



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY SERVICES COMMITTEE)
COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
2 MARCH 2006

**Commencing at the conclusion of
City Business Units Committee Meeting**

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

2 MARCH 2006

Present: Councillors K Rhoades (Mayor), J Bonfield, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer, and G Smithers.

Staff: General Manager, Director of City Services (Acting), Director of Planning, Environment & Development (Acting), Director of Corporate Services, Director of City Business Units and Executive Assistant

Leave of Absence: Councillor D Featherstone

The meeting commenced at 5.07pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

28 **RESOLVED** (Joass/Ovens) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.07pm.

The Mayor invited Councillor Smithers to chair the City Services Committee meeting.

S6 TRAFFIC COMMITTEE MEETING NO. 1/2006

To confirm minutes from the Traffic Committee Meeting held on 16 February 2006.

This report was withdrawn and is to be resubmitted to Council on 16 March 2006.

S7 FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE

To report minutes of the Floodplain Management Advisory Committee of 20 February 2006.

EN7 RECOMMENDED (Palmer/McKelvey):

1. That Council note the minutes of the Floodplain Management Advisory Committee Meeting held on 20 February 2006.
2. That Council, Department of Natural Resources and the SES meet to review the flooding information in the 'Local Flood Plan'.
3. That the draft Coffs Creek Floodplain Risk Management Plan be put on public exhibition for 4 weeks.

S8 DRAFT REPORT - PLANNING FOR ROAD SAFETY 2006-2010 : A STRATEGIC APPROACH FOR CHCC

The purpose of this report is to gain Council approval to put the draft "Planning for Road Safety, 2006–2010" : A Strategic Approach for Coffs Harbour City Council (separate attachment) on public exhibition for a four week period.

EN8 RECOMMENDED (Palmer/McKelvey) that the draft Planning for Road Safety 2006–2010: A Strategic Approach for Coffs Harbour City Council be put on public exhibition for a period of eight weeks.

S9 MINUTES OF THE ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETINGS HELD ON 15 AUGUST AND 21 NOVEMBER 2005

To present the minutes of the Arts and Cultural Development Advisory Committee meetings held on 18 August and 21 November 2005 and discussion notes from meetings held on 19 September and 17 October 2005.

EN9 RECOMMENDED (Bonfield/Hogbin) that

1. Council note the minutes of the Arts and Cultural Development Advisory Committee meeting held on 15 August and 21 November 2005 and discussion notes of 19 September and 17 October 2005.
2. Recommendations from the Arts and Cultural Development Advisory Committee meetings be presented directly to Council.

S10 WORKS BRANCH REPORT.

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 17 February, 2006.

EN10 RECOMMENDED (Palmer/Ovens) that Council:

1. Notes the progress report on construction and maintenance works undertaken by Works Branch up to 17 February, 2006.
2. Allocates the remaining funds in the Dust Seal Program, \$25,000 to dust seal a segment of Old Orara Rd, Orara.
3. Notes the individual program expenditures are being monitored and are within the allocated 2005/2006 budget.

S11 JETTY STRUCTURE

To report on the current condition of the Jetty structure and future structural maintenance works.

EN11 RECOMMENDED (Hogbin/McKelvey) that:-

1. Council notes the report on the Coffs Harbour Historical Jetty regarding future structural maintenance requirements.
2. Council considers allocating required maintenance funding as recommended in the Ardill and Payne, (Marine Consultants) report of December, 2005.

S12 SEWER INFILTRATION / INFLOW MINIMISATION REPORT

To report on the status of the Inflow and Infiltration into the sewerage system and inform Council that letters will be issued to consumers in respect to illegal discharge to sewers.

EN12 RECOMMENDED (Ovens/Palmer):

1. That Council note Coffs Harbour Water will continue to install new telemetry with sewer flow monitoring capability as well as collect extra data on sewer flows at strategic locations throughout the system and relating these to weather conditions.
2. That Council note Coffs Harbour Water will purchase an industry standard sewer hydraulic modelling software package that can be calibrated to replicate the operation of the sewerage system. This will be used to determine the operational performance characteristics and to examine options to bring the system to an acceptable operational standard.
3. That Council note that this approach is more cost effective by fully utilising the existing infrastructure and targeting the work that only needs to be done. The approach is acceptable to the NSW EPA.
4. That the Council note that letters will be sent to various consumers that are illegally discharging stormwater to the sewerage system.

S13 TENDERS : APPOINTMENT OF PANEL OF TECHNICAL ADVISERS FOR THE COFFS HARBOUR INFRASTRUCTURE PROGRAM ALLIANCE

To report on tenders received for the Panel of Technical Advisers who will advise Council on specialist areas within the proposed Coffs Harbour Infrastructure Program.

EN13 RECOMMENDED (Palmer/McKelvey) that:

1. The shortlisted panel members in each category as listed in the report, be engaged as Technical Advisers, subject to necessary insurances being in place and liability arrangements being appropriate, because:
 - a) The consultants have the highest scoring tenders following the application of Council's Tender Value Selection System
 - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
2. Rob Pearson (Envidan) and Bruce Murray (City Water Technology) be immediately engaged to act as wastewater process adviser and water treatment process adviser respectively, and for these individuals to attend the alliance selection workshops (subject to availability).
3. That the contract documents be completed under Seal of Council

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.23pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN14** **RECOMMENDED** (Ovens/Joass) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 29** **RESOLVED** (Joass/Palmer) that the recommendations of the City Services Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 30** **RESOLVED** (Palmer/Joass) that Cr Smithers be granted leave of absence from Council from 16 March 2006.

MATTERS OF AN URGENT NATURE

1. Moonee Beach Road - Pacific Highway intersection

Councillor McKelvey advised that at the new intersection of the Pacific Highway and Moonee Beach Road he had witnessed on at least four occasions where people turning north seem to get lost and attempted to drive across the median strip.

The General Manager advised there is already a "Give Way" sign there but would look at putting a merging arrow marking on the road.

The Design Manager advised that there had been a meeting on site with the Roads & Traffic authority prior to the opening where a similar situation was witnessed, and it was pointed out to the RTA that it was felt the linemarking was inadequate and required additional arrows on the road. Mr Stulle to write to the RTA and reinforce that point as a matter of urgency.

2. Middle Creek Bridge, Sawtell and Coldwater Creek Bridge

Councillor Rhoades advised that as a result of testing being carried out on Middle Creek Bridge at Sawtell and inspection of Coldwater Creek Bridge, advice has been received that Middle Creek Bridge is deemed to be of a condition that it needs to move pretty urgently to a weight limit situation. Cr Rhoades also advised that results of testing yet to be carried out on Coldwater Creek Bridge may have a similar result which may mean that double bogey axle vehicles may not be able to use either bridge.

The Director of City Services (Acting) advised that for Middle Creek Bridge the recommendation was for a 15 ton load limit to be placed on it, which would exclude anything beyond a single axle vehicle (the majority of school buses are single axle but the majority of trucks would be excluded). Mr Newton advised that testing is to be carried out on Coldwater Creek, which is not in very good condition, but both bridges are on Main Roads which means that RTA should be consulted before any decision is made to put load limits on them. The State Government no longer has any funds for maintenance and upgrading these bridges.

Councillor Rhoades advised that in the past this has been subject to 50/50 funding with the government through the Bridge Replacement Program and Council has now lost the \$475,000 that was expected in grant money this year to match Council's funds for Middle Creek bridge replacement.

QUESTIONS WITHOUT NOTICE

1. Dogs on Beaches

Councillor Palmer advised that he had received a request from a resident of Arrawarra asking that an area of Arrawarra Beach be declared leash free as there are a lot of dogs running loose and he is tired of picking up after them.

The General Manager advised that the Manager of Environmental Services would investigate the matter.

Councillor Ovens advised that he witnessed an incident on Sawtell Beach last Sunday where a gentleman with an unattended, unleashed, unregistered dog was asked to leave the beach. Cr Ovens questioned whether there is a process in which Rangers or Police can be involved.

The General Manager advised that contact can be made with the Rangers through Council's after hours call out number and this would be reinforced with the Club by the Manager of Environmental Services.

2. Hearnese Lake

Councillor Bonfield advised that she had received a letter regarding access to Hearnese Lake and suggesting that the area where the shack is being demolished be used as a parking area which would provide foot access to the beach. Cr Bonfield questioned where the matter was up to and whether it was being addressed.

The General Manager advised that the Manager of City Parks would respond to the letter.

3. Boambee Beach - 4 wheel drive access

Councillor Bonfield advised that she had received a letter which requested 4wd access be denied on Boambee Beach. Cr Bonfield questioned whether a response had been issued.

The General Manager advised that there is no agenda item to say 4 wheel drive access will be restricted but the Manager of City Parks will supply Cr Bonfield with the information.

Councillor Hogbin requested speed limit of 4wd on Boambee Beach be policed.

The Manager of Environmental Services to action.

4. Development Application Procedures

Councillor Bonfield advised that she had received representations from a gentleman who had submitted a Development Application and was asked for minor variations to the DA, he responded to them a month ago and has had no response as yet. Cr Bonfield questioned whether Council was keeping in time with the statutory requirements for DAs to be addressed and if possible, if they are minor variations, could they be speeded up.

The Director of Planning, Environment and Development (Acting) advised that he was aware of the particular application, amended plans were received two weeks ago, there were changes to rooms fronting Pacific Highway, problems with noise and requirements of the RTA, there is a substantial pine tree on the site which Council is trying to retain, concerns with waste removal plus there were objections to proposal. Mr Salter advised that the amendments were submitted approximately two weeks ago and he has undertaken to have the Consent out by next Wednesday.

5. Coramba - Pump Out

Councillor Hogbin questioned when the report on pump outs at Coramba would be coming to Council.

The Director of City Services (Acting) advised that he hoped to have a report on the matter to the next Council meeting.

6. CBD Trees

Councillor Hogbin questioned the progress on trees in the CBD

The Manager of City Parks advised that notification had been received on the samples sent and there is no evidence of herbicides poisoning on the trees. Mr Shaw advised that the soil sample analysis showed a high level of manganese and iron, not toxic levels which would cause danger to the trees, however he would be taking additional samples and try and find a laboratory that would do a leaf analysis or a stem analysis of the material and he would also take more soil samples from different places.

Councillor Palmer advised that there are some other types of trees dying down at the jetty, near the shower block behind the Yacht Club, and also along the pathway on the north wall side.

The Manager of City Parks took the matter on notice.

Councillor Hogbin questioned whether the trees should be taken out in order to try and save them.

The General Manager advised that two years ago the trees had a very big browning out and they recovered and we should be careful and wait until we get more facts.

Public Forum

Mr Richard Holloway, Regional Arts Development Officer with Arts Mid North Coast Inc gave a presentation on Outcomes for 2005.

GENERAL BUSINESS

1. Regional Water Supply

Councillor Palmer advised that he, the Director of City Services (Acting) and the Operations Manager, Coffs Water attended North Coast Water Project meeting recently where it was indicated that work should be starting on the access road to the Dam very shortly. Cr Palmer advised that the remaining pipeline, conduits for electricity and telemetry system are already underway.

2. Parliamentary Inquiry

Councillor Bonfield advised that the findings of the Parliamentary Inquiry into Sustainability of Local Government Finances by Diana Gibbs can be found on www.lgsa.org.au. Cr Bonfield pointed out that they would like people to read the findings and make submissions.

Councillor Palmer advised that he felt that the share of GST for local government is one of the most unfair in the distribution of funds as the motorist probably pays the most GST and the small percentage that comes back for infrastructure works is minimal.

3. Public Forum

Councillor Rhoades requested that the Public Addresses and Public Forum be combined and held at 5.00pm.

Administration Manager to action.

This concluded the business and the meeting closed at 6.25 pm.

Confirmed: 16 March 2006.

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K D Rhoades, AFSM
Mayor