



**COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY SERVICES COMMITTEE)
COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
6 OCTOBER 2005
Commencing at the conclusion of
City Business Units Committee Meeting**

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CONFIDENTIAL REPORTS

The following items either in whole or in part may be considered in Closed Meeting for the reasons stated:

A portion of this report is confidential for the reason of Section 10A (2):

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

and in accordance with Section 10A (1) the meeting may be closed to the public.

S73	TENDER : PLANT REPLACEMENT PROGRAM -SUPPLY OF ONE TRUCK MOUNTED STREET SWEEPER, CONTRACT 05/06-222-TO	30
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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

6 OCTOBER 2005

Mayor and Councillors

CITY SERVICES DEPARTMENT REPORTS

S66 TRAFFIC COMMITTEE MEETING NO. 7/2005

Purpose:

To confirm minutes from the Traffic Committee Meeting held on 27 September 2005.

Recommendation:

T.48 - Temporary Road Closure - "Breakfast in Paradise" in Woolgoolga as part of the Coffs Coast Food & Wine Festival - Beach Street, Woolgoolga (R.508400 / 1618) (IR 1211146)

That

- (a) the temporary road closure of Beach Street, Woolgoolga, between Nightingale and Queen Streets on Saturday, 29 October 2005, between 7.00am and 1.00pm for the purpose of holding "Breakfast in Paradise" in Woolgoolga as part of the Coffs Coast Food and Wine Festival, be advertised and providing no substantive objections are received, the closure be approved.**
- (b) the organisers (Streets Ahead) to liaise with affected traders and obtain traders approval.**
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.**
- (d) the organisers be responsible for all costs associated with the temporary closure.**

Attachments:

**COFFS HARBOUR CITY COUNCIL
TRAFFIC COMMITTEE MINUTES 7/2005
27 SEPTEMBER 2005 11.00AM**

Present: Sgt Brian Hughes, Coffs Harbour Police
Graham Carthew, Roads and Traffic Authority
George Stulle, Coffs Harbour City Council
Anne Shearer, Coffs Harbour City Council

Minute Taker: Ann Graham

T.48 - Temporary Road Closure - "Breakfast in Paradise" in Woolgoolga as part of the Coffs Coast Food & Wine Festival - Beach Street, Woolgoolga (R.508400 / 1618) (IR 1211146)

Recommended: that

- (a) the temporary road closure of Beach Street, Woolgoolga, between Nightingale and Queen Streets on Saturday, 29 October 2005, between 7.00am and 1.00pm for the purpose of holding "Breakfast in Paradise" in Woolgoolga as part of the Coffs Coast Food and Wine Festival, be advertised and providing no substantive objections are received, the closure be approved.**
- (b) the organisers (Streets Ahead) to liaise with affected traders and obtain traders approval.**
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.**
- (d) the organisers be responsible for all costs associated with the temporary closure.**

The meeting closed at 11.20am.

S67 BICYCLE USERS COMMITTEE

Purpose:

To report on minutes of the Bicycle Users Committee Meeting held on 26 September 2005 and the Inaugural Meeting held on 12 September 2005.

Description of Item:

All items were of a routine nature except for the following recommendations of the Committee, which require consideration of Council:

1. **Cycleway Construction Program 2005 – 2006**

Council's 2005/06 Management Plan includes funding for commencement of construction of an off road shared path on Lyons Road (Pacific Highway to Toormina Road). These works however are subject to completion of residential developments in the North Bonville area. These developments have not yet occurred, so the construction of this cycleway should be postponed.

The meeting was asked for their preferred alternative projects for the 2005-2006 Cycleway Construction Program. The options included:

- ❖ **Sawtell Road:** Completion of shared path from Armstrong Road to Hogbin Drive / Toormina Road roundabout
- ❖ **Coff Street:** Pacific Highway cycle bridge to Coffs Creek shared path.
- ❖ **Toormina Road:** Continue off road shared path to Minorie Drive and to the Hulberts Road Velodrome

Recommendation:

That Council:

1. **Note the minutes of the Bicycle Users Committee Meeting held on 26 September 2005**
2. **Adopt the following projects for the 2005/06 Cycleway construction program:**
 - * **Sawtell Road:** Completion of shared path from Armstrong Road to Hogbin Drive / Toormina Road roundabout
 - * **Toormina Road:** Continue off road shared path to Minorie Drive and to the Hulberts Road Velodrome

Attachments:

COFFS HARBOUR CITY COUNCIL

BICYCLE COMMITTEE MEETING

26 SEPTEMBER 2005

The meeting of the Bicycle Committee commenced at 5.30pm

Present: Councillor Rod McKelvey - Coffs Harbour City Council (Chairperson)
Councillor Ian Hogbin, Coffs Harbour City Council
Marco Brandii, Cycle Club
Sue Webber, Editor - Australian Cyclist
Amanda Karcher, owner Bob Wallis Bicycle Centre
Sharon Williams, Triathlon Club
George Stulle, Coffs Harbour City Council
Anne Shearer; Coffs Harbour City Council
Rick Mockridge, BUG Club; Bicycle NSW Advocate
Alister Scotford, owner Ventoux Cycles, Cycle Club
Graham Lockett
Col Gregg, Coffs Harbour City Council Public Officer

Apologies: Geoff de Satge
Michael Buckley

1. CONFIRMATION OF MINUTES

BC1 RECOMMENDED (Marco Brandii/Alister Scotford) that the minutes of the Inaugural Meeting of the Coffs Harbour Bicycle Users Committee meeting held on 12 September 2005 be confirmed.

2. MATTERS ARISING

There were no matters arising.

3. GENERAL BUSINESS

3.1 Pecuniary Interests:

Col Gregg outlined the responsibilities and Code of Conduct for committee members.

The following documents were distributed to committee members and Col explained what the forms meant:

- Form of return
- Part 5A - Pecuniary interests to be declared
- Circular 04/16 Pecuniary Interest returns
- Circular 05/24 The need for care and attention to detail in completing pecuniary interest returns
- Code of Meeting Practice

There was some discussion about the functionality of the committee given the need for bicycle shop owners to be members, but noting that any promotion or improvement of cycling and cycling facilities is going to benefit them.

Action: Council staff to refer to Executive Team and Council to advise on the status of the committee.

3.2 Future Cycleways:

One of the functions of this committee is to list priorities for future cycleways. It was agreed that priorities would be discussed at the next meeting.

Action:

- Anne Shearer to distribute copies of the RTA Bicycle Guidelines and Council maps showing the bicycle network.
- Anne Shearer to ask the GIS section to add a line showing the proposed Coastline Cycleway on these maps
- Committee members to mark on the maps their priorities for future cycleways.

This Year's Construction program

The funding for the Lyons Road cycleway has been approved by the RTA for two years, subject to developments in North Bonville. These have not occurred, so the works are to be postponed.

The committee discussed their preference for the cycleway construction program this year. The options were:

- Sawtell Road: Completion of shared path from Armstrong Road to Hogbin Drive / Toormina Road roundabout.
 - The widening of the bridge linking the Pacific Highway shared path with the Coffs Creek shared path.
 - Toormina Road: Continue off road shared path to Minorie Drive and to the Hulberts Road Velodrome.
-

BC2 RECOMMENDED (Sharon Williams/Marco Brandii) that it be recommended to Council that:

1. the minutes of the Bicycle Users Committee Meeting held on 26 September 2005 be noted
2. the following projects for the 2005/06 Cycleway construction program be adopted:
 - * Sawtell Road: Completion of shared path from Armstrong Road to Hogbin Drive / Toormina Road roundabout
 - * Toormina Road: Continue off road shared path to Minorie Drive and to the Hulberts Road Velodrome

Action:

- Council to write a letter to State Rail requesting the replacement of the Camperdown Street Bridge.
- Direction sign to be installed from Orlando Street to the Creek Walk off Brodie Drive.
- Review signposting of squeeze points and bridges along Coffs Creek Walk

3.3 Maps

Amanda suggested that we choose the best maps to print at the next meeting. The draft plans to be presented at the next committee meeting. Amanda suggested that bike shops could contribute to the cost of printing the maps. Councillor Hogbin said that Council should control the quality of the maps.

3.4 Debriefing - Hogbin Drive 21st Anniversary Bike Ride

Councillor Hogbin commented on the number of children that attended the event and said that we need to continue to promote children's events.

Action: Council to write a letter to Bananacoast Credit Union requesting sponsorship for next year's event.

3.5 Bicycle Parking

The committee wanted to know what was happening to the idea of bicycle storage at the swimming pool.

They also requested that we put a bicycle rack at the front of the Council building.

3.6 Ride Schedules

Sue Webber said that Bicycle NSW is to complete a review of the ride disclaimer (on the website) within the next month or so. Sue to report back. The bicycle shops should coordinate the ride schedules.

3.7 Other business

Councillor Hogbin requested that Council ensure that all bicycle clubs and shops are represented on the committee.

4. NEXT MEETING

The next meeting of the Bicycle Committee will be held on 31 October 2005.

This concluded the business and the meeting closed at 7:15pm

**Minutes
Inaugural Meeting
Coffs Harbour Bicycle Users Committee
Monday 12th September 2005
Committee Meeting Room 2
Chair: Councillor Rod McKelvey**

Present:

Councillor Rod McKelvey,
Anne Shearer (Council Road Safety Officer)
Marco Brandii (Cycle Club)
Rick Mockridge (BUG, Advocate Bicycle NSW)
Alister Scottford (Proprietor, Ventoux Cycles; Cycle Club)
Sharon Williams (Triathlon Club)

Apologies:

David Macdonald (President: Cycle Club)
Sue Webber (Editor: Australian Cyclist)

“377” Committee:

Councillor McKelvey outlined the function and purpose of Council’s Section 377 Committees and why this Committee had been formed.

Copies of the report to Council and the recommendations of the Council meeting were distributed.

Delegation:

The meeting proceeded to discuss the delegation of the Bicycle Users Committee. The role of this Committee is deemed to be:

- To assist Council with the maintenance of the cycleways.
- To be able to provide trained supervisors for volunteer members of cycle groups who wish to assist with the maintenance of cycleways. This could include trimming vegetation and clearing litter from the cycleways.
- To assist the Council in the provision of a priority list of bicycle infrastructure works based on the RTA Bicycle Guidelines and Austroads Part 14.
- To report to Council - parts of the road reserve in Coffs Harbour, which may contain hazards for cyclists.

Actions:

- Anne to ask for advice on full extent of assistance that the Committee is able to give Council on the road reserve.
- As BUG members are not covered by insurance, and have therefore discontinued their advertised rides open to the public, would Council insurance be able to cover these rides in the future?
- Anne to send a copy of “Adopt a Road - Safety Guidelines” to all members to read before the next meeting in order to write a similar document for the committee

Nominations:

All members present agreed to nominate themselves for the Committee> Sharon Williams said she would represent the Triathlon Club if no one else wanted to do it.

Sue Webber and David Macdonald said that they would be happy to be nominated for the committee in their absence.

The six members of the committee would therefore be:

1. Alister Scotford
2. Marco Brandii
3. David Macdonald
4. Rick Mockridge
5. Sue Webber
6. Sharon Williams (or other member of the Triathlon club)

Meeting Times:

It was agreed that the Committee should meet monthly, on the last Monday of each month in the Council Administration Building. It was agreed that 5:30pm was the most suitable time. The dates of the meetings for the next three months would therefore be:

26th September 2005
31st October 2005
28th November 2005

Pecuniary Interests:

Councillor McKelvey explained the rules applying to Council Committees regarding conflict of interest, and declaration of pecuniary interests.

A copy of the Code of Conduct was distributed. A Council Staff member would be asked to attend the next meeting so that Pecuniary Interest Forms could be completed by Committee members.

General Business:

Rick thanked Rod for his hard work establishing this Committee and bringing bicycle matters to the attention of the Council.

Meeting ended: 6:30pm

S68 WOOLGOOLGA SENIOR CITIZENS CENTRE

Purpose:

To recommend to Council future action in relation to the Woolgoolga Senior Citizens Centre.

Description of Item:

In December 2003 Council resolved that:

- "1. Council provide a loan of \$90,000 plus interest of \$30,000 over 10 years to complete the building of a Seniors Centre in Woolgoolga. The loan is made up as follows:
 - (a) \$90,000 principal is to be paid by the Rotary Club of Woolgoolga over 10 years at \$2,250 per quarter.
 - (b) \$30,000 interest component at \$750 per quarter over 10 years to be paid from the operations of the Centre. Note: Interest payments to be delayed by six months from opening date (first year payment = \$1,500, second year an additional \$1,500 to be paid in the first quarter).
2. The arrangements to be confirmed by exchange of letters.
3. The \$90,000 loan to be funded by an allocation from revenue with future repayments of principal and interest credited to revenue as received."

Correspondence has now been received from the Rotary Club of Woolgoolga Inc requesting Council accepts, as a gift, the Woolgoolga Senior Citizens Centre and its contents. The Rotary Club is also seeking release from the above loan agreement. Discussion has been held with the Woolgoolga Seniors' Centre Inc the body which currently manages the facility and representatives of the Rotary Club of Woolgoolga regarding the proposal.

The discussions have resulted in the following being recommended to Council:

- Dissolve the loan currently held by the Rotary Club of Woolgoolga Inc for the building of the seniors centre which amounts to \$81,000.
- Accept as a "gift" from the Rotary Club of Woolgoolga Inc the Seniors Centre located at Lot 117, DP 752853.
- Give its consent to an assignment and variation of the current lease. This lease will be assigned from the Rotary Club of Woolgoolga Inc to the Woolgoolga Seniors' Centre Inc with the following variations:
 - Noting the requirements of the Girl Guides Association of NSW in relation to the property;
 - Identifying Council as the appropriate body to manage the facility in the future, should the incorporated body be unable to effectively undertake this role;
 - The requirement for the lessee to furnish the lessor audited financial accounts annually; and
 - A clause regarding the option to renegotiate the rent should the lessee have a greater capacity to pay during the term of the lease.

Cont'd

S68 - Woolgoolga Senior Citizens Centre (Cont'd)

- Support the Woolgoolga Seniors' Centre Inc operations financially up to \$10,000 in the 2005/2006 financial year and then up to \$5,000 per annum in subsequent years, following the provision of audited financial statements from the incorporated association.

The above steps allow for the incorporated association to operate the centre just as it has been and also allows the centre to continue to grow and meet the community's needs.

Sustainability Assessment:

- **Environment**

There are no environmental issues associated with this proposal.

- **Social**

Should Council agree to this proposal the Woolgoolga community will benefit from the continued operation of the above facility. The incorporated association would then continue to be responsive to the needs of the local community and make day to day operational decisions.

- **Economic**

Broader Economic Implications

The ongoing operation and maintenance of the building will need to be funded by Council. The fees from the hire of the venue will be used to offset some of these costs.

Management Plan Implications

The \$81,000 which is the amount of the loan Rotary is seeking release from is in the 2005/06 budget. There is also an allocation of \$10,000 for operation costs in 2005/06.

Consultation:

Consultation has been held with the Woolgoolga Senior Citizens Centre Inc and the Rotary Club of Woolgoolga Inc.

Related Policy and / or Precedents:

There are no related policies or precedents.

Statutory Requirements:

A lease does exist between Rotary and Council which has been executed by both parties and is currently with the Department of Lands awaiting endorsement of the Minister's consent to the lease.

The salient points of the lease are as follows:

- Lease is for a term of 20 years commencing on 1 July 2003 and terminating on 30 June 2023.

Cont'd

S68 - Woolgoolga Senior Citizens Centre (Cont'd)

- No option period.
- Rental is \$70 per annum **but shall be reviewable** if minimum rent prescribed for purposes of Section 146 of the Crown Lands Act 1989 is increased.
- Lessee pays GST.
- Lessee pays **all** outgoings, including rates and taxes as well as maintenance and repair costs.
- Lessee must insure the building.

It should be noted that the Lessee (Rotary) does have the right to assign (i.e., transfer) the lease of the premises subject to the consent of the Lessor (Council). The Lessor's right to withhold consent is limited, however, it would be granted in the event it is proposed to assign the lease to a body of a similar nature with the aim of continuing to operate the facility in line with its existing format.

That is, assignment would be acceptable to a non-profit, community based organisation wishing to continue to run the facility as a Senior Citizens Centre or similar style of community use facility.

Issues:

The Rotary Club has outlined strong support for the current management committee and also the option to assign the lease of the premises to the incorporated association.

Implementation Date / Priority:

Should Council resolve to accept the proposal, implementation will commence immediately.

Recommendation:

That Council

- 1. Dissolves the loan currently held by the Rotary Club of Woolgoolga Inc for the building of the seniors centre which amounts to \$81,000.**
- 2. Accepts as a "gift" from the Rotary Club of Woolgoolga Inc the Seniors Centre located at Lot 117, DP 752853.**
- 3. Gives it's consent to an assignment of the current lease being an assignment from the Rotary Club of Woolgoolga Inc to the Woolgoolga Seniors' Centre Inc subject to the following variations:**
 - **Noting the requirements of the Girl Guides Association of NSW in relation to the property;**
 - **Identifying Council as the appropriate body to manage the facility in the future, should the incorporated body be unable to effectively undertake this role;**
 - **The requirement for the lessee to furnish the lessor audited financial accounts annually; and**
 - **A clause regarding the option to renegotiate the rent should the lessee have a greater capacity to pay during the term of the lease.**
- 4. Continues to support the Woolgoolga Seniors Centre Inc up to \$5,000 per annum following the provision of audited financial statements from the incorporated association.**

S69 SIGN INDICATING CULTURAL FACILITIES

Purpose:

To report to Council on the provision of signage in the Coffs Harbour City business area for advertising cultural facilities and upcoming cultural events.

To report to Council on the issues and indicative costs associated with the adjustment of the current CBD stainless steel control box.

Description of Item:

Council discussed in general business at it's meeting on 18 August 2005 that consideration be given to the provision of a sign to be located centrally in the Coffs Harbour City business area, showing where cultural facilities are located and to advertise upcoming cultural events. This report outlines those considerations.

The Coffs Harbour City business area has a stainless steel control box which currently has a CBD map and one advertising position (see Attachment 1).

Adjustment to the control box would allow for a cultural facilities map and three sides of cultural advertising (see Attached 2A and 2B).

A large display sign on the top fascia of the stainless steel control box would indicate the position and contents of the display area.

Sustainability Assessment:

- **Environment**

The proposal to adjust the current CBD stainless steel control box into a cultural facilities cultural information sign would have no environmental impact.

- **Social**

It is envisaged this proposal could have significant opportunities for community awareness of cultural activities and the location of cultural facilities throughout the local government area.

The current CBD stainless steel control box would be slightly modified presenting no increase in occupational health and safety risks.

The stainless steel poster display boxes will be placed 650mm above ground level for wheelchair access and it is envisaged that the cultural map will have information in Braille.

- **Economic**

Broader Economic Implications

It is envisaged this proposal could have significant opportunities to increase audience awareness and numbers of current programming at cultural facilities.

Cont'd

S69 - Sign Indicating Cultural Facilities (Cont'd)

The proposed stainless steel poster display boxes would be locally made and installed. The signage and cultural map would be Australian made.

Management Plan Implications

The indicative costs associated with this proposal on Council's management plan would be in the vicinity of \$9,460.00 consisting of:

• 4 x 1200mm lockable poster boxes @ \$1,400.00 each	\$5,600.00
• 1 x information sign	\$3,000.00
• GST	<u>\$ 860.00</u>
	\$9,460.00

The financial implications of Council's management plan would only occur if grant funding can not be sourced for the project.

Consultation:

Consultation has taken place through Council's Arts & Cultural Development Advisory Committee, Coffs Harbour Regional Conservatorium, Bunker Cartoon Gallery, Coffs Harbour City Gallery, Coffs Harbour Education Campus, Arts Mid North Coast and the Jetty Memorial Theatre.

All consulted parties have indicated they would use this facility.

Related Policy and / or Precedents:

There are no related policies or precedents.

Statutory Requirements:

In accordance with Table 1 of Council's Advertising Development Plan Policy section Signs, subsection Discretionary Signs, the proposed signage on the control box would not need Planning consent.

Issues:

The adjustment of the current control box to advertise upcoming cultural events and a sign showing where cultural facilities are situated will enable locals and tourists to be more informed of what is happening culturally in the district and where these events are located. This enhanced the ability to increase attendance numbers to such events, thus increasing the financial benefits to promoters and businesses associated with the events. The greater return these businesses received the more opportunity for an increase in cultural events in the district.

There would be a minimal financial outlay to Council in facilitating the update of the current control box. The proposed adjustment would be a more suitable use for the control box and it would have a more aesthetic appeal than its present appearance.

Cont'd

S69 - Sign Indicating Cultural Facilities (Cont'd)

Implementation Date / Priority:

Priority and implementation for this proposal is dependent on grant funding but could be completed within three months of grant funds being sought and approved.

Recommendation:

That Council supports the proposal to adjust the current CBD stainless steel control box to accommodate stainless steel advertising boxes and a cultural facilities map and endorses the pursuing of grant funds for these works.

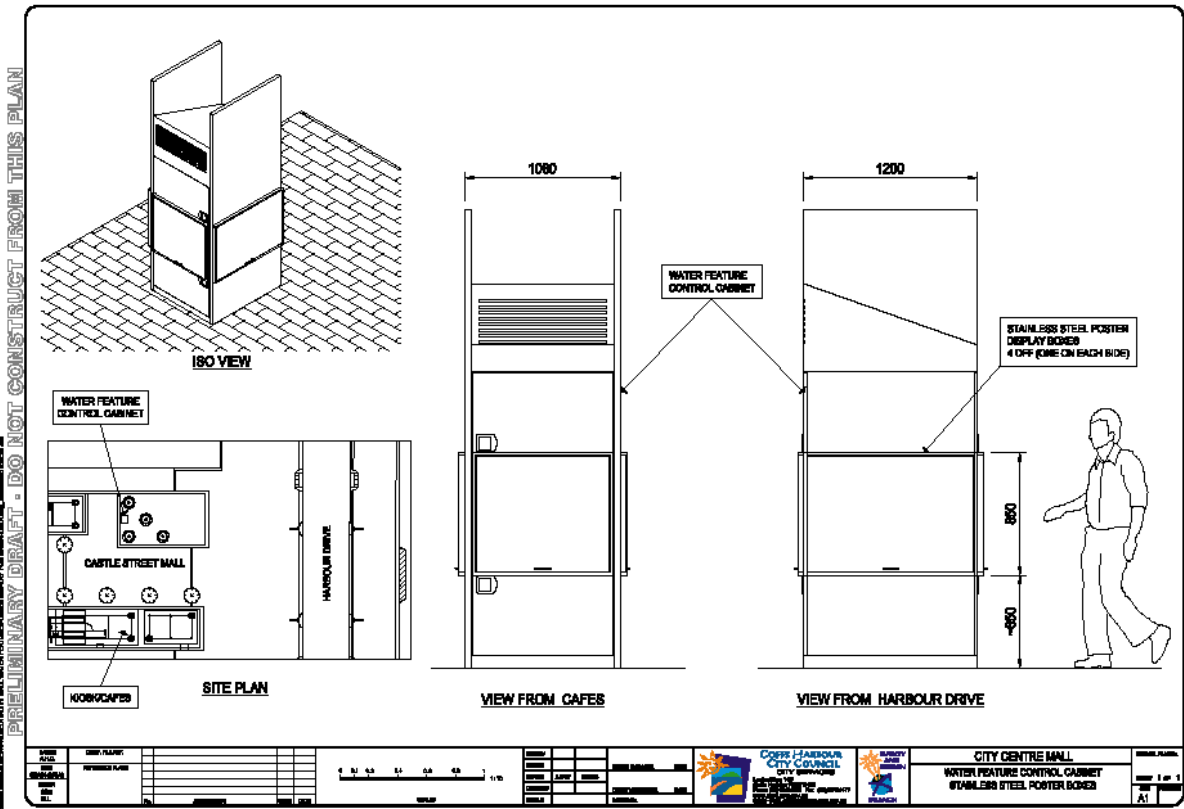
Attachments:

City Centre water feature control cabinet/stainless steel poster boxes site plan stainless steel poster box holders.

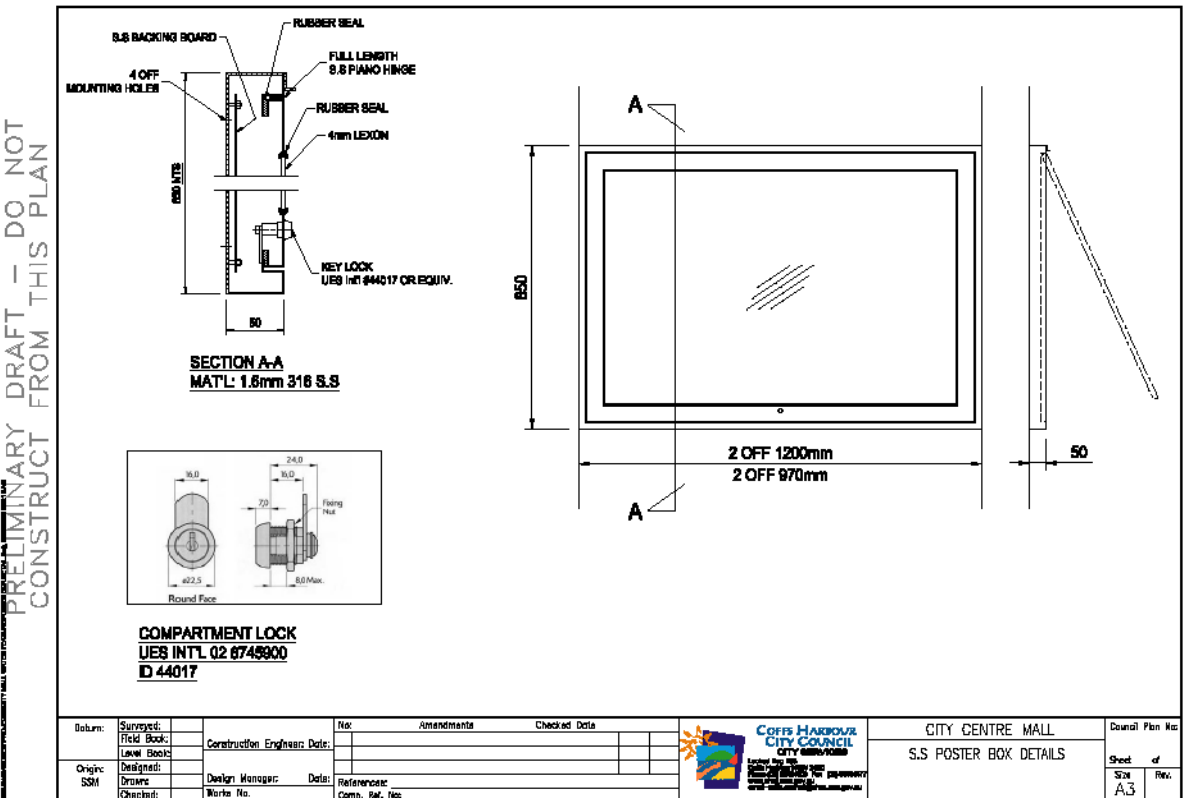
Attachment 1



Attachment 2A



Attachment 2B



S70 WORKS BRANCH REPORT

Purpose:

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 30 September, 2005.

Capital Works Program:

1. Completed Works in September 2005

- Bray Street, Left turn lane
- Englands Road CCRRF Civil Site Works
- Drainage
 - 58 Bluff Rd Emerald Beach, 45.3m of storm water drains.
 - 38 Headland Road Arrawarra, 72m of windrow.

2. Works continuing or commenced in September 2005

- Englands Road CCRRF Services relocations
- Hulberts Road Criterium Track
- Marina Drive Footpath works associated with rail level crossing, (170m)
- Road Rehabilitation
 - Mackay Street Woolgoolga (1600m²)
 - Nile Street Coffs Harbour Jetty (865m²)
- Albany Street Footpath (190m)
- Local Roads Gravel Resheets Various locations
- Combine Street Park Stormwater drainage, 157m of storm water drains.

Attached for Council's information is a summary of expenditure verses budget for 2005/06 Capital Works.

Expenditure on the Bray Street turning lane has exceeded the allocated budget due to unforeseen circumstances which have required additional works. These include, delay in the original start date, additional Telstra costs, removal of asbestos watermain and telecommunications conduits, increase in asphalt and bitumen costs, and a restriction of the working hours by the RTA on the highway lane occupancy licence. To moderate the impact of the additional works on the 2005/06 Management Plan works under the Road Rehabilitation and Residential Street Rehabilitation Programs are being scrutinized for possible savings that could be directed to the Bray St budget.

Maintenance Report

1. Maintenance Management

Operational expenditure is within the allocated program budgets and will continue to be monitored.

Cont'd

S70 - Works Branch Report (Cont'd)

Recommendation:

That Council:-

- 1. Notes the progress report on construction and maintenance works undertaken by Works Branch up to 30 September, 2005.**
- 2. Notes the individual program expenditures are being monitored and are within the allocated 2005/2006 budget.**

Attachments:

**Works Branch-Construction Projects Budget/Expenditure
2005/2006 Program
AS AT DATE: 30-Sep-05**

Description	Revised Budget	Actual Expenditure	% Project Complete	% Costs Expended
Local Roads				
Sealed Roads Reseals	\$625,000	\$3,300	1%	1%
Sealed Roads Reseals - Asphalt	\$59,000	\$20,000	34%	34%
Sealed Roads Rehabilitation	\$922,000	\$138,977	15%	15%
Dust Sealing	\$160,000	\$0	0%	0%
Unsealed Roads Gravel Resheeting	\$115,000	\$25,576	24%	22%
Bray Street Upgrade	\$400,000	\$469,228	98%	117%
Total:	\$2,281,000	\$657,081		
Federal Roads to Recovery				
Residential Street Rehabilitation	\$205,000	\$0	0%	0%
Gravel Resheeting	\$50,000	\$51,406	100%	103%
Sealed Roads Reseals	\$116,792	\$0	0%	0%
Total:	\$371,792	\$51,406		
Regional Roads				
3 X 3 Program	\$131,000	\$0	0%	0%
Regional Roads Repair Program	\$318,200	\$0	0%	0%
Regional Roads Timber Bridge Replacement Program	\$237,500	\$0	0%	0%
Total:	\$686,700	\$0		
Drainage				
Drainage Impts / Nuisance Flooding	\$218,000	\$49,234	35%	23%
Total:	\$218,000	\$49,234		
Bridges				
Major Repairs	\$168,000	\$0	0%	0%
Cathodic Protection (Fred Hanson Bridge)	\$100,000	\$0	0%	0%
Total:	\$268,000	\$0		
Footpaths / Cycleways				
Footpath Construction	\$303,000	\$0	0%	0%
PAMPS Footpath Works	\$50,000	\$0	0%	0%
Cycleway Projects	\$115,000	\$0	0%	0%
Total:	\$468,000	\$0		

S71 CONSTRUCTION OF REUSE DAMS AT MORGANS ROAD WEST

Purpose:

To report on investigations relating to tenders for repair works to private dams in Morgans Road West.

Description of Item:

As part of Council's plans for Morgans Road West reclaimed water program, it was intended to construct several dams and repair existing dams on private property to act as on-site storage of reclaimed water which would enable the dams to be filled during off peak times thus maximising reclaimed water.

Legal advice was sought when a variety of options, including the adopted option, was initially being considered. Following the Council meeting on 3 March 2005 further legal advice was sought as to whether Council could carry out work on private property which would only benefit the property owner. The advice was that Council cannot carry out work on private property for the benefit of the property owner unless it charges a fee.

As a result of this advice the tenderers for the proposed work and land owners were advised that Council would not proceed with the work.

The option of constructing a storage dam was raised by Council. This was considered by Council when the original options were considered but discounted because of initial costs, quality issues and the need to filter, chlorinate and pump the water.

Sustainability Assessment:

- **Environment**

The net environmental benefit was a major consideration when adopting the Reuse Strategy. Site management plans will be put in place to prevent on-site dams being filled beyond suspect leakage levels. Geotechnical testing of dams indicate that if they were constructed correctly they should hold water.

- **Social**

The availability of reclaimed water in the West Morgans Road area has turned degraded banana land into productive land with alternative crops now being grown. This has also created employment for families involved and others.

- **Economic**

Council had budgeted for these works under the reclaimed water budget.

Issues:

1. Alternative options to service properties which were to be serviced as part of the above tenders are being investigated and when designs are completed, Council's Works Branch will construct the mains.

Cont'd

S71 - Construction of Reuse Dams at Morgans Road West (Cont'd)

2. All reuse applicants are being advised they will be required to provide at least three days storage on-site before reclaimed water will be supplied.

Recommendation:

That the above actions be noted.

S72 DESTRUCTION, REMOVAL OR RE-USE OF SEPTIC TANKS

Purpose:

To recommend that Council permit the removal or reuse of septic tanks, where premises previously using a septic tank system have been connected to the reticulated sewerage system, subject to compliance with the "Destruction, Removal or Re-use of Septic Tank Guideline".

Description of Item:

Council at its Ordinary Meeting of 16 June 2005 resolved that ...

"Coffs Harbour Water investigate and report back to Council on the development of a policy that would allow the re-use of existing suitable, sound, decontaminates septic, pump-out tanks and aerated wastewater treatment systems to store rainwater for garden and fire-fighting use."

The matter has been investigated with reference being made to recent NSW policy and regulatory changes in regard to public health, sustainable buildings and water sensitive urban design. In the light of these changes, it is considered that Council's current procedures be amended to allow removal and reuse of septic tanks, subject to certain conditions.

Sustainability Assessment:

- **Environment**

As reported in connection with the Urban Rainwater Tank Policy, the retention of roof water on site for garden use has an environmental benefit and lessens the demand on town water supplies.

Unless thorough pump-out and disinfecting of the septic tank is carried out before its use as a water storage device, harmful pathogens can be conveyed to the garden or overflowed into the street drainage system.

Under no circumstances are septic tanks, collection wells and aerated wastewater treatment systems to be re-used as vessels for holding water for domestic purposes other than garden use.

Redirection of all or part of the roof water to the septic tank may also create problems with the overflow of excess roof water. Where the overflow discharges onto the site (instead of being conveyed to the street drainage system), run-off to neighbouring properties could create a nuisance.

- **Social**

Community benefit will occur as a result of deferment of future augmentation of the bulk water supply.

Cont'd

S72 - Destruction, Removal or Re-use of Septic Tanks (Cont'd)

- **Economic**

Broader Economic Implications

At the time of desludging of the septic tank and cleaning of the interior of the tank, an assessment by a competent person will need to be made as to the durability of the tank, recognising that it may have reached the end of its economic life and may be cracked and/or porous, and could collapse when left empty for some time.

Some additional set-up costs will occur in thorough cleaning, disinfecting, sealing off inlets/outlets, and providing an overflow system and pump.

Once established, apart from the small cost of running the pump and maintenance, some saving in town water charges will result.

Management Plan Implications:

The use of decommissioned septic tanks for water storage may marginally reduce water demand, however the financial implications would be difficult to quantify. The option of reusing septic tanks may lead to additional Council administration and inspection costs to ensure that Guidelines are followed.

Related Policy and / or Precedents:

Of relevance are NSW Health Department Advisory Note 3 - October 2000 (Destruction, Removal or Re-use of Septic Tanks, Collection wells and Aerated Wastewater Treatment Systems (AWTS), the NSW Governments BASIX requirement which has been developed to bring about water and energy efficiency.

No formal Council Policy exists although the current practice has been for septic tanks to be emptied, collapsed below ground level and filled with a quantity of lime and soil.

Statutory Requirements:

The relevant statutory provisions with respect to septic tanks and the reuse of decommissioned tanks for stormwater collection and drainage are:

- Sections 68 and 68A Local Government Act 1993 - Approval to carry out stormwater drainage work and to operate a system of sewage management.
- Clause 151 Local Government (General) Regulation 2005 - Stormwater drainage work to comply with any applicable standards.

These provisions enable Council to exercise controls to ensure that stormwater works are carried out satisfactorily.

Cont'd

S72 - Destruction, Removal or Re-use of Septic Tanks (Cont'd)

Issues:

Whilst there are advantages in using existing septic tanks for the storage and use of stormwater, it should be understood that they are not designed for this purpose and are generally not located in suitable locations and at levels to allow ready use for stormwater storage. It is essential, in the interests of public health and environment protection that where reuse of a tank is to occur that:

- All liquid and solids be pumped out of the decommissioned tank by a licenced contractor and that the tank be thoroughly disinfected.
- A system of pumps, pipes and fittings be provided to ensure that problems are not created with stormwater discharges, mosquitoes, cross connections or backflows.

System works should be carried out by a licenced plumber and drainer, with evidence of satisfactory completion of works being provided to Council.

Implementation Date / Priority:

Subject to Council's approval of this recommendation the revised procedure will come into effect immediately.

Recommendation:

That Council permit the removal or reuse of septic tanks, where premises previously using a septic tank system have been connected to the reticulated sewerage system, subject to compliance with the "Coffs Harbour Water -Destruction, Removal or Re-use of Septic Tank Guideline".

Attachments:



GUIDELINE DESTRUCTION, REMOVAL OR RE-USE OF SEPTIC TANKS

September 2005

Introduction

The purpose of this Guideline is to address issues in relation to destruction, removal or re-use of septic tanks, collection wells and aerated wastewater treatment systems (AWTS).

Relevant Legislation

- Local Government Act 1993
- Local Government (General) Regulation 2005
- AS/NZS 3500 National Plumbing and Drainage Code

Procedures

Generally

Where reticulated sewerage system progresses through an area and premises connect to the sewer, existing septic tanks, collection wells and AWTS become redundant, the tanks may be demolished, re-used on-site as a stormwater storage vessel or potentially may be sold and re-installed elsewhere.

There are several precautions that need to be observed to ensure that there is minimal danger to public health.

All plumbing and drainage works to be carried out by a licenced plumber and drainer. In circumstances where a septic tank or Aerated Wastewater Treatment System (AWTS) is to be removed and relocated, or reused on site for stormwater storage and irrigation, a Certificate must be provided to Council to demonstrate that such works have been completed in accordance with the requirements of this Guideline. Such Certificate to be provided within 60 days of decommissioning, failing which Council will initiate action to ensure that the necessary works are executed.

One of the following options must be employed.

1. Septic Tank / Collection Well: Demolition On Site

- 1.1 The contents of the septic tank / collection well are to be removed by tanker removal to an appropriate site.
- 1.2 The sides, lid, baffle (if fitted) and square junctions of the tank should be hosed down as the waste is being removed.
- 1.3 The tank is to be disinfected by broadcasting builder's lime over the exposed surfaces.
- 1.4 Several holes should be punched into the base of the tank. The lid and those parts of the walls, baffle and square junctions above the ground should be demolished and collapsed into the tank and the tank filled with clean soil or rubble and topped with clean soil.

2. Septic Tank and Collection Well: Reused On Site as a Storm Water Storage and Irrigation Tank

- 2.1 For reuse on site as a non-domestic water-containing vessel the contents are to be removed by tanker to an appropriate site.
 - 2.2 The sides, lid, baffle (if fitted) and square junctions of the tank should be hosed down as the waste is being removed.
 - 2.3 The tank should be filled with fresh water and disinfected to a minimum level of 5 mg/L of free residual chlorine with a half hour contact time. The chlorine should be allowed to dissipate naturally and not be neutralised.
 - 2.4 The inlet(s) and outlet(s) may be sealed. Pumps and other accessories may then be installed and connected to an irrigation system. The tank is to be mosquito proofed and fitted with a strainer to prevent the introduction of coarse materials.
 - 2.5 The tank is to be labelled as containing water unfit for human consumption.
 - 2.6 Non-standard water pipe fittings or irrigation fittings are to be used and no cross connection is to be made with any potable water supply, or likely to contaminate any potable water supply.
 - 2.7 Any overflow is to be directed to the storm water discharge or as specified by Council.
- NB Where stormwater currently discharges to street or an inter-allotment drainage system, this connection must be maintained.

3. Septic Tanks and Collection Wells: Removed and Relocated

- 3.1 Septic tanks and collection wells may only be removed, relocated and reused as such where the septic tank or collection well is subject to a current certificate of accreditation issued by the NSW Department of Health.
- 3.2 The contents of the septic tank and/or collection well are to be removed by tanker to an appropriate site.
- 3.3 The sides, lid, baffle (if fitted) and square junctions of the tank should be hosed down as the waste is being removed.
- 3.4 The inlets and outlets should be plugged and the tank should then be filled with clean water and disinfected to a minimum level of 5 mg/L of free residual chlorine, with a one half hour contact time. The lid should be exposed to the chlorine solution. The chlorine should be allowed to dissipate naturally and not be neutralised.
- 3.5 The contents of the tank and/or well may be then emptied as stated above. The septic tank and/or collection well may be removed if the structural integrity of the tank and/or well can be maintained.
- 3.6 Approval of Council is to be obtained before the tank and/or well is reinstalled as a septic tank or collection well within the Coffs Harbour City boundaries.

- 3.7 If the tank is to be removed, relocated and reused as a storm water irrigation chamber the tank is still to be emptied, cleaned and disinfected as outlined above.

4. AWTS: Demolition On Site

- 4.1 The waste contents of the AWTS are to be removed by tanker to an appropriate site. The liquid contents of the AWTS is not to be irrigated using the land application system.
- 4.2 The sides, lid, baffles, components and square junctions of the AWTS should be hosed down as the waste is being removed.
- 4.3 The pumps, blowers and internal components of the AWTS may be either collapsed into the AWTS or selectively removed by the owner/occupier, an AWTS manufacturer or service agent for use only as spare parts. The owner/occupier, manufacturer or service agent must remove such parts in a manner which will not contaminate the environment or compromise the health and safety of themselves or others. Unretrieved components must be left in the AWTS.
- 4.4 The AWTS and remaining components are to be disinfected by broadcasting builder's lime over the exposed surfaces.
- 4.5 Several holes should be punched into the base of the tank. The lid and those parts of the walls, baffle and square junctions above the ground should be demolished and also collapsed into the tank and the tank filled with clean soil or rubble and topped with clean soil.
- 4.6 All irrigation lines and spray head, sprinklers, drippers and the like are to be flushed with potable water for five minutes. Should the irrigation lines be connected to the reticulated water supply the installation shall comply with Coffs Harbour Water requirements.

5. AWTS: Removed and Relocated

- 5.1 AWTS may only be reused where the AWTS is subject to a current certificate of accreditation by the NSW Department of Health.
- 5.2 The removal and relocation of an AWTS shall be performed by an AWTS manufacturer, installer or service agent familiar with the AWTS brand.
- 5.3 The waste contents of the AWTS are to be removed by tanker to an approved site.
- 5.4 The sides, lid, baffles, components and square junctions of the AWTS should be hosed down as the waste is being removed.
- 5.5 The tank should then be filled with clean water and disinfected to a minimum level of 5 mg/L of free residual chlorine, with a one half hour contact time.
- 5.6 All irrigation lines and spray head, sprinklers, drippers and the like are to be flushed with potable water for five minutes. Should the irrigation lines be connected to the reticulated water supply the installation shall comply with Coffs Harbour Water requirements.
- 5.7 The tank may then be emptied and removed. Tanks of reinforced concrete may only be removed where the structural integrity of the tank can be maintained.
- 5.8 The pumps, blowers and internal components of the AWTS must be removed by an AWTS manufacturer or service agent for use only as spare parts. The manufacturer or service agent must remove such parts in a manner which will not contaminate the environment or compromise the occupational health and safety of themselves or others.
- 5.9 All mechanical and electrical items such as pumps and blowers must be renewed (not reconditioned), and covered by warranty. Valve diffusers and media may be reused and are to be cleaned and serviced.

- 5.10 The maintenance of the re-installed AWTS must be carried out by service contractor to the satisfaction of the council.
- 5.10 Approval of Council is to be obtained before the AWTS is reinstalled within the Coffs Harbour City boundaries.

CONFIDENTIAL REPORTS

S73 TENDER : PLANT REPLACEMENT PROGRAM -SUPPLY OF ONE TRUCK MOUNTED STREET SWEEPER, CONTRACT 05/06-222-TO

Purpose:

To advise Council of tenders received for the replacement of one truck mounted street sweeper in the plant fleet and recommending approval to purchase this under the 2005/2006 Plant Replacement Program.

Description of Item:

Tenders closed 16 August 2005 for the supply of one truck mounted street sweeper. Four tenderers submitted offers, however only two conforming bids were received for the supply of the unit with or without trade in. These were received from:-

1. Schwarze Industries Australia Pty Ltd
2. MacDonald Johnston Engineering Company Pty Ltd

Schwarze Industries and MacDonald Johnston also submitted alternative offers for Councils consideration. Smiths Trucks Pty Ltd submitted a bid for the outright purchase of the current street sweeper.

Sustainability Assessment:

Tenders for the compact street sweeper were called following adoption of the 2005/2006 Plant Replacement Program. Sustainability issues have been considered in the specification and tender assessment.

- **Environment:**

The recommended purchase complies with NSW, Australian and Industry standards in the following areas:-

- Emission standards are in accordance European standards. 'Tier II'
- Service frequency and the reduction of waste products on oil and filters.
- Fuel consumption.
- Noise levels.
- Recyclability of parts

- **Social:**

The review of tenders included field performance testing to assess ergonomics and operator safety.

The location of the supplier has been considered in accordance with the local business preference weighting in the tender evaluation.

Cont'd

S73 - Tender : Plant Replacement Program - Supply of One Truck Mounted Street Sweeper, Contract 05/06-222-TO (Cont'd)

- **Economic:**

The net cost to Council excluding GST would be \$168,010.00.

Funds for the change over have been budgeted for and are available in the Plant Fund budget.

Consultation:

The tender evaluation has included consultation with operational and workshop staff.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Council's Policy.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

Issues:

The Tender Value Selection System was applied to all tenders and the assessment details are contained in the attached confidential supplement.

After completing the operator evaluation, the MacDonald Johnston VT605 Street Sweeper on a Hino Ranger Pro 9 truck was deemed the best overall package for Councils operations.

Recommendation:

That Council accept the tender (Option A – with trade-in) submitted by Macdonald Johnston Engineering Company Pty Ltd, ABN 68 004 992 090, for the purchase of one Macdonald Johnston VT605 Street Sweeper on a Hino Ranger Pro 9 truck, for the price of \$184,811.00, including GST and optional extras.

S74 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF THREE SINGLE CAB TIPPER TRUCKS 16000 KG GVM, CONTRACT 05/06-219-TO

Purpose:

To advise Council of tenders received for replacement of three tipper trucks in the plant fleet and recommending acceptance of a tender under the 2005/2006 Plant Replacement Program.

Description of Item:

Tenders were called closing 16 August 2005 for the purchase of three 16000kg GVM tipper trucks. Three conforming tenders were received from the following suppliers:

1. Midcoast Trucks Pty Ltd.
2. K & J Trucks Pty Ltd
3. RH Taylor & Company Pty Ltd

Non-conforming tenders were received from the following:

1. Brown and Hurley Group
2. Zipcon trading as Newcastle Hino

In addition, three offers for purchase of the trade-in vehicles were received from:

1. Smiths Trucks Pty Ltd.
2. G&C Parisi Pty Ltd trading as City Bus& truck Centre
3. Brigolo Pty Ltd

Details of the tender prices and purchase offers are set out in the confidential attachment.

Sustainability Assessment:

Tenders for the trucks were called following adoption of the 2005/2006 Plant Replacement Program. Sustainability issues have been considered in the specification and tender assessment as follows:-

- **Environment:**

- Emission standards.
- Service frequency and the reduction of waste products on oil and filters.
- Fuel consumption.
- Noise levels.
- Recyclability of parts

- **Social:**

The review of tenders included field performance testing to assess ergonomics and operator safety.

Cont'd

S74 - Tender: Plant Replacement Program - Supply of Three Single Cab Tipper Trucks 16000 KG GVM, Contract 05/06-219-TO (Cont'd)

The location of the supplier, with a view to promoting business and employment in the local area has been taken into account through the local business preference weighting in the tender evaluation.

- **Economic:**

The net change over cost to Council excluding GST would be \$148,090.91.

Funds are available within the allocated budget for plant replacement in 2005/06 for this amount.

Consultation:

The tender evaluation has included consultation with plant operators, workshop and operational staff.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Council policy.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

Issues:

The Tender Value Selection System was applied to all tenders and the assessment details are contained in the attached confidential supplement.

The tendered item from Midcoast Trucks and RH Taylor & Company were not subject to field-testing; because the initial evaluation of their tenders showed that they would not achieve higher weighted scores than other tenderers.

After applying the tender value selection system, the Mitsubishi represents best overall value to Council.

Recommendation:

That:

1. **Council accept the tender (Option B – without trade-in) submitted by K & J Trucks, ABN 71 003 113 675, for three Mitsubishi FM65FH2RFAE Trucks for the price of \$323,400.00 including GST.**
2. **Council accept the tender (Option C – Outright purchase of trucks) submitted by Midcoast Trucks, ABN 63 059 578 880, for three council owned tipper Trucks for the price of \$160,500.00 including GST.**

S75 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF ONE TRUCK MOUNTED ELEVATING WORK PLATFORM, CONTRACT 05/06-220-TO

Purpose:

To advise Council of tenders received for the supply of a truck mounted elevated work platform and recommending acceptance of a tender under the 2005/2006 Plant Replacement Program.

Description of Item:

Tenders for an elevated work platform were called following the adoption of Additional Plant Purchases from the Plant Reserve at the Corporate Services Meeting 7 April 2005

Tenders were called closing 16 August 2005 for the purchase of a truck mounted elevating work platform. One conforming tender was received from Midcoast Trucks Pty Ltd.

A non-conforming tender was received from GMJ Equipment Pty Ltd.

A detail of the tender price is set out in the confidential attachment.

Sustainability Assessment:

Sustainability issues have been considered in the specification and tender assessment.

- **Environment:**

The truck mounted elevated work platform offered complies with NSW, Australian and Industry standards in the following areas:-

- Emission standards.
- Service frequency and the reduction of waste products on oil and filters.
- Fuel consumption.
- Noise levels.
- Recyclability of parts

- **Social:**

The review of tenders included field performance testing to assess ergonomics and operator safety.

The location of the supplier, with a view to promoting business and employment in the local area has been taken into account through the local business preference weighting in the tender evaluation.

- **Economic:**

The net change over cost to Council excluding GST would be \$296,745.45

Funds are available within the plant reserve allocated in accordance with Council's resolution of 7 April, 2005, Corporate Services Meeting.

Cont'd

S75 - Tender: Plant Replacement Program - Supply of One Truck Mounted Elevating Work Platform, Contract 05/06-220-TO (Cont'd)

Consultation:

The tender evaluation has included consultation with plant operators, workshop and operational staff.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Council policy.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

Issues:

The Tender Value Selection System was applied to all tenders and the assessment details are contained in the attached confidential supplement.

Relevant Council staff inspected an identical elevating work platform owned and operated by another Council to assess the value for money represented by the Mid Coast Truck offer. Based on physical inspections, and the result of the tender value selection system the Isuzu with a GMS work platform represents the best value for Council.

Recommendation:

That Council accept the tender submitted by Midcoast Trucks, ABN 63 059 578 880, for one Isuzu FVZ1400 with a GMJ LL22.350 elevating work platform for the price of \$326,420.00 including GST.

S76 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF TWO SKID STEER LOADERS ERG CLASS SSL4 OR SSL5, CONTRACT 05/06-221-TO

Purpose:

To advise Council of tenders received for the replacement of two Skid Steer Loaders in the plant fleet and recommending approval to purchase these under the 2005/2006 Plant Replacement Program.

Description of Item:

Tenders were called closing 16 August 2005 for the purchase of two Skid Steer Loaders ERG CLASS SSL4 or SSL5. Four conforming tenders were received from the following:

1. Case Equipment Sales
2. GCM Agencies Pty Ltd
3. Alldiesel Equipment Sales and Service
4. WesTrac Pty Ltd

In addition, Case Equipment Sales offered two alternative tenders.

One tender for the outright purchase of the tendered items was received from Smiths Truck Pty Ltd.

Sustainability Assessment:

Tenders for the Skid Steer Loaders were called following adoption of the 2005/2006 Plant Replacement Program. Sustainability issues have been considered in the specification and tender assessment, these are as follows:-

- **Environment**

- Emission standards are in accordance with European standards. 'Tier II'
- Service frequency and the reduction of waste products on oil and filters.
- Fuel consumption.
- Noise levels.
- Recyclability of parts

- **Social**

The review of tenders included field performance testing to assess ergonomics, operator safety and the ability to carry out designated works.

The location of the supplier, with a view to assisting business and employment in the local area has been taken into account through the local business preference weighting in the tender evaluation system.

S76 - Tender: Plant Replacement Program - Supply of Two Skid Steer Loaders ERG Class SSL4 or SSL5, Contract 05/06-221-TO (Cont'd)

- **Economic**

The net change over cost to Council excluding GST would be \$84,980.00 for both machines and the optional extras.

Funds for the change over have been budgeted for and are available in the Plant Fund budget.

Consultation:

The tender evaluation has included consultation with plant operators, workshop and operational staff.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Councils Purchase Policy and Tender Evaluation System.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

Issues:

The Tender Value Selection System was applied to all tenders and the assessment details are contained in the attached confidential supplement.

The tendered items from GCM Agencies Pty Ltd and Case Equipment Sales were not subject to field-testing; because the initial evaluation of their tenders showed that they would not achieve higher weighted scores than other tenderers.

Council's Skid Steer loader operators, whose machines are being replaced, carried out evaluation and submitted test reports. After taking operator evaluation into account, the Bobcat S185 was deemed best overall package to replace machine one (the wheeled machine) and the Caterpillar 247B to replace machine two (the tracked machine) for Councils operations.

Recommendation:

That:

- 1. Council accept the tender (Option A – with trade-in) for machine one submitted by All Diesel Equipment Sales and Service Pty Ltd, ABN 86 002 787 340 for the purchase of the one Bobcat Skid Steer Loader, for the change over price of \$35,288.00, including GST.**
- 2. Council accept the tender (Option A – with trade-in) for machine two submitted by WesTrac Pty Ltd, ABN 63 009 342 572 for the purchase of the one Caterpillar Tracked Skid Steer Loader, for the change over price of \$58,190.00, including GST and optional extras.**

S77 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF ONE BLOWER TYPE ROAD PATCHING UNIT ON A 22,500 KG GVM TRUCK, CONTRACT 05/06-224-TO

Purpose:

To advise Council of tenders received for replacement of a blower type road patching truck in the plant fleet and recommending acceptance of a tender under the 2005/2006 Plant Replacement Program.

Description of Item:

Tenders were called closing 16 August 2005 for the purchase of a blower type road patching truck. Two conforming tenders were received from the following:

1. Midcoast Trucks Pty Ltd.
2. Jetpatcher Roadtech Pty Ltd

In addition, two offers for purchase of the trade-in vehicle was received from:

1. Smiths Trucks Pty Ltd.
2. Brigolo Pty Ltd

Details of the tender prices and purchase offers are set out in the confidential attachment.

Sustainability Assessment:

Tenders for the truck were called following adoption of the 2005/2006 Plant Replacement Program. Sustainability issues have been considered in the specification and tender assessment.

- **Environment:**

The recommended purchase complies with NSW, Australian and Industry standards in the following areas:-

- Emission standards.
- Service frequency and the reduction of waste products on oil and filters.
- Fuel consumption.
- Noise levels.
- Recyclability of parts

- **Social:**

The review of tenders included field performance testing to assess ergonomics and operator safety.

The location of the supplier, with a view to assisting business and employment in the local area has been taken into account through the local business preference weighting in the tender evaluation.

Cont'd

S77 - Tender: Plant Replacement Program - Supply of One Blower type Road Patching Unit on a 22,500 KG GVM Truck, Contract 05/06-224-TO (Cont'd)

- **Economic:**

The net change over cost to Council excluding GST would be \$205,593.63.

Funds are available within the allocated budget for plant replacement in 2005/2006 for this amount.

Consultation:

The tender evaluation has included consultation with plant operators, workshop and operational staff.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Council policy.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

Issues:

The Tender Value Selection System was applied to all tenders and the assessment details are contained in the attached confidential supplement.

The two patching units recognised in the road repair and maintenance industry are Jetpatcher and Paveline. Both are capable systems, however the Paveline unit has several practical features that can assist the operational staff increase production, and improve the quality and longevity of a patch. Both systems have been inspected by operational staff and the Isuzu FV1400 with a Paveline Autopatch Road Patching Unit is considered the most advantageous purchase for Council.

Recommendation:

That Council accept the tender submitted by Midcoast Trucks, ABN 63 059 578 880, for one Isuzu FVZ1400 with a Paveline Autopatch Road Patching Unit for the price of \$226,153.00 including GST and optional extras.

S78 TENDER: PLANT REPLACEMENT PROGRAM - SUPPLY OF ONE 15000KG GVM DUAL CAB TRUCK WITH ROAD PATCHING BODY, CONTRACT 05/06-223-TO

Purpose:

To advise Council of tenders received for replacement of a 15000kg gvm dual cab truck with road patching body in the plant fleet and recommending acceptance of a tender under the 2005/2006 Plant Replacement Program.

Description of Item:

Tenders were called closing 16 August 2005 for the purchase of a 15000kg gvm dual cab truck with road patching body. Three conforming tenders were received from the following:

1. Midcoast Trucks Pty Ltd.
2. K & J Trucks Pty Ltd
3. Brown and Hurley Group Pty Ltd

In addition, two offers for purchase of the trade-in vehicle was received from.

1. Smiths Trucks Pty Ltd.
2. Brigolo Pty Ltd.

Details of the tender prices and purchase offers are set out in the confidential attachment.

Sustainability Assessment:

Tenders for the truck were called following adoption of the 2005/2006 Plant Replacement Program. Sustainability issues have been considered in the specification and tender assessment.

- **Environment:**

- Emission standards.
- Service frequency and the reduction of waste products on oil and filters.
- Fuel consumption.
- Noise levels.
- Recyclability of parts

- **Social:**

The review of tenders included field performance testing to assess ergonomics and operator safety.

The location of the supplier, with a view to assisting business and employment in the local area, has been taken into account through the local business preference weighting in the tender evaluation.

Cont'd

S78 - Tender: Plant Replacement Program - Supply of One 15000 GVM Dual Cab Truck with Road Patching Body, contract 05/06-223-TO (Cont'd)

- **Economic:**

The net change over cost to Council excluding GST would be \$113,250.00.

Funds are available within the allocated budget for plant replacement in 2005/06 for this amount.

Consultation:

The tender evaluation has included consultation with plant operators, workshop staff and operational staff.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Council policy.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

Issues:

The Tender Value Selection System was applied to all tenders and the assessment details are contained in the attached confidential supplement.

The tendered item from Midcoast Trucks was not subject to field-testing; because the initial evaluation of their tender showed that they would not achieve higher weighted scores than other tenderers.

After taking operator evaluation into account, the Hino with a Pohlner Ezi-Lay road patching body was deemed best overall package to Council.

Recommendation:

That Council accept the tender (Option A – with trade-in) submitted by Brown and Hurley Group Pty Ltd, ABN 66 010 732 966, for one Hino Pro Ranger 9 Crew truck with a Pohlner Ezi-Lay road patching for the price of \$124,575.00 including GST and optional extras.

Geoff Newton
Acting Director of City Services