



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE SERVICES COMMITTEE)

COUNCIL CHAMBERS

COUNCIL ADMINISTRATION BUILDING

COFF AND CASTLE STREETS, COFFS HARBOUR

17 NOVEMBER 2005

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE SERVICES COMMITTEE)

17 NOVEMBER 2005

Present: Councillors I D Hogbin (Acting Mayor), J C Bonfield, W D Featherstone, C O Joass, R W McKelvey & W R Palmer.

Staff: General Manager (Acting), Director of Planning, Environment and Development, Director of Corporate Services, Acting Director of City Services, Acting Director of City Business Units, City Treasurer, Administration Manager and Executive Assistant.

Leave of Absence: Councillors K D Rhoades (Mayor), I J Ovens & G R Smithers

The meeting commenced at 6.52pm with the Acting Mayor, Cr I D Hogbin in the chair.

CORPORATE SERVICES COMMITTEE

221 **RESOLVED** (Palmer/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 6.52pm.

As Chairperson of the Corporate Services Committee the Acting Mayor remained in the chair.

CORPORATE SERVICES DEPARTMENT REPORTS

F68 INTERNALLY RESTRICTED CASH AND INVESTMENTS

To inform Council of the position in relation to its internally restricted cash & investments (reserves) for the year ended 30 June 2005 and to consider the current policy statement for each.

MOTION

C50 RECOMMENDED (Joass/Palmer):

1. That the report be received and it be noted that the Reserve balances at 30 June 2004 are:

GENERAL FUND	\$
Employees Leave Entitlements	1,893,943.95
Plant Replacement	4,305,843.18
Waste Management – Domestic	206,850.84
Waste Management – Non-Domestic	2,232,458.71
Development	403,712.06
Airport	618,609.15
IT Equipment	419,506.30
Events Funding	221,337.09
Works Business Account	104,117.83
Open Space Land	294,148.62
Jetty Maintenance & Repairs	107,687.24
Buildings Maintenance	171,870.41
Developer Contribution Funding	258,795.93
Rural Fire Service	140,427.97
State Highway 10 - Garden Works	391,303.98
Future Road Network	81,792.02
Supervision of Subdivisions	<u>41,681.39</u>
	<u>11,894,086.67</u>
ENVIRONMENTAL LEVY ACCOUNT	
Environmental Levy	<u>488,712.76</u>
WATER FUND	
Future Works and Services	<u>23,748,707.61</u>
SEWERAGE FUND	
Future Works and Services	22,005,140.55
Plant (Alpha Laval Centrifuge)	434,915.79
Lab Equipment Replacement	<u>469,642.02</u>
	<u>22,909,698.36</u>

2. That the recommendations, at the bottom of the comments on each reserve, excluding 'Supervision of Subdivision' and 'Plant Replacement' Reserves, be adopted.

The **MOTION** on being put to the meeting was **CARRIED**.

F68 Internally Restricted Cash And Investments ...(Cont'd)

C51 MOTION RECOMMENDED (Hogbin/ Featherstone):

Supervision of Subdivisions

That the reserve balance of \$41,681.39 be transferred to General Fund to assist towards offsetting the current quarter deficit.

The **MOTION** on being put to the meeting was **CARRIED**.

C52 MOTION RECOMMENDED (Hogbin/ Joass):

Plant Replacement

1. That the reserve be continued in its current form and that a thorough review of plant hire rates be undertaken in February 2006 for application in July 2006.
2. That a dividend of \$202,874 be paid to the General fund, representing dividend in respect of the 04-05 year previously not paid, such amount being the interest earned on the fund for the 2004-05 year.

The **MOTION** on being put to the meeting was **CARRIED**.

F69 QUARTERLY BUDGET REVIEW FOR SEPTEMBER 2005

To report on the estimated budget position as at 30 September 2005.

C53 RECOMMENDED (Bonfield/Palmer) that Estimated Budget Position as at 30 September 2005:

	General Account	Water Account	Sewer Account
	\$	\$	\$
Revised Budget adopted 15 Sept 2005	346,977 (D)	551,667 (S)	1,496,847 (D)
Approved variations to 31 August 2005	35,000 (D)	Nil	Nil
Recommended variations for September 2005	261,030 (D)	817,274 (S)	475,990 (S)
Estimated result 2005/06 as at 30 September 2005	<u>643,007</u> (D)	<u>1,368,941</u> (S)	<u>1,020,857</u> (D)

**F70 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING
IMPLEMENTATION**

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

C54 RECOMMENDED (McKelvey/Joass) that the report be noted.

F71 BANK BALANCES AND INVESTMENTS AS AT 30 SEPTEMBER 2005

To list Council's Bank Balances and Investments as at 30 September 2005.

C55 RECOMMENDED (Joass/Palmer) that the bank balances and investments totalling one hundred and nine million, four hundred and seventy four thousand, three hundred and ninety one dollars (\$109,474,391) as at 30 September 2005 be noted.

CITY BUSINESS UNITS DEPARTMENT REPORTS

**B33 NSW DEPARTMENT OF SPORT AND RECREATION - CAPITAL
ASSISTANCE PROGRAM**

To report on and seek Council's endorsement of the priority of submissions for applications for grant funds from the 2005/2006 NSW Department of Sport and Recreation Capital Assistance Program.

Cr Joass declared a non-pecuniary interest in this matter, as two of the applicants applying for grants are members of the Woolgoolga Sports Council, of which Cr Joass is the Chairperson. Cr Joass vacated the chamber at 7.12pm.

C56 RECOMMENDED (Palmer/McKelvey) that Council approve the following priority listing for applications to the 2005/2006 Capital Assistance Program and the applications be forwarded to the NSW Department of Sport and Recreation for consideration:

1. Woolgoolga United Soccer Club – Installation of perimeter safety fencing.
2. Nana Glen Cricket Club – construction of a synthetic cricket pitch.
3. Coffs Harbour Rifle Club – construction of synchronized target operating facility
4. Coffs Harbour and District Junior Cricket Association – construction of a five turf wicket square.
5. Sawtell/Toormina Saints Junior AFL Club – installation of playground.
6. Woolgoolga Senior Cricket Club – construction of concrete base and synthetic turf covered cricket pitch
7. Englands Park Tennis Club – upgrade of synthetic grass on 2 existing courts.

Cr Joass returned to the chamber at 7.14pm

B34 CARAVAN PARKS TOURIST ACCOMMODATION TARIFFS 2006/2007

To recommend the Tourist Accommodation Tariffs to be charged during the 2006/2007 period for Park Beach Holiday Park, Sawtell Beach Caravan Park, Woolgoolga Beach Caravan Park and Lakeside Caravan Park.

C57 RECOMMENDED (Palmer/McKelvey) that the Tourist Tariffs attached to the report for -

- Park Beach Holiday Park
- Sawtell Beach Caravan Park
- Woolgoolga Beach Caravan Park
- Lakeside Caravan Park

Be adopted effective 1 February 2006.

B35 COFFS COAST CATERING REPORT

To request Council approval to purchase items of plant to enable Council to cater both internally and externally as a commercial entity. A commercial oven and food transport vehicle is needed to capitalise on the recommendations of the 3% cost savings as well as comply with health regulations and food transport requirements.

C58 RECOMMENDED (Palmer/Joass):

1. The Council approves the purchase of a commercial oven and HACCP approved food transport vehicle so as it can be installed and used for the Crusty Demons event at the International Stadium on 26 November 2005.
2. That the items of plant be purchased from the plant fund and an appropriate hire rate be set in accordance with Council's standard plant hire formulae.

PLANNING, ENVIRONMENT & DEVELOPMENT DEPARTMENT REPORTS

PED36 TENDERS FOR WASTE TRANSFER SERVICES FOR COFFS HARBOUR CITY COUNCIL - CONTRACT 04/05-183-TO

To recommend that Council accept a renegotiated tender submission from Council's City Services - Works Branch for collection of waste and recyclables from Transfer Stations and transport to Coffs Harbour.

C59 RECOMMENDED (Palmer/Bonfield) That the renegotiated tender submission from Council's City Services Department for the Collection of Mixed Waste and Commercial and Industrial Waste General, Organic Waste (Domestic) and Recyclables from Waste Transfer Stations and transport to Coffs Harbour, Contract No 04/05-183-TO be accepted, and that the contract commence on or about 1 January 2006.

CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING

The Acting Mayor advised that the business of the Corporate Services Committee was concluded.

OPEN COUNCIL

The Acting Mayor requested a motion to close the Committee meeting and move into Open Council.

- 222** **RECOMMENDED** (Joass/McKelvey) that the Committee now move into Open Council.
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ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT

- 223** **RESOLVED** (Palmer/Joass) that the recommendations of the Corporate Services Committee meeting be received and adopted.
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REQUESTS FOR LEAVE OF ABSENCE

- 224** **RESOLVED** by consent that Cr Bonfield be granted leave of absence from Council on 15 December 2005.
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MATTERS OF AN URGENT NATURE

1. Speed Limit – Northern Beaches Area

Cr Bonfield asked if Council could pursue a reduced speed limit on the highway in the northern beaches area similar to that which has occurred in the Pine Creek area.

General Manager (Acting) advised that even though Council's request for a reduced speed limit in the Sapphire to Woolgoolga area (as resolved at the Council meeting of 7 July 2005) was rejected, a further request would be forwarded to the RTA.

GENERAL BUSINESS

1. Coffs Harbour Sewerage Strategy

Cr Featherstone requested a report on the financial outcome of the alliance arrangements used to complete the various segments of the Coffs Harbour Sewerage Strategy, with particular reference to the Deep Sea release at Boambee Beach and the upgraded Woolgoolga Water Reclamation Plant.

Acting Director of City Services advised that both alliances will continue to run until February 2006 and further details will be provided to councillors during a scheduled briefing for the future alliances.

2. Bill Express Proposal

Cr Featherstone suggested that the proposal to use Bill Express for payment of Council rates would support local businesses and enquired as to whether Council would be making a decision on this matter.

The City Treasurer advised that Council currently uses Australia Post quite successfully, however the Bill Express proposal will be reviewed. Both the service being offered and the cost of that service will be considered during the review.

3. Arrawarra/ Woolgoolga Cycleway

Cr Featherstone asked the General Manager (Acting) to undertake community consultation on the location of the Arrawarra/ Woolgoolga cycleway before the cycleway is constructed. Cr Featherstone also enquired as to who is paying for the cycleway.

The General Manager (Acting) advised that local users will be consulted, the Design Engineer will be involved and a Councillors briefing will be held prior to the project being finalised. It was also indicated that the cycleway is being funded dollar for dollar with the Department of Infrastructure, Planning & Natural Resources.

This concluded the business and the meeting closed at 7.48pm.

Confirmed: 1 December 2005

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I D Hogbin
Acting Mayor