

The following document is the minutes of the Council and Committee meeting held on 21 September 2006. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 5 October 2006 and therefore subject to change. Please refer to minutes of 5 October 2006 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE BUSINESS COMMITTEE)

COUNCIL CHAMBERS

COUNCIL ADMINISTRATION BUILDING

COFF AND CASTLE STREETS, COFFS HARBOUR

21 SEPTEMBER 2006

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE BUSINESS COMMITTEE)

21 SEPTEMBER 2006

Present: Councillors K D Rhoades (Mayor), J C Bonfield, W D Featherstone, I D Hogbin, R W McKelvey, W R Palmer and G R Smithers.

Staff: General Manager, Acting Director Corporate Business, Director Land Use, Health and Development (Acting), Director of City Services (Acting), Finance Manager, Coffs Coast Marketing Manager and Executive Assistant.

The meeting commenced at 5.03pm with the Mayor, Cr K D Rhoades in the chair.

APOLOGY

- 127 **RESOLVED** (Palmer/Smithers) that apologies received from Cr I J Ovens (Deputy Mayor) and Cr C O Joass for unavoidable absence be received and leave be granted for the current meeting of Council.

MAYORAL MINUTE

1 FEDERAL GOVERNMENT ACTION FOR DAVID HICKS

To propose that Coffs Harbour City Council request the Federal Government take speedy action to have the David Hicks detention resolved.

1 Federal Government Action For David Hicks ...(Cont'd)

128 RESOLVED (Rhoades) that:

1. Coffs Harbour City Council expresses deep regret that an Australian citizen, David Hicks, has been held in detention for 5 years, without trial or conviction; and
2. The Coffs Harbour City Council requests the Australian Government to take immediate action to secure due process is speedily carried out by representation to the Government of the USA.

2 DRAFT "OUR LIVING CITY" SETTLEMENT STRATEGY

To extend the exhibition period of the draft "Our Living City" Settlement Strategy by two weeks, to close of business on Friday, 13 October 2006.

129 RESOLVED (Rhoades) that

1. That the exhibition period of the draft "Our Living City" Settlement Strategy be extended for two weeks.
2. That the community be advised that Council will accept submissions until 4.30pm on Friday, 13 October 2006.

CONFIRMATION AND ADOPTION OF MINUTES

130 RESOLVED (Palmer/Hogbin) that the minutes of the Land Use, Health & Development Committee Meeting held on 17 August 2006 be confirmed as a true and correct record of proceedings.

131 RESOLVED (Hogbin/Smithers) that the minutes of the Land Use, Health & Development Committee Meeting held on 7 September 2006 be confirmed, with the following correction.

Correction: Resolution No. 123 - Cr Featherstone chaired the Land Use, Health & Development meeting of 7 September 2006.

132 RESOLVED (Palmer/Smithers) that the minutes of the City Services Committee Meeting held on 7 September 2006 be confirmed as a true and correct record of proceedings.

CORPORATE BUSINESS COMMITTEE

- 133 RESOLVED** (Featherstone/Smithers) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Business Committee meeting, the time being 5.13pm.

The Mayor invited Councillor Hogbin to chair the Corporate Business Committee.

CORPORATE BUSINESS DEPARTMENT REPORTS

C59 MONTHLY BUDGET REVIEW FOR JUNE 2006

To report on the estimated budget position as at 30 June 2006.

- CB68 RECOMMENDED** (Smithers/Palmer) that

1. The variations listed in the attached exception report be approved.
2. The revised Budget Position as at 30 June 2006 be noted:

	General Account \$	Water Account \$	Sewer Account \$
Revised Budget adopted 15 September 2005	346,977 (D)	551,667 (S)	1,496,847 (D)
Approved variations to 31 May 2006	156,926 (S)	1,443,861 (S)	1,807,803 (S)
Recommended variations for June 2006	9,180 (S)	5,819 (D)	4,587 (D)
Estimated result 2005/06 as at 30 June 2006	<u>180,871 (D)</u>	<u>1,989,709 (S)</u>	<u>306,369 (S)</u>

C60 ENVIRONMENTAL LEVY PROJECTS REPORT 2005/06

To provide Council with a status report on the projects funded under the Environmental Levy (EL) Program.

C60 Environmental Levy Projects Report 2005/06 ...(Cont'd)

CB69 RECOMMENDED (McKelvey/Palmer) that:

1. Council notes the status of Environmental Levy Projects as at 30 June 2006 as outlined in attachment "A".
2. The following projects' over expenditures be allocated from the funding pool of the Environmental Levy Reserve

Project	Surplus Funds
Propagation Nursery at Nana Lane	\$1,289
Greenhouse Action Program	\$490
Dolman's Point Boatramp	\$224
Total	\$2,003

3. The following projects' surplus funds be returned to the funding pool for funding of future projects,

Project	Surplus Funds
Vegetation Management Officer	\$824
Lowanna River Park	\$170
Total	\$994

4. That Council continues to monitor the Environmental Levy Program to ensure the earliest completion of projects.

C61 FINANCIAL RESULT FOR YEAR ENDED 30 JUNE 2006

To report on the final results of the financial position of various activities to the year ended 30 June 2006.

CB70 RECOMMENDED (Rhoades/Palmer) that:

1. The estimated results for the financial year 2005/06 be noted as follows:
\$
General Account 194,415 surplus
Water Account 2,255,323 surplus
Sewer Account 542,105 surplus

C61 Financial Result For Year Ended 30 June 2006 ...(Cont'd)

2. The various revotes from 2005/2006 to 2006/2007 as detailed in Attachment D as follows, be adopted.

SUMMARY	REVOTE \$	FUNDING			
		Revenue \$	External \$	Environment Levy \$	Restricted Equity \$
General A/C	19,242,671	2,588,122	7,376,579	437,181	8,840,789
Water A/C	3,017,230	1,307,484			1,709,746
Sewer A/C	4,836,281	1,579,072	472,402		2,784,807

C62 TOURISM WEBSITE FEES AND CHARGES

The purpose of this report is to inform and seek approval for amendments to fees and charges levied to access the Coffs Coast website – www.coffiscoast.com.au

CB71 RECOMMENDED (McKelvey/Bonfield) that:

1. Council approve the on-line packages and the respective fees and charges included in the attachment to enable the on-going and up-dating of marketing techniques and tools in support of consumers wants and needs, Coffs Harbour's tourism sector and the wider community.
2. Package fees and charges be levied on a two-tiered system to appropriate and relevant tourism association members and non-members irrespective of their location within the Coffs Coast area of Coffs Harbour, Bellingen and Nambucca.
3. The fees and charges be publicly advertised for 28 days and should no substantial submissions be received the fees and charges be adopted.

C63 COUNCILLORS' EXPENSES JANUARY - JUNE 2006

To report to Council on those expenses of Councillors for the period January to June 2006.

CB72 RECOMMENDED (Smithers/Palmer) that the information be noted.

C64 ACQUISITION OF LAND FOR RECONSTRUCTION OF BRIDGE AND REALIGNMENT OF DUFFUS ROAD, UPPER CORINDI

Report seeking Council approval for the acquisition of land required for the realignment of Duffus Road, and the reconstruction of a bridge on this road at Upper Corindi.

CB73 RECOMMENDED (Palmer/McKelvey) that:

1. Council proceed to acquire that area of land being approximately 12,679 square metres as shown on the attached plan, being part of Lot 711 DP 1065671 at Upper Corindi.
2. Council purchase the land on the terms and conditions as detailed in this report.
3. All necessary documents associated with the acquisition of the land be executed under the common seal of Council.
4. That the land acquired by Council be dedicated as public road.

C65 LAND SWAP ARRANGEMENT AT PEARCE DRIVE COFFS HARBOUR - LOT 36 DP 1059494 AND LOT 23 DP 738009

Report seeking Council approval to consent to a land swap arrangement at Pearce Drive, Coffs Harbour to facilitate appropriate dedication of land for road purposes.

CB74 RECOMMENDED (McKelvey/Featherstone) that Council execute under seal any plans or associated documents required to facilitate the land swap arrangement as detailed by this report and the variation of Development Consent No. 217/88 which was previously approved by Council on 9 July 2004.

C66 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

CB75 RECOMMENDED (McKelvey/Palmer) that the report be noted.

C67 FINANCIAL REPORTS - 2005/2006

Statements to be signed to meet legislative requirements in relation to the completion of the Annual Financial Reports for 2005/2006.

- CB76 RECOMMENDED** (Bonfield/McKelvey) that the “Annual Financial Statements” and “Special Purpose Financial Statements” forms for 2005/2006 be approved for completion by the designated signatories.

CONCLUSION OF CORPORATE BUSINESS COMMITTEE MEETING

The Chairman advised that the business of the Corporate Business Committee was concluded and invited the Mayor to resume the chair.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- CB77 RECOMMENDED** (McKelvey/Palmer) that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 6.12pm.

ADOPTION OF CORPORATE BUSINESS COMMITTEE REPORT

- 134 RESOLVED** (Palmer/Bonfield) that the recommendations of the Corporate Business Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

1. Youth Training

Cr Palmer asked if Council could consider including a youth training scheme in next years Management Plan to address potential future skills shortages.

The General Manager indicated that he initiated a Youth Training Scheme nine months ago, with a goal of youth employment reaching 5% within Council. As Council now employs 25 youths as apprentices, cadets & trainees, this goal has now been reached. This is a good news story.

2. Planning Certificates

Cr Bonfield expressed concern at delays being experienced by some applicants for Planning Certificates under 149(2) of the Planning, Environment & Assessment Act 1979, and asked if there are reasons for these delays.

The Director of Land Use, Health & Development (Acting) advised that 98% of S149 Certificates are issued within 48 hours, and the other 2% experience delays due to additional investigation being required.

3. Arrawarra Sewerage

Cr McKelvey asked when the contract to underbore Arrawarra Creek is expected to be renewed, and if there is anything Council can do to assist residents in the Arrawarra/ Mullaway area who will continue to pay pump-out charges until the works are complete.

Director City Services (Acting) expects a decision to be made by the end of this month and the current work commitments of the successful tenderer will determine when the work will commence.

The General Manager undertook to investigate the fees and charges being paid by Arrawarra/ Mullaway residents and provide a response.

GENERAL BUSINESS

1. Bicycle Week

Cr Hogbin promoted activities which have been organised for Bicycle Week (23 September – 1 October 2006) and encouraged residents to participate.

2. Pacific Highway

Cr Hogbin suggested Council initiate the following:

- Request a meeting between the RTA and affected groups to ensure all parties are aware of the facts;
- Request the State Government progress a 'freight corridor'; and
- Request the RTA reduce the speed limit between Woolgoolga and Sapphire to 80km/ hr until separated dual carriageway is constructed.

This concluded the business and the meeting closed at 6.30pm.

Confirmed:

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Keith Rhoades AFSM
Mayor