

The following document is the minutes of the Council and Committee Meetings held on Thursday, 1 June 2006. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 15 June 2006 and therefore subject to change. Please refer to the minutes of the meeting of 15 June 2006 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

1 JUNE 2006

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

1 JUNE 2006

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer, and G Smithers.

Staff: General Manager, Director of City Services (Acting), Director of Planning, Environment & Development (Acting), Director of Corporate Services, Director of City Business Units (Acting) and Executive Assistant

The meeting commenced at 5.12pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 76** **RESOLVED** (Palmer/Joass) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.12pm.

The Mayor invited Councillor Smithers to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S29 TRAFFIC COMMITTEE MEETING NO. 4/2006

To confirm minutes from the Traffic Committee Meeting held on 18 May 2006.

EN28 RECOMMENDED (Palmer/McKelvey):

T.17 – Combine Street, Coffs Harbour - Pedestrian Refuge (R.504240)

That the installation of a pedestrian refuge in Combine Street, Coffs Harbour, be approved, as per Plan T.17.

T.18 – Bucca Road, Nana Glen - Pedestrian Refuge (R.500020)

That the installation of a pedestrian refuge in Bucca Road, Nana Glen, be approved, as per Plan T.18.

T.19 – Sawtell Road, Sawtell - Pedestrian Refuge (R.502390)

That the installation of a pedestrian refuge in Sawtell Road, Sawtell, be approved, as per Plan T.19.

T.20 – Beach Road and Lakeside Drive, Sapphire - Traffic Calming (R.507130 [1324548])

That no further action be taken in regard to installation of traffic calming device on Lakeside Drive and Beach Road, Sapphire. The matter of speeding and inappropriate behaviour in the Sapphire area be referred to the Community Drug Action team.

T.21 – Little Street / Grafton Street, Coffs Harbour - 'Stop' sign (R.505060 / R.504640) [1338599])

That the 'Give Way' sign at the intersection of Little Street and Grafton Street, Coffs Harbour, be replaced with a 'Stop' sign, as per Plan T.21.

T.22 – Victoria Street, Coffs Harbour - 'No Stopping' (R.506000)

That the 'No Stopping' zone on the south-west corner of Victoria Street and Dibbs Street, Coffs Harbour, be extended, as per Plan T.22.

Cont'd

S29 - Traffic Committee Meeting No. 4/2006 (Cont'd)

T.23 – Hogbin Drive, Coffs Harbour - Roundabout (Hogbin Drive (Planning))

That the plans for the new roundabout and traffic management works for the Hogbin Drive extension, Coffs Harbour, between Harbour Drive and Howard Street, be adopted, as per Plan T.23.

T.24 – Gilbey Lane / Mildura Street, Coffs Harbour - 'No Stopping' (R.505300)

That 'No Stopping' signs be installed in Mildura Street, Coffs Harbour, for a distance of 10m either side of the intersection of Gilbey Lane, as per Plan T.24.

T.25 – Curacoa Street, Coffs Harbour - 'No Parking' & 'Bus Zone' (R.504300)

That 'No Parking' (between 8am - 9.30pm) and 'Bus Zone' (between 2.30pm - 4.00pm) signs be installed in Curacoa Street, Coffs Harbour, adjacent the Christian Community School, as per Plan T.25.

T.26 – Scarba Street, Coffs Harbour - 'Bus Zone' (R.505900)

That 'Bus Zone' signs be installed in Scarba Street, Coffs Harbour, adjacent Bizarre Bazaar, as per Plan T.26.

S30 CBD CAR PARKING COMMITTEE

To report to Council the Minutes of the CBD Car Parking Committee meeting held on 8 May 2006.

EN29 RECOMMENDED (Hogbin/McKelvey) that Council note the minutes of the CBD Car Parking Committee Meeting of 8 May 2006 and adopt the following recommendations

1. Concept design and layout be prepared and costed for installation of security cameras on Levels 6, 7 and 8 of the Castle Street car park and further reported to Council with funding options.
2. Remove the "all day parking after 9.30am" signposting from all relevant levels of the Castle Street and the Park Avenue car parks.
3. Convert Level 5 of the Castle Street car park from three hour parking to all day parking.
4. Convert Level 3 of the Park Avenue car park to three hour parking.
5. Convert the Elbow Street and Gordon Street car parks to all day parking.

Cont'd

S30 - CBD Car Parking Committee (Cont'd)

6. Convert the 218 Harbour Drive car park to three hour parking.
7. Convert the Coff Street car park (next to the swimming pool) to three hour parking.
8. Investigate cost/benefit of employing an additional parking officer to reinforce parking restrictions in the CBD and service private parking areas such as Park Beach Plaza and the CHEC.
9. Reconvene the CBD Parking Committee in four months time to assess areas for future development of off street parking stations (Elbow Street and Park Avenue).
10. Develop a communication strategy to convey the parking strategy changes and the rationale behind them to the community.

S31 NATIONAL YOUTH WEEK 2006

To report to Council on the so what activities of National Youth Week 2006.

- EN30 RECOMMENDED** (Palmer/Ovens) that organisations who participated in 2006 National Youth Week celebrations in the Coffs Harbour local government area be commended in writing for the valuable contribution they have made to the young people in the community.

S32 COFFS HARBOUR WATER REPORT JANUARY TO MARCH 2006

Information on maintenance, operation and construction activities for the three month period January to March 2006 for the Water Supply and Sewerage Funds.

- EN31 RECOMMENDED** (Palmer/Featherstone):
1. That the report on Coffs Harbour Water maintenance and operation activities for the three month period January to March 2006 be noted.
 2. That the average daily consumption for the January quarter of 15.8 ML/day, total abstraction for the quarter from Cochranes Pool of 683 ML, total inflow to Karangi Dam from Regional Water Supply of 585 ML, total consumption for the quarter of 1419 ML and Karangi Dam storage level of 99.3 % on 23 May 2006 be noted.

S33 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 22 May, 2006.

EN32 RECOMMENDED (Joass/Palmer) that Council:-

1. Notes the progress report on construction and maintenance works undertaken by Works Branch up to 22 May, 2006.
2. Notes the individual program expenditures are being monitored and are within the allocated 2005/2006 budget.

S34 TENDER - ANNUAL CONTRACT FOR SUPPLY & DELIVERY OF AGGREGATE

To obtain Council approval to accept a tender for the supply and delivery of aggregates for the 2006/07 financial year.

EN33 RECOMMENDED (Palmer/Joass):

1. That Council accept the schedule of rates as tendered by Rinker Ltd, ABN 87 099 732 297 for Part 1 of Contract 06/07-254-TO on the basis that it is most advantageous tender.
2. That Council accept the schedule of rates as tendered by Coastal Homesites Pty Ltd, ABN 38 000 925 744 for Part 2 of Contract 06/07-254-TO on the basis that it is most advantageous tender.
3. That the contract documents be executed under the Common Seal of Council.

S35 TENDER - SUPPLY & DELIVERY OF BITUMEN SEALING WORKS

To obtain Council approval to accept a tender for the supply and delivery of bitumen sealing works for the 2006/07 financial year.

EN34 RECOMMENDED (McKelvey/Ovens):

1. That Council accept the schedule of rates as tendered by Boral Asphalt, ABN 53 000 102 376, for the supply and delivery of spray bitumen sealing works, Contract No. 06/07-252-TO on the basis that it is the most advantageous tender.
2. That the contract documents be executed under the Common Seal of Council.

S36 PUMP-OUT EFFLUENT DISPOSAL - CORAMBA/NANA GLEN & EIGHT OTHER LOCATIONS THROUGHOUT THE CITY

To report to Council variations to the option for resolution of effluent disposal for the villages of Coramba and Nana Glen.
To include eight other properties throughout the city using the pump-out service.

This item was withdrawn.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.25pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN35 RECOMMENDED (Joass/Palmer) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

77 RESOLVED (Joass/Palmer) that the recommendations of the City Services Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

1. Traffic Education

Councillor Ovens questioned whether there was an ongoing program to continue to reassess areas of need in City, for example, entering and exiting roundabouts where there are dual lanes and also 40km/h limits in City area. Cr Ovens requested that these be reinforced.

The General Manager advised that the matter would be taken up with the Road Safety Officer with a view to holding more traffic education programs, possibly on an annual basis.

2. Pacific Highway - Amber Traffic Lights

Councillor Ovens advised that last Sunday morning the traffic lights on the corner of the Pacific Highway and Park Avenue changed to put in turning lanes and also to trial amber lights. Cr Ovens questioned whether, when the Roads and Traffic Authority does work which affects local roads, there is any communication, and if not that it be suggested to the RTA that they liaise with our people prior to work commencing.

The Design Manager advised that the amber light situation was only caused by the work that they were carrying out on the lights at the time. Mr Stulle advised that he was not aware of the work being carried out and the RTA should be asked to consult with staff prior to work being carried out.

Cr Rhoades advised that he had spoken to the past President of the Long Distance Truck Drivers Association regarding the use of amber flashing lights from side streets entering the highway on Sunday through to Thursday nights and he said that it had a tremendous amount of merit.

3. Dogs on Beaches

Councillor Ovens requested that the Rangers patrol Jetty beach at 6.00am as there are a number of dogs on the beach at that time. Cr Ovens also advised that there are vehicles driving on Sawtell Beach and asked if the Rangers could investigate.

The General Manager advised that the Rangers will attend Jetty beach at 6.00am and also look into the use of vehicles on Sawtell Beach.

4. Advertising Signs

Councillor Ovens advised that at a previous meeting of Council he had asked about illegal advertising signs on the Coffs Harbour golf course and questioned why they were still there.

The Director of Planning, Environment and Development (Acting) advised that the Golf Club has been asked to remove the signs, but they have asked for an extension of time to the first week of June which has been granted.

5. Use of Footpath - Moonee Street, Coffs Harbour

Councillor Ovens questioned the rules in relation to the use of footpaths as there is a new cafe in Moonee Street which has set up structures that take up two thirds of the footpath area.

The Director of City Business Units (Acting) advised that the matter would be investigated and a response provided to Cr Ovens.

6. Vehicles for Sale on Streets

Councillor Ovens advised that there are cars being advertised for sale on streets again and requested that a reminder be issued that we need to keep our city free.

The General Manager advised that this would be brought to the attention of the Rangers who would liaise with the Media Officer to see if there is a need for another article in the newspaper to remind the community.

7. Boundary Alterations - Changes to Post Codes

Councillor Palmer questioned whether the boundary alterations to the northern rural subdivisions which resulted in changes to post codes was of Council's making.

The General Manager advised that it was the Post Office's responsibility, they applied to CHCC to act on their behalf, exhibit and contact however it is not of Council's origin.

Councillor Smithers advised that he had received a letter on the issue and the writer had stated that Australia Post asked for a slightly different thing to what has been given and questioned why, if Council has asked for the same thing as the Post Office, is there a difference in intent.

The General Manager advised that he would respond to letter and e-mail the answer to Councillor Smithers.

GENERAL BUSINESS

1. Gravel Roads - Grading

Councillor Featherstone raised the issue of grading of gravel roads within the City area and requested a report be brought back to Council on the use of the two graders, in particular the hourly use, so it can be determined whether the graders can be managed better or there is a need to purchase another grader, as only three quarters of the gravel roads in the City are graded once a year.

The Director of City Services (Acting) advised that a report is currently being prepared but the amount of times the road is graded a year varies from year to year depending on the weather. Mr Newton also advised that the budget can have an impact as each year the allocated money is spent and if we are going to grade more and purchase another vehicle, then further funds need to be allocated each year as well.

2. LEP 2000 Advertising Signs

Councillor Featherstone advised that before LEP2000 there were a number of Council zones that permitted the erection of signs, with Council approval, and requested a report those zonings as a lot of signs that Council is now requiring to pull down may have been put in zones where signs were permitted prior to LEP2000.

The Director of Planning, Environment and Development (Acting) advised that prior to LEP2000 signs were permitted in certain zones on the Highway with development consent. Information can be provided to Council on the history of advertising signs under legislation prior to LEP2000.

Councillor Rhoades advised that he was a supporter of the removal of signs however Council is currently working through the process of trying to find a solution but Council is not here to deprive business of income and further employment.

3. Budget - Gravel Roads

Councillor Joass questioned whether, in relation to gravel roads, budgetary constraint was the only reason the jobs were not being finished.

The Director of City Services (Acting) advised that all councils have infrastructure that is running down because of lack of funding, whether it be roads or building, as we don't have sufficient funds to maintain roads etc. to the standard we would like.

The General Manager advised that it was recognised that there was \$130M of outstanding works, but pointed out that the money was being spread across a lot of projects across the whole of the community, and they are of social, economic and environmental value.

4. Multi Purpose Centre

Councillor McKelvey questioned whether it would be possible, following public consultation of Multi Purpose Centre, to have a press release or announcement to keep the public informed as to what the plans are for the Multi Purpose Centre.

The General Manager advised that following the workshop he has spoken with the Advocate and advised that action has been taken to engage Tract Consultants in order to overview the history of it, the current plans where they are at, the submissions and to distill the information down as well as a series of workshops to take that step forward, however no timelines can be guaranteed.

5. Snowy River Scheme - Sell-off

78 RESOLVED (McKelvey/Palmer) that Council write a letter strongly objecting to the sale of the Snowy River Scheme by the NSW, Victorian and Federal Governments.

The resolution was carried unanimously.

This concluded the business and the meeting closed at 5.55 pm.

Confirmed: 15 June 2006.

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K D Rhoades, AFSM
Mayor