



# **COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(CORPORATE SERVICES COMMITTEE)**

**COUNCIL CHAMBERS**

**COUNCIL ADMINISTRATION BUILDING**

**COFF AND CASTLE STREETS, COFFS HARBOUR**

**15 DECEMBER 2005**

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# COFFS HARBOUR CITY COUNCIL

## ORDINARY MEETING

### (CORPORATE SERVICES COMMITTEE)

**15 DECEMBER 2005**

**Present:** Councillors K D Rhoades (Mayor), I D Hogbin (Deputy Mayor), W D Featherstone, C O Joass, R W McKelvey, I J Ovens, W R Palmer, G R Smithers.

**Staff:** General Manager (Acting), Director of City Business Units, Director of Planning Environment and Development, Director of Corporate Services, Acting Director of City Services, Administration Manager, City Treasurer and Executive Assistant.

**Leave of Absence:** J C Bonfield

The meeting commenced at 6.12pm with the Mayor, Cr K D Rhoades in the chair.

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### CORPORATE SERVICES COMMITTEE

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**246** **RESOLVED** (Palmer/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 6.13pm.

The Mayor invited Councillor Hogbin to chair the Corporate Services Committee.

## **CORPORATE SERVICES DEPARTMENT REPORTS**

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### **F73 MANAGEMENT PLAN - REVIEW OF COUNCIL POLICY**

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To advise Council of a review undertaken of Council's policies in line with the Management Plan 2004-05 program and to publish the policies on Council's web page for public access.

**C60 RECOMMENDED** (Rhoades/McKelvey):

1. That those policies identified for deletion be deleted.
2. That those policies recommended for alteration be now adopted in the new format.
3. That those policies requiring further review be reported to Council by the Branches concerned.
4. That Council place on public exhibition its Code of Conduct Policy and Policy for Payment of Expenses incurred by, and Provision of Facilities to, the Mayor and Councillors.
5. Should Council receive no substantial submissions a copy of the policies be forwarded to the Director General, Department of Local Government or alternatively a further report to Council.

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### **F74 PUBLIC LIABILITY INSURANCE REQUIREMENTS FOR THE HIRE OF COUNCIL FACILITIES**

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At the Council meeting held on 18 August 2005 Cr Ovens asked for a report on Public Liability Insurance for users of Council facilities.

**C61 RECOMMENDED** (McKelvey/Smithers):

1. That Council note that its Statewide Mutual cover does not extend to include non-council entities.
2. That Council's policy of requiring hirers of council facilities to hold public liability insurance of at least \$10 million be noted and confirmed.
3. That Council also note that the Casual Hirers liability policy provides protection for unincorporated entities but not incorporated bodies.

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**F75 MONTHLY BUDGET REVIEW FOR OCTOBER 2005**

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To report on the estimated budget position as at 31 October 2005.

**C62 RECOMMENDED** (Rhoades/Joass) that

Estimated Budget Position as at 31 October 2005:

	<b>General Account \$</b>	<b>Water Account \$</b>	<b>Sewer Account \$</b>
Revised Budget adopted 15 Sept 2005	346,977 (D)	551,667 (S)	1,496,847 (D)
Approved variations to 30 September 2005	296,030 (D)	817,274 (S)	475,990 (S)
Adopted variations for October 2005	244,555 (S)	Nil	Nil
Estimated result 2005/06 as at 31 October 2005	<u>398,452</u> (D)	<u>1,368,941</u> (S)	<u>1,020,857</u> (D)

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**F76 BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2005**

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To list Council's Bank Balances and Investments as at 31 October 2005.

**C63 RECOMMENDED** (Palmer/Joass) that the bank balances and investments totalling one hundred and six million, eight hundred and eleven thousand, seven hundred and ninety four dollars (\$106,811,794) as at 31 October 2005 be noted.

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**F77 FINANCIAL REPORT - 2004/05**

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Consideration of the audited financial reports for the year ended 30 June 2005.

**C64 RECOMMENDED** (Rhoades/Palmer):

1. That the audited financial reports be received and adopted.
2. That the report on the audited financial reports be received and noted.

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**F78      OUTSTANDING      REPORTS      AND      RESOLUTIONS      AWAITING  
IMPLEMENTATION**

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To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

**C65      RECOMMENDED** (Palmer/McKelvey) that the report be noted.

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**F79      TENDER: SUPPLY OF DUCTILE PIPE & WATER SERVICE FITTINGS**

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To report on tenders received for the supply of Ductile Pipe and various Water Service Fittings and to gain Council approval to accept a tender for each category of items.

**C66      RECOMMENDED** (Rhoades/Palmer):

1. That council accepts the tenders and suppliers for the categories listed below:

<u>Supply Category</u>	<u>Supplier</u>	<u>\$ Value</u>
Supply of "Ductile Pipe and Poly Sleaving"	Tyco Water	\$13,304.53
Supply of "Sluice Valves & Double Air Valves"	Tyco Water	\$23,125.30
Supply of "Bends" Nylon Coated	Tyco Water	\$40,200.60
Supply of "Pipe Couplings & Blank Ended Multigibs"	Tyco Water	\$24,791.80
Supply of "Flange Insertion Gaskets, Kits & Lubricant	Tyco Water	\$623.70
DI Pathcock Box	Tyco Water	\$24.20
Supply of "DI Connectors, Collars & End Caps"	Tyco Water	\$5,210.70
Supply of "Spring Hydrants & Hydrant Units"	Pipeline Supplies	\$9,956.10
Supply of "Box Hydrant With re-cycled Yellow & White Plastic Surround	Tradelink Plumbing	\$162.00
Supply of "DI Hydrant Risers & Units"	Tradelink Plumbing	\$1,170.00
Supply of "DI Tees & Hydrant Tees"	Tradelink Plumbing	\$57,394.45
Supply of "DI Uniflanges"	Tradelink Plumbing	\$1,280.00
Supply of "DI Sewer Pipe"	Tradelink Plumbing	\$3,234.07
<b>TOTAL</b>		<b><u>\$180,477.45</u></b>

Above prices tendered are GST Inclusive and delivered Free into Store.

2. That the above tenders be accepted in their relative categories on the basis that:
  - a) The tender is the most suitable & advantageous tender following the application of Council's Tender Value Selection System
  - b) Each of the three Tenderers has the necessary experience in similar works and is a previous & proven supplier to Council
3. That the contract documents be executed under the Seal of Council.

## **CITY SERVICES DEPARTMENT REPORTS**

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### **S87 PACIFIC HIGHWAY TASKFORCE**

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To report on the formation of the Pacific Highway Taskforce.

**C67 RECOMMENDED** (Rhoades/McKelvey):

1. That Council endorse its membership of the Pacific Highway Taskforce.
2. That Council endorse becoming a financial member of the Pacific Highway Taskforce.
3. That Council allocate \$2000 from the 'Membership Vote' to become a financial member of the Pacific Highway Taskforce.

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### **S88 FUTURE OF THE BUNKER CARTOON GALLERY INC AND THE COFFS HARBOUR MUSEUM**

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To recommend to Council action regarding the future of the Bunker Cartoon Gallery and the Museum.

**C68 RECOMMENDED** (Ovens/McKelvey):

1. That Council agrees in principle to assuming the responsibility and operations of the Bunker Cartoon Gallery, its contents and its permanent collection.
2. That a report be presented to Council which outlines the specific details of this proposal including legal actions required, staffing implications and timeframes for this changeover.
3. That Council agrees in principle to the establishment of one body to advise on the future development of the Bunker Cartoon Gallery and the Museum and the report referred to in recommendation 2 will include a proposal as to the nature, make up, roles and responsibilities and functions of this committee.

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**S89 LOAD LIMIT TO TIMBER BRIDGES - CORAL STREET, BRIDGE, CORINDI**

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To report to Council the recommendations from independent load testing undertaken on three (3) timber bridges, and to recommend a load limit be placed on Longs Bridge, Eastbank Road and the closure of the Coral Street Bridge, Corindi.

**C69 RECOMMENDED** (Ovens/Smithers) that Council:-

1. Confirm previous actions to install load limits to the following bridges:-

<b>Bridge</b>	<b>Max Single Axle Load</b>	<b>Max Gross Load</b>
Coral Street Bridge, Corindi	-	5 tonnes
Longs Bridge, Eastbank Road	4 tonnes	10 tonnes

2. Close the Coral Street Bridge, Corindi, advise the community and investigate replacement funding options.

**CITY BUSINESS UNITS DEPARTMENT REPORT**

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**B39 LAND TENDER COFFS HARBOUR JETTY**

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To report on the tender for land at the Coffs Harbour Jetty.

**C70 RECOMMENDED** (Ovens/Smithers):

1. That the matter be deferred pending further advice.
2. That Council continues to pressure relevant Government Ministers to have this land withdrawn from sale subject to Council's current planning process being completed.

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**CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING**

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The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

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- 247** **RECOMMENDED** (McKelvey/Palmer) that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 6.40pm.

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#### **ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT**

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- 248** **RESOLVED** (McKelvey/Palmer) that the recommendations of the Corporate Services Committee meeting be received and adopted.

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#### **GENERAL MANAGER'S REPORTS: NO's 27 - 34**

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Please refer to minutes of the Planning Environment and Development Committee meeting of 15 December 2005 for details.

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#### **MATTERS OF AN URGENT NATURE**

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##### **1. Pedestrian Safety – Harbour Drive**

Mayor Rhoades requested that the hand rail along the raised section of Harbour Drive (opposite North St) be urgently upgraded to improve pedestrian safety.

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#### **QUESTIONS WITHOUT NOTICE**

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##### **1. Water Supply, Sewerage & Trade Waste Pricing**

Cr Featherstone questioned why permanent caravan residents will not be included as ratable properties under the new 'Water Supply, Sewerage and Trade Waste Pricing' system.

*The Acting Director of City Services explained that caravan parks will be classified as commercial properties under the new system, and as such the parks will pay considerably higher standing charges than residential properties. It is expected that the charges which the parks will apportion to their permanent residents will be comparable to those which Council will levy against residential properties.*



## **2. Highway Safety – Northern Beaches**

Cr McKelvey questioned the adequacy of the new median strips at the Moonee Beach/ Pacific Highway intersection, considering it has been the site of many vehicle accidents.

*The General Manager indicated that the problem has been the steep angle which vehicles have had to cross the highway to access the southern entry point to Hoys Road. The new plan indicates that the southern entry point to Hoys Rd will be closed. Vehicles will integrate with the highway traffic prior to entering Hoys Rd at a new designated point, therefore eliminating the current access issues.*

## **3. Extraordinary Meeting of Council – 19 December 2005**

Mayor Rhoades indicated that the extraordinary meeting of Council scheduled for 19 December 2005, to discuss the 'S96 Request for Variation of Condition of Consent – Moonee Shopping Centre DA Application No. 1708/04', will be cancelled if the RTA gives adequate notice that the conditions will be met.

## **4. Night Rider Service**

Cr Joass questioned whether the Night Rider service will operate between Woolgoolga and Coffs Harbour over Christmas/ New Year, in addition to its advertised service between Coffs Harbour and Sawtell/ Toormina.

*The General Manager indicated that the Night Rider service will not be operating between Woolgoolga and Coffs Harbour this season. However Council will request that the organising group investigate the viability of including Woolgoolga in the program in future years.*

Cr McKelvey indicated that Woolgoolga had minimal representation on the organising group and adequate funds are not available to include Woolgoolga in the current program.

## **5. Bus Shelters**

Cr Ovens asked when the current contract for bus shelter construction and management of associated advertising expires, and suggested Council take over responsibility of this function at that time.

*The General Manager took this on notice.*

## **6. Cost of Public Liability Insurance**

Cr Ovens requested a report on the cost of Council taking over public liability for Council facilities for incorporated bodies.

*The General Manager took this on notice.*

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## GENERAL BUSINESS

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### 1. Development Opportunites - Bonville

Cr Palmer suggested Council investigate the development of a new village in the Bonville area embracing retirement and affordable housing opportunities under a rural-residential classification.

*The General Manager indicated that possible future development of the Bonville area is being considered under the Sustainable Settlement Strategy.*

*The Director of Planning Environment and Development indicated that Bonville has been identified in the Settlement Strategy as a prime location for a new village in the long term, however the development is likely to be residential, not rural-residential.*

### 2. Compact City

Cr Featherstone questioned whether the adoption of the Compact City at Council's last meeting will influence the outcome of the Rural Lands Strategy?

*The Director of Planning Environment and Development confirmed that the adoption of the Compact City will have an impact on the Rural Lands Strategy.*

This concluded the business and the meeting closed at 7.12pm.

Confirmed: 2 February 2006

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K D Rhoades, ASFM  
Mayor