

The following document is the minutes of the Council and Committee meetings held on 15 June 2006. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 6 July 2006 and therefore subject to change. Please refer to minutes of 6 July 2006 for confirmation.



# **COFFS HARBOUR CITY COUNCIL**

## **ORDINARY MEETING**

### **(CORPORATE SERVICES COMMITTEE)**

#### **COUNCIL CHAMBERS**

#### **COUNCIL ADMINISTRATION BUILDING**

#### **COFF AND CASTLE STREETS, COFFS HARBOUR**

**15 JUNE 2006**

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# COFFS HARBOUR CITY COUNCIL

## ORDINARY MEETING

### (CORPORATE SERVICES COMMITTEE)

15 JUNE 2006

Present: Councillors K D Rhoades (Mayor), I D Hogbin (Deputy Mayor), W D Featherstone, C O Joass, R W McKelvey, I J Ovens, W R Palmer and G R Smithers.

Staff: General Manager, Acting Director of City Business Units, Acting Director of Planning Environment and Development, Director of Corporate Services, Acting Director of City Services, City Treasurer, Administration Manager, Program Support Coordinator and Executive Assistant.

The meeting commenced at 5.09pm with the Mayor, Cr K D Rhoades in the chair.

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#### APOLOGY

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- 84 **RESOLVED** (Palmer/Joass) that an apology received from J C Bonfield, for unavoidable absence be received and leave be granted for the current meeting of Council.
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#### CORPORATE SERVICES COMMITTEE

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- 85 **RESOLVED** (Palmer/Hogbin) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 5.10pm.

The Mayor invited Councillor Hogbin to chair the Corporate Services Committee.

## **CORPORATE SERVICES DEPARTMENT REPORTS**

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### **C29 APPROVAL FOR LOAN BORROWING FOR 2005/06 AND 2006/07**

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To seek Council approval to obtain new loans for \$7.0m in 2005/06 and \$44.744m in 2006/07.

**CS33 RECOMMENDED** (Ovens/McKelvey) that:

1. Approval be given to raising a loan of \$7.0m, prior to 30 June 2006, under the 2005/06 approval for general purpose infrastructure works, with \$3.5m related to the current 2005/06 budget and \$3.5m related to the 2006/07 budget in the Management Plan.
2. Approval be given to raising \$6.644m, as soon as possible after 1 July 2006, under the 2006/07 approval for general purpose infrastructure works, subject to the Minister approving the proposed borrowing program.
3. Approval be given to raising \$1.1m, prior to 30 June 2007, under the 2006/07 approval for general infrastructure works, subject to the Minister approving the proposed borrowing program.
4. Approval be given to raising \$17.0m, after 1 July 2006, under the 2006/07 approval for water supply infrastructure works, subject to the Minister approving the proposed borrowing program.
5. Approval be given to raising \$20.0m, after 1 July 2006, under the 2006/07 approval for sewerage infrastructure works, subject to the Minister approving the proposed borrowing program.
6. Offers for loans be sought from appropriate lending institutions.
7. Delegated approval be given to the General Manager to accept the most suitable offer, in relation to each loan.
8. The Mayor and General Manager be authorised to execute all documents associated with the loans under common seal of Council.

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### **C30 LOCAL GOVERNMENT REMUNERATION TRIBUNAL**

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To advise Council of a further determination by the Local Government Remuneration Tribunal of fees for Councillors and Mayors for 2006/07.

### **C30 Local Government Remuneration Tribunal ...(Cont'd)**

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#### **CS34 RECOMMENDED** (Smithers/Joass) that:

1. Pursuant to the provisions of Sections 248 and 249 of the Local Government Act 1993, the annual fee for Councillors be fixed at \$13,440 for the 2005/06 financial year and \$13,980 for the 2006/07 financial year.
  2. An additional annual fee for the position of Mayor be set at \$29,345 for the 2005/06 financial year and \$30,520 for the ensuing financial year.
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### **C31 MONTHLY BUDGET REVIEW FOR APRIL 2006**

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To report on the estimated budget position as at 30 April 2006.

#### **CS35 RECOMMENDED** (Ovens/McKelvey) that:

1. The variations listed in the attached exception report be approved.
2. The revised Budget Position as at 30 April 2006 be noted:

	<b>General Account \$</b>	<b>Water Account \$</b>	<b>Sewer Account \$</b>
Revised Budget adopted 15 September 2005	346,977 (D)	551,667 (S)	1,496,847 (D)
Approved variations to 31 March 2006	105,803 (S)	1,347,261 (S)	1,506,003 (S)
Recommended variations for April 2006 301,800 (S)	51,123 (S)	96,600 (S)	
Estimated result 2005/06 as at 30 April 2006	<u>190,051</u> (D)	<u>1,995,528</u> (S)	<u>310,956</u> (S)

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### **C32 LOCALITY BOUNDARY - MOONEE BEACH/ EMERALD BEACH**

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To seek Council's support to adjust the locality boundary between Moonee Beach and Emerald Beach.

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### **C32 Locality Boundary - Moonee Beach/ Emerald Beach ...(Cont'd)**

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**CS36 RECOMMENDED** (McKelvey/Joass) that:

1. Council does not support the application of Australia Post for a boundary change.
  2. Council supports a minor change to the localities boundary between Moonee Beach and Emerald Beach as detailed in the map Attachment B.
  3. Council applies to the Geographical Names Board to process the change to the localities boundary between Moonee Beach and Emerald Beach as detailed in this report as expeditiously as possible.
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### **C33 SPECIAL MEETING - MANAGEMENT PLAN**

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To propose a process to adopt the Management Plan in view of the late notification by the Minister for Local Government to Council's rate variation submission.

**CS37 RECOMMENDED** (Palmer/McKelvey) that a Special Meeting of Council be held on Thursday 29 June 2006 or sooner, commencing at 5pm for the purpose of dealing with a report on the 2006/07 Management Plan.

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### **C34 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION**

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To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

**CS38 RECOMMENDED** (Smithers/Ovens) that the report be noted.

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### **C35 BANK BALANCES AND INVESTMENTS FOR APRIL 2006**

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To list Council's Bank Balances and Investments as at 30 April 2006.

**CS39 RECOMMENDED** (Ovens/Palmer) that the bank balances and investments totalling one hundred and nine million, twelve thousand, four hundred and thirty nine dollars (\$109,012,439) as at 30 April 2006 be noted.

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## CITY SERVICES DEPARTMENT REPORTS

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### **S37 TRAFFIC COMMITTEE - PEDESTRIAN ACCESS - PACIFIC HIGHWAY/MOONEE STREET, COFFS HARBOUR**

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Consideration to pedestrian access from Moonee Street across Pacific Highway, Coffs Harbour, to Park Avenue.

- CS40 RECOMMENDED** (Palmer/McKelvey) that the proposed marked pedestrian crossing and regulatory signposting be installed in Moonee Street, Coffs Harbour, as per Plan T.8
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### **S38 PUMP OUT EFFLUENT DISPOSAL : CORAMBA/NANA GLEN & EIGHT OTHER LOCATIONS THROUGHOUT THE CITY**

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To report to Council variations to the option for resolution of effluent disposal for the villages of Coramba and Nana Glen.

To include eight other properties throughout the city using the pump-out service.

- CS41 RECOMMENDED** (Palmer/Smithers) that:

1. Council approve the following variations to the option for resolution of effluent disposal for the villages of Coramba and Nana Glen:
    - property owners will be responsible for costs of any emergency callouts for pump-outs, eg weekends, public holidays or after hours.
    - property owners will be required to install a minimum rating of 3 stars or 3AAA (current system) for all water efficient fittings/appliances.
  2. Council approve the inclusion of the eight properties on pump-out services that are not included in the Coramba / Nana Glen resolution, if they are unable to convert to any on-site disposal system.
  3. The reduced domestic pump-out rate of \$13.50 per kilolitre be continued for Arrawarra/Mullaway until three months after property owners are advised they can connect to Council's sewer, after which they will be charged the full contracted rate.
  4. Council take action, where necessary, to ensure that premises in Mullaway/Arrawarra on pump-out service, connect to sewer within six months of sewer being available.
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## **CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING**

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The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

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## **OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- CS42 RECOMMENDED** (Joass/Palmer) that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 5.21pm.

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## **ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT**

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- 86 RESOLVED** (Joass/Smithers) that the recommendations of the Corporate Services Committee meeting be received and adopted.
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## **REQUESTS FOR LEAVE OF ABSENCE**

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- 87 RESOLVED** by consent that Cr Smithers be granted leave of absence from Council for the extraordinary meeting currently scheduled for 29 June 2006.
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## **MATTERS OF AN URGENT NATURE**

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### **1. Littering**

Cr Ovens expressed concern over the volume of cigarette butts being inappropriately discarded on the footpaths at the front of the Coffs Harbour courthouse. Cr Ovens requested that a large receptacle specifically designed for cigarette butts, known as 'butt-out', be placed in a location which will alleviate the problem.

*The General Manager to action.*

### **2. Pedestrian Control**

Cr Ovens expressed safety concerns for the pedestrian traffic crossing the highway from the Coffs Harbour Ex-Services Club to the various hotels, particularly late on Friday and Saturday evenings. Cr Ovens also asked if Council could organise pedestrian control in this area during the period of the University Games in July.

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## **2. Pedestrian Control ...(Cont'd)**

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*The General Manager indicated that Council and the RTA have co-ordinated the construction of a pedestrian crossing (including fencing and gardens), between the Ex-Services Club and the Plantation Hotel, which is expected to be completed in approximately six weeks. However Council is unable to facilitate Cr Ovens request for pedestrian control during the University Games as this is the RTA's responsibility. The General Manager undertook to provide within seven days further information including timelines for completion of the pedestrian crossing.*

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## **QUESTIONS WITHOUT NOTICE**

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### **1. Morning-Tea Trolley**

Cr Palmer asked if Council would consider the reintroduction of the tea trolley which operated in Councils Administration building prior to the cost cutting initiative in early 2005.

*The General Manager undertook to investigate this issue.*

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## **GENERAL BUSINESS**

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### **1. Koala Habitat**

Cr Palmer referred to an article published in the Coffs Coast Advocate reporting on "the destruction of 1400ha of koala habitat" in the local area, and expressed concern at the adverse public reaction towards Council as a result.

*The General Manager indicated that the 1400ha referred to in the newspaper article generally relates to development approvals undertaken prior to the conditions in the revised Koala Plan of Management taking effect. However, the Sustainable Settlement Strategy identifies a need for the community to expand. Therefore documents such as the Koala Plan of Management and the Biodiversity Plan will be used to recognise and protect the habitat and biodiversity of the area during future periods of growth and development.*

This concluded the business and the meeting closed at 5.35pm.

Confirmed: 6 July 2006

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Keith Rhoades AFSM  
**Mayor**

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