain pieces of public art and it was in 2006 before it actually happened. Cr Rhoades further advised that all groups in the community are treated equally as to their wants, and there is no truth to the comment that whoever has the most numbers gets the most commitment.

6. - Gateway Statement (Cont'd)

The General Manager advised that Public Art Protocol was followed, however if Cr Smithers wished to review the Protocol, the Arts and Cultural Committee would be the correct Committee to carry out this review.

Councillor Rhoades advised that the NSW Ministry of Arts put forward \$20,000.

Councillor Hogbin advised that he did recall that the Arts & Cultural Committee did consider the art work for Gateway Statement at a meeting.

Councillor Featherstone questioned how much was spent on the public art.

The General Manager advised that the amount was \$100,000, and included \$10,000 for electrical and \$15,000 for landscaping.

7. Blood Bank

Councillor McKelvey advised that the Blood Bank is in urgent need of blood donations as they only have half day supply of many blood types and it is going to get worse during the month of November as Queensland, who is exporter of blood to the rest of Australia, are changing their computer system over and will be out of action so there will be no blood coming out of Queensland. Cr McKelvey asked that Councillors and staff consider giving blood and give the blood bank a phone call.

CLOSED MEETING – SECTION 10(A)

The Mayor requested a motion to close the meeting to consider a confidential report as outlined in the meeting agenda, the time was 6.53pm.

150 **MOVED** (Joass/Palmer) that the meeting be closed to the press and public during consideration of the following items for the reasons as stated:

LUHD39 - Coffs Coast Regional Waste Services Contract

This report was confidential for the reason of Section 10A(2):

- (d) Contained commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council.

The motion on being put to the meeting was carried.

The press and public vacated the chamber.

LUHD39 COFFS COAST REGIONAL WASTE SERVICES CONTRACT

To recommend that Council enter into a deed to amend the Coffs Coast Regional Waste Services Contract No: 04/05-183-TO.

151 RESOLVED (Ovens/Palmer):

1. That Coffs Harbour City Council support the amendment of the Coffs Coast Regional Waste Services Contract No: 04/05-183-TO, as embodied in the "Deed Amending Regional Collection Contract", to transfer waste education responsibilities to the contractor.
2. That subject to the formal acceptance of the above recommendation by Bellingen Shire Council, and Nambucca Shire Council, without alteration, the Deed be executed by the Mayor and General Manager under the common seal of Coffs Harbour City Council.

Members of the press and public were excluded from consideration of the above item, the reason being that it contained commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

152 RECOMMENDED (Palmer/Joass) that the Committee now move into Open Meeting.

The Mayor read to the meeting the resolution of the Closed Meeting.

This concluded the business and the meeting closed at 7.00pm.

Confirmed: 16 November 2006.

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K D Rhoades, AFSM
Mayor