

The following document is the minutes of the Council and Committee Meetings held on Thursday, 5 October 2006. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 19 October 2006 and therefore subject to change. Please refer to the minutes of the meeting of 19 October 2006 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

5 OCTOBER 2006

Contents

ITEM	DESCRIPTION	PAGE
GENERAL MANAGER'S REPORT		
S64	QUOTATION FOR CONSTRUCTION OF UNDERBORE UNDER ARRAWARRA CREEK FOR ARRAWARRA SEWERAGE	1
CITY SERVICES DEPARTMENT REPORTS		
S60	TRAFFIC COMMITTEE MEETING NO. 7/2006	2
S61	OPERATIONS BRANCH REPORT	3
S62	REGIONAL ROADS REPAIR PROGRAM 2008 - 2011	4
S63	TENDERS - EXPRESSIONS OF INTEREST FOR ASSET MANAGEMENT SYSTEM	4
QUESTIONS WITHOUT NOTICE		
1.	Parking CBD	5
2.	Coramba - Update on Contamination	5
3.	Conference on Ageing	6
4.	Wheelchair Access - Bluff Road, Emerald Beach	6
GENERAL BUSINESS		
1.	Media Release - Toyota Global Car Launch in Coffs Harbour	6
2.	Camphor Laurel Trees	6



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

5 OCTOBER 2006

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer, and G Smithers.

Staff: General Manager, Assistant General Manager/Director Corporate Business, Director of City Services (Acting), Director Land Use, Health & Development (Acting) and Executive Assistant

The meeting commenced at 5.00pm with the Mayor, Cr K Rhoades in the chair.

CONFIRMATION AND ADOPTION OF MINUTES

- 135 **RESOLVED** (Palmer/Ovens) that the minutes of the Corporate Business Committee Meeting held on 21 September 2006 be confirmed as a true and correct record of proceedings.

GENERAL MANAGER'S REPORT

S64 QUOTATION FOR CONSTRUCTION OF UNDERBORE UNDER ARRAWARRA CREEK FOR ARRAWARRA SEWERAGE

To report on quotations received for the construction of an underbore of Arrawarra Creek to allow sewerage connection of the remaining unsewered properties in Arrawarra.

- 136 **RESOLVED** (McKelvey/Joass):
1. That Council accept the quotation of Perry Infrastructure Pty Ltd, ABN 23 108 294 444, for the underboring of Arrawarra Creek for the Arrawarra sewerage system for the lump sum amount of \$455,000 excluding GST on the basis that:-

S64 Quotation for Construction of Underbore Under Arrawarra Creek for Arrawarra Sewerage (Cont'd)

- a) The quotation is the most advantageous to Council
 - b) The Tenderer has the necessary experience in similar works and their referees have confirmed their ability and satisfactory performance
2. That Council resolves that a satisfactory result would not be achieved for this work by inviting open tenders because:-
- a) Due to the extenuating circumstances of the nature of the work, only three reliable contractors have been identified and are available for this work.
 - b) Council has received quotations for the work from those three reliable contractors.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 137 RESOLVED** (Palmer/Smithers) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.05pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S60 TRAFFIC COMMITTEE MEETING NO. 7/2006

To confirm minutes from the Traffic Committee Meeting held on 21 September 2006.

- EN60 RECOMMENDED** (McKelvey/Joass):

T.46 - Beach Street, Woolgoolga - Temporary Road Closure (R.508400 / 1618 [1458063])

That :

- (a) the temporary road closure of Beach Street, Woolgoolga on Sunday, 8 October 2006 for the purpose of conducting the Woolgoolga Triathlon, commencing at 7.00am and finishing by 9.00am to be advertised and providing no substantive objections are received, the closure be approved.

S60 Traffic Committee Meeting No. 7/2006 (Cont'd)

- (b) the organisers, Woolgoolga Athletic Club, to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.

T.47 - Temporary Road Closure - Coffs Coast Food & Wine Festival - Beach Street, Woolgoolga (R.508400 / 1618)

That

- (a) the temporary road closure of Beach Street, Woolgoolga, between Nightingale and Wharf Streets on Saturday, 28 October 2006, between 7.00am and 1.00pm for the purpose of holding the Coffs Coast Food and Wine Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers (Streets Ahead) to liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure.

S61 OPERATIONS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Operations Branch – Asset Construction, Maintenance and Recreational Services up to 22 September 2006.

EN61 RECOMMENDED (Smithers/Joass) that Council:

1. Notes the progress report on asset construction, maintenance and recreational services works undertaken by Operations Branch up to 22 September, 2006.
2. Notes the individual program expenditures are being monitored and are within the allocated 2006/2007 budget.

S62 REGIONAL ROADS REPAIR PROGRAM 2008 - 2011

To report on the list of proposed projects to be included in a submission to the Roads & Traffic Authority for funding under the Regional Roads Repair Program 2008-2011.

EN62 RECOMMENDED (McKelvey/Hogbin):

1. That Council proceed with analysis and preparation of a submission to the 2008-2011 Regional Roads Repair Program on the projects listed in this report.
2. That a further report be bought to Council to consider the funding issues upon notification by the Roads & Traffic Authority that the Regional Roads Repair Program for 2008-2011 has been determined.

S63 TENDERS - EXPRESSIONS OF INTEREST FOR ASSET MANAGEMENT SYSTEM

To report on Expressions of Interest received for the Asset Management System.

EN63 RECOMMENDED (Smithers/Ovens) that Council accepts the expressions of interest from the following companies for short listing for an Asset Management System:

1. Hansen International Australasia Pty Ltd
2. Technology One
3. EMSolutions
4. Tolerro (Maximo)
5. Infomaster

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.19pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN64 RECOMMENDED** (Bonfield/Ovens) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 138 RESOLVED** (Bonfield/Smithers) that the recommendations of the City Services Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

1. Parking CBD

Councillor Hogbin advised that on 1 June 2006 Council passed a resolution which included a number of changes to the parking structure in CBD and questioned when those parking changes were planned to be implemented.

The Director of City Services (Acting) advised that the changes have to be advertised, which is planned for next week, and then it will be two weeks after that before the signs go up, at the same time there will be articles in the newspaper to keep the public informed of the changes.

2. Coramba - Update on Contamination

Councillor McKelvey requested an update on the contamination issue at Coramba.

The General Manager advised as follows:

- CHCC involvement started 9-10 weeks ago
- in the first four weeks, over 30 issues raised by the community were dealt with
- a commitment between CHCC, EPA and Health has been made to have a report out by the end of September, which was delayed. This is now due in October from the draft report.
- attended a briefing where a remediation action plan was discussed
- lengthy consultative, legal and scientific process to go through
- our role is advocacy and facilitation, which has been fulfilled

2. Coramba - Update on Contamination (Cont'd)

- method of funding through an environmental trust that stands separate from the EPA and any other private individual, which means that a landowner at Coramba had to be the applicant
- a consultant was employed to drill holes and assess the levels of contamination and come up with a suitable way of solving the problem
- the process had to be independently audited separate to government and separate to the actual contractor or the private consultant that did the work, which has caused delays.
- commitment from Health and EPA to try and work through.

GENERAL BUSINESS

1. Conference on Ageing

Councillor Palmer advised that last week he attended conference on the Future of Ageing and his notes were summarised in the Councillors column this week. Cr Palmer said the conference raised issues such as the impact of the baby boomers, affordable housing, health services and the fact that the births are not keeping up with the deaths so it is getting close where each person working will be supporting someone that is aged and has left the workforce.

2. Wheelchair Access - Bluff Road, Emerald Beach

Councillor McKelvey advised that last week he attended a residence in Bluff Road where an individual in a wheelchair was having problem exiting his property, which was then reported to Council. Cr McKelvey thanked the work crew on behalf of the resident and the carer for doing a fantastic job of fixing the problem.

3. Media Release - Toyota Global Car Launch in Coffs Harbour

Councillor Rhoades advised that he had received a media release advising that Toyota has decided to host a global car launch of its Aurion V6 in Coffs Harbour on 16 and 17 October which will be attended by 35 motoring journalists and there will be an extensive drive program around the Coffs Coast.

4. Camphor Laurel Trees

Councillor Palmer advised that in Phil Doyle's weekly column in the newspaper he had written about the camphor laurel curse - Cr Palmer requested that Council keep the campaign going to try and eliminate camphor laurels throughout the City.

This concluded the business and the meeting closed at 5.35 pm.

Confirmed: 19 October 2006.

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K D Rhoades, AFSM
Mayor