

The following document is the minutes of the Council and Committee Meetings held on Thursday, 21 July 2005. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 18 August 2005 and therefore subject to change. Please refer to the minutes of the meeting of 18 August 2005 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY SERVICES COMMITTEE)
COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
21 JULY 2005

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

21 JULY 2005

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, C Joass, R McKelvey, W Palmer, and G Smithers.

Staff: General Manager, Director of City Services, Director of Planning, Environment & Development, Director of Corporate Services, Director of City Business Units and Executive Assistant

Leave of Absence: Councillor I Hogbin

The meeting commenced at 6.17pm with the Mayor, Cr K Rhoades in the chair.

APOLOGY

- 109** **RESOLVED** (Palmer/Smithers) that an apology received from Cr I Ovens for absence be received and leave be granted for the current meeting of Council.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 110** **RESOLVED** (Smithers/Joass) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.18pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S41 TRAFFIC COMMITTEE 5/2005

To confirm minutes from the Traffic Committee held on 7 July 2005.

EN44 RECOMMENDED (McKelvey/Joass):

T.28 – First Avenue, Sawtell - Overtaking lane (R.501520 [1139196])

That double unbroken centre lines be installed in First Avenue, Sawtell, on approaches to Eleventh Avenue, as per Plan T.28.

T.29 – Moonee Street, Coffs Harbour - Disabled Parking (R.505330 [440627])

That no action be taken to install disabled parking in Moonee Street, Coffs Harbour, in the vicinity of the Local Court.

T.30 – Hogbin Drive, Sawtell - Speed Limits (R.500390 [1138424])

That no change to speed limits on Hogbin Drive, Coffs Harbour, be undertaken.

T.31 – Mildura Street, Coffs Harbour (R.505300 [1112346])

That traffic classifiers be installed in Mildura Street, Coffs Harbour, and the results brought back to Traffic Committee for consideration.

T.32 – Grafton Street, Nana Glen - 50km/70km/h speed limits (R.507430 [1128619])

That no action be taken to move the 50km & 70km/h speed limit signs on the southern side of Nana Glen.

T.33 – Red Rock Road, Red Rock (Red Rock Road [1121156])

That no action be taken at this stage to reduce the speed limit on Red Rock Road, Red Rock, however an audit of speed signs and linemarking be carried out together with installing traffic classifiers, and results brought back to Traffic Committee.

S41 - Traffic Committee 5/2005 (cont'd)

T.34 – St Francis Xavier School, Queen Street, Woolgoolga (R.508860 [1121156])

That 40km/h school zone signs be installed in Queen Street & Maldon Place, Woolgoolga, in the vicinity of St Francis Xavier School, in accordance with Plan No. T.34.

T.35 – Park Beach Road, Coffs Harbour - Proposed Pedestrian Crossing (R.505680)

That further investigation be carried out regarding to the installation of a marked pedestrian crossing in Park Beach Road, Coffs Harbour, in the vicinity of Northside Shopping Centre.

T.36 – Joyce/Beryl Street intersection, Coffs Harbour - Traffic Safety (R.504920 / R.503870 [1144489])

That no action be taken to change the configuration of the intersection at the corner of Joyce Street and Beryl Street, Coffs Harbour.

T.37 – Eastbank Road, Coramba - Speed Limits (R.506420 [1142779])

That no action be taken at this stage to reduce the speed limit on Eastbank Road, Coramba, however an audit of speed signs and linemarking be carried out together with installing traffic classifiers, and results brought back to Traffic Committee.

T.38 – Newcastle Drive, Toormina - B-Double Access (R.502200 [987923])

That the request for B-Double access to Newcastle Drive, Toormina, be deferred pending further investigation.

T.39 – Woolgoolga Beach Reserve, Woolgoolga - Woolgoolga Curry Fest (R.505680)

That :

- (a) the temporary road closure of Beach Street, Woolgoolga, between Carrington Street and Queen Street, from 9.00am to 9.00pm on Saturday, 15 April 2006, for the purpose of conducting the Woolgoolga Curry Fest, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Curry Fest liaise with affected traders and obtain traders approval.
- (c) the organisers submit a Traffic Control Plan for approval by Council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

S41 - Traffic Committee 5/2005 (cont'd)

T.40 – Various Roads, Central Bucca and Lowanna areas - Temporary Road Closures, GK Denney Tyres Rally (1113 / 1618 [1121869])

That approval be granted to use local roads for the GK Denney Tyres Rally of the Coffs Coast on Saturday, 27 August 2005, and for the temporary road closures of the following roads:

- Wears Road, Central Bucca 11.00am - 3.00pm
- Cradle Creek Road, Lowanna 12 noon - 4.20pm
- Bushmans Range Road, Lowanna 12 noon - 4.20pm

S42 INTEGRATED TRANSPORT PLAN

The purpose of this report is to provide to Council an update on the progress of the Integrated Transport Plan.

- EN45 RECOMMENDED** (McKelvey/Joass) that this report on the status of the Integrated Transport Plan preparation be noted.

S43 COFFS HARBOUR ROAD USAGE SURVEY AND BICYCLE USER GROUP BECOMING SECTION 377 COMMITTEE

The purpose of this report is firstly to advise Council on the results of a road usage survey carried out by Dr Charmaine Daly of Southern Cross University and secondly to recommend that Council's Bicycle Users sub committee become a Section 377 Committee of Council.

- EN46 RECOMMENDED** (McKelvey/Joass):
1. That this report on the results of the Coffs Harbour road user survey be noted.
 2. That Council, in accordance with Section 355, appoint a Committee of one Councillor and six members to the Coffs Harbour Bicycle Users Committee.
 3. That in accordance with Section 377 Council delegate to the Coffs Harbour Bicycle Users Committee the functions of assisting Council with the maintenance of the city cycleways.

S43 - Coffs Harbour Road Usage Survey & Bicycle User Group becoming Section 377 Committee (cont'd)

SUPPLEMENTARY MOTIONS

- EN47 RECOMMENDED** (Bonfield/Rhoades) that Council request the Arts and Cultural Advisory Committee and the Bicycle User Group to explore the opportunities of an appropriate memorial or public art along Hogbin Drive in recognition of the fact that Coffs Harbour has been constructing cycleways for the last 20 years.
- EN48 RECOMMENDED** (Bonfield/Smithers) that Council's representative on the Coffs Harbour Bicycle Users Committee be Councillor R McKelvey.

S44 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 30 June, 2005.

- EN49 RECOMMENDED** (McKelvey/Joass) that Council notes:
1. The progress report on construction and maintenance works undertaken by Works Branch up to 30th June, 2005.
 2. The individual program expenditures have been monitored for 2004/2005 with most programs completed in June 2005 with the exception of several minor jobs extended into July 2005 due to wet weather delays.
 3. That the 2005/06 works program will be commenced based on the Draft Management Plan to avoid delay costs. Project expenditures will be monitored and costs will be contained within the approved budget. No special projects (with the exception of Bray St Left Turn Lane) will be commenced until the Management Plan is finalised.

S45 FEDERAL GOVERNMENT 2005/06 TO 2008/09 ROADS TO RECOVERY PROGRAM - 2005/06 ALLOCATION.

To present to Council a schedule of works for the Roads to Recovery Program to be completed in the 2005/06 financial year.

MOTION

EN50 RECOMMENDED (Rhoades/McKelvey) that Council allocate funding of \$371,792.00 under the Federal Government Roads to Recovery program in 2005/06 to additional works in the following local roads programs as detailed in Option 1 of this report:-

- | | |
|-------------------------------|--------------|
| • Sealed Roads Rehabilitation | \$205,000.00 |
| • Sealed Roads Resealing | \$116,792.00 |
| • Gravel Road Resheet | \$50,000.00 |

AMENDMENT

MOVED (Bonfield/Joass) that the matter of the Federal Government Roads to Recovery Program be deferred until after the meeting on the budget for the Management Plan.

The **AMENDMENT** on being put to the meeting was **LOST**. The **MOTION** on being put to the meeting was declared **CARRIED**.

S46 COFFS HARBOUR WATER TREATMENT PLANT

To update Council on the status of planning for the proposed Coffs Harbour Water Treatment Plant and recommending tenders for the concept, design and construction proceed.

EN51 RECOMMENDED (Bonfield/McKelvey):

1. That Council approve in principle the construction of the Coffs Harbour water supply treatment plant.
2. That staff pursue suitable procurement options for the construction of the Coffs Harbour Water Treatment Plant.
3. That Council acknowledge the Health Department advice that the requirement for installation of fluoridation has been extended from November 2005 to November 2006 to enable it to be part of works associated with the new Water Treatment Plant.

**S47 MINUTES OF THE ARTS AND CULTURAL ADVISORY COMMITTEE
MEETING HELD ON 18 APRIL 2005**

To present to Council the minutes of the Arts and Cultural Development Advisory Committee meeting held on 18 April 2005.

EN52 RECOMMENDED (Bonfield/Joass) that:

1. Council note the minutes of the Arts and Cultural Development Advisory Committee meeting held on 18 April 2005.
2. Council adopt the Arts and Cultural Development Advisory Committee draft Code of Meeting Practice attached.

S48 REVIEW OF FEES AND CHARGES - JETTY MEMORIAL THEATRE

To obtain Council approval to implement a new range of fees and charges for the Jetty Memorial Theatre.

EN53 RECOMMENDED (Bonfield/Joass) that the fees and charges for the Jetty Memorial Theatre as attached to the report be adopted for 2005/06.

S49 TENDERS - SUPPLY & DELIVERY OF BITUMEN SEALING WORKS

To obtain Council approval to accept a tender for the supply and delivery of bitumen sealing works for the 2005/2006 financial year.

EN54 RECOMMENDED (Rhoades/McKelvey):

1. That Council accept the schedule of rates tendered by Boral Asphalt, ABN 53 000 102 376, for the supply and delivery of spray bitumen sealing works, Contract No. 05/06-209-TO for a schedule of rates amount of \$1,017,069.90 including GST on the basis that it is the most advantageous tender.
2. That the contract documents be executed under the Common Seal of Council.

S50 TENDER - ANNUAL CONTRACT FOR SUPPLY & DELIVERY OF AGGREGATE

To obtain Council approval to accept a tender for the supply and delivery of aggregates for the 2005/2006 financial year.

EN55 RECOMMENDED (Rhoades/McKelvey):

1. a) That Council accept the schedule of rates tendered by Readymix Holdings Pty Ltd, ACN 099 732 297 for both:-
 - Part 1, for a schedule of rates amount of \$229,512.00 including GST and;
 - Part 2, for a schedule of rates amount of \$56,507.00 including GST.of Contract 05/06-208-TO, Supply and Delivery of Aggregate, on the basis that it is most advantageous tender.
- b) That the contract documents be executed under the Common Seal of Council.

S51 TENDERS: CONSTRUCTION OF SEWER MAIN, PULLEN STREET, WOOLGOOLGA

To report on tenders received for the construction of a 300mm diameter sewer trunk main at Pullen Street, Woolgoolga

EN56 RECOMMENDED (Rhoades/McKelvey):

1. That Council accept the tender of A J Pipelines and Constructions Pty Ltd, ABN 40 083 081 645, for Contract No. 04/05-206-QO, Construction of Sewer Trunk Main, Pullen Street Woolgoolga for the lump sum amount of \$237,479 including GST, on the basis that:-
 - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System
 - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
 - c) The Tenderer's financial references are satisfactory
2. That the contract documents be completed under Seal of Council

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 7.00pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN57 **RECOMMENDED** (Joass/Smithers) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

111 **RESOLVED** (Bonfield/McKelvey) that the recommendations of the City Services Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

1. DA 464/04 - Lot 1, DP 390752, Lyons Road, Bonville

Councillor Smithers raised the following questions in relation to DA464/04, Lot 1, DP 390752, Lyons Road, Bonville:

- Whether the Development Application had been approved under delegated authority and if so, should it have come to Council.
- Whether there is any ability to revisit the Development Consent and amend conditions on the Development Application.

The Director of Planning, Environment and Development advised that the application was approved under delegation in accordance with Council policy and countersigned by the General Manager and Mayor, and as the Consent has been issued, Council is unable to revisit the Consent or the conditions that were imposed upon it.

Councillor Smithers handed the documentation that he had received regarding this matter to the General Manager for action.

2. Meeting Procedure

Councillor Featherstone questioned what the procedure was for matters raised in Questions Without Notice as he raised an issue several meetings ago and the matter has not been answered as yet.

The General Manager advised that he would follow the matter up but the items are usually listed in the Outstanding Reports and Resolutions item in the Corporate Services Committee agenda.

3. Section 94 Funds

Councillor Joass questioned why, when he had previously asked, the amount in the Section 94 fund was \$6M but was now only showing \$4.7M.

The Director of Corporate Services advised that the reduction was due to the finalisation of commitments in 2004/05 which were not previously included.

Councillor Joass questioned when work would begin on Market Street, Woolgoolga as there is \$164,000 in the Section 94 funds.

The Director of City Services advised that some funds could go towards the angle parking, but it is a staged process and the works for the previous have only recently been completed.

4. WE Smith Engineering

Councillor Bonfield advised that she had attended a Regional Community Consultative Committee meeting recently where the matter of the removal of the heat exchangers by Smiths Engineering was brought up. Cr Bonfield questioned where the matter was up to as it was her understanding that Smiths Engineering would be able to remove them by road however the load limits had now been changed on Macksville bridge.

The Mayor advised that he had attended a meeting in Coffs Harbour where the issue of getting the product to the destination was raised. Mr John Anderson, MP, Federal Minister for Transport at the time, took the matter on board, however it is still under consideration. The Mayor advised that he would organise a site visit for interested Councillors.

GENERAL BUSINESS

1. Sign indicating cultural facilities

Councillor Bonfield requested consideration be given to the provision of a sign, to be located centrally in Coffs Harbour, showing where cultural facilities, such as the Bunker Gallery, are located and the other side of the sign be used to advertise upcoming shows.

The Director of City Services advised that there is a stainless steel control box in the City Centre which already has a map on it which could be adjusted, but a report would be brought back to the Committee.

2. City Hill - Convention Centre

Councillor Palmer gave a short presentation on his views on the establishment of a hotel and convention /entertainment centre on City Hill.

The General Manager advised that Council is about to appoint a consultant to do a feasibility study on the convention centre facility so Cr Palmer's thoughts can be incorporated within the consultant's works to be undertaken.

Councillor Smithers questioned whether it was envisaged to continue with the Brelsford Park with the facilities other than the entertainment centre.

The General Manager advised that the convention facility is not necessarily directly related to the entertainment centre, it is a facility for conferences and conventions as such, but this will be part of the feasibility study.

3. Landcare Awards

Councillor McKelvey advised that the local Landcare Regional Office submitted an application to NSW LandCare Awards, nominating Coffs Harbour City Council in the Local Government section and reported that this nomination has made the final three with the final decision being made in Forbes late in August. Cr McKelvey advised that if this nomination is successful in Forbes, it will go into National final to be held in Parliament House in Canberra in 2006.

CLOSED MEETING – SECTION 10(A)

The Mayor requested a motion to close the meeting to consider confidential reports as outlined in the meeting agenda, the time was 7.30 pm.

- 112 RESOLVED** (McKelvey/Palmer) that the meeting be closed to the press and public during consideration of the following items for the reasons as stated:

9 - Coffs Harbour Technology Park

These report were confidential for the reason of Section 10A(2):

- (d) Contained commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council.

The motion on being put to the meeting was carried.

The press and public vacated the chamber.

9 COFFS HARBOUR TECHNOLOGY PARK

To seek Council's approval to underwrite infrastructure costs for the expansion of the Coffs Harbour Technology Park at Southern Cross University.

- 113 MOVED** (Rhoades) that Council agree to support the Coffs Harbour Technology Park as outlined in the body of this report.

Members of the press and public were excluded from consideration of the above item, the reason being that it contained information of a commercial nature relative to a private company.

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

- 114 RESOLVED** (McKelvey/Palmer) that the Committee now move into Open Council.

The Mayor read to the meeting the resolution of the Closed Meeting.

This concluded the business and the meeting closed at 7.48 pm.

Confirmed: 18 August 2005.

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K D Rhoades
Mayor