



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

6 APRIL 2006

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

6 APRIL 2006

Present: Councillors K Rhoades (Mayor), D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer, and G Smithers.

Staff: General Manager, Director of City Services (Acting), Director of Planning, Environment & Development (Acting), Acting Director of Corporate Services, Director of City Business Units and Executive Assistant

The meeting commenced at 5.12pm with the Mayor, Cr K Rhoades in the chair.

APOLOGY

- 46 RESOLVED** (Hogbin/McKelvey) that an apology received from Cr Bonfield for absence be received and leave be granted for the current meeting of Council.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 47 RESOLVED** (Hogbin/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.13pm.

The Mayor invited Councillor Smithers to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S17 TRAFFIC COMMITTEE MEETING NO. 2/2006

To confirm minutes from the Traffic Committee Meeting held on 22 March 2006.

EN15 RECOMMENDED (Palmer/McKelvey):

T.9 – Lyster Street, Coffs Harbour - 'No Stopping' sign (R.505120)

That 'No Stopping' signs be installed in Lyster Street, Coffs Harbour, adjacent the Police access driveway, as per Plan T.9.

T.10 – Beach Street, Woolgoolga - Temporary Road Closure (R.508400 [1151805])

That :

- (a) the temporary road closure of Beach Street, Woolgoolga , between Wharf Street and the IGA driveway, from 7.00am to 5.00pm on Saturday, 15 April 2006, for the purpose of conducting the Woolgoolga Curry Fest, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Curry Fest liaise with affected traders and obtain traders approval.
- (c) the organisers submit a traffic control plan for approval by Council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers. Traffic Control Plan to include a signposted detour route around the road closure.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (e) the organisers submit a detour plan for traffic to bypass the closure.

T.11 – Park Avenue / Gordon Street / Vernon Street, Coffs Harbour - Temporary Road Closure - Anzac Day (505670 / 504620 / 504180 / 1618 [1074330])

That:-

1. The following temporary road closures associated with the Coffs Harbour Anzac March to be held on Tuesday, 25 April 2006, between the hours of 9.00am and 10:30am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ◆ Park Avenue (Earl Street to Gordon Street)
 - ◆ Gordon Street (Park Avenue to Vernon Street).
 - ◆ Vernon Street (Gordon Street to Pacific Highway).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.12 – First/Second/Fourth Avenues, Sawtell - Temporary Road Closure - Anzac Day (501520 / 501480 / 501550 / 1618 [1079808])

That:-

1. The following temporary road closures associated with the Sawtell Anzac March to be held on Tuesday, 25 April 2006, between the hours of 10.00am and 11:30am be advertised and providing no substantive objections are received, the temporary closures be approved.
 - ♦ First Avenue (Second Avenue to Boronia Street)
 - ♦ Second Avenue (First Avenue to Fourth Avenue)
 - ♦ Fourth Avenue (Second Avenue to East Street).
2. A traffic control plan to be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.13 – Joyce Street, Coffs Harbour - Tyalla Public School - 'No Stopping' signs (R.504920)

That 'No Parking' signs be installed in Joyce Street, Coffs Harbour, on the southern side of the school crossing at Tyalla Public School, as per Plan T.13, as amended.

T.14 – Park Beach Road, Coffs Harbour - Marked Crossing (R.505680)

That a marked pedestrian crossing on Park Beach Road, Coffs Harbour, be approved subject to installation of street lighting and Access Committee approval.

T.15 – Salamander Street, Coffs Harbour - No Parking (R.505860)

That the installation of 'No Parking' signs in Salamander Street, Coffs Harbour, be approved, as per Plan T.15, as amended.

S18 COASTAL ESTUARY MANAGEMENT ADVISORY COMMITTEE

To report minutes of the Coastal Estuary Management Advisory Committee Meeting held on 28 March 2006.

EN16 RECOMMENDED (Palmer/McKelvey):

1. That Council note the minutes of the Coastal Estuary Management Advisory Committee Meeting held on 28 March 2005, with an amendment to note the apology of Councillor McKelvey and his inability to attend.
2. That the draft Moonee Creek Estuary Management Study and Plan be put on public exhibition for a six week period including Easter.

S19 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 24 March, 2006.

EN17 RECOMMENDED (Hogbin/Palmer) that Council:

1. Notes the progress report on construction and maintenance works undertaken by Works Branch up to 24 March, 2006.
2. Notes the individual program expenditures are being monitored and are within the allocated 2005/2006 budget.

S20 MINUTES OF THE ARTS & CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 6 MARCH 2006

To present the minutes of the Arts & Cultural Development Advisory Committee meeting held on 6 March 2006.

EN18 RECOMMENDED (Hogbin/Palmer):

1. That Council explore the need and costs of building storage bays on Council land for the City Museum, Jetty Memorial Theatre, theatre groups and general Council storage.
2. Council note the minutes of the Arts & Cultural Development Advisory Committee meeting held on 6 March 2006.

S21 ADOPTION OF SOCIAL AND COMMUNITY STRATEGIC PLAN FOR 2006-2010

To report to Council the outcomes of the exhibition of the Social and Community Strategic Plan for 2006-2010.

EN19 RECOMMENDED (Rhoades/Joass):

1. That Council note the submissions received with a summary of the most significant issues being the:
 - Need for footpaths and cycleways.
 - Wording about the table of issues for young people.
 - Support regarding the Affordable Housing Strategy referred to in the plan.
 - Issues regarding statistics and definitions for people with a disability.
2. That Council adopt the Social and Community Strategic Plan 2006-2010.

S22 UPDATE ON BRELSFORD PARK DEVELOPMENT

To seek Council's endorsement of the concept plans for the multipurpose centre proposed for Brelsford Park.

EN20 RECOMMENDED (Palmer/Rhoades):

1. That the documentation be completed to submit the Part 5 application for the development based on the concept plan for the Multipurpose Centre.
2. That the cost estimates for the Multipurpose Centre be noted.
3. That the completed Part 5 assessment be submitted to Council for endorsement and/or approval after the community consultation process is completed.

S23 CORAMBA / NANA GLEN - EFFLUENT DISPOSAL

To report to Council an additional option for resolution of effluent disposal for the villages of Coramba and Nana Glen.

EN21 RECOMMENDED (Hogbin/McKelvey):

1. That Council, commencing in 2006/07 financial year, offer the landholders of Coramba and Nana Glen currently on pump out the option to pay a single annual charge equivalent to the annual residential sewer rate subject to the following:
 - (a) The drainage system and pump out tank be checked by a licensed plumber, at the owner's cost, and certified as leak free and not draining stormwater.
 - (b) That fixtures, excluding whitegoods, connected to the pump out system are six star WELs rated.
 - (c) That all pump out facilities be kept in good working order, leak free and protected from stormwater intrusion.
2. That no new pump outs be permitted throughout the City.
3. That the subsidy of these pump-outs be through the Council Sewer Fund.

S24 TENDERS : CONSTRUCTION OF SEWER RISING MAIN AND SEWAGE PUMPING STATIONS, COOK DRIVE AND ISLES DRIVE, COFFS HARBOUR

To report on tenders received for the construction and upgrades of sewer rising mains and sewage pumping stations associated with the South Coffs Industrial Area Sewer Augmentation for catchments 43, 51 and 81 at Cook Drive and Isles Drive, Coffs Harbour and to gain Council approval to accept a conforming tender.

EN22 RECOMMENDED (Rhoades/Hogbin):

1. That Council accept the tender of Bob Chambers Pty Ltd, ABN 49 003 778 630, for Contract No. 05/06-218-TO, South Coffs Industrial Area Sewer Augmentation for the lump sum amount of \$1,694,088 including GST, on the basis that:-
 - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System
 - b) The tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
 - c) The tenderer's financial references are satisfactory
2. That the contract documents be completed under Seal of Council

S25 TENDERS : COFFS HARBOUR INFRASTRUCTURE PROGRAM ALLIANCE

To report on tenders received from contractors to form an Alliance partnership with Council for the construction of the Coffs Harbour Infrastructure Program.

EN23 RECOMMENDED (Palmer/McKelvey):

1. That Council accept the tender of the Coffs Harbour Future Alliance consisting of the following:

Abigroup Contractors Pty Ltd, ABN 40 000 201 516,
John Holland Group, ABN 11 004 282 268,
GHD Pty Ltd ABN, 39 008 488 373, and
Aquatec-Maxcon Pty Ltd ABN, 45 002 250 482

for the Coffs Harbour Infrastructure Alliance on the basis that:
 - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System.
 - b) The tenderer has the necessary experience in similar works and their ability and performance are satisfactory.
2. That the Alliance Team finalise the alliance agreements to enable execution by Council.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.50pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN24 RECOMMENDED** (Hogbin/Palmer) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 48 RESOLVED** (Hogbin/McKelvey) that the recommendations of the City Services Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

1. Unmaintained Roads

Councillor Palmer advised that he had received a request regarding unmaintained roads and questioned how we could reply to them and if we could ever give them any hope.

The Director of City Services (Acting) advised that a report was presented to Council several years ago where Council resolved to only maintain roads which were constructed to the required standards. Mr Newton advised that from time to time Council receives requests for the upgrade of roads and the response given is that the road needs to be brought up to the required Council standard before Council would take over maintenance as there are no funds available for this work.

Councillor Rhoades advised that in the particular request to Council, the correspondent had advised that if Council would sell land to the owners, they would maintain it. Cr Rhoades questioned who actually owns the land that the unmaintained road is on.

The Director of City Business Units advised that roads may be Crown Roads, Crown Roads invested in Council etc but Council is required to follow a process to close the road before it can be sold.

Councillor Featherstone asked that the matter be revisited and questioned whether, if it is a Council owned gravel road and the graders are in the area, the road could be graded in order to help the residents out.

The Director of City Services (Acting) to provide estimates and information to Council.

2. Alcohol Free Zones

Councillor Palmer questioned whether anything could be done about the problem of alcohol misuse in the park area between the Hotel Motel and Park Beach Bowling Club and whether a review could be carried out of the alcohol free areas there.

The Director of City Business Units advised that he was aware of the problem and that there are alcohol free zones in the area, however the signs are constantly being vandalised and need to be replaced.

Director of City Business Units for action.

3. Jetty Beach - Black Sand and Gravel

Councillor Ovens questioned whether there was any reason for the black sand and gravel which was on a section of the southern end of Jetty Beach.

The General Manager advised that it was probably in line with the southerly current along the south wall and the grind of the rocks as there has been a great deal of gravel in the boat ramp over the last year.

Manager of City Parks to provide information to Councillor Ovens.

4. Traffic Education - Roundabouts

Councillor Ovens questioned whether there is an ongoing traffic education program regarding the use of roundabouts.

The Director of City Services (Acting) to look at traffic education programs regarding the use of roundabouts and traffic issues around the City Centre.

GENERAL BUSINESS

1. Councillor Palmer - Functions Attended

Councillor Palmer advised that he had attended (or would be attending) the following functions:

- Touch football week - magnificent event.
- Presentation by Planning staff to the people of Park Beach with Cr Joass - this was a well run meeting and congratulations to Clyde Treadwell, Grahame Fry, and Cherelle Brooke - note Mr Salter attended also.
- Seniors Week/Youth Week function on Sunday at Ex-Services Club (with Cr Joass)
- Safe Party at the Ex Services Club tomorrow (Friday) night - Senior Constable Sue Kady has recruited some of the young people who attend the parties, and by using the peer group to influence people against excessive drinking etc.
- Presentation of document by Professor Colleen Cartwright under the banner of the Aged Services Learning and Research Process Group - the document is very interesting and focuses on affordable housing for elderly people.
- Presentation of awards for TAFE graduates.
- Transport Working Group Meeting who meet on a bi-monthly basis.

2. Senior Citizens Week

Councillor Joass advised that he had been invited to Corindi Primary School's luncheon for Senior Citizens Week with 102 senior citizens in attendance. Cr Joass advised that the Headmaster had asked him to thank Council for allowing Susan Clarke to be involved as she does a lot of work for the event and is a credit to the organisation.

3. Country Triathlon Championships

Councillor Hogbin congratulated Council staff and volunteers on their "can do" attitude in bringing a lot of events to the City as there is a huge amount of effort put into the facilities and to make the event work for the City and its residents. Cr Hogbin advised that he was aware that Port Stephens had turned down the Country Triathlon Championships, involving some 1500 people as they have issues such as bike safety on the roads.

4. Mayor Rhoades - NSW State Government Elections

Councillor Hogbin offered congratulations to Mayor Rhoades for having the fortitude to put his name forward to try and put this region better on the map for a fairer deal for Council from all levels of government.

This concluded the business and the meeting closed at 6.13 pm.

Confirmed: 20 April 2006.

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K D Rhoades, AFSM
Mayor